

TOWN OF HEBRON
WEEKLY TOWN MANAGER'S REPORT

August 27, 2010

A. Selectmen Communications

1. **Manager** – Just a reminder that we have a Core Services meeting tomorrow morning at 8:30 am at the Town Hall. Your picture will be taken on Thursday, September 16th, at 6:45 pm at the Douglas Library. The opening ceremony for the Hebron Fair will be on Thursday, September 9th, kicking off at 6 pm. Please mark your calendar to attend. The Town Hall will be closing at 4 pm that night, due to traffic issues and people volunteering at the fair.

2. **Upcoming Events**

- a. Beginning August 17th and continuing every other Tuesday thereafter, the Foodshare Mobile Van will be in Hebron at the First Congregational Church (at the junction of Routes 66 & 85) from 11 a.m. to 11:30 a.m. to distribute fresh produce and other food items. All are welcome. No ID is required. You must provide your own bags or box. Those seniors who wish to visit the Van will be taken there twice per month through the Dial-A-Ride program.
- b. The Senior Center will be hosting a “Meet the Candidates” on Tuesday, September, 7th at 1:00 p.m. at the Senior Center. The invitation has been extended to candidates in the upcoming November elections. CTN will be broadcasting the event. So far, those who will be attending are: Republican candidates Peckinpugh, Dean, Farrell, Orchulli, Wright, Sawyer and Sullivan, as well as Democratic candidates Merrill, and Prague. Candidates Foley and Boughton, as well as Blumenthal, Malloy, Wyman, Courtney, Jepsen and Nappier also hope to attend.
- c. The Connecticut Department of Veterans’ Affairs is once again sponsoring “Stand Down 2010” – a day-long support services program for needy and homeless veterans. This will be held on Friday, September 10, 2010 from 7 a.m. to 3 p.m. at the State Veterans’ Home Campus, 287 West Street, Rocky Hill. For more information call 860-616-3802 or 3803.
- d. Country Carpenters will be hosting “Colonial Day” on Saturday, September 25th from 10 a.m. to 4 p.m. Come and experience life in Hebron 200 years ago and see history first hand. There will be blacksmithing, furniture making, wood carving and much more. Admission is free.
- e. The Nature Conservancy is looking for volunteers to help identify stream insects with a State Biologist’s help then collect them at select sites in the Salmon River watershed. It will be held on Saturday, September 25th from 9 a.m. to 3 p.m. Pre-registration is required. For more information and pre-registration contact Shelley Green at 203-568-6288 or at sgreen@inc.org

- f. Direct Energy will be holding two presentations at the Senior Center on September 30th for residents and business owners. Questions will be answered and if residents bring their account information, they can sign up with Direct Energy representatives at that time. The first presentation will be from 3:30 p.m. to 4:30 p.m. The second will be from 5:30 p.m. to 6:30 p.m.
- g.. The Fire Department's 75th Anniversary Parade has been cancelled for August 28th, and the tentative new date is November 6th (rain date is November 7th). I am working with the State to see about closing a portion of Route 66 for this event.
- h. CVC Dates and Times of Hebron Meetings

Channel 96

Hebron Board of Selectmen: July 1, 2010

September 3rd: 10:00am

Hebron Board of Selectmen: July 15, 2010

September 3rd: 12:30pm and 7:30pm

September 13th: 10:00am

Hebron Board of Selectmen: August 19, 2010

September 3rd: 3:30pm

September 13th: 1:30pm and 8:00pm

September 22nd: 2:00pm

September 29th: 2:00pm

Hebron Board of Selectmen: September 2, 2010

September 13th: 6:00pm

September 22nd: 10:00am and 6:00pm

September 25th: 10:00am

September 29th: 10:00am and 6:00pm

Hebron Board of Selectmen: September 16, 2010

September 22nd: 12:00pm and 8:00pm

September 25th: 12:30pm

September 29th: 12:00pm and 8:00pm

3. Selectmen Board/Committee Dates

- a. Core Services – August 28th, 8:30 am, Town Hall Meeting Room
- b. Selectmen Meeting, September 2nd, 7:30pm, **Library Community Room**

- c. Selectmen Meeting, September 16th, 7:30pm, **Library Community Room**
- d. Joint Board of Finance, Selectmen, Education – Facility Study – September 22nd, 7:30 pm – Place to be Announced

4. **Liaison Meetings**

- a. RHAM BOE, Aug. 30th, 6:30pm, RHAM, (Stuart & Watt)

5. **Boards/Commissions**

- a. Training for the EDC for a Business Visitation Program will be October 18th at 7pm in the Town Hall Meeting Room. Tom Murano of NU and Rebecca Nolan of Metro Hartford will be the trainers. Selectmen are invited to attend. At a Special Meeting of EDC, held on Monday, a presentation on the Charrette process was given by Hiram Peck, Director of Planning on the Charrette process in Simsbury. He told the group that it took the Town about a year to prepare before actually starting the Charrette and that it has been very successful. He said that a great institute for a lot of information on Charrette is the National Charretteq Institute.

- b. Bifurcation Committee – The first organizational meeting of the Bifurcation Committee will be Tuesday, August 31st, at 6 pm in the Town Hall Meeting Room.

6. **Department/Division News**

Public Works Department

Public Works has been working on a fee survey for the Transfer Station this week. They are also setting up training/safety classes for the men, including OSHA Training. Roadside mowing is continuing, tree removal at various locations and work orders were done. Crack sealing should begin on Monday and continue for about two weeks, weather permitting on the following roads: Burrows Hill, Burnt Hill, Chestnut Hill, Daly, East, Jones, Martin, Millstream, Old Andover, Old Colchester, Old Hartford, Old Slocum and West.

Town Clerk

The Town Clerk prepared the Hebron Code of Ethics packets and mailed them to all the elected and appointed board and commission members for their review and signature. We asked that they sign and return the signature page by September 17, 2010.

In the future when the Board Of Selectmen make an appointment, the new board or commission member will receive a copy of the Hebron Code of Ethics with their confirmation letter and will be asked to bring the signature page with them when they come to the Town Clerk's office to take their oath.

Work in the first floor vault continues.

The Clerk's Office is already receiving requests for absentee ballots for the November election.

Parks and Recreation

Parks

Working on all of the grounds, as well as work on Airline Trail, fall programs and fall seasonal preparation is in full swing.

Recreation

School Starts on Monday, August 30, 2010 along with our (PREP) Park and Recreation Enrichment Program. PREP offers care for all the following times:

6:45am – 8:30am (Early AM Care)

11:30am – 3:10pm (Kindergarten Session)

3:15pm – 6:00pm (PM Care)

Weekly Agendas are available on our website at www.hebronct.com so see what the children are going to be doing at PREP. If you want to receive Parks and Recreation upcoming events and programs, be sure to give the Department your email address. Children will have home rooms in the Kindergarten and after school sessions of PREP. Home room is a time for the kids to settle in and socialize with the staff and prep kids. Block scheduling is used for all activities at the program. Block schedules mean that the kids will rotate through different projects, games, sports and arts and crafts while at PREP.

Planning & Zoning

PZC has set a Special Meeting to walk the unimproved portion Chittenden Road and the unimproved portion of Paper Mill Road (south end) on Tuesday, August 31st at 5:30 p.m. Neighbors have been notified in writing.

Revenue Department

In response to a Selectman question, attached is a memo from the Revenue Collector regarding the issuance of tax refunds.

Emergency Management

With hurricane season upon us, Randy Blais, Emergency Management Director, will be calling a meeting with key staff, to review our procedures and preparations if a major Hurricane were to head to the East Coast.

7. Selectmen Questions and Answers

In response to questions from the Core Services Meeting:

Public Works Dept.

Three men will be going to a re-certification class to work the Transfer Station and four men will be going to a mandatory OSHA 10 hour Training. In the past we have paid \$130. per employee for the OSHA class. With CIRMA sponsoring the training it is free to CIRMA members. The training will take place the week of September 20th. The new road treatment products being used in some communities are not considered hazardous waste, but must be stored in an environmentally safe building.

State Police/Police Officers

We budgeted \$12,000 (but received \$16,000 for fiscal year 2009-10) in offsetting police revenue for RHAM private duty for our police officers and troopers. The Town absorbs the expense for the Maple Fest, elections and parade. There is no offsetting revenue received specifically for these events.

B. Outside Government Agencies:

1. CRCOG – Nothing this week
2. COST – Nothing this week
3. CCM – Attached is the first in a series of Candidate Bulletins
4. CRRA – CRRA has announced that beginning in September they will start rebating the municipalities \$10/ton for recycling materials. When our budget was put together, CRRA did not think they would be able to do this. Attached are copies of the June Customer MSW Deliveries and Customer Recyclables Deliveries.

C. Miscellaneous

1. We received two documents from the Town of Bolton. One was regarding an amendment to Bolton Subdivision Regulations concerning Maintenance Bonds, Easement and Deeds, and Road Acceptance. The second refers to an Amendment to the Bolton Zoning Regulations concerning signage.
2. With Hurricane season becoming active, United Way of CT let us know about United Way 2-1-1 which can assist residents with agencies that can assist during a hurricane. This number is also a source for hurricane preparedness information and they can assist our taxpayers to find the resources they need in the aftermath of a storm. The following websites allow residents to access more information:

www.211ct.org/InformationLibrary/Documents/Howtoprepareforhurricanetornado.asp and www.ct.gov/demhs/hurricane.

3. CT Water has sent us information that the 2009 Water Quality Report has consistently scored the company's customer satisfaction rating at 89.9%, which is a slight increase over 2009's year end results. I have the reports in our office for the Amston Lake Division, Hebron Center Division, London Park Division, Mill at Stonecroft Division, and Wellwood Village Division, in case any of you would like to see them.

D. Project Updates

1. Sidewalk Project – The new sidewalks on Main Street should be completed next week.
2. Traffic Light for Village Green – The permit is still being reviewed by DOT. We are going to keep contacting them to see if we can somehow have them expedite this permit.

E. Attachments (Please contact the Town Manager's Office at 860 228-5971 if you would like to request copies of any attachments.)

1. Memo from Revenue Collector regarding issuance of tax refunds
 2. Article on Supreme Court ruling that texts aren't necessarily private communications
 3. Invitation from America's Great Outdoors
 4. Invitation from Susan Bysiewicz to attend the dedication ceremony for the 2010 Connecticut State Register and Manual
 5. CCM's Candidate Bulletins
 6. CRRA Monthly Customer MSW Deliveries and Monthly Customer Recyclables Deliveries
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