

MISSION STATEMENT

The Board of Selectmen, acting as stewards of the Town and agents of the people, will provide services that promote safety; an affordable healthy living environment; and through effective land use and town resources, an economic base that creates jobs and tax assistance to the community while preserving our rural historic character.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
HEBRON TOWN OFFICE BUILDING**

Thursday, December 1, 2016

7:30 p.m.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This section of the agenda is reserved for persons in attendance who wish to briefly address the Board of Selectmen. The Board requests that comments be limited to three minutes or less. Persons wishing to address the Board regarding agenda items should request clarification from the Chair as to whether or not they should speak during the public comment portion of the meeting or at the time the agenda item is considered.

4. APPOINTMENTS/RESIGNATIONS

- a) CIP Committee – Appointment
- b) 2016 Committee/Commission Reappointments

5. OLD BUSINESS

- a) Self-Funded Medical Insurance Update
- b) CNG Proposal for Gas Line Extension: Adopt Resolution, Schedule Special Town Meeting and Appoint Moderator and Alternate Moderator
- c) Streetlight Acquisition Discussion/Decision ***
- d) Other Old Business

*** No need for discussion or action at this time

6. NEW BUSINESS

- a) Approve Application for Connecticut Recreation Trails Grant Program – Church Street Property
- b) Approve FFY 2016 Homeland Security Grant Program Memorandum of Agreement
- c) Approve Purchase of Police Cruiser
- d) Draft Agenda for December 15, 2016 Meeting
- e) Other New Business

2016 NOV 28 P 3:11
HEBRON TOWN CLERK
RECEIVED

7. TOWN MANAGER'S REPORT

- a) Recent Activities
- b) Correspondence
- c) Town Manager Updates

8. CONSENT AGENDA

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chair to remove it for later discussion and a separate vote if necessary.

a) APPROVAL OF MINUTES

8.a.2 November 17, 2016 – Regular Meeting

b) TAX REFUNDS

9. LIAISON REPORTS

- a) AHM Youth Services – Brian O'Connell
- b) CIP Committee – Clara O'Brien
- c) Hebron BOE – Clara O'Brien/Gail Richmond
- d) Board of Finance – Clara O'Brien/Mark Stuart
- e) Land Acquisition – Brian O'Connell
- f) RHAM BOE – Dan Larson
- g) RHAM Facilities Committee – Dan Larson
- h) Parks & Recreation Commission – Brian O'Connell
- i) Economic Development Commission – Gail Richmond/Mark Stuart
- j) Salmon River Watershed – Brian O'Connell
- k) Hebron Historic Properties Commission – Dan Larson
- l) Commission on Aging/Senior Center – Gail Richmond
- m) Fire Department – Dan Larson
- n) WPCA – Clara O'Brien

10. ADJOURNMENT

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 1, 2016**

APPOINTMENTS/RESIGNATIONS

a. CIP Committee – Appointment

Attached is a letter from Jeffrey Long (U) expressing interest in being appointed as the alternate member on the CIP Committee. Also attached is an email from David Morrison (U) expressing his interest in serving on the CIP Committee.

Proposed Motion:

Move that the Hebron Board of Selectmen appoint _____
as the alternate member of the CIP Committee with a term to run until December 2017.

b. 2016 Committee/Commission Reappointments

The following are appointed terms which will be expiring December 5, 2016. Each person has been contacted to determine their interest in being considered for reappointment.

HOUSING AUTHORITY

Michael Hunter

No Response

CONSERVATION COMMISSION

Kate Caddy

Yes

Proposed Motion:

Move that the Hebron Board of Selectmen reappoint Kate Caddy to the Conservation Commission for a four year term to run until December 2020:

Jeffrey Long
25 Settlement Road
Hebron, CT. 06248
860- 228-8718
860-306-9192

August 30, 2016

Mr. Andrew Tierney
Town Manager
Hebron Connecticut
15 Gilead Street
Hebron, CT. 06248

Dear Mr. Tierney:

It has been brought to my attention that there may be an opening for the Citizen at large volunteer position for the (CIP).

My name is Jeff Long and I have been a member of the Hebron Community now for 16 years and live in the Amston section of town. The Hebron community is a great place to live. I have two children who have graduated from RHAM High and benefited from a great education and experience there. Now that they have graduated from college and no longer live in the area it's allowing me some free time.

That being said the extra time I now have I would like to give back to the community in some way. And helping with the (CIP) I think would be a great way to start my wife and I don't plan on leaving the community anytime in the near future so I think helping out with the (CIP) for me would be a great place to start. I'm in the commercial printing sales business and I pretty much know first hand what it's like dealing with costs and client budgets.

Again thank-you for your consideration if you would like to meet in person I will be glad to stop and discuss anytime. I'm looking forward to the opportunity to help Hebron.

Sincerely yours,

Jeff Long

Donna Lanza

From: David Morrison <bisrequex@comcast.net>
Sent: Thursday, November 17, 2016 10:36 AM
To: Donna Lanza
Cc: Andy Tierney
Subject: Re: FW: BOS meeting Tuesday night

Donna & Andy,

Thank-you for sending me the CIP document. I realize the difficult financial situation the State of CT is in which will make all of Hebron's boards and Commissions budgeting a challenge. In that over the years I have tried to participate in some budget hearings, I thought I needed to brush up on what each department's needs are. I recall that CIP meetings was an education on the details of those particular areas.

Regards,

David Morrison

On November 17, 2016 at 8:19 AM Donna Lanza <dlanza@hebronct.com> wrote:

Hi David

Andy shared your email with me. I have attached the CIP Policy for your reference. You are correct, the only position vacant at this time is the alternate position.

See you tonight,

Donna Lanza
Director of Administrative Services
Town of Hebron
15 Gilead Street
Hebron, CT 06248
Phone: (860) 228-5971 x 130
Fax (860) 228-4859

From: David Morrison [<mailto:bisrequex@comcast.net>]
Sent: Wednesday, November 16, 2016 9:02 PM
To: Andy Tierney
Subject: BOS meeting Tuesday night

Andy,

I plan to attend the BOS meeting Thursday with interest in a regular position on the CIP board. It seems only an alternate position is open, but perhaps an at large position may be available. I am looking at Hebron's web site and never sure how up to date it is.

I have had extensive experience with CIP in that in the 1990's I served three years as the P&ZC Rep to CIP when I was the Chairman. I realize there has never been three at large members of CIP. Perhaps the alternate position should be permanent/alternate/voting position. I understand the process and importance of the Capitol expenditures.

My intention is to attend every meeting and study CIP homework, and contribute suggestions to better Hebron.

My decades old record began in 1989 on P&ZC and continued as a volunteer within Hebron's boards and not-for-profits should speak for itself and my attendance and contributions over that time will reflect my best interests to forward Hebron's healthy environment in the future in all areas.

I tried to find the CIP requirements within the Charter on the Hebron website but in a quick search failed to find the format.

Andy, as we agree years ago, you always wanted a 'heads up' from me to avoid unexpected surprises at the meetings you were involved in. Perhaps this is a surprise - therefore this email.

Best regards,

David Morrison

130 Blackman Rd

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 1, 2016**

SELF-FUNDED MEDICAL INSURANCE UPDATE

A Regional All-Boards meeting is scheduled for Wednesday, December 7, 2016, at 7:00 p.m. at RHAM High School to present the bid results and Consortium recommendation.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 1, 2016**

**CNG PROPOSAL FOR GAS LINE EXTENSION:
ADOPT RESOLUTION, SCHEDULE SPECIAL TOWN MEETING FOR GAS LINE
EXPANSION FINANCING AND
APPOINT MODERATOR AND ALTERNATE MODERATOR**

The Board of Finance is meeting on Tuesday, November 29, 2016, to discuss financing recommendation. Information will be provided to the Selectmen as soon as available.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 1, 2016**

**APPROVE APPLICATION FOR CONNECTICUT RECREATION TRAILS GRANT
PROGRAM CHURCH STREET PROPERTY**

Attached is a memo from Director of Parks and Recreation Rich Calarco regarding the Connecticut Department of Energy and Environmental Protection Recreational Trails Program. This grant proposal would include a bridge over Millstream; provide access to Millstream Road and parking at both ends of the trail on Church Street and Millstream Road. Rich Calarco, Mike O'Leary and Tom Fenton will be in attendance at the meeting to provide a detailed explanation and respond to questions. The grant application deadline is December 15, 2016.

Proposed Resolution:

BE IT RESOLVED that it is in the best interests of the Town of Hebron to enter into contracts with the Department of Energy and Environmental Protection.

In furtherance of this resolution Andrew J. Tierney the Town Manager is duly authorized to enter into and sign said contracts on behalf of the Town of Hebron. Andrew J. Tierney currently holds the title of Town Manager and has held that office since October 4, 2012. The Town Manager is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions and revisions thereto.

The Town Clerk is authorized to impress the seal of the Town of Hebron on any such document, amendment, rescission or revision.



Hebron Parks & Recreation

Mailing Address

15 Gilead Street
Hebron, CT 06248
860-530-1281
860-228-4859 Fax
www.hebronct.com

Office Address

Burnt Hill Park
148 East Street
Hebron, CT 06248

Date: November 28, 2016

To: Andy Tierney, Town Manager

From: Richard Calarco, CSFM, CRRP, AOLCP
Director of Parks and Recreation

Re: Grant

The Town of Hebron Parks and Recreation would like to apply for a Trail Grant through the Connecticut Recreation Trail Program for any State Funds that may become available in 2017-2018 fiscal year.

We are seeking to expand on the current grant we have received for the Church Street Property. The fund we are seeking is to install a bridge over Millstream and provide access to Millstream Road. It would also be used for a parking lot at both ends of the trail on Church Street and Millstream. This would also move connection to within one mile of the Airline Trail.

Tom Fenton (Town Engineer) Mike O'Leary and I will be at the meeting to provide more information and answer any questions.



Connecticut Department of
Energy & Environmental Protection
Bureau of Outdoor Recreation
State Parks & Public Outreach Division

Connecticut Recreational Trails Program Grant Application

(For any State funds that may become available in 2017-18)

Deadline for Submission is December 15, 2016

Print or type unless otherwise noted.

Part I: General Information

Project Title: Hebron Center-Airline Trail Connector				
Estimated Project Cost: \$ 267,000	(include labor)			
Total Amount Requested: \$ 213,600	(up to 80% of total cost)			
Project Proposal Type (check all appropriate boxes):				
<input checked="" type="checkbox"/> Planning/Design	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Acquisition	<input type="checkbox"/> Education
<input type="checkbox"/> Equipment	<input type="checkbox"/> Amenities	<input type="checkbox"/> Publications	<input type="checkbox"/> Outreach	

Part II: Applicant Information

1. Applicant Information:	
Name: Richard Calarco	Title: Director of Parks and Rec
Mailing Address: 15 Gilead Street	
City/Town: Hebron	State: CT Zip Code: 06248
Business Phone: 860-530-1281	ext. Fax: 860-228-5912
Email: rcalarco@hebronct.com	
2. Chief Executive Officer:	
Name: Andy Tierney	Title: Town Manager
Mailing Address: 15 Gilead Street	
City/Town: Hebron	State: CT Zip Code: 06248
Business Phone: 860-228-5971	ext. 122 Fax: 860-228-4859
Email: atierney@hebronct.com	

Part II: Applicant Information (continued)

3. Grant Administrator:		
Name: Richard Calarco	Title: P&R Director	
Address: 15 Gilead Street		
City/Town: Hebron	State: CT	Zip Code: 06248
Business Phone: 860-530-1281	ext.	Fax: 860-228-5912
Email: rcalarco@hebronct.co,		
4. Organization or Municipality's Tax ID (FEIN) Number: 06-6002015		
5. Legal name for your Organization (www.concord-sots.ct.gov) or Municipality (www.ct.gov): Town of Hebron		
6. Legislative District (STATE): 055/S19 (www.cga.ct.gov)		
7. Property owner information, if different than applicant:		
Name: Andy Tierney	Title: Town Manager	
Mailing Address: 15 Gilead Street		
City/Town: Hebron	State: CT	Zip Code: 06248
Business Phone: 860-228-5971	ext. 122	Fax: 860-228-4859
Email: atierney@hebronct.com		
Note: If the applicant is not the property owner, permission for public recreational access must be documented. Include such documentation as Attachment A .		

Part III: Project Information

1. Project Description Provide the following information (no more than 2 pages) as Attachment B :
<ul style="list-style-type: none">• what is the need for this project and what user group(s) will it serve;• what is the physical extent of the project (refer to your map, Item 2 below and in Attachment C);• what type of ground disturbance (specify depth and any tree cutting if stumps will be removed) will occur;• what type of equipment will be used;• what type of amenities will be installed or repaired (for example: parking lots, benches, signs which must be located on your map in Attachment C);• will bridges or boardwalks be installed or repaired;• are permits necessary (list them) and are they obtainable?

Part III: Project Information (continued)

2. **Project Maps.** Your application will be rejected unless you provide maps that will allow a field inspection to occur **with ease**. Include a town level project location map **and** a more detailed site plan showing the proposed trail bed improvements, trail heads, locations and technical drawings of trail amenities (parking areas, benches, plantings, fencing, bathrooms, etc.) and signs and/or kiosks and bridges and/or boardwalks as **Attachment C**. Digital photos and maps (digital photos taken of hard copy maps are acceptable) are preferred.

3. **Grant Selection Criteria.** Per the guidelines found on our website, check the Yes or No box as applicable and provide details as specified.

Yes No

 This is a project that is noted in The Department of Energy & Environmental Protection's (DEEP) Recreational Trails Plan
www.ct.gov/deep/cwp/view.asp?a=2707&q=323868&deepNav_GID=1642

 This project connects to trail(s) on state owned land.

 This project is included in a local and/or regional plan. Copies of relevant excerpts will be required if your application is selected.

 This project is located in more than one town or provides a link to one or more towns.

 This is the Next Phase of a project previously **completed** (no outstanding grant balance) and funded by DEEP's Federal or State Recreational Trails Program.

 This project is part of an alternative transportation plan (bike ped, etc).

 This project is part of a CT Greenways Council designated greenway. If Yes, provide the name of the Greenway:

Raymond Brook Greenway

 This project is receiving funding from other State or Federal agencies. If Yes, provide source of funding:

 This project incorporates a Safe Routes to School program.

 This project serves an urbanized area.

Part III: Project Information (continued)

4. Site Suitability:

Yes No

 The project is located in a Federal Emergency Management Agency (FEMA) floodzone. You can find FEMA information at your town hall in the building department or on the Internet at FEMA's map center (www.msc.fema.gov): If your proposal is recommended for funding, it will be forwarded to DEEP's Inland Water Resources Division staff for assessment of the need for Flood Management Certification (FMC). As a part of your contractual obligations, your project work within the flood plain will not be able to begin until FMC is obtained. Other restrictions may be attached.

 The project is within an aquifer protection area.
[To view the applicable list of towns and maps visit the DEEP website at www.ct.gov/deep/aquiferprotection.
To speak with someone about the Aquifer Protection Areas, call 860-424-3020]

 The project lies within an area identified by the CT DEEP Natural Diversity Data Base as possibly containing endangered species. If Yes, and your proposal is recommended for funding, it will be forwarded to NDDDB staff for assessment. Any restrictions will become part of your contractual obligations.
[For more information visit the DEEP website at www.ct.gov/deep/endangeredspecies (Review/Data Requests) or call the NDDDB at 860-424-3011]

 The project may impact significant historical or archaeological sites. If your proposal is recommended for funding, you may be required to complete DEEPs Historic Preservation Review (can be found within Appendix G of The DEEP General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities ("Construction General Permit")). Any costs you incur in obtaining the required SHPO finding will be applied toward your 20% match requirement. Non-profit organizations and municipalities are eligible for up to \$20,000.00 on a non-matching basis to undertake general area archaeological reconnaissance surveys. Contact SHPO for details at 860-256-2761.

 Is the project within the coastal area? www.ct.gov/deep/gis (GIS Data)

 Are there reserved rights/restrictions or environmental intrusions (power lines, dumps, factories, roads, etc.) on or in close proximity to the trail? If Yes, please give details:

 The property through which the trail will pass is suspected of containing hazardous and/or contaminated materials. What has been done to screen for these materials?

Part III: Project Information (continued)

5. Site Accessibility and User Group Information:

- a) Will your trail serve any elderly housing projects, housing authority (public housing), ethnic community or low or very low-income areas or neighborhoods?

Yes No

Please describe the methods or means by which these user groups will access the site.

The trail is an important connection between Hebron Center, and the Air Line Trail as it passes through Hebron. The Town has been active in the construction of sidewalks and trails in Hebron Center over the past several years. Hebron Center is the Town's major shopping area, its Main Street, and a location accessible to mixed use and elderly housing. Just recently in 2016, the Town was awarded a LOTCIP grant through CRCOG to extend the Hebron Center sidewalks from Hebron Center south on CT RT 85 (Church Street) south where it will pass by the frontage of Church Street Park. This new sidewalk will pass by the Town's senior housing complex owned and operated by the Hebron Housing Authority, the Town's Senior Center, three places of worship (a synagogue, a Presbyterian church and a Catholic church), one of the Town's elementary schools and several neighborhoods as well as a convenience shopping center. The trails proposed with this grant then will be directly and safely available to these various communities.

- b) Will this trail be multi-use or single-use? To be considered multi-use the trail must allow two (2) or more of the following user groups: foot-travel (hike, ski, roller blade, etc.), bicycle, mountain bike, equestrian, motorized.

Multi-use Single-use

- c) List the user group or groups that would be utilizing this trail? Provide some indication of use intensity expected (i.e. user/week).

Mountain bikes, pedestrians, hikers, horses, cross county skiers.

- d) To what degree will this project provide assistance to people who have disabilities? Your project must use the best information available to ensure broad usability. List any ADA trailside amenities or trailhead facilities that are available (such as platforms, parking areas, shelters, compost toilets, etc.) to improve accessibility for people with disabilities. Please note: Often times, taking accessibility measures is not feasible on trails due to trail terrain, environmental conditions, nature of the setting, prevailing construction methods or required materials that would be prohibited by federal, state, or local laws or where compliance would cause substantial harm to or alter cultural, historic, religious, or significant natural features of the setting. See the Forest Service website (www.fs.fed.us/recreation) for the best available guidance for trail projects.

The trail will extend to handicap parking from side walks.

Connecticut Recreational Trails Program Grant Application

6. **Public Participation:** Public participation can be defined as: special public meetings, proposal reviewed by special interest groups or advisory councils and boards, public fund raising, construction or maintenance, etc.

- a) Please describe how public participation at the local level was included in planning this project. If your project is recommended for funding, you will be required to provide evidence of this public participation, such as public notices, news releases, public surveys, minutes and news articles.

This project has been approved by the Hebron Board of Selectman, Planning and Zoning Commission and the Parks and Recreation Commission. See attachments.

Part III: Project Information (continued)

7. **Scope of work:** You will be granted 2 years to complete your project. Provide your "Project Tasks and Anticipated Completion Timeline," as **Attachment D** in a table format as shown below.

<i>Project Tasks and Anticipated Completion Timeline</i>		
Tasks	Person(s) Performing Work	Anticipated Completion Date
Task 1	Staff and volunteers	March 2010
Task 2	Consultant (name here)	October 2010

8. **Project Cost Estimates:** Provide an itemized project cost breakdown as **Attachment E**. Describe the means by which said cost was derived. List any engineers, appraisers, contractors or manufacturers that were consulted. Use the following table format shown below

Name of Applicant	
Project Cost Estimates	
Item (should correspond to your scope of work and may have more detail)	Cost
Task 1 Item a	\$1,500.00
Task 1 Item b	\$300.00
Task 2 Item a	\$1,000.00
Task 3 Item a	\$500.00
Task 3 Item b	\$1,000.00
Task 3 Item c	\$700.00
TOTAL Project Costs	\$5,000.00
Match ($\geq 20\%$ of total project costs.)	\$1,700.00
Grant Amount ($\leq 80\%$ of total project costs)	\$3,300.00

Part III: Attachment B Project Information

The proposed trail system at Church Street Park would be the first phase to link to the Hebron Center trails in the Town's business district and the existing Airline Trail which is part of the Town's Conservation Master Plan.

Connecting to the Town's Business Center and Airline Trail would:

- Enhance bikers/hikers
- Create current and future users safe and convenient access to the Towns' business center
- Allow residents to use alternative form of transportation
- Provide riding areas for horses
- Provide education opportunities to our students
- Provide closer connection to Airline Trail (1mile)
- Provide parking lot for the Airline Trail

The trail which is outlined on Attachment C would require clearing of grass areas to put in a stone dust pathway. To accomplish this we would remove loam until we reached the subsoil which is 6" to 9" at the site. Any stumps would be removed.

The park department will use it's:

- Bobcat which has bull dozer attachment, stump grinder and forest cutter
- Backhoe
- Pay loader
- Dump trucks

As you can see in Attachment C we have already put in parking and plan on signage and benches (Attachment C). We plan on installing bridges and have enclosed in Attachment C.

The Parks Department will need to obtain Planning and Zoning Permits, Building Permits and Inland, Wetland and conservation permits.

In our packet is a Certified Resolution from the Hebron Board of Selectmen, Letters of support from Senator Osten, Representative Mulligan, the Parks and Recreation Commission, and the Hebron Open Space Land Acquisition Committee.

Attachment D

Project Tasks and Anticipated Completion Timeline		
Tasks	Person (s) Performing Work	Anticipated Completion Date
With and engineering firm, design a universal access trail, in compliance with American with Disabilities Act (ADA) Standards to link the existing network of trails.	Engineering Firm and Town of Hebron's park Staff	2019
Based on the design, complete and file local and state permits	Engineering firm, Town of Hebron's Park Staff	2018
Provide project oversight	Town of Hebron's Staff	Duration of the project

Attachment E:

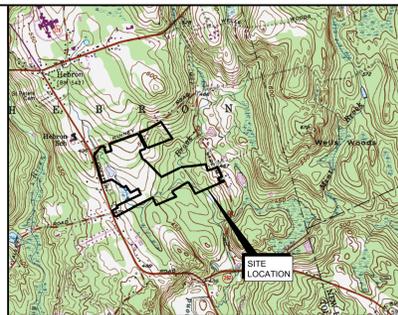
Name of Grantee: Town of Hebron

Project Cost Estimates	
Item	Cost
Stone Dust	\$5,000
Process Material	\$5,600
Bridge	\$165,000
Engineer	\$38,000
In-Kind Labor	\$14,949
In-Kind Equipment	\$11,992
In-Kind Materials	\$26,459
TOTAL Project Cost	267,000
Match (20% of total project costs)	53,400
Grant Amount (80% of total project costs)	213,600



FUTURE CONNECTION TO TOWN CENTER AND MUNICIPAL COMPLEX

SITE ATTRIBUTES	
ITEM	QUANTITY
CHURCH STREET/PARK	96.81 ACRES
2013 SITE ACERAGE:	
MILLSTREAM/LEARY PARCELS	19.38 ACRES
LAND ACQUISITION FUNDED BY CTDEEP	
TOTAL SITE ACERAGE	116.19 ACRES
PARKING CAPACITY - Existing Kinney Road Access Parking Lot	24 CARS/12 TRAILERS
PARKING CAPACITY - PROPOSED:	
POND ACCESS PARKING LOT	20 SPACES
MILLSTREAM ROAD ACCESS PARKING LOT	12 SPACES
TRAILS:	
PHASE 1	7,915 L.F.#
PHASE 2	1,220 L.F.#
PHASE 3	1,850 L.F.#



LOCATION MAP
SCALE: 1"=2,000'

SCHEDULE OF SITE IMPROVEMENTS	
Existing:	
Kinney Road Access and Parking Lot - Constructed 2013 with Town Funding	
Skating Pond Amenities - Constructed 2016, Eagle Scout Volunteer Project	
PROPOSED:	
PHASE 1	TRAILS FUNDED THROUGH 2015 CTDEEP RECREATIONAL TRAILS PROGRAM GRANT
PHASE 2A	POND PARKING LOT AND MILLSTREAM ROAD PARKING LOT TO BE CONSTRUCTED BY TOWN OF HEBRON AS IN KIND MATCH FOR 2016 CTDEEP RECREATIONAL PROGRAM APPLICATION
PHASE 2B	EXTENSION OF TRAILS TO MILLSTREAM ROAD ACCESS PARKING LOT
PHASE 3	WETLAND CROSSING AND RAYMOND BROOK CROSSING
COMPLETION OF TRAILS NETWORK AND FINAL WETLAND CROSSING FUNDING TO BE DETERMINED	

NOTE:
ALL TRAILS TO BE 8' WIDE PROCESSED STONE/STONEDUST.

PHASE 2 POND ACCESS PARKING LOT

CHURCH STREET SIDEWALK (APPROVED FUNDING THROUGH 2016 LOTCIP GRANT)



PHASE 2 RAYMOND BROOK BRIDGE CROSSING



RAYMOND BROOK EXISTING CONDITIONS



TYPICAL FIBERGLASS TRAIL BRIDGE

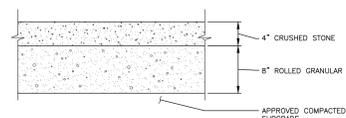
PHASE 1 TRAIL (TYP.)
PHASE 3 WETLAND BOARDWALK CROSSING
PHASE 3 TRAIL

FUTURE CONNECTION TO AIRLINE TRAIL (XX MILES ±)
PHASE 2 MILLSTREAM ROAD ACCESS AND PARKING LOT
PHASE 2 TRAIL

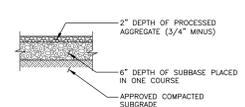
SKATING POND AMENITIES



EXISTING SKATING POND AMENITIES



PARKING LOT SECTION
N.T.S.

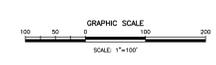


TYPICAL TRAIL SECTION
N.T.S.

PHASE 2 WETLAND BOARDWALK CROSSING



TYPICAL BOARDWALK WETLAND CROSSING



THIS DRAWING IS INTENDED TO BE USED FOR INFORMATION AND REVIEW PURPOSES ONLY AND IS NOT INTENDED TO BE USED FOR CONSTRUCTION.

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Consulting Civil and Environmental Engineers Since 1972

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 1, 2016**

**APPROVE FFY 2016 HOMELAND SECURITY GRANT PROGRAM
MEMORANDUM OF AGREEMENT**

Attached is the Memorandum of Agreement Regarding Use of Federal Fiscal Year 2016 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3. This is an annual federal grant for which the Town of Hebron by way of this agreement authorizes DESPP/DEMHS to retain and administer grant funds, with CRCOG providing financial and programmatic oversight.

Proposed Resolution:

RESOLVED, that the Town of Hebron Board of Selectmen: for the FFY 2016 State Homeland Security Grant Program Region 3 Memorandum of Agreement, may enter into with and deliver to the State of Connecticut Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Andrew J. Tierney, as Town Manager of the Town of Hebron, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Hebron Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.



**FFY 2016 STATE HOMELAND SECURITY GRANT PROGRAM
Region 3 MEMORANDUM OF AGREEMENT**



Data Sheet

Step 1- Fill out this datasheet form to auto populate MOA document in this PDF file.

THIS DATASHEET MUST BE COMPLETED ELECTRONICALLY

Step 2-After populating the document, print out entire MOA and obtain the correct signatures as outlined by the completion checklist on the following page.

Town Information: 	
Person Completing Document:	Sean C. Shoemaker, EMD
Municipality Name:	TOWN OF HEBRON
Town CEO Name:	Andrew J. Tierney
Town CEO Title (ie. Mayor):	Town Manager

***Municipality Name - Municipalities can enter the name as either the long or short name, for example: enter name as either "New Haven" or "City of New Haven"**

Point of Contact Information: 	
POC Name & Title:	Sean C. Shoemaker, Emergency Manag
Address:	15 Gilead Street, Hebron CT 06248
Email:	sshoemaker@hebronct.com
Phone:	860-228-5971 ext. 136
Fax:	860-228-4859



**FFY 2016 STATE HOMELAND SECURITY GRANT PROGRAM
Region 3 MEMORANDUM OF AGREEMENT
CHECKLIST**



Please use this checklist to insure completion and accuracy of the following agreement.

1.

Instructions for: TOWN OF HEBRON

Received by: Sean C. Shoemaker, EMD

For the MOA:

- A municipal point of contact been identified in Part III, Section L.
- The Chief Executive Officer has signed and dated the agreement.
- The Chief Executive Officer's name and title has been typed in the space provided.

Authorizing Resolution Attached

The Blanket Resolution Template includes the recommended language for the resolution. If you do not use this template, the resolution must reference the FFY 2016 Homeland Security Grant Program. No other resolutions will be accepted.

Please note: The Fiduciary and Municipality shall complete Appendix A Custodial Ownership and Memorandum of Agreement (Appendix A), for any municipality that takes ownership of equipment purchased with 2016 HSGP funds by the REPT. *(These documents are not attached to this MOA, but will be sent directly to the Fiduciary)*

Once complete, mail the complete MOA package to: Cheryl Assis, Capitol Region Council of Governments, 241 Main Street, Hartford, CT 06106

2.

Instructions for the Capitol Region Council of Governments

Received by: _____

Review and Signature

- The Chief Executive Officer has signed and dated the agreement.
- The Chief Executive Officer's name and title has been typed in the space provided.
- The Region 3 REPT Chair has signed and dated the agreement.
- The Region 3 REPT Chair's name has been typed in the space provided.
- All of the items listed on this checklist have been completed and are correct.

Once complete please contact your DESPP/DEMHS Program Manager to schedule a MOA review meeting.

Please note: The Fiduciary shall complete Appendix A, Custodial Ownership, for any Municipality that takes ownership of equipment purchased with 2016 HSGP funds by the REPT. *(These documents are not attached to this MOA, but will be sent directly to the Fiduciary)*

DUE DATE: January 11, 2017

MEMORANDUM OF AGREEMENT

REGARDING USE OF FEDERAL FISCAL YEAR 2016 STATE HOMELAND SECURITY GRANT FUNDING AND CUSTODIAL OWNERSHIP OF REGIONAL ASSETS IN DEMHS Region 3

I. AGREEMENT REGARDING THE USE OF FEDERAL HOMELAND SECURITY GRANT FUNDS TO SUPPORT REGIONAL SET-ASIDE PROJECTS

A. Introduction

The following facts are understood and agreed to by all parties:

1. The parties to this part of the Memorandum of Agreement (MOA) are the State of Connecticut Department of Emergency Services and Public Protection (DESPP), including the Division of Emergency Management & Homeland Security (DEMHS), the municipality of TOWN OF HEBRON, the Capitol Region Council of Governments (Fiduciary) and the Region 3 Regional Emergency Planning Team (Region 3 REPT).
2. DESPP is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for Federal Fiscal Year 2016 State Homeland Security Grant Program (SHSGP), Award No. EMW-2016-SS-00091. DEMHS is the division of DESPP responsible for program management of the grants, including consulting with the DEMHS Advisory Council, and the DEMHS Regional Planning Teams to provide a coordinated and integrated program of emergency management and homeland security.
3. The DEMHS Coordinating Council, now known as the DEMHS Advisory Council, has approved the allocation formula for grant funds available under the SHSGP;
4. DESPP/DEMHS is retaining pass-through funds from 2016 SHSGP in the total amount of \$1,668,969 on behalf of local units of government, for the following seven regional set-aside projects designed to benefit the state's municipalities:
 - a. Expand Regional Collaboration;
 - b. Connecticut Intelligence Center/Fusion Center/Critical Infrastructure;
 - c. CBRNE Detection;
 - d. NIMS/ICS Training and Exercise;
 - e. Metropolitan Medical Response System;
 - f. Citizen Corps. Program; and
 - g. Medical Preparation and Response
5. DEMHS – in coordination and cooperation with the municipalities located within DEMHS Region 3 including TOWN OF HEBRON – has created, and established bylaws for, the Region 3 REPT, a multi-disciplinary, multi-jurisdictional regional group to facilitate planning and resource coordination within DEMHS Region 3.
6. TOWN OF HEBRON is eligible to participate in those Federal Fiscal Year 2016 SHSGP regional allocations made through the Region 3 REPT and not included in the set-aside projects, in the amount of \$317,698 (and an additional \$45,000 for the regional bomb squad) for Region 3 which will be made available to the jurisdictions in Region 3 in the manner recommended by the Region 3 REPT in accordance with its approved bylaws, upon execution of the grant application and as accepted by the SAA.

B. Purpose of Agreement

The SAA and TOWN OF HEBRON enter into Part I of this MOA authorizing the SAA to act as the agent of TOWN OF HEBRON and allowing the SAA to retain and administer grant funds provided under 2016 SHSGP for the seven regional set-aside projects listed above, and also for The Capitol Region Council of Governments to provide the financial and programmatic oversight described below.

C. SAA and TOWN OF HEBRON Responsibilities.

The SAA agrees to administer the SHSGP grant funds of \$1,668,969 in furtherance of the seven regional set-aside projects listed above.

TOWN OF HEBRON agrees to allow the SAA to provide financial and programmatic oversight of the \$1,668,969 for the purpose of supporting the allocations and uses of funds under the

2016 SHSGP consistent with the 2016 State Homeland Security Grant Application that has been reviewed and approved by the federal Department of Homeland Security and supported by the Initial Strategy Implementation Spending Plan (ISIP) as part of the Biannual Strategy Implementation Report (BSIR) approved by the Emergency Management & Homeland Security Council, now known as the DEMHS Advisory Council. TOWN OF HEBRON agrees to allow the SAA to hold, manage, and disburse the grant funds that have been reserved for the seven regional set-aside projects listed above.

D. Capitol Region Council of Governments & TOWN OF HEBRON Responsibilities.

TOWN OF HEBRON also agrees to allow the Capitol Region Council of Governments to provide financial and programmatic oversight of the Federal Fiscal Year 2016 regional allocation not included in the seven regional set-aside projects in the amount of \$317,698 (an additional \$45,000 for the regional bomb squad) targeted to member municipalities in DEMHS Region 3 and recommended through the Region 3 REPT in accordance with its approved bylaws. Such funds will be applied to specific projects developed and approved by the Region 3 REPT and DEMHS.

II. AGREEMENT REGARDING CUSTODIAL OWNERSHIP OF REGIONAL ASSETS

A. Introduction

The following facts are understood and agreed to by all parties:

1. The parties to this part of the Memorandum of Agreement (MOA) are the State of Connecticut Department of Emergency Services and Public Protection (DESPP), including the Division of Emergency Management & Homeland Security (DEMHS), the municipality of TOWN OF HEBRON, the Capitol Region Council of Governments (Fiduciary), and the DEMHS Region 3 Regional Emergency Planning Team (Region 3 REPT).
2. DESPP is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for grants awarded beginning in Federal Fiscal Year (FFY) 2004, up to the present time. DEMHS is the division of DESPP responsible for program management of the grants, including consulting with the DEMHS Advisory Council, and the DEMHS Regional Planning Teams to provide a coordinated and integrated program of emergency management and homeland security.
3. TOWN OF HEBRON has agreed to operate as the custodial owner of the asset(s) described in Appendix A, on behalf of TOWN OF HEBRON, the region, and if necessary, the State. (Please note: If a town takes ownership of assets, the Fiduciary will assist them in completing Appendix A. The Appendix will be added to this MOA).
4. The parties also agree that TOWN OF HEBRON may operate as the custodial owner of additional assets purchased on behalf of the Region from FFY 2016 grant funds, as approved by the Region 3 REPT, and DEMHS, which assets will be added to Appendix A by the Fiduciary within thirty (30) days of approval by the Region 3 REPT.
5. The Region 3 REPT has been established to foster regional collaboration and mutual aid through, among other things, collaborative plan development, resource sharing and coordination.
6. The Capitol Region Council of Governments (Fiduciary) has agreed to operate as the fiscal agent for the federal SHSGP grants awarded to DEMHS Region 3 for Federal Fiscal Year 2016.

B. Purpose.

DESPP/DEMHS, the Region 3 REPT, Capitol Region Council of Governments (Fiduciary), and TOWN OF HEBRON enter into Part II of this MOA regarding asset(s) for which TOWN OF HEBRON agrees to be the custodial owner, and which are described in the approved 2016 Subgrant Application and will be added to this MOA as Appendix A.

C. Agreements and Responsibilities of the Parties.

1. Definitions.

As used in this MOA:

- The term "authorized training" means training that is authorized by DESPP/DEMHS.
- The term "custodial owner" means a political subdivision or tribe that has agreed to accept title and responsibility for the asset(s), subject to possible redeployment under the terms outlined in Paragraph C(4) below.

2. Responsibilities of DESPP/DEMHS and Capitol Region Council of Governments (Fiduciary)

In its role as SAA, DESPP/DEMHS will subgrant funds to Capitol Region Council of Governments which, as the Region 3 Fiscal Agent, will procure the asset(s) listed in their approved Subgrant Application (which will be added to Appendix A).

3. Appendix A.

The parties agree that decisions regarding the placement of regional assets in TOWN OF HEBRON may be made after the execution of this agreement and that Appendix A shall be completed accordingly. TOWN OF HEBRON agrees to be bound by the terms of this agreement for any asset added to Appendix A. The parties also agree that Appendix A must be signed by the DEMHS Deputy Commissioner, the chair of the Region 3 REPT, and the Chief Executive Officer, or his/her designee, of TOWN OF HEBRON.

4. Responsibilities of Custodial Owner

TOWN OF HEBRON understands that it is the Custodial Owner, on behalf of itself and the Region, of the asset(s) which will be added to Appendix A, as may be amended pursuant to Paragraph C(4) above. As Custodial Owner, TOWN OF HEBRON agrees:

- a. To safeguard the asset(s) in a secure location, including, for example, providing refrigeration or protection from the elements, if appropriate;
- b. To regularly test, use and maintain the asset(s) in working order. It is understood by the parties that trained personnel of TOWN OF HEBRON's municipal agencies may use the asset(s) for appropriate emergency response/emergency management purposes, including authorized training and exercise;
- c. To provide the asset(s) in a timely manner, in working order, and with appropriate staffing, if necessary, when deployment is requested: under the terms of this MOA; under a mutual aid agreement, including a civil preparedness mutual aid agreement approved by DESPP/DEMHS, as required by Conn. Gen. Stat. §28-7(d); under the terms of the intrastate mutual aid system, Connecticut General Statutes §28-22a; or at any time by the State of Connecticut, including DESPP/DEMHS;
- d. To provide the asset(s) in a timely manner, in working order, and with appropriate staffing, if necessary, when deployment is requested for authorized training and/or exercise;
- e. To maintain records of the use of the asset(s), including deployment for an actual incident or for authorized training, and to provide these records to DESPP/DEMHS as requested;
- f. To maintain an inventory of the asset(s), including a unique tagging system (including the DEMHS logo) so that the asset(s) can be easily identified as separate from the Custodial Owner's other property, and to provide that inventory to DESPP/DEMHS as requested.
- g. To maintain all necessary insurance regarding the asset(s) and their use;
- h. To cooperate with any state or federal audit of the asset(s) and/or their use;
- i. To abide by the bylaws and/or procedures established under any applicable State of Connecticut or regional plan;
- j. That the State, including DESPP/DEMHS, does not guarantee any further funding for, or provision of repairs to, the asset(s) beyond the terms of this MOA;
- k. That all maintenance and operations of the asset(s) by TOWN OF HEBRON shall conform to the manufacturer's recommendations. If appropriate, TOWN OF HEBRON shall maintain trained personnel available to transport and supervise the operation of the asset(s). All personnel or agents of TOWN OF HEBRON performing any maintenance or repair services in connection with these asset(s) shall be fully qualified and authorized or permitted under federal, state, and local laws to perform such services.

5. Responsibilities of the REPT.

The Region 3 REPT understands and acknowledges that, in accepting responsibility as the custodial owner of the asset(s), TOWN OF HEBRON is furthering regional collaboration and mutual aid on behalf of all of the members of Region 3.

6. Assignment of Asset(s).

If TOWN OF HEBRON does not comply with the requirements under this MOA, or terminates its involvement in this MOA, then DESPP/DEMHS, in consultation with the REPT Chair, may redirect the asset(s), preferably to a different town within the Region. Whenever possible, DESPP/DEMHS will provide 60 days' notice before re-assigning the asset.

III. GENERAL TERMS OF AGREEMENT APPLICABLE TO ALL PARTS OF THIS MEMORANDUM OF AGREEMENT**A. Effective Date.**

The terms of this agreement will become effective when all parties have executed it.

B. Authority to Enter Agreement.

DESPP/DEMHS is authorized to enter into this Agreement through the Deputy Commissioner of the DESPP/DEMHS pursuant to the authority provided under Connecticut General Statutes §4-8 and Titles 28 and 29. The Municipality of TOWN OF HEBRON is authorized to enter into this agreement through its Chief Executive Officer, authorized pursuant to the attached [original or certified copy of resolution, ordinance or charter provision]. The other persons executing this Memorandum of Agreement (MOA) on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity, and appropriate authority to enter into this agreement on behalf of the entity for which they sign, as indicated by valid resolutions, if necessary.

C. Duration of Agreement.

Part I of this MOA, as modified with the consent of the parties, remains in full force and effect until the end of the grant period, or any extension thereof, covered by this MOA, unless cancelled by the SAA, giving TOWN OF HEBRON written notice of such intention at least thirty (30) days in advance. Any party may terminate its involvement with Part II of this agreement upon sixty days' written notice to the other parties. DESPP/DEMHS reserves the right to cancel any funding under this MOA without prior written notice when the funding is no longer available.

D. Amendment of the Agreement.

This agreement may be modified upon the mutual written consent of the parties.

E. Litigation.

The Parties agree to good faith consultation with one another to resolve disagreements that may arise under or relating to this MOA before referring the matter to any other person or entity for settlement. The Parties agree that any disputes under Part II, Paragraph C.6 shall be resolved by DEMHS. The Parties also agree that the sole and exclusive means for the presentation of any claim against the State, including the SAA, arising from this agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Parties further agree not to initiate legal proceedings in any State or Federal Court in addition to, or in lieu of, said Chapter 53 proceedings.

F. State Liability.

The Parties agree to indemnify and hold harmless the State of Connecticut with regard to the activities described within this MOA, and recognize that the State does not waive its right to sovereign immunity with regard to any provision of this MOA. The State of Connecticut assumes no liability for funding under the terms of this MOA until TOWN OF HEBRON, through the Region 3 REPT, is notified by the SAA that this MOA has been approved and executed by DEMHS and by any other applicable state agency.

G. Audit Compliance.

If TOWN OF HEBRON through the Region 3 REPT, agrees to serve as a host or custodial owner of equipment purchased with the grant funds referenced in this MOA, then TOWN OF HEBRON must comply with the Federal Single Audit Act of 1984, P.L. 98-502 and the Amendments of 1996, P.L. 104-156 and with the Connecticut Statutes §7-396a and 396b, and the State Single Audit Act § 4-230 through 236 inclusive, and the regulations promulgated thereunder. TOWN OF HEBRON agrees that all fiscal records, if any, pertaining to the projects shall be maintained for a period of not less than three (3) years from the date of the signing of this MOA. Such records will be made available to state and/or federal auditors upon request.

H. Lobbying, Debarment, and Suspension.

TOWN OF HEBRON commits to compliance with the requirements under 28 CFR Part 66 (Uniform Administrative Requirements for Grants to States); 28 CFR Part 69, New Restrictions on Lobbying; 28 CFR Part 67, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug Free Workplace (Grants); Office of Management and Budget (OMB) Circular A-87, addressing cost principles for grants to state and local governments; 28 CFR Part 70 (Common Rules for Administrative Requirements for Grants to Non-Profits); OMB Circulars A-122 and A-21 addressing Cost Principles for Grants to Non-Profit Entities and requirements included in the Department of Homeland Security Office of Grants and Training Financial Guides.

I. Executive Orders.

This contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill promulgated June 16, 1971, and, as such, this contract may be cancelled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Three, or any State or federal law concerning non-discrimination, notwithstanding that the Labor Commissioner is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. Three is incorporated herein by reference and made a part hereof. The parties agree and abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to non-discrimination, until the contract is completed or terminated prior to completion. TOWN OF HEBRON agrees, as part consideration hereof, that this contract is subject to the Guidelines and Rules issued by the State Labor Commissioner to implement Executive Order No. Three, and that it will not discriminate in its employment practices or policies, will file all reports as required, and will fully cooperate with the State of Connecticut and the State Labor Commissioner.

This contract is also subject to the provision of Executive Order No. 16 of Governor John G. Rowland promulgated August 4, 1999 adopting a zero tolerance policy for workplace violence, and as such, this contract may be cancelled terminated or suspended by the State for violation of or noncompliance with said Executive Order No. Sixteen. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. Sixteen is incorporated herein by reference and made a part thereof. The parties agree to abide by such Executive Order.

The contract is also subject to provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973, and, as such this contract may be cancelled, terminated or suspended by the contracting agency or the State Labor Commissioner for violation of or non-compliance with said Executive Order No. Seventeen, notwithstanding that the Labor Commissioner may not be a party to this contract. The parties to this contract, as part of the consideration hereof, agree that Executive Order No. Seventeen is incorporated herein by reference and made a part hereof. The parties agree to abide by such Executive Order and agree that the contracting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to contract performance in regard to listing all employment openings with the Connecticut State Employment Service.

J. Non-Discrimination Clause.

In accordance with Public Act 88-351, the Town agrees and warrants that, (a) For the purposes of this section, "minority business enterprise" means any small grantee or supplier of materials fifty-one percent or more of the capital stock, if any, or asset(s) of which is owned by person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of Conn. Gen. Stat. Sect. 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

For purposes of the section, "Commission" means the Commission on Human Rights and Opportunities.

For purposes of this section, "Public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway, or other changes or improvements in real property, or which is financed in whole or in part by the State, including but not limited to, matching expenditures, grants, loans, insurance or guarantees.

The Town agrees and warrants that in the performance of the contract such Town will not discriminate or permit discrimination against any person or group or persons on the grounds of race, color, religious creed, age, marital status, national origin, sex, mental retardation or physical disability, including but not limited to, blindness, unless it is shown by such Town that such disability prevents performance of the

work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The Town further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such Town that such disability prevents performance of the work involved: the Town agrees, in all solicitations or advertisements for employees placed by or on behalf of the Town, to state that it is an "affirmative action – equal opportunity employer" in accordance with the regulations adopted by the Commission; the Town agrees to provide each labor union or representative of workers with which such Town has a collective bargaining agreement or other contract of understanding and each vendor with which Town has a contract of understanding, a notice to be provided by the Commission advising the labor union of workers' representative of the Town's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; the Town agrees to comply with each provision of this section and Conn. Gen. Stat. Sect. 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. Sect. 46a-56, as amended by Section 5 of Public Act 89-253, 46a-68e and 46a-68f; the Town agrees to provide the Commission of Human Rights and Opportunities with such information requested by the Commission, permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Town as related to the provisions of this section and section 46a-56. If the contract is a public works contract, the Town agrees and warrants that he will make good faith efforts to employ minority business enterprises as subgrantees and suppliers of materials on such public works project.

Determination of the Town's good faith efforts shall include but shall not be limited to the following factors: The Town's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

The Town shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.

The Town shall include the provisions of subsection (b) of this section in every subcontract or purchase order entered into in order to fulfill any obligation or a contract with the State and such provisions shall be binding on a subgrantee, vendor or manufacturer, unless exempted by regulations or orders of the Commission. The Town shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for non-compliance in accordance with Conn. Gen. Stat. Sect. 47a-56, as amended by Section 5 of Public Act 89-253; provided, if such Town becomes involved in, or is threatened with litigation with a subgrantee or vendor as a result of such direction by the Commission, the Town may request the State of Connecticut to enter into any such litigation prior thereto to protect the interest of the State and the State may so enter.

The Town agrees to comply with the regulations referred to in this section as they exist on the date of this contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.

Pursuant to Public Act 89-227, as amended, as of January 1, 1991, no agency of the State of Connecticut may purchase new products packaged in or composed in whole or part of polystyrene foam if such foam is manufactured using chlorofluorocarbons (CFC). Manufacturers are required by the Act to provide information regarding the CFC content of polystyrene foam used in such products or packaging to any person selling the product who requests such information. By submitting an offer to sell to or accepting an order from the State of Connecticut the vendor certifies that no CFC are used in the manufacture of polystyrene foam contained in such products or packaging.

K. Non-discrimination on the Grounds of Sexual Orientation.

1. The Town agrees/warrants that in the performance of the contract such Town will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation.
2. The Town agrees to provide each labor union or representative of workers with which such Town has a collective bargaining agreement or other contract or understanding and each vendor with which such Town has a contract or understanding and each vendor with which such Town or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor

union or workers' representative of the Town's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment;

3. The Town agrees to comply with each provision of this Section and Sections 46a-68f of the General Statutes and with each regulation or relevant order issued by said Commission pursuant to Sections 46a-56, 46a-68e and 46a-68f of the General Statutes;
4. The Town agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Town as related to the provisions of this section and Section 46a-56 of the General Statutes.
5. The Town shall include the provisions of paragraph (1) of this addendum in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subgrantee, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Town shall take such actions with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for non-compliance in accordance with Section 46a-56 of the General Statutes; provided, if such Town becomes involved in, or is threatened with, litigation with a subgrantee or vendor as a result of such direction by the Commission, the Town may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

L. Points of Contact.

1. The Point of Contact for the SAA	
Name & Title: Deputy Commissioner William P. Shea	
Address: 25 Sigourney Street, 6 th Floor, Hartford, CT 06106	
Emails: William.shea@ct.gov and Rita.Stewart@ct.gov	Phone: 860-256-0800 Fax: 860-256-0815
2. The Point of Contact for TOWN OF HEBRON (Please fill in the following fields)	
Name & Title: Sean C. Shoemaker, Emergency M	
Address: 15 Gilead Street, Hebron CT 06248	
Email Address: sshoe maker@hebronct.com	Phone: 860-228-5971 ext. 136 Fax: 860-228-4859

M. Other provisions.

Nothing in this agreement is intended to conflict with current laws or regulations of the State of Connecticut or TOWN OF HEBRON. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the dates written below:

THE TOWN OF HEBRON _____

By: _____ Date: _____
 Its Chief Executive Officer
 Duly Authorized
 Typed Name &
 Title: Andrew J. Tierney Town Manager

The Capitol Region Council of Governments

By: _____ Date: _____
 Its Chief Executed
 Officer Duly
 Authorized
 Typed Name _____

HSGP Omnibus MOA THE Region 3 REGIONAL EMERGENCY PLANNING TEAM

By:

Date:

Its Chair
Duly Authorized
Typed Name: _____

**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION/
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**

By:

Date:

William P. Shea
Duly Authorized

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 1, 2016**

APPROVE PURCHASE OF POLICE CRUISER

Attached is information regarding the proposed purchase of a police cruiser. A supplemental appropriation was approved at the November 17, 2016, Board of Selectmen meeting and will be going before the Board of Finance for approval confirmation at their November 29, 2016 meeting.

Proposed Motion:

Move that the Hebron Board of Selectmen approve the purchase of a 2017 Ford Police Interceptor Sedan in the amount of \$37,299.80 and award the contract for the vehicle to MHQ of Middletown, Connecticut.

Further that radios, decaling and computer be purchased to fully equip the vehicle for a total amount not to exceed \$46,300.39.

Funding for the purchase to come from:

\$11,400.00 RHAM Reimbursement FY 16-17 budget
\$34,900.39 Supplemental Appropriation

Cruiser purchase cost update:

Attached please find a more definitive quote from vendor MHQ for the purchase of a 2017 Ford PI Sedan in the amount of \$37,299.80. This quote includes everything necessary for the car purchase with the exception of the radios, decal and computer. Estimates are attached for the radios at \$4,481.75 and the decaling at \$518.84. The verbal estimate for the computer is approximately \$4,000 with a written estimate actively being pursued. Total cost: \$46,300.39 which is well under the \$51,400.00 authorized by the BOS on November 17, 2016.



QUOTE

CUSTOMER

Contact Name: Kyle Fitzgibbons
 Company/Dept: Hebron Police Department
 Street Address: 2017 Ford PI Sedan
 City, State, Zip: _____
 Phone: _____
 E-Mail: _____

Date: 11/21/2016
 Valid for: 60 Days*
 Customer #: _____
 Contract: 12PSX0194
 Sales Rep: Marc Sheehan

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
P2M	2017 Ford Police Interceptor Sedan	\$23,489.03	1	\$23,489.03
62D	Electronics Trunk Tray	\$268.00	1	\$268.00
549	Heated Mirrors	\$61.00	1	\$61.00
13C	Dark Car Feature	\$18.20	1	\$18.20
21L	Drivers Side LED Spotlight	\$341.00	1	\$341.00
63P	Hidden Door Locks & Plunger	\$141.05	1	\$141.05
53M	Synch	\$288.00	1	\$288.00
51G	Pre-wiring for Grille	\$45.50	1	\$45.50
63B	Mirror Beams	\$281.00	1	\$281.00
76R	Reverse Sensing	\$302.00	1	\$302.00
13P	Front Headlight Housing	\$118.00	1	\$118.00
18G	Rear Windows Power Delete	\$31.85	1	\$31.85
60B	Push Bumper Rail	\$22.75	1	\$22.75
P1000INT13A	ProGard 1/2 Cage Containment Unit	\$1,720.80	1	\$1,720.80
ETHFSSP	Headlight Flasher	\$41.88	1	\$41.88
BK2007ITS12	Setina Four Lighted Pushbumper	\$713.15	1	\$713.15
IONR	Red ION	\$107.10	3	\$321.30
IONB	Blue ION	\$107.10	3	\$321.30
IONPEDB	ION Pedistal Mount	\$41.06	2	\$82.12
IONGROM	ION Grommet Mount	\$4.25	2	\$8.50
IW38uFX	DUO Color Inner Edge	\$1,051.96	1	\$1,051.96
IWDTRAY8	DUO Color Rear Inner Edge	\$946.80	1	\$946.80
VTX609R	Red Vertex	\$65.00	2	\$130.00
VTX609C	Clear Vertex	\$65.00	2	\$130.00
V23RTPB	V Series Light - Red	\$167.79	1	\$167.79
V23BTPB	V Series Light - Blue	\$167.79	1	\$167.79
SA315P	Whelen Siren Speaker	\$153.00	1	\$153.00
SAK44	Whelen Siren Speaker Mounting Bracket	\$24.40	1	\$24.40
CANWC1	Whelen Light & Siren Controller	\$1,187.03	1	\$1,187.03
CANCSP5	CSP Light & Siren Control Head	\$0.00	1	\$0.00
CANLITEB	Light Sensor	\$39.27	1	\$39.27
CVS1308INUT	Vehicle Specific Console for Ford PIU	\$207.00	1	\$207.00
CEB50CSP1P	Light & Siren Controller Mounting Bracket	\$20.82	1	\$20.82
CEB30CSP1P	Motorolla Radio Mounting Bracket	\$18.81	1	\$18.81
CLP4	4 - 12 volt lighter outlets	\$33.58	1	\$33.58
CAP0325	Storage Pocket	\$30.89	1	\$30.89
CARM103	Arm Rest	\$77.49	1	\$77.49

CCUP2I	Cup Holder	\$28.21	1	\$28.21
CMC	Mic Clip	\$7.39	2	\$14.78
CMCB	Mic Clip Mounting Bracket	\$9.40	2	\$18.80
PKGPSM253	Heavy Duty Computer Mount	\$476.20	1	\$476.20
DSPANN112P	Panasonic Docking Station w/Power Supply	\$643.75	1	\$643.75
Shop Supplies	Misc. Fuses, Relys, Connectors, Etc	\$395.00	1	\$395.00
Labor	Installation	\$68.00	40	\$2,720.00
				\$0.00
				TAX:
				TOTAL: \$37,299.80

TERMS AND CONDITIONS

*This quote is valid for 60 days from the date of quote. Any purchase orders or approved quotes received outside of the 60 day quote period will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE

Quote provided by Marc Sheehan, Fleet Account Manager at MHQ

excluding computer



MOTOROLA SOLUTIONS

Customer

Hebron Resident Trooper
TFC Kyle Fitzgibbons

Date

11/17/2016

<u>Qty</u>	<u>Description</u>	<u>Item</u>	<u>Unit Price</u>	<u>Ext Price</u>
1	APX6500 7/800 MHZ MID POWER MOBILE	M25URS9PW1 N	\$ 4,481.75	\$ 4,481.75
1	ENH: ASTRO DIGITAL CAI OP APX	G806		
1	ENH: SMARTZONE OPERATION APX6500	G51		
1	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	QA01648		
1	ADD: P25 TRUNKING SOFTWARE	G361		
1	ADD: TDMA OPERATION	GA00580		
1	ADD: APX O5 CONTROL HEAD	G442		
1	ADD: CONTROL HEAD SOFTWARE	G444		
1	ADD: REMOTE MOUNT O5	G67		
1	ADD: NO RF ANTENNA NEEDED	G89		
1	ADD: PALM MICROPHONE	W22		
1	ADD: SPKR 15W WATER RESISTANT	G831		
1	ENH: 2 YEAR REPAIR SERVICE ADVANTAGE	G24		
1	CSP - MOTOROLA TRADE IN PROMOTION	PROMO		
1	ANTENNA, 762-870MHZ LOW PROFILE	DSMLPV700		
1	BRACKET, HAVIS CONSOLE APX REMOTE MOUNT	DSCEB25XTL1P		
1	PROGRAMMING	SVC03SVC0115D		
1	INSTALLATION - CHASSIS SWAP/ANTENNA REPLACE	SVC03SVC0124D		

Notes

APX CSP radio requires State Police approval prior to placing an order.

If radio is being purchased to replace a unit the serial number, CSP Asset Tag number and Alias of radio being replaced will need to be provided to the State of CT.

Radio to be programmed by CSP team prior to delivery to customer.

Installation assumes re-use of existing, working power and ignition wiring and mounting into an existing console.

Any special mounting or service needed will be billed in addition to price shown.

Promotion expires Q3 2017 and requires trade-in of existing radio on a one-for-one basis.

Pricing is per State Master Contract A-99-001.

Terms and conditions are per the current Motorola CSA

Payment terms net 45 days as shipped

Please issue PO to Motorola Solutions, Inc.

Note on PO to ship order to 7 Great Hill Road, Naugatuck, CT 06770

Note on PO your address as the billing address and the "Ultimate Destination"

Prepared By

Holly Brown

Northeastern Communications, Inc. an



Authorized Channel Partner

Manufacturer's Representative

7 Great Hill Road, Naugatuck, CT 06770

Phone 203-568-6918

Email hbrown@norcomct.net



Sign Pro, Inc.
 60 Westfield Drive
 Plantsville, CT 06479
 Ph: (860) 229- 1812
 FAX: (860) 223- 1812
 Web: http://www.signpro-usa.com

Estimate #: 15447

Created Date: 11/23/2016 8:45:38AM	Prepared For: Hebron Resident Trooper
Salesperson: Troy Farrand	Contact: Kyle Fitzgibbons #1428, TFC
Email: troy@signpro-usa.com	Office Phone: (860) 228-3710
Office Phone: (860) 229- 1812 x12	Office Fax: (860) 228-0711
Office Fax: (860) 223- 1812	Email: kfitzgibbons@hebronct.com
	Address: 44 Main Street Hebron, CT 06248

Description: Ford Explorer Police Graphics

		Quantity	Unit Price	Subtotal
1	Product: Edge Prints Description: Reflective Police & Hebron For Sides and Rear • 1- 11 in x 150 in Edge Print(s) on White Nikkalite Reflective • Spot Black, Spot Frogskin Clear,	1	\$175.00	\$175.00

		Quantity	Unit Price	Subtotal
2	Product: Edge Prints Description: Reflective Badges • 1- 11 in x 10 in Edge Print(s) on White Nikkalite Reflective • Process Yellow, Process Magenta, Process Cyan, Process Magenta, Spot Frogskin Clear,	1	\$43.84	\$43.84

		Quantity	Unit Price	Subtotal
3	Product: Installation of Vinyl - in house Description: Installation • Location: In Shop: 60 Westfield Drive Plantsville, CT 06479 • 1st Crew: 1/1/1900 • Service Time of 4 hr 0 min • Crew of 1, Vinyl Installation Labor	1	\$300.00	\$300.00

Estimate Total: \$518.84
Subtotal: \$518.84
Total: \$518.84

Payment Terms: COD: All sales are payable upon delivery. New customers are required to make a 50% deposit prior to commencement of work. Invoices which are not paid promptly are subject to a 1 1/2% interest charge per month on the unpaid balance. The cost of collecting the unpaid balance will be at the expense of the customer. Orders which are not picked up within 7 days after completion will be invoiced and subject to the conditions as if they have been delivered. All signs are property of SIGN PRO, INC. and deposits will be considered rental for use of signs until payment is made in full. SIGN PRO INC. reserves the right to remove any signage for the lack of payment.

Client Reply Request

Estimate Accepted "As Is". Please proceed with Order.
 Changes required, please contact me.

Other: _____
 SIGN: _____ Date: / /

Print Date: 11/23/2016 8:48:20AM

Explorer Graphics Estimate

Troy Farrand [troy@signpro-usa.com]

Sent: Wednesday, November 23, 2016 8:56 AM

To: Kyle Fitzgibbons

Attachments: Standard Estimate.pdf (61 KB)

Hello Kyle,

Here is the estimate to do your New Explorer with the same graphics package that we did last time (See Below).

We could Add some striping if you'd like (Probably would add around \$375.00 for material and install)

Let me know how you would like to proceed. Have a great Thanksgiving.

MISSION STATEMENT

The Board of Selectmen, acting as stewards of the Town and agents of the people, will provide services that promote safety; an affordable healthy living environment; and through effective land use and town resources, an economic base that creates jobs and tax assistance to the community while preserving our rural historic character.

TOWN OF HEBRON BOARD OF SELECTMEN REGULAR MEETING HEBRON TOWN OFFICE BUILDING

Thursday, December 15, 2016

7:30 p.m.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This section of the agenda is reserved for persons in attendance who wish to briefly address the Board of Selectmen. The Board requests that comments be limited to three minutes or less. Persons wishing to address the Board regarding agenda items should request clarification from the Chair as to whether or not they should speak during the public comment portion of the meeting or at the time the agenda item is considered.

4. APPOINTMENTS/RESIGNATIONS

- a) CIP Committee – Appointment
- b) 2016 Committee/Commission Reappointments

5. OLD BUSINESS

- a) Self-Funded Medical Insurance Update
- b) CNG Proposal for Gas Line Extension
- c) Streetlight Acquisition Discussion/Decision
- d) Other Old Business

6. NEW BUSINESS

- a) Economic Development Incentive Program – Action on Optimus Application and Consider Scheduling Special Town Meeting
- b) Paint Recycling at Hebron Transfer Station
- c) Draft Agenda for January 5, 2016 Meeting
- d) Other New Business

7. TOWN MANAGER'S REPORT

- a) Recent Activities
- b) Correspondence
- c) Town Manager Updates

8. CONSENT AGENDA

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chair to remove it for later discussion and a separate vote if necessary.

a) APPROVAL OF MINUTES

8.a.2 December 1, 2016 – Regular Meeting

b) TAX REFUNDS

9. LIAISON REPORTS

- a) AHM Youth Services – Brian O'Connell
- b) CIP Committee – Clara O'Brien
- c) Hebron BOE – Clara O'Brien/Gail Richmond
- d) Board of Finance – Clara O'Brien/Mark Stuart
- e) Land Acquisition – Brian O'Connell
- f) RHAM BOE – Dan Larson
- g) RHAM Facilities Committee – Dan Larson
- h) Parks & Recreation Commission – Brian O'Connell
- i) Economic Development Commission – Gail Richmond/Mark Stuart
- j) Salmon River Watershed – Brian O'Connell
- k) Hebron Historic Properties Commission – Dan Larson
- l) Commission on Aging/Senior Center – Gail Richmond
- m) Fire Department – Dan Larson
- n) WPCA – Clara O'Brien

10. ADJOURNMENT

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
December 1, 2016**

CONSENT AGENDA

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

a) APPROVAL OF MINUTES

8.a.1 November 17, 2016 – Regular Meeting

b) TAX REFUNDS

8.b.1	Girard HVAC LLC	\$	115.92
8.b.2	Nissan Infiniti LT		152.94
8.b.3	Ronald/Mary Senerth		322.92

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
Thursday, November 17, 2016**

BOS Present: D. Larson, B. O'Connell, C. O'Brien, M. Stuart (7:41 p.m.)

Staff: D. Lanza, A. Tierney, M. Prieto, B. Sarnoski, E. Griffin

Guests: Mal Leichter, K. Slater, D. Morrison, K. Griffin, T. VanTasel, R. Bieri, D. Veschi, P. Kasper, H. Sawicki, Maryanne Leichter, K. Williams, Ronald Vitarelli and family

Press: J. Cooper, Journal Inquirer

CALL TO ORDER

The meeting was called to order by Chairman Larson at 7:32 p.m. Both BOS and BOF were in attendance.

PLEDGE OF ALLEGIANCE was recited.

PUBLIC COMMENT

Mal Leichter requested speaking under specific items.

SPECIAL RECOGNITION

Brian O'Connell presented the Eagle Scout Proclamation to Ronald Vitarelli.

APPOINTMENTS/RESIGNATIONS

Douglas Library Board of Trustees – Appointment

C. O'Brien moved that the Hebron Board of Selectmen appoint Dale Bland to the Douglas Library Board of Trustees with a term to run until December 2017.

The motion passed unanimously.

CIP Committee – Alternate Appointment

Jeffrey Long and David Morrison have both expressed interest in being appointed to the CIP Committee. The appointment was tabled.

RECEIVED
2016 NOV 28 A 9:40
COURTNEY STUART
HEBRON TOWN CLERK
COST

Public Building Committee – Appointment

B. O'Connell moved that the Hebron Board of Selectmen confirm the following appointments of the Public Building Committee members:

One year term (1) until December 2017	Mal Leichter
Two year term (2) until December 2018	Bart Nicolo and Richard Steiner
Three year term (2) until December 2019	Wayne Warwick and Brian Whalen

The motion passed unanimously.

Hebron Board of Education – Resignation

Mark Stuart moved that the Hebron Board of Selectmen accept the resignation of Jessica Rainville from the Hebron Board of Education with regret and thanks for her service. Further, that the Selectmen designate Friday, November 25, 2016, as the posting date for the vacancy notice. The 35th and final day by which nominations shall be received is Friday, December 30, 2016.

The motion passed unanimously.

2016 COMMITTEE/COMMISSION REAPPOINTMENTS

D. Larson moved that the Hebron Board of Selectmen reappoint the following individuals for a four year term to run until December 2020:

HOUSING AUTHORITY: Florence O'Sullivan
WATER POLLUTION CONTROL AUTHORITY: James Riley
CONSERVATION COMMISSION: Thomas Loto
ECONOMIC DEVELOPMENT COMMISSION: Victoria Avelis
HISTORIC PROPERTIES COMMISSION: Deena Watson
PARKS & RECREATION COMMISSION: Ken Jardin, Jessica Petro - Alternate
DOUGLAS LIBRARY BOARD OF TRUSTEES: Danielle Galligan, Julie Veschi

The motion passed unanimously.

A. Tierney made a request to change the Agenda items.

NEW BUSINESS

501 CHURCH STREET FORECLOSURE AND REMEDIATION

Attorney Slater was in attendance and detailed the process recommended.

Both remediation grant applications submitted to the Department of Economic and Community Development for the Town was denied. Based on input received from

DECD staff, the process is competitive and applications that are already acquired and considered shovel ready stand a better chance for funding.

The Brownfield Task Force recommends the Town acquire the property through tax foreclosure, especially now that there are statutes in place to protect town from clean up liability. The estimated cost of cleanup is \$600,000.

C. O'Brien, D. Larson and B. O'Connell spoke in favor of moving forward with the tax foreclosure and remediation. A. Tierney added that the property is within the Amston Lake Tax District and that they are willing to forgo the back taxes to assist in moving the process along.

D. Larson moved to authorize Andrew J. Tierney, to proceed with the foreclosure at 501 Church Street as laid out by Attorney Slater. The motion passed unanimously.

STREETLIGHT ACQUISITION PRESENTATION

Alex Wurzel from Tanko Lighting provided a presentation for a LED Streetlight Conversion Project for the Town of Hebron including Hebron's acquisition of the streetlights. The Hebron Board of Finance was also in attendance for this presentation.

Proposal information attached.

Project cost: \$125,255
Estimated rebate: \$20,063
Net cost: \$105,192
RCN : 4.34
Average cost per pole: \$317.
20yr Savings: 357,871
Eversource Rate Tariff: 117
Eversource Rebate: \$0.30/kWh
Finance Option included (2.85 APR, 7yr Terms)

Actual numbers would be given once letter was sent to Eversource stating interest in purchasing. No action taken.

OLD BUSINESS

SELF-FUNDED MEDICAL INSURANCE UPDATE

A Regional All-Boards meeting has been scheduled for Wednesday, December 7, 2016, at 7:00 p.m. at RHAM High School to present the results of the bid process and share the Consortium's recommendation and next steps. A. Tierney made a request that BOS and BOF members attend the meeting.

CNG PROPOSAL FOR GAS LINE EXTENSION

RHAM Board of Education will be receiving a presentation from CNG on Monday, November 21, 2016. A RHAM district meeting may be scheduled to consider the project. The Board of Selectmen is encouraged to attend the meeting at RHAM on the 21st.

Recently the Hebron Board of Education requested information/cost estimates on extending the gas line to Gilead Hill School due to the need to remove the underground fuel storage tanks in the near future.

A. Tierney met with Tim Van Tassel (Superintendent) and CNG and is recommending adding the Gilead Hill School.

CNG's proposal has increased \$63,000 from last year due to the increase in labor costs and the repair of pavement.

A. Tierney anticipates that if the presentation at the November 21st meeting is successful, he will recommend sending it to district meeting and then board for approval so that they may move forward. C. O'Brien added that the Assisted Living facility will also be included. A. Tierney also reported that they had just closed on the property and they are heavily dependent on this project.

Total cost for project is projected to be approximately \$5 million.

M. Stuart recommended adding the cost of saving of maintenance to the analysis.

D. Larson recommended doing it all at once due to the long term savings as it will help with future development and commercial base and would be beneficial to the Town of Hebron. M. Stuart also spoke in favor of it and feels it would be a good economic development driver. D. Larson urged all boards to attend the November 21st meeting to show support for this project as it moves the Town forward.

ADOPT 2017 BOARD OF SELECTMEN MEETING SCHEDULE

D. Larson moved that the Hebron Board of Selectmen adopt the 2017 Board of Selectmen Meeting Schedule as presented (attached). The motion passed unanimously.

Board of Finance meeting adjourned 9:19 p.m.

AWARD PARKS & RECREATION TRACTOR BID

B. O'Connell moved that the Hebron Board of Selectmen award the bid for the Parks and Recreation tractor, RFP # 2017-09, to Stanton Equipment, Inc. of East Windsor, Connecticut, in the amount of \$35,118.85 net, including the trade in of a 1988 Ford tractor and Woods mower, for the purchase of the tractor and accessories; and

authorize Andrew J. Tierney, Town Manager, to sign any necessary documents. Further that an additional \$750 be authorized for the purchase of other accessories from another vendor. Total costs from CIP Budget not to exceed \$35,868.85. The motion passed unanimously.

DRAFT AGENDA FOR DECEMBER 1, 2016 MEETING

#5 (d): 501 Church Street Foreclosure and Remediation, to be removed from the Agenda.

Request to bring in the other two vendors for the CCM street light project.

D. Larson made a request to add Approval of Supplemental Appropriations to the Agenda

- I. Purchase a Police Cruiser required for RHAM SRO Program;
- II. Monies to purchase a Senior Van.

APPROVE SUPPLEMENTAL APPROPRIATIONS

Purchase of Police Cruiser required for RHAM SRO Program

There was a lengthy discussion regarding the acquisition of the police cruiser. M. Stuart expressed concern for not following charter requirements for supplemental appropriations.

C. O'Brien moved that the Hebron Board of Selectmen, in accordance with Section 905 A of the Hebron Town Charter hereby approve a supplemental appropriation to the FY 2016-2017 budget from the unassigned fund balance, in an amount not to exceed \$40,000 for the purchase of a police cruiser at the cost not to exceed \$51,400 in conjunction with the implementation of the SRO program at RHAM, with funds being reimbursed of \$11,400 through the RHAM SRO program with the final dollar amount to come back to the BOS for final approval and refer to the BOF for approval. The motion passed unanimously.

Senior Van Purchase

There were discussions regarding the supplemental appropriations for the senior van. M. Stuart recommended that when such supplemental appropriations are made, the presentation documentation should lay out any history that may exist.

D. Larson moved that the Hebron Board of Selectmen, in accordance with Section 905 A of the Hebron Town Charter, hereby approve a supplemental appropriation to the FY 2016-2017 budget from the unassigned fund balance, in an amount of \$12,983.60 for the matching grant funds for a senior van purchase as previously authorized by the Board of Selectmen on March 16, 2015, and refer to the Hebron BOF for final approval. The motion passed unanimously.

TOWN MANAGER'S REPORT

- a) Assisted Living facility moving forward.
- b) Met with small cities consultant to discuss potential projects.
- c) Attended CCM convention at Foxwoods Casino.
- d) Continue to have budget and CIP meetings.
- e) Meeting scheduled with towns that Troop K services to review Resident Trooper program.
- f) Meetings for Maple Fest.
- g) Received notification from OPM that Hebron did not receive STEAP grant for waterline extension.

CONSENT AGENDA

D. Larson moved that the Board of Selectmen approve the following Consent Agenda items and motions contained.

- a) APPROVAL OF MINUTES
November 3, 2016 – Regular Meeting
- b) TAX REFUNDS

The motion passed unanimously.

LIAISON REPORTS

- Hebron BOE –Dan Larson and Mark Stuart attended and Tim Van Tasel briefly reported on the facilities study. Formal presentation to BOE on December 8th.
- Hebron Historic Properties Commission – Dan Larson - Peters house project coming along.
- Fire Department – Dan Larson – The Corporation is having their dinner for the seniors this Sunday.
- WPCA – Clara O'Brien – Met on Tuesday and came to an agreement with Assisted Living on connection fee of \$306,000.

C. O'Brien asked staff to look at handicap parking spaces at the library.

D. Larson made brief mention that the revaluation assessment notices went out. The Selectmen cautioned residents that this is just one piece of the revaluation process.

C. O'Brien stated that there will be a Developers Agreement for the construction of sewer line at the Assisted Living facility.

ADJOURNMENT

Meeting adjourned at 10:42 p.m.

Respectfully submitted,
Michelle Prieto

APPROVED NOVEMBER 17, 2016

TOWN OF HEBRON
BOARD OF SELECTMEN
2017 MEETING SCHEDULE

RECEIVED
2016 NOV 21 P 2:00
Aurora E. Dwyer
HEBRON TOWN CLERK
A. A. A.

January	5 and 19	
February	2 and 16	
March	2 and 16	
(Budget Workshops 7, 14, 21 and 28)		
April	6 and 20	(School Vacation 10 – 14)
May	4 and 18	
June	1 and 15	
July	6 and 20	
August	3 and 17	
September	14	(Hebron Fair 7-8-9-10)
October	5 and 19	
November	2 and 16	
December	7 and 21	

2018

January 4 and 18

Meetings will be held at 7:30 p.m. at the Hebron Town Office Building unless otherwise posted.
March budget meetings will be held in the Douglas Library Community Room.