

**MOTOR VEHICLE  
STANDARD FORMS OF PROOF  
✦ TWO FORMS ARE REQUIRED ✦**

1. **PLATE RECEIPT** from DMV indicating that the registration has been **CANCELLED, LOST or STOLEN.**
  
2. ANY OF THE FOLLOWING ***IN ADDITION TO #1***
  - ➔ **A Copy of the Bill of Sale.**  
(The bill of sale is now on the bottom of vehicle owner's registration form and transfer information must be recorded on the back of the registration form before being submitted to DMV – therefore the seller's obligation is to provide a copy of the signed registration form along with the plate receipt to the Assessor.)
  
  - ➔ **A Copy of the Transfer of Title.**  
(The seller must provide the assessor with a copy of the signed title and the plate receipt.)
  
  - ➔ **Out of State Registration** – proof of residency and a copy of registration showing the date the vehicle was registered outside the State of Connecticut along with the plate receipt.
  
  - ➔ **Stolen Vehicle** – a statement from the insurance company indicating that the vehicle was stolen and NOT RECOVERED. Owner must file a Lost or Stolen Plate form with the DMV.
  
  - ➔ **Totaled Vehicle** – a statement from the insurance company indicating that the vehicle was totaled. If owner did not return plate, then he/she must file a Lost or Stolen Plate Form with the DMV.
  
  - ➔ **Junked Vehicle** – a notarized receipt from junkyard in addition to the plate receipt.
  
  - ➔ **Trade-in Vehicle** – a copy of the purchase agreement identifying the trade-in vehicle and a plate receipt.
  
  - ➔ **Donated Vehicle** – a copy of the letter from the tax exempt organization acknowledging the donated vehicle and describing the vehicle by year, make, model, ID number and date of the donation in addition to the plate receipt.

**NOTE:** *All information must be DATED and have the VEHICLE ID NUMBER on all documentation.*