

# TOWN OF HEBRON, CONNECTICUT

Annual Report  
For Fiscal Year July 1, 2011 - June 30, 2012



## TELEPHONE DIRECTORY

Town Office Building Phone: 860 228-5971  
15 Gilead Street, Hebron, Connecticut 06248 Fax: 860 228-4859  
Monday - Wednesday 8:00 a.m. - 4:00 p.m.  
Thursday 8:00 a.m. - 6:00 p.m.  
Friday 8:00 a.m. - 1:00 p.m.  
Town Manager – Ext. 122 Director of Finance – Ext. 121  
Town Clerk – Ext. 124 Financial Administrator – Ext. 131  
Tax Collector – Ext. 146 Assessor – Ext. 147  
Sanitarian – Ext. 140 Building Official – Ext. 142  
Planning and Zoning (Town Planner) – Ext. 137

Senior Services Director, Russell Mercier Senior Center 860 228-1700  
Housing Authority 860 228-4411  
Parks and Recreation Department, 148 East Street 860 530-1281  
Transfer Station/Public Works Department, 550 Old Colchester Road 860 228-2871  
Fire Department - Routine Business 860 228-3022  
Police Department – Routine Business 860 228-3710  
Glastonbury Hebron Probate Court 860 652-7629  
Animal Control Officer 860 228-5971, Ext. 150  
Chatham Health District 860 267-9601  
Water Pollution Control Authority 860-228-2871

### Public Schools:

Superintendent of Schools – Hebron BOE 860 228-2577  
Superintendent of Schools – RHAM BOE 860 228-2115  
RHAM Senior High School 860 228-9474  
RHAM Senior High School Guidance Department 860 228-9446  
RHAM Middle School 860 228-9423  
Hebron Elementary School 860 228-9465  
Gilead Hill School 860 228-9458

AHM Youth Services 860 228-9488  
Visiting Nurse and Community Health of Eastern Connecticut 860 456-7288  
Hebron Interfaith Human Services (Food Bank) 860 228-1681

Douglas Library, 22 Main Street 860 228-9312  
Monday and Wednesday 1:00 - 8:00 p.m.  
Tuesday and Thursday 10:00 a.m. - 8:00 p.m.  
Friday 12:00 noon - 6:00 p.m.  
Saturday 10:00 a.m. - 3:00 p.m.

Hebron Post Office 860 228-6904  
Daily 8:30 a.m. - 5:00 p.m. (Closed for Lunch 1:00 – 2:00 p.m.)  
Saturday 8:30 a.m. - 12:00 noon

Amston Post Office 860 228-3671  
Daily 8:30 a.m. - 12:30 p.m.  
Saturday 9:30 a.m. – 1:00 p.m.

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This Edition of the Hebron Annual Town Report is dedicated to

***ANNE H. EMT***

October 5, 1932-November 20, 2012

Depicted on the cover is Anne Emt, Hebron's first female firefighter, emergency medical technician and the Grand Marshall of Hebron Fire Department's 75<sup>th</sup> Anniversary Parade, as she proudly drove the town's restored first fire truck, in the parade on November 6, 2010.

## **TOWN OFFICERS/BOARDS AND COMMISSIONS**

(AS OF JUNE 30, 2012)

<b>BOARD OF SELECTMEN:</b>	<u><b>TERM</b></u>
Jeffrey Watt, Chairman	2015
Gayle Mulligan, Vice Chairman	2015
Daniel Larson	2013
Brian O'Connell	2015
Mark Stuart	2013
<b>TOWN MANAGER:</b> Andrew J. Tierney	
<b>TOWN CLERK AND REGISTRAR OF VITAL STATISTICS:</b> Carla A. Pomproicz	2014
<b>BOARD OF FINANCE:</b> Michael Hazel, Chairman	2015
Philip LoBianco, Vice Chairman	2013
Lynn Guerriero	2015
Malcolm Leichter, Jr.	2013
Thomas J. Sousa, Jr.	2013
Paula Verrier	2015
<b>BOARD OF EDUCATION:</b> Kathy Shea, Chairman	2013
Tina Marie Blinn, Vice Chairman	2013
Amy Lynch-Gracias	2015
Maryanne Leichter	2015
Dominic Marino	2015
William Moorcroft	2013
Stephanie Raymond	2015
<b>PLANNING &amp; ZONING COMMISSION:</b> Lewis G. Hinman III, Chairman	2015
Judith Podell, Vice Chairman	2013
Terry Piggott	2013
Natalie Wood	2013
Frank J. Zitkus	2015
<b>ALTERNATE MEMBERS:</b> Donald Casoni	2013
Loreta McDonnell	2015
Gil Salk	2015

## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

### ZONING BOARD OF APPEALS:

Diane Christensen, Chairman	2013
Cathleen Murphy, Vice Chairman	2015
Kevin B. McDonnell	2015
Jardo Opcensky, Jr.	2013
Henry Sawicki	2013

### ALTERNATE MEMBERS:

Donald Masters	2015
Anthony Novak	2015

### BOARD OF ASSESSMENT APPEALS:

Clara O'Brien, Chairman	2015
Jeffrey Schwarz	2013
Valerie Watt	2013

### REGIONAL SCHOOL DISTRICT 8 BOARD OF EDUCATION

Laura a. Steiner, Chairman	2013
Debra S. Dee	2013
Amy D'Amaddio	2015
Thomas Tremont	2015
Kevin Williams	2013

### REGISTRARS OF VOTERS:

John F. Richmond	2013
Elizabeth Fitzgerald	2013

### DEPUTY REGISTRARS OF VOTERS:

Merris Williams	2013
John O. O'Sullivan	2013

### JUDGE OF PROBATE:

Peter Alter	2015
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ANIMAL CONTROL OFFICER: William Bell

ASSESSOR: Debra Gernhardt      ASSISTANT ASSESSOR: Emma Sousa

### ASSISTANT TOWN CLERK AND REGISTRAR OF VITAL STATISTICS:

Ann Hughes

BUILDING OFFICIAL: Joseph Summers

BURNING OFFICIAL: Tony Pitrone

## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

### CAPITAL IMPROVEMENT PROGRAM COMMITTEE:

Anne Fitzpatrick, Chairman	Mark Stuart
Mal Leichter	Andrew Tierney
Lorraine Davey	William Witt
Amy Lynch-Gracias	Natalie Wood
Nick Wallick	

### CITIZENS GREEN COMMITTEE:

Michael Harder, Chairman	Eszter Samodai
Peter Moon	Jennifer Steiner
Chuck Redfern	Laura Steiner
Gil Salk	

### COMMISSION ON AGING:

Laura Bennett, Chairperson	2013
Gertrude Catullo	2015
Ed Menicke	2014
Pamela Meliso	2013
Maria Morelli-Wolfe	2014
Lynn E. Sanson	2015
Barbara Soderberg	2015

#### ALTERNATE MEMBERS:

Warren Holbrook	2013
Cecile Piette	2013

### CONSERVATION COMMISSION:

Thomas Loto, Chairman	2015
Michael Harder, Vice Chairman	2015
Guy Holzer	2014

#### ALTERNATE MEMBERS:

Christopher Frey	2013
Brian Swanson	2013

RESIDENT STATE TROOPERS: Daniel Greenwood Kyle Fitzgibbons

CONSTABLES: Mark Rubera Robert Johnson

DIRECTOR OF HEALTH: Chatham Health District

## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

### ECONOMIC DEVELOPMENT COMMISSION:

Victoria Avelis, Chairman	2015
Peter Casarella	2013
Jon Lesisko	2015
Dottie Moon	2014

### ALTERNATE MEMBER:

Lynn Bjork	2012
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### EMERGENCY MANAGEMENT DIRECTOR/LEPC CHAIRMAN:

William Kramer

### FINANCIAL ADMINISTRATOR:

Elaine Griffin

### FINANCE DIRECTOR:

Interim Elaine Griffin

### FIRE CHIEF:

Fred Speno

### FIRE MARSHAL:

Randy Blais

### DEPUTY FIRE MARSHAL:

Daniel E. Larson

### HISTORIC PROPERTIES COMMISSION:

Deena Watson, Chairman	2015
Mary Ann Foote	2013
Mary-Ellen Gonci	2013
Susan Morin	2013

### ALTERNATE MEMBERS:

Ruth Brault	2013
Janice Porter Tarbell	2013
Richard Cassata	2013

### HOUSING AUTHORITY:

Florence O'Sullivan, Chairman	2015
Anne-Lee Boynton	2014
Phyllis Christie	2013
Joan Conley	2014

### JUSTICES OF THE PEACE:

Anne M. Buchalski	Patricia K. Kamarowski	Helen K. Reardon
Linda Bulkovitch	Richard A. Keefe	Joseph J. Reardon, III
Peter F. Casarella	Valerie V. LaVake	John F. Richmond
James P. Cordier	Malcolm Leichter, Jr.	Gilbert J. Salk
Robert F. Davis	Philip LoBianco	Henry J. Sawicki
James L. Derby, Jr.	Salvatore J. Mastandrea	Laura A. Steiner
Marjory W. Graham	Robert J. McKay	Robert Norton Warner
Kathleen Heatherly	Cathleen R. Murphy	Natalie Wood
Elizabeth M. Holmes	Sherri R. Opocensky	Margaret M. Yetishefsky
John D. Hooker	John O. O'Sullivan	
Gary D. Hummel	Paul L. Pomproicz	



## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

### OPEN SPACE/LAND ACQUISITION COMMITTEE:

Brian O'Connell, Chairman	John Mullaney
James Cordier	Claudia Naturski
Christopher Frey	Frank Zitkus
Malcolm Leichter	

MUNICIPAL AGENT FOR THE ELDERLY: Sharon Garrard

NORTH CENTRAL REGIONAL MENTAL HEALTH BOARD: Karen Smith

### PARKS AND RECREATION COMMISSION:

Paul Hartan, Co-Chair	2014
Claudia Naturski, Co-Chair	2015
Anne Fitzpatrick	2015
Machel Gauthier	2013
Allison Heneghan	2013
Ken Jardin	2015
Eric Ott	2014

### ALTERNATE MEMBERS:

Charles Daniels	2013
Daniel Grabowski	2015

DIRECTOR OF PARKS AND RECREATION: Rich Calarco

### PANEL OF MODERATORS:

Kevin Connors	2013
Scott Kauffman	2013
Catherine Marx	2013
Joseph Krist	2013

### PUBLIC BUILDING COMMISSION:

Wayne Warwick, Chairman	Richard Steiner
Anne Fitzpatrick	Brian Whalen
Bart Nicolo	

PUBLIC WORKS DIRECTOR: Kevin Kelly - Public Works Director

SANITARIAN: Steven Knauf- Chatham Health District

SENIOR SERVICES DIRECTOR/MUNICIPAL AGENT: Sharon Garrard

SUPERINTENDENT OF SCHOOLS – HEBRON: Interim Kathy Veronesi

SUPERINTENDENT OF SCHOOLS – RHAM: Robert Siminski

## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

TAX COLLECTOR: Adrian MacLean

TOWN ATTORNEY: Donald R. Holtman

TOWN HISTORIAN: Hebron Historical Society

TOWN PLANNER: Michael O'Leary

TREE WARDEN: Kevin Kelly

### TRICENTENNIAL COMMISSION:

Karen J. Coates 2013

Paula Joan Toomey 2013

### WATER POLLUTION CONTROL AUTHORITY:

Clara O'Brien, Chairman 2015

Beverly Amato 2014

Kevin Grady 2015

Chris Hemberger 2014

## **BOARD OF SELECTMEN**

July 7, 2011, the Selectmen accepted Root Lane, within the Williams Farm subdivision, as a Town roadway, subject to a \$22,342 maintenance bond which will be held for a one-year maintenance period or until the common driveway is paved, whichever occurs later.

August 4, 2012, the Selectmen approved the Eagle Scout Project of the movement of the WW2 Observation Post to the Town Hall property as recommended by the Planning and Zoning Commission.

August 22, 2011, the Selectmen resolved that Bonnie L. Therrien, Town Manager, of the Town of Hebron be and hereby is authorized to execute on behalf of the Town of Hebron a Grant Agreement and Conservation and Public Recreation Easement and Agreement under the Open Space and Watershed Land Acquisition Program with the State of Connecticut for financial assistance to acquire permanent interest in land know as Kinney Road Open Space, OSWA 417 and to manage said land as open space land pursuant to Section 7-131d of the Connecticut General Statutes.

September 1, 2011, the Selectmen proclaimed September as Leukemia, Lymphoma and Myeloma Awareness month.

September 1, 2011, the Selectmen proclaimed September 7, 2011 as United Way Day of Caring.

October 20, 2011, the Selectmen proclaimed November 2011 “Electronics Waste Recycling Month”.

October 20, 2011, the Selectmen appointed Gina Nardi as the Senior Center Program Coordinator.

November 22, 2011 (Special Meeting), the Selectmen appointed Donald R. Holtman of the firm of Katz & Seligman to serve as Town Attorney for a two year term of office to commence on Tuesday, November 22, 2011.

December 1, 2011, the Selectmen proclaimed December 7, 2011 as “John Hibbard Day” honoring Mr. Hibbard for his extensive dedication and commitment to the Town of Hebron.

December 30, 2011, the Selectmen accepted the resignation of Bonnie L. Therrien, Town Manager, effective immediately.

December 30, 2011, the Selectmen appointed Andrew Tierney as Interim Town Manager commencing today, December 30, 2011 for a period of 90 days.

January 19, 2012, the Selectmen appointed Elaine Griffin as Interim Finance Director effective January 27, 2012, 1:00 p.m., effective with the departure of Lisa Hancock, Finance Director.

March 15, 2012, the Selectmen proclaimed the week of March 12, 2012 as Girl Scout Week – Girl Scout 100<sup>th</sup> Anniversary.

March 15, 2012, the Selectmen proclaimed April 1, 2012 as Hendrik Cor Bilek Day as he has attained the rank of Eagle Scout with Boy Scout Troop 28.

March 15, 2012, the Selectmen moved that in accordance with Section 501B of the Hebron Town Charter, to continue the appointment of Andrew J. Tierney as Interim Town Manager until such time that a permanent Town Manager is appointed.

March 15, 2012, the Selectmen confirmed the appointment of Emma Sousa as Assistant Assessor effective March 16, 2012.

May 17, 2012, the Selectmen proclaimed May 2012 to be Older Americans Month.

## APPOINTMENTS

7/7/2011	Ruth Brault	Historic Properties Commission - Alternate
7/7/2011	Christopher Frey	Conservation Commission
9/1/2011	Anne Fitzpatrick	Public Building Commission
9/1/2011	Neil Amwake	Public Building Commission – Alternate
9/1/2011	Brian Swanson	Conservation Commission – Alternate
9/15/2011	Chuck Redfern	Citizens Green Energy Committee
9/15/2011	Ruth Twomey	Citizens Green Energy Committee
9/15/2011	Eszter Samodai	Citizens Green Energy Committee
9/15/2011	Michael Harder	Citizens Green Energy Committee
9/15/2011	Gil Salk	Citizens Green Energy Committee
9/15/2011	Peter Moon	Citizens Green Energy Committee
9/15/2011	Laura Steiner	Citizens Green Energy Committee
10/20/2011	Neil Amwake	Public Building Committee
11/17/2011	Heather Franzese	Beautification Committee
11/17/2011	Ken Jardin	Parks and Recreation Committee
12/1/2011	Mark Stuart	CIP Committee
12/1/2011	Mal Leichter	CIP Committee
12/1/2011	Natalie Wood	CIP Committee
12/1/2011	Kathy Shea	CIP Committee
12/01/2011	Anne Fitzpatrick	CIP Committee
12/01/2011	Fred Speno	CIP Committee
12/01/2011	Andrew Tierney	CIP Committee
12/01/2011	Lorraine Davey	CIP Committee
12/01/2011	Dan Grabowski	Parks and Recreation Commission – Alternate
12/15/2011	Michael Harder	Conservation Commission
12/15/2011	Clara O’Brien	Water Pollution Control Authority
12/15/2011	Kevin Grady	Water Pollution Control Authority
12/15/2011	Gertrude Catullo	Commission on Aging
12/15/2011	Barbara Soderberg	Commission on Aging
12/15/2011	Jon Lesisko	Economic Development Commission
12/15/2011	Anne Fitzpatrick	Parks and Recreation Commission
12/15/2011	Claudia Natorski	Parks and Recreation Commission
12/15/2011	Kevin Connors	Town Moderators
12/15/2011	Scot Kaufman	Town Moderators
12/15/2011	Joseph Krist	Town Moderators
12/15/2011	Catherine Marx	Town Moderators
12/15/2011	Christopher Frey	Open Space Land Acquisition Committee
12/15/2011	Amy Lynch-Gracia	CIP Committee
1/5/2012	William Witt	CIP Committee
1/19/2012	Tom Lillis	Police Officer/Part-Time
1/19/2012	Mark Rubera	Police Officer/Part-Time
1/19/2012	Anthony Fasanelli	Police Officer/Part-Time
2/16/2012	Nick Wallick	Fire/Ambulance Financial Study Committee

## APPOINTMENTS CONTINUED

2/16/2012	Dan Phelps	Fire/Ambulance Financial Study Committee
2/16/2012	Matt Barrett	Fire/Ambulance Financial Study Committee
2/16/2012	Bill Stelzner	Fire/Ambulance Financial Study Committee
2/16/2012	Marc Baribault	Fire/Ambulance Financial Study Committee
2/16/2012	Keith Albert	Fire/Ambulance Financial Study Committee
4/5/2012	Joan Conly	Hebron Housing Authority
4/5/2012	Anne-Lee Boynton	Hebron Housing Authority
4/5/2012	Richard Cassata	Hebron Historic Properties Commission – Alternate
4/19/201	Jennifer Stein	Citizens Green Committee
6/7/2012	John Rivosa	Fire/Ambulance Financial Study Committee

## TOWN MEETINGS

It was voted:

November 17, 2011

Pursuant to Section 304 C of the Hebron Town Charter, to accept the conveyance to the Town of Hebron of a 9.0 acre parcel of land from the Town of Colchester (Assessor's Map # 10, Parcel #23 – Volume 64, Page 318), and further to authorize the conveyance of a 9.5 acre parcel of land from the Town of Hebron to the town of Colchester (Assessor's Map #9, Parcel # 12 – Volume 120, Page 390), with a Conservation Restriction requiring that the land be left in its natural state as a buffer parcel.

Pursuant to Section 304 H of the Hebron Town Charter, to discontinue the portion of Jagger Lane as is presently unimproved commencing at the existing cul-de-sac and running thence westerly to its intersection at Route 85.

Pursuant to Section 304 C of the Hebron Town Charter, to accept the conveyance to the Town of Hebron of a 1.73 acre parcel of land from Mary A and Gary R Hilbert (Assessor's Map #12, Parcel # 9 – Volume 91, Page 109), and further to authorize the conveyance of a .65 acre parcel of land from the Town of Hebron to Mary A and Gary R Hilbert (Assessor's Map #12, Parcel # 8 A – Volume 460, Page 238), as shown on a map entitled "Boundary Survey Prepared for the Town of Hebron Show Land to be Protected Under a Conservation and Public Recreation Easement – Kinney Road and Church Street (Conn. Route 85) Hebron, Connecticut.

Pursuant to Section 304 C of the Hebron Town Charter, to accept the conveyance to the Town of Hebron from J. Richard Farley, without consideration, a parcel of land .0126 acres, 550 square feet located on Paper Mill Road in the Town of Hebron, County of Tolland and State of Connecticut as shown on a map entitled "Fawn Brook Estates Subdivision Lot Sheet Prepared for J. Richard Farley Paper Mill Road Marlborough – Hebron, Connecticut Scale 1"=50' – Date: Feb., 2009 Rev. May 18, 2009 Rev 7/13/09 Rev. 8/26/09 Rev. 10/20/09 819 Joel M. Fuller 191 Jones Hollow Road Marlborough, Conn. 06447 Licensed Land Surveyor 1-860-295-0822 2 of 19".

Pursuant to Section 304 C of the Hebron Town Charter, to authorize the Town of Manager to enter into a purchase agreement with Irene Harasimowitz for a 20 acre parcel of land located on Old Colchester Road (Assessor's Map #17, Parcel # 1 – volume 60, Page 657) in the amount of \$141,000, funds to come from the Open Space Land Acquisition account.

Pursuant to Section 304C of the Hebron Town Charter, to approve a supplemental appropriation in the amount of \$364,917.22 as approved by the Board of Finance as a supplemental appropriation to the Modular Classroom Fund Balance from the General Fund Balance.

**PROBATE COURT**  
**Glastonbury-Hebron Probate District**

I am very proud of the Glastonbury-Hebron Probate court. The Probate Court operates to benefit our communities with a more personal, more responsive atmosphere than traditional state courts. Responding to an urgent family or children's issue or acting to secure and protect the rights and safety of our citizens is part of the Court's ongoing responsibilities. The Court will continue to provide the best possible service to our communities.

Decedent's estates constitute a great part of the Court's workload. Last year we processed 253 new decedent's applications. Conservatorships are also a significant part of the Court's business. Conservatorships are challenging and potentially controversial by their very nature. The Court acts with great caution to limit a person's rights and independence. If an appointment is made, my goal is always to meet a person's needs by the least intrusive, least restrictive method possible while providing safety and security to the individual. To impose conservatorship on an individual, a petitioner must demonstrate to the Court by clear and convincing evidence that the individual is no longer capable of managing his/her affairs, personal, financial or both.

Ever conservatorship in the Court is initiated by an application. There are two types of conservatorship: voluntary and involuntary. Anyone can petition to be made the conservator of person, of estate, or of both person and estate. A recent, comprehensive report from an attending physician/psychiatrist must accompany the application. An attorney is always appointed to protect the rights of the person proposed to be conserved.

The Petitioner (person making application), the Respondent (person to be conserved), attorney, family members and/or interested parties are notified of a hearing for conservatorship. If the conservatorship is involuntary, the respondent and spouse will be served notice by a State Marshal. A hearing is scheduled within 30 days of receipt of the Application, Physician's Evaluation and fees. The Petitioner, Respondent, and proposed conservator(s) and the appointed attorney are required to attend the hearing. Hearings are held in Glastonbury or Hebron depending on the convenience of the parties. If need be, the court hearing will occur at a hospital, nursing facility or residence. Based upon the evidence presented in the application and at the hearing, the Court issues a decree. If the conservatorship is to be created the decree outlines any limitations to the duties of the conservator. The Court continually oversees the conservatorship. A financial accounting is due the first year of appointment and then every three years thereafter. A conservator's report is due on an annual basis.

For questions regarding this topic, a pamphlet is available at the Court or through the State of Connecticut's website: [jud.ct.gov](http://jud.ct.gov), then select: Courts, Probate, Publications, and Guidelines for Conservatorship. Other probate publications are also available at this site.

The overall workload of the Court continues to increase. The following new files were opened in the past twelve months:

## PROBATE COURT CONTINUED

### Decedent's Estates:

Full Estates	105
Affidavit in Lieu of Administration	59
Tax Purpose Only	52
4a-16	37
Conservatorships	25
Name Changes	19
Adoptions	15
Guardian of Person	11
Guardian of Estate	8
Guardian of the Intellectually Disabled	7
Termination of Parental Rights	6
MINC (Non-Committed Children)	4
Appointment of a Statutory Parent	1
<b>Total New files</b>	<b>349</b>

Passport processing is done at the Court every business day from 12 noon until 4:00 p.m. In order to accommodate families, the court does process passport applications until 6:30 p.m. on Tuesday evenings. This year, we processed 1,333 passport applications, an increase of 18% over the prior year. If the Court's hours of passport processing are not suitable to your schedule you can locate a Passport Acceptance Facility by your zip code. You can find the closest locations of up to 250 facilities or you can choose locations within 10 and up to 250 miles of your chosen zip code.

The Glastonbury-Hebron Probate Court is now part of the Hartford Regional Children's Probate Court serving children and their families in 28 municipalities with 11 probate judges participating. The regional children's courts are designed to better serve families in crisis. In 2004, under the direction of Probate Court Administrator James Lawlor, a pilot program was put in place in New Haven. After the first year, a record of success started to emerge: children were safer, placements were more stable and children's well-being had improved. The success of the courts is largely due to addressing several key elements: developing a family plan; reaching at-risk children; early intervention; collaboration and long-term monitoring.

Judge Steven Zelman is the Administrative Judge of the Hartford Children's Court, but I continue to hear the matters that affect the residents of Glastonbury and Hebron. The matters that will be heard in Hartford are: Immediate Temporary Custody/Temporary Custody, Removal of Guardian, Co-Guardian, Reinstatement of Parent as Guardian, Termination of Parental Rights (non-agency), Emancipation of a Minor, Voluntary Services (MINC) and Paternity. My experience to date with the new Court has been very positive.

At the dedication of the Hartford Regional Children's Probate Court on September 12<sup>th</sup>, Lt. Governor Nancy Wyman, a longtime supporter of the Probate Court System stated "The Probate Court is the easiest, most comfortable court in which to deal with a problem. You're all sitting there, talking through the issues. Probate judges give the courts a local feel; the judges are right there with the people who really



## **PROBATE COURT CONTINUED**

need them. Having this kind of court with children makes it special. When you are touching the lives of children and their families and helping them have a better life, you're making things better.”

We are taking steps to improve the public's access to probate records. Public information in a probate file closed within the past 18 months can be viewed on a specific computer located in the Town Hall corridor near the Court. We are 1/3 of the way through creating a full electronic record of all 83 public volumes of Probate Records.

I had the pleasure of meeting Andy Tierney, the new Town Manager for Hebron. I wish him well in his new endeavors and look forward to a continued excellent working relationship with the Town staff. I hold hearings at the Hebron Town Hall as a convenience for residents.

In an effort to be fully up-to-date, my staff and I continue to pursue available educational opportunities regarding probate matters.

As I begin my ninth year of service as Probate Judge, I once again thank you for the privilege of serving. My staff and I make every effort to be of service to the residents of Glastonbury and Hebron.

## **TOWN CLERK**

The Town Clerk's office is a prime revenue-generating source that has comprehensive and diverse responsibilities established by the Connecticut State Statutes and Town Charter. The Town Clerk performs the administrative and technical responsibilities of municipal records management, permit and licensing activities, collects conveyance taxes for the Town and the State Department of Revenue Services, historic preservation revenue for the Connecticut State Library, farmland and affordable housing revenue for the State of Connecticut, sportsmen license revenue for the Department of Energy and Environmental Protection, and dog licensing revenue for the Department of Agriculture. The Town Clerk serves as clerk to Town Meetings, is responsible for processing, maintaining and preserving maps and land records and making application for preservation grants. In addition, the Town Clerk serves as Historic Collection Archivist and Records Retention Manager. The Town Clerk also makes preparations for all Federal, State and Town elections, primaries and referenda; issues marriage licenses, birth certificates for home births, certifies birth, marriage, and death certificates; tracks memberships on boards and commissions; maintains and archives board and commission minutes and town ordinances. Town Meeting agenda and minutes as well as most boards and commission agenda and minutes are recorded in the Town Clerk's office. The Town Clerk maintains the vaults and is the keeper of the Town Seal.

\$460,300. Passed through the Town Clerk's department during the fiscal year 2011-2012.

## **BOARD OF FINANCE**

The Board conducted eight Regular Meetings, one Special Workshop/Meeting on the Budget, four Special Meetings, six joint workshops with the Board of Selectmen, and one Public Hearing during the 2011-2012 fiscal year.

Members of the Board of Finance for the 2011-2012 fiscal year included the following: Phil LoBianco, Malcolm Leichter, Jr., Michael Hazel, Paula Verrier, Thomas Sousa and Lynn Guerriero. Michael Hazel served as Chairperson and Phil LoBianco served as Vice Chairperson.

The adopted budget for fiscal year 2012-13 of \$33,776,251 (-91% decrease) was approved at the Third Budget Referendum on June 5<sup>th</sup>, 2012. The Town Charter Section 802, paragraph e, requires the Board of Finance to hold a public hearing on their recommended budget not later than the third Tuesday in April. Within one week after the public hearing, the Board of Finance recommends a budget to be presented for vote by the Annual Budget Referendum. The Town Charter Section 803 requires a referendum vote to be conducted on the first Tuesday after the first Monday in May. If the budget fails, then the Board of Finance may present the same or a revised budget for vote to be held two weeks later. This process will continue for two week intervals until a budget is passed. The Board of Finance will set a mill rate by June 15. If a budget is not passed by June 30<sup>th</sup> then the Charter Section 803 allows for an interim mill rate calculation.

## **FINANCE DIRECTOR**

Under the Town Charter, the Finance Director shall be the Town Treasurer and the agent of all town funds, and shall have all powers and duties prescribed for Town Treasurers by the General Statutes. The Finance Department is responsible for all municipal financial activities including, bonding, investments and cash management of all town funds, financial statement preparation, budgeting and a variety of accounting functions such as payroll, accounts payable, debt administration and fund accounting activities.

### **Finance Department: Vision Statement**

A well-established financial system through the use of constantly changing technology and financial expertise provides information for making ethical decisions and accountability to Elected Boards and Commissions, Internal Management, Employees, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors.

### **Finance Department: Mission Statement**

We are committed to providing high quality and reliable financial, procurement, cash management and related reporting through organized leadership, innovation and efficient administrative support to the Town of Hebron, Hebron Public Schools, RHAM School District, Fellow Employees, Elected Boards and Commissions, Internal Management, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors. We will work in concert with these groups to ensure quality service. We will strive to achieve excellence in investing and financial reporting. Through careful processing of employee payroll data and vendor billings and payments, we will efficiently provide these services in a prompt, courteous and competent manner.

Moving forward to meet the demands and changing needs of our varied customer base, we will continue to seek innovative and cost effective methods of providing our services through cross-training and continued education of each member of our team.

## FINANCE DIRECTOR CONTINUED

### Financial Operation Results:

The Finance Director is responsible for the management of investments of surplus cash which are invested in Certificates of Deposit, Municipal Money Market Accounts and investment pools, such as Connecticut Treasury Short Term Investment Fund (STIF), and Cutwater Funds. The fiscal year 2011-12 again reflected a decrease in financial market investment interest rates, and the rates were below the estimates. The Finance Department received the Government Finance Officers Association Award for the Certificate of Achievement in Excellence in Financial Reporting on the Comprehensive Annual Financial Report for Fiscal 2011 for the eighth consecutive year. Most communities prepare this report as part of the compliance to disclosure requirements mandated by the government.

Below is a summary for the 2011-12 fiscal year showing where actual revenue came from and where the actual expenditures were spent in the General Fund as presented under generally accepted accounting principles basis:

Revenue comes from:		Where it is spent:	
Property Taxes	\$26,384,770	Education	\$25,119,205
Intergovernmental	7,167,976	Town Government	6,789,403
Charges for Services	733,134	Debt Service	1,199,876
Income on Investments	13,595	Transfers to Other Funds	726,627
WPCA Reimbursement	10,000	Modular Repayment	364,917
Hebron Park Cell Tower	40,000		
Debt Management Fund	200,000		
Other Revenues	<u>18,319</u>		
	<u>\$34,567,794</u>		<u>\$34,200,028</u>

### Guiding Principles/Values

We will act with integrity by being:

1. Responsive to the needs of Fellow Employees, Elected Boards and Commissions, Internal Management, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors.
2. Dedicated towards Service, Savings and Accountability.
3. Ethical in how we create policies and procedures.
4. Professional, respectful and maintaining confidentiality where required to do so.
5. Proactive in our approach on the use of new technologies or methods of performing tasks to be more efficient and effective.
6. Fair in listening and understanding the needs of our customers.

## **REVENUE COLLECTION DEPARTMENT**

During the fiscal year 2011/2012 the Revenue Department continues to look for cost-saving measures while staying current on new statutes and innovative practices.

We had another busy year in our department. We have worked very hard with our taxpayers on delinquencies. As our economy struggles to rebound our jobs have become more of a challenge.

The Revenue Department ended the year with a tax collection rate for the current levy of 98.5%. We will continue to actively pursue delinquent taxes contributing to the lowest possible mill rate.

### Fiscal Year 2011-2012 Billings:

#### July 2011

3876 Real Estate accounts	\$23,302,802
590 Personal Property accounts	\$ 385,972
9708 Motor Vehicle accounts	\$ 2,038,52

#### October 2011

741 Sewer Use accounts	\$ 351,795
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#### January 2012

1396 Motor Vehicle Supplemental	\$ 190,645
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#### May 2012

663 Sewer Assessment Accounts	\$ 189,098
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In addition to collection of taxes and sewer accounts the Revenue Department is responsible for verifying and depositing the revenues for all other departments.

Office Procedures are continually evaluated for efficiency and accuracy. The Revenue Department is diligent in maintaining an excellent collection rate while providing the highest level of customer service.

## **ASSESSOR**

The Assessment Department is staffed by the Assessor, Assistant Assessor, and a part time Clerk. The duties and responsibilities of this office are specified by State Statute, with the principal assignment being to discover and appraise all real and personal property within the Town of Hebron. The real property is assessed at 70% of the fair market value as of the time of the revaluation, with personal property being assessed at 70% of current value each year. Hebron's last revaluation was done for the October 1, 2006 Grand List year with the next one being for the October 1, 2011. The sum of their assessed values forms the Grand List, which serves as the community's tax base.

### Comparative Annual Grand List

October 1, 2009 (F/Y 2010-2011)	October 1, 2010 (F/Y 2011-2012)
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## ASSESSOR CONTINUED

	2009	2010	Change	%	
Real Estate	\$783,670,130	\$ 787,584,170	\$ 3,914,040	.499%	Personal
Property	\$ 12,666,885	\$ 13,360,250	\$ 693,365	5.474%	
Motor Vehicles	\$ 64,966,800	\$ 67,328,410	\$ 2,361,610	3.635%	
Net Totals	\$861,303,815	\$ 868,272,830	\$ 6,969,015	.809%	

As indicated above, the 2010 total taxable Grand List increased \$6,969,015 from the 2009. Contributing to the increase was the cell towers on Personal Property, and with the Cash for Clunker program the State offered, there were many new vehicles on the Motor Vehicle Grand List.

The 2010 Supplemental Motor Vehicle List had a total net assessment after credits and exemptions, of \$6,956,205 which was a 13.48% increase from the 2009 Supplemental list. There were 1,458 accounts, an increase of 97 accounts from the 2009 list.

This fiscal year was very busy in the Assessor's Office. The October 1, 2011 revaluation was started with a contract being awarded to Appraisal Resource Revaluation Company, out of Rhode Island. Inspections throughout town were conducted by the firm during the early part of the year and continued through till the end of December 2011. The process of a revaluation is a long one, but we did get through it with the new values put in place for our next fiscal year.

There were also staff changes in the office this year. After serving for many years as Assessor, Robert Musson retired in November 2011. Assistant Assessor, Debra Gernhardt was appointed Assessor in December 2011, and once the crunch time of the revaluation was over, your new Assistant Assessor, Emma Sousa was hired in March 2012.

The office has incorporated some new technology in the office. Your property record cards are available both, on-line through the Town of Hebron website and with the use of a computer terminal on a public counter in the Assessor's Office during regular Town Office hours. The GIS mapping system also has gone through some changes. Our new vendor is MainStreet GIS, with maps being available online through the Town website. The online system allows you to look up properties and has the ability to overlay such layers as an aerial photograph, wetlands, and even create an abutters list. The online information is not updated daily, so some information may need to be confirmed by contacting the office.

Motor Vehicle accounts are generated by the Department of Motor Vehicles for vehicles that have valid marker plates registered to the Town as of the assessment date (October 1<sup>st</sup>). The value placed on motor vehicles is 70% of the average retail value from the October issue of the NADA books. The assessment year for motor vehicles is October 1<sup>st</sup> through September 30<sup>th</sup>. If a vehicle is sold, stolen, totaled, donated or registered out of state, **AND** the marker plates canceled with the Connecticut DMV during the assessment year the bill can be prorated. In order to have a bill adjusted this office **MUST** have documents showing the marker plates have been canceled along with some form of documentation showing what happened to the vehicle, such as a bill of sale, or an out of state registration. If during the assessment year the marker plates are transferred to another vehicle, a January Supplemental bill will be

## **ASSESSOR CONTINUED**

generated applying the credit. Any change of address should be reported to the Assessor's Office as soon as possible.

This department also assists eligible residents in applying for various tax exemption and tax relief programs. These programs, social security disability exemption, blind exemption, veteran's exemption, elderly tax relief for homeowners and elderly tax relief for renters are offered in conformance with eligibility requirements and specifications of State enabling legislation. Detailed information about these programs or any questions about the office can be obtained by calling the Assessor's Office at 860-228-5971 ext. 149, Monday through Wednesday 8:00 am – 4:00 pm, Thursday 8:00 am – 6:00 pm, or Friday 8:00 am – 1:00 pm.

We are here to assist you and help the public to understand the Assessment process.

## **BOARD OF ASSESSMENT APPEALS**

The Board of Assessment Appeals (BAA) is an official municipal agency. It is designed to service as an appeal body for taxpayers who believe that Town or City Assessors erred in the valuation of their properties or erroneously denied them exemptions. The Board is the first level of appeal from the actions of the Assessors.

It is important to note that the Board is not an assessing agency. It does not value taxable property – that is the function of the Assessor. Its purpose is best explained by the work “review”. It is a review body, and as such serves independently of the Assessor.

Appeal process:

1. Application made to the BAA on or before February 20<sup>th</sup>.
2. February 21<sup>st</sup> – March 1<sup>st</sup> notice of hearing sent to applicant.
3. Legal notice published 10 days prior to meeting.
4. March – BAA holds hearings.
5. BAA to complete their duties by March 31<sup>st</sup>.
6. Notice of final determination of appeals sent to applicant by April 7<sup>th</sup>.
7. BAA to hold a meeting in September to hear Motor Vehicle appeals.

If an extension to file the Grand List is granted to the Assessor, the BAA dates are extended automatically.

The BAA held 3 meetings in April 2011 during which they heard, discussed and acted on 7 appeals and 1 filing of a disability exemption application that was filed after the Grand List was filed. There was 2 Real Estate accounts on the Grand List of October 1, 2010 and 1 Real Estate account on the Grand List of October 1, 2009 pro-rates. There was also 1 Motor Vehicle account and 3 Personal Property accounts on the October 1, 2010 Grand List. The Board held 1 meeting in September 2011 and heard 4 Motor Vehicle appeals on the October 2010 Grand List.

Total reduction to 2009 pro-rate Real Estate: \$23,525

Total reduction to 2010 Real Estate: \$40,700

## **BOARD OF ASSESSMENT APPEALS CONTINUED**

Total reduction to Personal Property: \$11,890

Total reduction to Motor Vehicles:

April meeting: \$420

September meeting: \$4,530

Total Real Estate Exemption applied \$1,000

Meeting dates for the October 1, 2011 Grand List have been set and posted with the Town Clerk:

Monday, April 2, 2012

Wednesday, April 4, 2012

Saturday, April 28, 2012

Tuesday, September 4, 2012

## **REGISTRAR OF VOTERS**

During the 2012-2013 Fiscal Year, the Registrar of Voters office prepared for a variety of elections. In addition to registering many new voters, we now have approximately 6,500 voters; there was a primary, the Presidential election and two referenda.

While voter turnout has substantial in the Federal election, the turnout was very low during the primary and the referenda.

The Registrar's Office seeks to increase voter registration by collaborating with the history classes at RHAM High School. Voter registration forms are brought to the high school and handed out to the students in the senior class. In addition, the Registrar's of each of the towns in the Region 8 District take turns going to the high school and registering the students in person.

## BUILDING DEPARTMENT

The primary function of the Building Department is to insure the health, safety and general welfare of the public. This is accomplished by:

- Assisting the public in the process of submitting applications for building permits
- Performing plan reviews
- Issuing permits and conducting inspections to insure compliance with the Connecticut State Building Code and local ordinances.
- Issuing necessary orders and notices to remove illegal or unsafe conditions.
- Requiring the necessary safeguards during construction and demolition of structures.
- Interpreting and providing guidance regarding all applicable codes to homeowners, Architects, Engineers, contractors, developers and other interested parties.
- Reviewing applications with the Town Planner, Town Engineer, Fire Marshal, Chatham Health District, along with various other local, state, and federal agencies as required.

The Building Department has information available on the Town’s website. We have the Building/Zoning Application forms online in both pdf and Word format.

This past year the State of Connecticut adopted the 2009 International Energy Conservation Code which defines how structures are insulated and energy consumption. The energy code requirements on testing for air infiltration within the home.

The Department issued:

Total Permits.....	521
New Single Family Dwellings.....	8
Residential Additions .....	12
Demolition Permits.....	4
Commercial New/Additions/Alterations/Conversions .....	12
Field Inspections.....	1,461
Permit Fees Collected, based on permits issued.....	\$81,865.01
Estimated Value of Work, based on permits issued .....	\$7,145,131.34

Maintaining a high level of customer service remains a top priority for the department. I would like to thank the staff for their efforts in helping to achieve that goal. As always, I want to encourage residents and contractors to contact the department whenever they have a question about anything relevant to building codes, requirements or procedures.



## PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission is the lead agency in the Town of Hebron performing long-

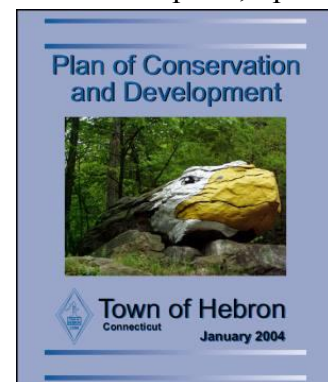


range community planning. In that role, the Commission adopts and periodically updates the Town master plan as well as Hebron's Zoning and Subdivision Regulations that set the standards for new development. As part of their role, the Commission reviews and approves all new development proposals for conformance to the community's long-range plans and to our land use regulations. The Commission's mission is to continue to preserve the Community's prized small

Town character and rural ambiance while guiding new growth and development in a way that complements our existing high quality of life.

The Planning and Zoning Commission held nineteen (19) meetings during FY 2011-2012 including special meetings dedicated to site walks and field investigations of development sites as well as workshop meetings on a variety of planning related topics. Other workshop meetings were held for the purpose of reviewing implementation of the Town's *Plan of Conservation and Development*, and reviewing potential changes to land use regulations. At these meetings, eleven (11) separate public hearing sessions were held on ten (10) applications requiring a hearing. Also, the Commission accepted a total of seventeen (17) new land use applications this fiscal year including: three (3) Subdivision applications; six (6) Site Plan applications; five (5) Special Permit applications; one (1) application to amend the Zoning Regulations; one (1) application to amend the Subdivision Regulations; and one (1) application to modify a previously approved Subdivision. This fiscal year, the Commission approved three (3) subdivision applications containing ten (10) new building lots.

One of the Planning and Zoning Commission's most important functions is the adoption, update and implementation of the Town's "*Plan of Conservation and Development*". This is an important overall vision statement of how the Town wants to grow and develop, as well as how it wants to conserve its important resources in the future. The completed plan, adopted in January 2004, is posted on the Town's website ([www.hebronct.com](http://www.hebronct.com)) and is available for purchase at the Town Office Building. Since adopting the Plan, the Commission has implemented over half of their objectives contained in the Plan. In addition, the commission has held joint meetings with the Board of Selectmen and the Conservation Commission to discuss implementation of the Plan. The Commission is now in the process of updating this important document which must be completed by January of 2014.



The Commission has met with a number of other Boards and Commissions seeking their input on the Plan. The Commission has further posted information on the Plan update process on the Town Website at [www.hebronct.com/pnd.htm](http://www.hebronct.com/pnd.htm) and has displayed posters around Town to advise citizens of the ongoing process and to invite them to participate.

## PLANNING AND ZONING COMMISSION CONTINUED

The Town and the Commission's staff are continuing to participate in the Salmon River Watershed Partnership, sponsored by the Nature Conservancy and the nine towns within the watershed. This study completed a comprehensive analysis of all the towns' land use regulations as they affect water quality. During this fiscal year the Town adopted changes to its street standards in the Subdivision Regulations following recommendations from the study. Other activities in which the Commission took action was to adopt a comprehensive revision to the alcoholic beverage regulations to modernize them in a way that would encourage new business growth. They also modified the Zoning Regulations to permit additional uses in the Hebron Green District.

The Town and the Commission have begun an important study of its housing needs and opportunities. The Town secured a \$20,000 State grant and hired the consulting firm of Goderre and Associates and Mark Branse, Esq. to provide recommendations for potential mixed use housing, predominately in Hebron Center. This is part of the State's Incentive Housing Zone program, also known as Housing for Economic Growth. A community forum was held in June at the Douglas Library, and online opinion survey of housing needs was conducted, and a website has been set up to provide additional information on this effort ([www.hebroncenterstudy.com](http://www.hebroncenterstudy.com)). This study will provide important information to the Commission as it continues to work on its Plan of Conservation and Development. This process will be an excellent follow-up to the Main Street Charrette process that was conducted with the University of CT in 2011.

An important method of implementing the policies embodied in the Town's "*Plan of Conservation and Development*" is through the Town's Capital Improvement Program (C.I.P.). A significant planning goal is to improve the accessibility for pedestrians throughout the Town Center. This fiscal year, work was completed on the project to bring sidewalks along the north side of Main Street in the town business district. In addition landscaping along Main Street and a new Welcome to Hebron sign was installed. In this same effort, an additional Façade Improvement program was completed with the Hebron Eye Care improvements at 32 Main Street. This work is being funded by two STEAP (Small Town Economic Assistance Program)



grants. Planning staff also continues coordinating the restoration of the Peters House on East Street. The work is concentrating on the exterior of the building and is being funded by another STEAP grant. Another project, partially funded by a grant from the CT Commission on Culture and Tourism, and with matching Town funds, is work on the historic Horton House, which serves as a Town Office Building annex, with exterior painting and a restoration of the portico facing Marjorie Circle.

The Planning and Zoning Commission meetings are generally held on the second and fourth Tuesdays of each month (except July, August, November and December when the Commission meets only one Time each month). All legal notices for public hearings are generally printed in the Rivereast News Bulletin. All meetings are conducted at the Town Office Building at 7:00 p.m. unless otherwise posted. The Commission's staff offices are located in the Horton House at the Town Office Building Complex. The Town Planner, Michael K. O'Leary, AICP, can be reached at 228-5971, Ext. 137, or through e-mail at [moleary@hebronct.com](mailto:moleary@hebronct.com).

## **ZONING BOARD OF APPEALS**

The Board meets in regular session on the first Tuesday of the month at 7:30 p.m. in the Town Office Building.

The Board's charge is to hear and decide on applications for variances to the Zoning Regulations. Variances may be considered where there is an unusual circumstance with the parcel of land, which may have created a hardship in complying with the Zoning Regulations. Also, applications are received appealing the decision of the Zoning Enforcement Officer. Notification of all Public Hearings is placed in The Rivereast News Bulletin. For each application received, a public hearing is held, abutting property owners are notified, and the public is encouraged to express its comments and concerns.

In March of 2012, the Board elected new officers. They elected Diane Christensen as Chair, Cathy Murphy as Vice-Chair, and Kevin McDonald as Secretary.

The Zoning Board of Appeals met eight (8) times in regular and special sessions between July 1, 2011 and June 30, 2012. The Board received applications for seven (7) variance requests. Of these seven (7) applications, one (1) was withdrawn before the public hearing took place, and six (6) public hearings were held on the remaining applications. Of the six (6) variance applications, five (5) were approved, and one (1) was denied.

Of the five (5) variances granted, they were concerned with the following issues:

- One (1) variance to allow to an additional sign at Hebron Elementary School;
- Two (2) variances to allow a structure within a side yard setback;
- One (1) variance to allow a structure in a rear yard setback; and,
- One (1) variance to modify the Minimum Buildable Land requirement.
- 

The one variance that was denied was for a reduced lot width.

The public is encouraged to attend any and all Public Hearings and meetings held by this agency. Your input is appreciated.

## **WATER POLLUTION CONTROL AUTHORITY**

The Water Pollution Control Authority (WPCA) is comprised of five members and meets the second Tuesday of every month. The primary responsibility of the WPCA is the effective management of the municipal sewage system. The sewer system has been on-line since November 1991. Sewers are located in the Amston Lake Area, Route 85 from the intersection of Route 66 and Route 85 to Crouch Road, Crouch Road, North Pond Road, Brennan Road, Hope Valley Road, Slicer Drive, parts of Millstream Road and Wall Street, Main Street, Pendleton Drive and Wellswood Road. The sewer system also serves the new retirement community located on Loveland Road, RHAM High and Middle School, Hebron Elementary School, the Stonecroft Retirement Community and Hebron Senior Center. There are 17 miles of sewer line installed in these areas and nine sewage-pumping stations. Hebron pumps its sewage to the Town of Colchester and from there it is pumped to the Town of East Hampton where the sewage treatment plant is located.

## CONSERVATION COMMISSION

The following commentary highlights the activities of the Hebron Conservation and Inland Wetlands Commission during 2011-2012.

The Commission accepted and acted upon 18 applications this fiscal year, including 1 Forestry operations and 2 violations.

As part of its ongoing charge to educate its citizens, the Hebron Conservation Commission offers many free pamphlets and guides, which are available through the Office of the Wetlands Agent. Residents are encouraged to take advantage of this service.

The Hebron Conservation Commission is the Town's land use agency that is mandated and empowered by the State of Connecticut to enforce the Inland Wetlands Act (Sections 22a-36 and 22a-45 inclusive) of the Connecticut General Statutes as amended. Commission members, appointed by the Board of Selectmen, serve four overlapping terms during which they participate in ongoing training and educational programs intended to aid in the understanding and execution of their duties.

Landowners, contractors and land use professionals are advised to familiarize themselves with the **Inland Wetlands and Watercourses Regulations: Town of Hebron** regarding activity in and around our wetlands and watercourses and to secure the proper permits and approvals before commencing any regulated activity. Regulated activities include but are not limited to: polluting, clearing, removal of vegetated understory or stream cover, grubbing, grading, paving, excavating, filling, constructing, installing or repairing septic systems, depositing or removing material, diverting or obstructing water flow and discharging storm water within **100 feet** of a wetland or watercourse. Also, subject to review and regulation are activities to be undertaken in upland areas which have a potential for affecting a wetland or watercourse. There are also "**wetlands of special concern**" which have regulated areas of 200' and 300'.

Permitted as-of-right and non-regulated uses in and around our watercourses and wetlands are very limited and narrow in scope. Therefore, it is prudent, and often necessary, to obtain a declaration of exemption from the Commission or its duly authorized agent, prior to conducting any such activity. Some permitted as-of-right and non-regulated uses include certain farming and agricultural activities. Uses incidental to the enjoyment and maintenance of residential property are permitted, but shall not include removal or deposition of significant amounts of material from or in wetlands or watercourses.

### THE VALUE OF WETLANDS

The many values of wetlands, swamps, bogs, sloughs, potholes and marshes are only recently being fully understood and appreciated. The key is to recognize wetlands as valuable rather than wasteland.

All of America's ducks and geese depend on wetlands for breeding, nesting, and feeding habitat. More than 5,000 plant species, 190 species of amphibians, and one-third of all native bird species are supported by wetlands.

- The ecological diversity of wetlands can offer one of the most beautiful and aesthetically pleasing features of a landscape walk along The Airline Trail and notice the scenic vistas and the diversity of the wildlife.

## **CONSERVATION COMMISSION CONTINUED**

- Wetlands can provide natural pollution control. They remove nutrients, pesticides and bacteria from surface waters. Created wetlands have been used as efficient, low cost waste treatment practices.
- Wetlands filter and collect sediment from runoff water.
- Because wetlands store runoff water, they reduce both streambank erosion and flooding downstream.
- Many wetlands release water slowly into the ground which recharges groundwater supplies.
- Goose nests, wood duck boxes, and other protection for waterfowl and habitat for adjoining uplands may be added to enhance the wildlife and recreational value of a wetland.

## **CITIZENS GREEN COMMITTEE**

The Hebron Citizens Green Committee was formed in 2011, holding its first meeting on October 11, 2011. Although no official mission statement has been adopted by the committee, we are focused on helping the town, its residents and businesses to be more environmentally responsible. At the request of the Board of Selectmen, the initial efforts of the Green Committee have been directed at improving the town's recycling rate and reducing costs at the transfer station. In order to meet the Board's request, the Committee evaluated the operations at the transfer station and the options for changes that would address the Selectmens' request. This required that members of the committee attend several workshops, meetings at the State Department of Energy and Environmental Protection and community meetings and events. Through these efforts we were also able to gauge the sentiment of the community regarding these issues. In May of this year the committee presented the Board with a report including several recommendations that could be implemented to significantly increase the town's recycling rate and thereby reduce costs.

While the Green Committee will be involved in Hebron's recycling activities on an ongoing basis, over the next year or so we expect to also become involved in other areas such as energy conservation. The town's new performance contract, and the installation of solar electric systems at Hebron's elementary schools, and the decision to do the same at RHAM, are signs that Hebron is taking significant steps to reduce its energy footprint. The Citizens Green Committee looks forward to being part of these and other efforts in the future.

## HEBRON PARKS & RECREATION COMMISSION

The Parks and Recreation Department continues to have successful programs and events.

The Parks and Recreation Department program guide/brochure for our community is now directly mailed at no cost to residents three times per year.

Great Escape Camp, Adventure Camp and Discovery Camp were very successful again this past year. Our staff continues to provide a diverse assortment of games, crafts, and fun on each day of the camp.

Mad Science Camp, Performing Arts, Skateboarding, Sport Squirt Camp, Tennis and Golf rounded out the summer experience for many area children. Our Shooting Stars Camp for children aged 5 – 14 celebrated its 18<sup>th</sup> consecutive year. Also our Volleyball camp had two week camps, which both were very successful. This past year we added a Softball Camp to our specialty programs.

The Fall/Winter Season kicked off our very popular Youth Basketball Program. Players in grades 1 – 12 enjoyed learning the fundamentals, and playing games each weekend during the winter months.

Parks & Recreation Enrichment Program (PREP) the Before & After School Program had a very exciting year. The program was held in three rooms at Gilead Hill School. In cooperation with Gilead Hill School Administration; the Kindergarteners spend the day doing crafts, playing games, reading books, and having a great time with their classmates. This program continues to be a success, led by a very dedicated staff; it provides a safe and stimulating environment for our town's children. The students enjoyed many enrichment programs such as Yoga, Arts classes, and visits from various groups.

The 21<sup>th</sup> annual 5K Road Race took place on April 14<sup>th</sup>. Nearly 138 entrants enjoyed a beautiful spring day to put on an exciting race.

This past winter season we held a Holiday House Decorating Contest, Holiday Extravaganza where the community was invited to an evening of fun filled ornament decorating and activities for Christmas, Kwanza and Hanukah. Santa attended the evening. The Snow Sculpture Contest is another new event that we offered this year.

We welcomed in spring by hosting with Hebron Interfaith its annual Easter Egg Hunt at Burnt Hill Park. Other new programs included Arbor Day and Earth Day.

The Hebron Parks & Recreation Department is supported by resident participation, as well as, volunteer efforts to make Special Events and programs happen. Once again, we thank our participants and particularly all our loyal volunteers for their help throughout the year.

The Parks division maintains all Town and School grounds, and also brush hogged the Way, Church Street and Smith properties. In addition, all our playing fields were upgraded and showed excellent improvement in turf quality.

# HEBRON PARKS & RECREATION COMMISSION CONTINUED

## Events and Programs

### **Trips 2011**

New York Day on Your Own, December, 3<sup>rd</sup>, 2011.

#### **Adult Programs**

Pilates  
Basketball  
Yoga  
Zumba  
Cardio Fitness  
Tennis League  
Softball league  
Pilates Plus

#### **Youth Programs**

Shooting Stars Camp  
Performing Arts  
Tennis Lessons  
Mad Science  
Youth Basketball  
Youth Tennis  
Golf  
Taekwondo

Great Escape Camp  
Discovery Camp  
Adventure Camp  
Volleyball  
Sport Squirt  
Softball  
Guitar  
Cross Country Run  
Running Club

Halloween Hayride was cancelled due to a snowstorm.

The Ghost Run is presented by The Parks and Recreation Departments of Colchester, East Hampton and Hebron along with the state of CT Department of Environmental Protection, the 8<sup>th</sup> Annual 13.1 Airline Trail Ghost run took place on Saturday, November 5<sup>th</sup>. We had 331 participants who came out to run the race beginning at Hebron Elementary School and ending at Center Elementary school in East Hampton.

## HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE

The Hebron Open Space Land Acquisition Committee, formed by Town Ordinance on June 4, 1998, consists of seven members including one representative for each of the following Boards or Commissions: Board of Selectmen and Finance, and the Planning and Zoning, Parks and Recreation and Conservation Commissions. Two members from the public also serve on the Committee. The Committee is charged with the responsibility of evaluating and recommending open space land purchases to the Board of Selectmen.

The Ordinance also created a Hebron Open Space Land Acquisition Fund, to be used for preservation and acquisition of open space. The Fund is financed primarily by an annual appropriation of up to ½ of a mil as approved in the town budget. Land Acquisition funds are also derived from fees received by the Town in lieu of open space dedications required with subdivision applications, from state grants and from voluntary contributions. Open Space land can be acquired or preserved through direct purchase by the Town, by the acquisition of conservation easements or by the purchase of development rights. The Committee continued to work closely with other Town boards and land use commissions in open space planning and evaluating open space preservation possibilities, especially for those parcels that can be linked into a town-wide greenway system. To this end, the Committee conducted 6 Regular and 5 Special Meetings in fiscal year 2011/12. The Committee held two of these Special Meetings to review the boundaries of the Future Open Space Map as requested by the Planning and Zoning Commission.

The Committee has identified its four highest priority areas within the town for open space preservation: The Fawn Brook / West Branch Fawn Brook corridor, the Raymond Brook Marsh area and the Judd Brook area for passive recreational and natural resource protection and the Gilead Hill area for farmland preservation. Towards this preservation effort, in November 2011, 20 acres of open space along Old Colchester Road were approved for purchase. The 20-acre parcel includes a portion of the Judd Brook Marsh wetlands system, a State-wide Wetlands of Special Concern. In addition, the Committee recommended an appraisal and state open space grant application for the possible purchase of 48.7 acres of land along Church Street. This property abuts the Raymond Brook Marsh, another, and highly significant, State-wide Wetlands of Special Concern. These efforts, along with open space purchases in the prior year, have resulted in a significant area of preserved land abutting or upstream of the Raymond Brook Marsh. In June 2012, the Committee recommended funding of a 14.5-acre open space donation appraisal. This parcel, abutting town-owned open space, includes a portion of the Jeremy Brook. The donation of open space by the Reed family was accepted at an August 2012 Town Meeting.

Together with open space purchases of prior years, all recommended by the Committee, the Town has preserved 430 acres of farm and forestland, including Burnt Hill and Church Street Parks and open space on Jagger Lane. In past years, in conjunction with the State, the Town contributed to the purchase of 126 acres of other valuable farm and forestland in Hebron, including open space along the Air Line Trail. In addition, the Committee has referred several large open space parcels, totaling 480 acres, to the state for their subsequent acquisition. This cooperative effort has resulted in the preservation of open space while maximizing the effectiveness of the Town's funds.

The Committee is chaired by Board of Selectman, Brian O'Connell, with Planning and Zoning member, Frank Zitkus, serving as Secretary and John Mullaney serving as Vice-Chairman. Regular meetings are scheduled on a bi-monthly basis, beginning with the first Wednesday in January, at 7:00 p.m. in the Town Hall, unless otherwise posted. All residents and Hebron landowners interested in participating in development of the town's open space vision are encouraged to contact the Committee. The Committee hopes to provide such landowners an opportunity to share in the future stewardship of open space land in Hebron.



## HISTORIC PROPERTIES COMMISSION

The Hebron Historic Properties Commission (HPC) was created in 1994 with a town ordinance enabled by state legislation, to promote the educational, cultural, economic, and general welfare of the public through the preservation and protection of properties within the town of Hebron that are important for their historical and architectural values. Some primary responsibilities of the commission are the:

1. Research and designation of historic properties
2. Review of plans for modifications and additions to designated historic properties, the aspects of which are visible from a public way, also to inspect historic properties when demolition permits have been filed\*
3. Assistance to town regarding application for grants related to restoration, preservation and historical research of Hebron properties, reviews of Special Permit Applications, and updating the Town Plan of Conservation and Development.
4. Ongoing development and maintenance of an inventory of historic properties in Hebron.

\*The review criteria for historic properties are a set of standards developed by the United States Secretary of the Interior. They are applied to new construction, alterations to existing structures and any exterior work other than in kind replacement of building materials and exterior paint color. The Commission does not regulate property use, but rather the aesthetic appropriateness of the historic property.

The Commission continues to identify historic properties that qualify for local historic designation, and works with interested owners towards the local historical designation of these properties. A large part of approaching each proposed designation is to research the building and/or property. Not only does this study date the stages of development and ownership, but it often uncovers heretofore unknown information regarding the property. During this reporting period the Commission reviewed and modified its selection procedures including the development of a "Local Historic Designation Nomination" form that highlights the characteristics to be considered. The Commission also began work on three study reports. The study report for the building that had served Hebron and Columbia as a World War II civilian aircraft observation post was completed during this period. (The Commission also developed a project plan for transferring that property to the Town, then relocating and restoring it with a half dozen Eagle Scout projects and recommended that plan to the Town Manager.)

During the winter, considerable effort was required for evaluating the historic appropriateness of the Phase II plans for restoration of the exterior of the Peters House, a Designated Historic Property owned by the Town. HHPC also worked with the Planning and Zoning Commission toward the periodic update of the Town's *Plan of Conservation and Development* as well as providing comments and responding to a Planning and Zoning Commission request regarding appropriateness of a Special Permit Application. Three Historic Preservation Enhancement grants supported development of the HPC website which initially allowed Commission members restricted, concurrent, and web-based access to its Historic Resources Inventory (HRI). The web site contains data on Hebron historic properties, is used in the historic designation process and for providing information to owners of historic properties and, where appropriate, to the public. By the end of the previous funding period, software engineering had added support for identifying historic people in the inventory and for tracking land transactions, and it had added enhanced graphic search capabilities, optimized graphics for better viewing, improved photo album capabilities, completed designation functionalities and improved overall navigation. HHPC continues to add new links to the website. See <http://www.hebranhpc.org/cgi-bin/home.cgi>

## HISTORIC PROPERTIES COMMISSION CONTINUED

This reporting period closed on a particularly high note with a ceremony dedicating the World War II civilian aircraft observation post *“in recognition of the residents of Columbia and Hebron, particularly those of “the greatest generation” who volunteered to be the eyes and ears of their communities during World War II to monitor any aircraft in the area at this perilous time in both Connecticut and our nation.”* (From State of Connecticut General Assembly Official Citation introduced by Representative Pamela Z. Sawyer, Representative Tim Ackert and Senator Edith Prague and presented by Ackert.) Several of “the greatest” were in attendance; (three who had been observers were invited to share its history, their reminiscences and/or collection of artifacts from that era).

In addition to bringing the home front to the attention of current residents, the Commission sought by this event to recognize the efforts of the many people and organizations who participated in the development of this “mini museum.” These included Boy Scout Troop 28, Country Carpenters, Hebron Historical Society, town staff and other Hebron Boards and Commissions. In addition to HHPC’s appreciation of all participants, other citations (a Certificate of Special Congressional Citation presented by Joe Courtney, an official statement from Governor Malloy read by Edith Prague, as well as that of the General Assembly) commended members of HHPC and those involved in preserving and restoring this Post as a reminder of the significant contribution of our residents during WW II, and applauded the achievements of HHPC in preserving and recognizing the historical significance of the World War II Civilian Observation Post.

Three changes occurred in the composition of the Commission during this reporting period: Ruth Brault was appointed as an alternate, Lara Bordick resigned, and Mary Ellen Gonci was appointed as a regular member. There is one opening on the commission for an additional member, and interested persons are encouraged to visit and become better acquainted with our work.

The Historic Properties Commission meets at 7:00 on the fourth Tuesday of each month at the Russell Mercier Senior Center, and wholeheartedly encourages the public to attend.

## SENIOR SERVICES/COMMISSION ON AGING/MUNICIPAL AGENT

For some time, the State of Connecticut has been actively engaged in rebalancing their Medicaid long-term care services from institutional nursing facility settings, toward more emphasis on home and community-based services settings. A goal is to enhance the awareness of setting choice amongst long-term care consumers by providing them with the relevant information as they navigate through the myriad of options available to them. The Connecticut Council for Philanthropy, through their EngAGEment Initiative, conducted interviews throughout the state that demonstrated the emergence of 5 key themes (some notations have been cited as they pertain to Hebron):

- Demographic Changes = A Time of Unique Challenge and Opportunity – Between now and 2030, Hebron’s residents age 60+ are expected to increase by 137% from 1,755 (17.5% of the Town’s total population) to 4,157 (35% of the Town’s total population). The greatest growth is anticipated in the 80+ population.
- Focus must be on investing in Prevention, Wellness and Livable Communities – The Russell Mercier Senior Center offers a broad array of evolving prevention, health, and wellness programs in addition to arts programming, intergenerational activities, information & referral services, social and community action opportunities, transportation services, volunteer opportunities, educational opportunities, financial & benefits assistance, meal programs, etc. Additionally, the Town’s Commission on Aging is focusing efforts on ensuring the implementation of universal design throughout the community, wherever possible, in order to help people maximize their capabilities as they age.
- Connecticut’s Senior Centers will play a lead role, expanding their capacity – With the state’s aging landscape rapidly changing in light of the growing focus on the rebalancing of long-term care from institutional care to community-based services, there must also be an increased focus on community supports.
- Access to Information and Benefits are essential – Benefits and services are constantly changing. The Russell Mercier Senior Center employs CHOICES certified personnel (Connecticut’s program for Health Insurance, Outreach, Information & Referral, Counseling, and Eligibility Screening) in order to ensure the provision of thorough, accurate, and current information.
- An increase in Direct Care Workers will be essential in providing Community-Based Services – Growing numbers of older adults, the emphasis on aging in place and community, and rebalancing, all lead to the need for more quality direct care workers.

According to the Town of Hebron’s Ordinance Article VII, Sections 14-12 and 13, the Commission on Aging continuously studies the conditions and needs of the elderly persons in the community and make recommendations. As noted above, the Commission on Aging is focusing efforts on assessing Hebron’s capacity as a “Livable Community”. A livable community is one that has affordable and appropriate housing, supportive community features and services, and adequate mobility options, which together facilitate personal independence and the engagement of residence in civic and social life. The Commission on Aging will be examining the Town’s transportation, walkability, safety & security, shopping, housing, health services, recreation & cultural activities, and other supports that allow older residents to live independently. Additionally, the Commission on Aging has reviewed and approved policies and procedures for the Town’s Dial-a-Ride program, the Russell Mercier Senior Center, and Volunteerism through the Senior Center.

## **HEBRON HOUSING AUTHORITY**

Merit Properties, Inc., of Berlin, Connecticut is contracted by Hebron Housing Authority to manage Stonecroft Village Elderly Housing located at 14 Stonecroft Drive of Hebron, Connecticut, a 25 unit apartment complex for the elderly, disabled and handicapped. These rental units for seniors 62 years of age and older and for the certified disabled 18 years of age and older were funded to be built by a state housing program and its operation is subject to regulations of the Department of Economic Community and Development and Connecticut Housing Finance Authority. The Department of Economic and Community Development also provides funds for rental assistance payments for qualified renters that are currently living at Stonecroft Village.

Applicants must complete an application and meet certain income and screening requirements to be eligible for occupancy at Stonecroft Village. Applicants on the waiting list are selected to fill vacant apartments. One vacancy in the past year had been filled from the waiting list. A resident's rental payment is based on 30 percent of the resident's income or base rent, whichever is greater, plus utilities. All residents of Connecticut are eligible to apply. There are three designated handicapped apartments. The remainder of the apartments are adapted to the needs of the residents as they age so that they do not need to move due to physical barriers.

The five Hebron Housing Authority Commissioners are appointed by the Town of Hebron Board of Selectmen to serve on the Hebron Housing Authority for four-year terms. The management company is accountable to the Hebron Housing Authority Commissioners.

For information on Stonecroft Village, please contact Merit Properties, Inc., at Deming Road, Suite A, Berlin, CT 06037 or call (860) 828-0531.

## ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) mission is to:

- Broaden the tax base of the Town of Hebron through the encouragement of planned business growth
- Encourage the expansion of job opportunities, goods, and services to town residents
- Preserve Hebron's rural character and charm.

The major EDC initiative remains facilitating the development of a comprehensive new Town Center concept now designated the Hebron Village Green District. The proposed new district is a mixed use zone which includes commercial, retail, light industrial and residential in an area of up to 140 acres located to the south of Rte 66 and east of Rte 85. Successful implementation of this planned district will provide Hebron with an expanded retail, mixed residential and business area in an attractive setting with walking trails and wooded buffer zones. The Planning and Zoning Commission has approved the Master Plan and the owners are presently in discussions with developers who have expressed interest in the new zone. The Town completed construction of the entry road into the new zone, using a grant through the Small Town Economic Assistance Program (STEAP); and, the Town most recently has received another STEAP grant to fund the installation of a new traffic signal at the intersection of this roadway and Route 66.

The Commission has continued to support the main existing business district along Main Street – Route 66 and the Town's existing businesses. Many of the events and programs supported now and in the past by the EDC are focused on supporting the existing business district: Façade Improvement Program, new sidewalks along Main Street, new landscaping and benches along Main Street, and the recently completed UCONN Charrette program which focused on opportunities along the Main Street corridor.

During this Fiscal Year the EDC was involved in a variety of initiatives:

- Began a Business Visitation Program where EDC members for the first time conducted a series of visits to local business owners to discuss their business and future plans;
- Initiated a new Shop Local Program and Initiative;
- Sponsored and Organized an Economic Developers Tour of Hebron, with the Metro Hartford Alliance, seeking out realtors and developers who might be interested in Hebron, invited them to come to Hebron, meet local officials and tour potential development sites.;
- Reviewed the Town's Tax Abatement Policy with the Town Attorney and Town Assessor and made recommendation to the Board of Selectmen to make it more flexible for future use;
- Recommended a Market Study of the business district be funded by the Town Budget to be best able to market the Town to development interests;
- Recommended that a part-time Economic Development Director be hired to work with local businesses and market the Town for future development;
- Initiated a series of Business Breakfast Networking Meetings with Town Officials and local businesses to create a forum for networking and communications;
- Recommended a Tax Abatement be granted, under the revised Tax Abatement Policy, to Hebron Eye Care to support the investment at their new location at 34 Main Street;
- Vice Chairman Larry Preston attended and reported on a seminar titled, "Millennial's" which focused on the need for CT Towns to attract young professionals to stay in CT with the provision of mixed use development and more affordable housing in CT's downtown areas;

## ECONOMIC DEVELOPMENT COMMISSION CONTINUED

- Participated in the planning for a study on Incentive Housing Zones in Hebron that could encourage new mixed use and high density development in the Town Center as an incentive to new businesses;
- Met several times with Hebron Parks & Recreation Commission staff to begin to plan future recreation events in the Town Center that could also be marketed to bring people to the businesses in the Center of Town.

Also, the Commission, in March of 2012, elected Victoria Avelis as Chairman, Larry Preston as Vice Chairman, and Peter Casarella as Secretary of the Economic Development Commission for the next year.

### ANIMAL CONTROL OFFICER

Animal Control Officer Willie Bell provides coverage for the Town of Hebron. During the 12-month period covering July 1, 2011 to June 30, 2012, some of the Animal Control calls can be broken down as follows:

	<u>2011-2012</u>
Dogs Impounded	20
Dogs Reclaimed by Owner	16
Dogs Adopted	4
Dog Bite/Attack	2
Dogs Euthanized	0
Dogs Quarantined	2
Infractions Issued	3
Misdemeanors	0
Total Complaints Investigated	309

A large percentage of impounded dogs are not licensed with the Town of Hebron, and therefore the owner could not be notified of their impounded dog, often resulting in the dog remaining in the pound for a number of days before the owner calls to report the dog missing. Regardless of its license status, if your dog is missing, please call the Animal Control Officer immediately. This will result in a quicker reunion with your dog as well as keeping the impoundment fees to a minimum.

A growing number of people allow their dogs to roam off-leash in public areas; Grayville Park, Hebron Veterans Memorial Park, Airline Trail, etc. Allowing your dog to “run free” will result in a roaming infraction, Connecticut General Statute 22-364A.

The Animal Control Officer will be continuing a door-to-door survey of dogs to assure that animals are vaccinated. Owners of dogs that are not licensed and/or vaccinated could be issued an infraction or a misdemeanor for “Failure to Vaccinate”. The owner would be responsible for these fines, and still be required to have the pet vaccinated and/or licensed in a time frame set by the Animal Control Officer.

CONNECTICUT STATE LAW REQUIRES ALL DOGS AND CATS OVER THREE MONTHS OF AGE TO BE VACCINATED AGAINST RABIES AND DOGS OVER SIX MONTHS OF AGE TO BE LICENSED.



### **Mission Statement:**

*The Hebron Fire Department is an organization of individuals dedicated to promoting public safety and the preservation and protection of life, property and the environment.*

The fire department has three stations covering 38.5 square miles of Hebron. The Department provides fire, rescue, hazardous materials and emergency medical services to Hebron residents from the three fire stations. We also provide these services to our mutual aid towns.

#### **Station #1, 44 Main Street**

Built in 1984 – apparatus: Quint/Ladder Truck (Q110), 3000 gallon Tanker truck (T110), Rescue truck (R110), Ambulance (A510), Ambulance (A610)

#### **Station #2, 663 Church Street**

Built in 2005 – apparatus: Engine 1 (1937 Sanford), Engine-Tanker (ET210), Engine with 3500' of supply hose (E110), Multi-purpose Squad (SQ210), Utility vehicle (U110) and trailer, Water/Ice Rescue Boat (M210)

#### **Station #3, 164 North Street**

Built in 1970 – apparatus: Engine-Tanker (ET310), Multi-purpose Squad (SQ310), Brush Fire vehicle (F310)

The volunteer memberships of active members are broken down as follows:

19 Firefighter/EMTs, 11 Firefighters, 7 EMTs, 5 Fire Police, 10 Auxiliary, 7 Cadets, 8 Support. In fiscal year 2011-2012 the Department responded to 829 calls.

### **Fire**

The Hebron Fire Department provides and receives Fire & EMS mutual aid from our neighboring towns: Andover, Bolton, Colchester, Columbia, Glastonbury, Lebanon, and Marlborough.

### **EMS**

The Hebron Fire Department provides Emergency Medical Services with two ambulances. Approximately 75 percent of the department's calls each year are for EMS. The department recently added PowerLift stretchers to its ambulances, which will reduce the number of back injuries suffered while loading and unloading patients from the ambulance.

## **FIRE DEPARTMENT CONTINUED**

### **Fire Police**

The Fire Police are responsible for ensuring the roadways remain safe for our emergency responders, and that traffic flows smoothly during emergency incidents. Fire Police respond to downed wires, mutual aid and state police calls as needed. Our men and women are members of the Tri-County Fire Police Association and State of CT Fire Police Association.

### **Auxiliary**

The Department is fortunate to have 10 auxiliary members who support the department.

### **Cadets**

The Hebron Fire Department has 7 cadet members – 16- and 17-year-olds who serve as Emergency Medical Technicians and play other support roles. These enthusiastic young men and women also assist with day-to-day operations, helping improve the readiness of the department.

The Hebron Fire Department continues to operate as a combination volunteer and paid Department. Two (2) full-time firefighter/EMTs provide coverage Monday through Friday to the Town of Hebron.

The Hebron Fire Department is always looking for committed individuals to join our Department in providing Fire & EMS services to the Town of Hebron.

## **FIRE MARSHAL**

The Fire Marshal is required to annually inspect all buildings and facilities of public service and occupancies regulated by the Connecticut State Fire Safety Code. The State Fire Safety Code covers all occupancies except one and two family dwellings. On December 31, 2005 The State of Connecticut adopted a new Fire Safety Code which includes, The Life Safety Code, The International Fire Code, NFPA 1 the Uniform Fire Code, The International Building Code and the International Mechanical Code. Then the code references many ASME Codes, NFPA Codes and ICC Code. There are Connecticut State Statute's that are also part of this inspection process.

On July 1, 2010 the new Connecticut Fire Prevention Code will also be enforced. The scope of the Fire Prevention Code includes, but is not limited to, the following:

- (1) Inspections of permanent and temporary buildings.
- (2) Review of design and construction plans, for life safety systems, access, water supply and other life safety issues.
- (3) Fire and Life safety education.
- (4) Existing occupancies and conditions.
- (5) Access required for fire department operations.
- (6) Hazards from outside fires.
- (7) Regulation and control of special events including, but not limited to, assemblage of people, exhibits, trade shows, amusement parks, haunted houses, outdoor events and other similar special temporary and permanent occupancies.



## **FIRE MARSHAL CONTINUED**

- (8) Interior finish, decorations, furnishings and other combustibles that contribute to fire spread, fire load and smoke production.
- (9) Storage, use, processing, handling and on-site transportation of flammable and combustible gasses, liquid and solid.
- (10) Storage, use, processing, handling and on-site transportation of hazardous Materials.
- (11) Conditions affecting fire fighter safety.

As important as Fire Safety inspections are the Connecticut State Statutes also require the Fire Marshal to: Investigate the origin, cause and circumstance of all fires within the Town. Issue permits for the use, transportation and storage of explosives in compliance with State Explosives Regulations. Inspect all flammable and combustible installations.

Conduct site inspections and be on site for all Fireworks and special effects displays for compliance with applicable State Legislation. Inspect all tents and portable structures for compliance with the Fire Safety Regulations. This is a partial list of other responsibilities the Fire Marshal has to be involved in.

In the 2011-2012 fiscal years, 107 annual inspections were completed. In addition to the annual inspection follow-up meetings were held with owners and occupants to develop a plan for compliance. In addition to the annual inspections, 56 re- inspections were completed, inspections during construction where also required.

11 inspections of propane tank installations as required by Connecticut Fire Safety Code were also completed.

I reviewed plans for new building construction, remodeling, and fire protection systems. New sub-Division plans were also reviewed. Inspections at special events and tent installations were conducted. Maple - Fest and the Hebron Lions Fair had continual inspections during their event. Fire and Incident investigations were conducted, 32 fires were investigated along with 20 other incidents, which include open burning complaints and Carbon Monoxide detection problems. Again we conducted our smoke detector program and replace over sixty batteries in smoke detectors; these batteries were donated by Energizer. Safety inspections of wood stove installations when required for home owners insurance.

During the absence of the Building Official I filled in and completed inspections for his office as needed.

Anyone requesting Fire Safety education, fire inspections, or fire code/safety information may contact the Fire Marshal's office at 228-3022.

## **BURNING OFFICIAL**

The purpose of the Burning Official, although appointed locally, is to enforce the State of Connecticut open burning laws. The primary duties of the Burning Official are: issuing open burn permits, pre-inspection of burn sites, and investigating open burning complaints. The Town of Hebron Burning Official, Tony Pitrone, may be reached at (Hebron Volunteer Fire Department) 228-3022 or (Cell number) 202-3725. Assistant Burning Officials, Kevin McDonnell, Dave Thurz, and Randy Blais may also be contacted at 228-3022. The State of CT, Department of Environmental Protection, strictly limits the issuance of burning permits. The only material subject to legal burning is brush. **NOTE:** Contractors are prohibited from attaining open burning permits. The State limits the duration of a burning permit to a maximum of one week, during which burning may occur on one day only. The Burning Officials for the Town of Hebron will make every reasonable effort to be available to issue permits with all due regard to the schedule of the applicant. Please plan ahead and request your permit at least two days in advance. You may obtain your permit by calling the Hebron Fire Department Company #1 (228-3022) between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, to make arrangements to pick up your burning permit. There is no charge to residents to obtain a permit. No permit can be issued without a certificate of occupancy (CO) for the property on file with the Town of Hebron. Burning violations are subject to a fine up to \$2,000 and a court appearance.

In the past year, 275 open burning permits were issued, 200 burn site investigations were performed and 15 illegal burns were recorded. Any open burning that appears to be an immediate threat to life, health, or property should be reported to the Hebron Volunteer Fire Department via 911. Any other possible violations may be reported directly to the Open Burning Official.



# HEBRON RESIDENT TROOPERS OFFICE

#44 MAIN STREET (HEBRON PUBLIC SAFETY BUILDING)  
HEBRON, CT 06248  
860-228-3710

The Hebron Resident Troopers and Hebron Police Officers (part time) provide the primary police services for the Town of Hebron. Supplemental coverage and other investigative assistance are covered by State Troopers from the Connecticut State Police Troop K in Colchester (15 Old Hartford Road, 860-537-7500). Additional police resources such as K-9 search and rescue, aircraft, Major Crime Squad, State Fire Marshal, and Emergency Services Division are included.

The current Resident Troopers and Officers Are:

**Troopers:**

- Tfc Kyle Fitzgibbons #1428
- Tpr Dan Greenwood #1336

**Police Officers:**

- Officer Marc Rubera KC-58
- Officer Robert Johnson KC-59

The Police services provided to the citizens include, but are not limited to, administrative duties, criminal and motor vehicle investigations, D.A.R.E, public relations, traffic enforcement, patrol of town and private citizen property,

During the 12 month period covering the year 2012, Police investigations in Hebron can be broken down approximately as follows:

### RESIDENT STATE TROOPERS CONTINUED

Murder	0
Rape	1
Robbery	1
Assault	2
Burglary	14
Larceny	50
Vandalism	14
Vehicle Theft	0
DUI	26
Drug Offenses	13

There were a total of 85 motor vehicle accidents, one of which was a fatality; approximately 800 tickets and 200 warnings were issued for moving violations in town.

## **ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES, INC.**

July 1, 2012 marked the start of our organizations' 29th year of serving the communities of Andover, Hebron, Marlborough and now Columbia.

This past year we realized a number of major accomplishments. AHM's Juvenile Review Board was selected as one of five programs in the State of Connecticut to participate in a pilot project with Connecticut's Court Support Services Division. The agency was awarded a major grant from the Hartford Foundation for Public Giving to create a first ever Director of Programs position to help lead our direct services staff to new program development and research opportunities. The AHM Board of Directors and a multitude of sub-committees focused on new initiatives through the Drug Task Force, Building Committee and Children's Trust Fund.

Involvement from local government and our school partners continued to grow ever stronger throughout the year with the support of our municipal and school leaders. The agency strengthened its financial commitments by matching municipal funding support for programs with grants, private donations and major fundraisers, such as the Hartford Symphony Orchestra event co-partnered with the Hebron Women's Club and the RHAM Education Foundation.

Two other new program partnerships evolved this past year involving the Marlborough Arts Center and Hebron Parks and Recreation Department, both of whom are committed to help the AHM Teen Center grow even stronger and reach new Andover, Hebron and Marlborough teens.

Local residents continue to utilize AHM's vast range of services, from the youngest members of our communities through programs such as the Family Resource Center to the most seasoned members of the communities through programs such as CHORES. All AHM programs from this past year are included in this report.

We look forward to another year of supporting the residents of our communities, as we get ever closer to our 30th Anniversary! Thank you for your support of AHM Youth and Family Services.

## **HEBRON INTERFAITH HUMAN SERVICES**

Hebron Interfaith Human Services (HIHS) is a 501-(c) (3) non-profit association of faith communities united to provide greater levels of community support and service than each could accomplish individually. These faith communities are: Christ Lutheran Church, Church of the Holy Family, Church of Hope, Gilead Congregational Church, St. Peter's Episcopal Church, United Brethren of Hebron Synagogue and The Worship Center.

The mission of HIHS is to “serve as a resource to the community in times of crisis and need, and assist people to regain their self-sufficiency.” Our mission statement is “A Hand Up, not A Hand Out.”

HIHS employs one part-time Executive Director, Kim Bowers, to plan, direct and manage the operations. It is served by a Board of Directors. The current officers are: Robert Fitzgerald - Chairman; Richard White - Vice-Chairman and Diane Blomquist - Treasurer. Numerous faithful volunteers assist with various daily and special-event tasks.

HIHS currently provides food to approximately 75 Hebron families on a regular basis. With the help of the faith communities, civic organizations, businesses, schools and individuals, special holiday meals are available for clients as well as gifts in December.

HIHS provides help in obtaining state and federal assistance such as Energy Assistance, Operation Fuel and SNAP. We also refer to AHM Youth Services, WIC, CT Legal Aid and emergency situations. HIHS also assists with job referrals, such as resume writing services.

HIHS is supported primarily by our local houses of worship, businesses, charitable and civic organizations, local schools and individuals. Funds are also derived through grant writing. Events in which HIHS participates for the purposes of fundraising and awareness are the Sweetheart Dance, the Maple Festival, the Hebron Harvest Fair, the Walk Against Hunger, the Walk for Warmth and others.

For additional information or volunteer opportunities, please call our office at 860-228-1681.

## DOUGLAS LIBRARY OF HEBRON

### BOARD OF TRUSTEES

Gail Richmond, President  
Susan Porter, Vice President  
Jane Tupper, Secretary  
Deborah Witt, Treasurer

Althea Carr  
Alberta Hilding  
Maureen Sullivan  
Robert Warner

### Statement of Purpose:

The Douglas Library's purpose shall be to give comprehensive library service to the people of the town of Hebron; to assist, by library service, educational projects within the town; and to preserve records of the town's history that are entrusted to the library.

### Service area and facility:

The Douglas Library serves residents in Hebron and Amston. The number of registered borrowers is 5,404 (residents) 1,263 (non-residents) for a total of 6,667 . The library occupies 16,800 square footage of space, 2,400 of which is the original building which is on the National Historic Register. The new construction which occurred in 2001 was supported by a grant from the Hartford Foundation for Giving.

In October of 2011 the library became home to the Russell Mercier Senior Center after their building experienced water damage. The senior center staff relocated to the lower level of the library building and most of the senior programs took place in the community room and the board room. They were in residence until the senior center was repaired in the early spring of 2012.

### Collections:

The library provides: a circulating collection of 45,518 items for adults, young adults, and children which include print books, books on CD, films, and older titles of magazines; Non-circulating reference collection of information resources i.e. encyclopedias, statistical sources, state statutes etc. ; Non-circulating collection of historical material including genealogy and state, local and town reference works. Non-circulating collection of 80 new magazines for browsing; Answers to reference questions related to library's collections and general research requests. Interlibrary loan services to patrons for obtaining print items not owned by the library; Support to school curriculum and supplementing of high demand reading materials. Museum passes to Connecticut museums and state parks. This year the library added downloadable electronic books from Overdrive for eReaders which was paid for by a grant from the Hartford Foundation for Public Giving.

Circulation statistics: Total circulation: July 1, 2011 through June 30, 2012: 64,627 items circulated.

Total Adult /YA print	1,762	Total Children's print:	1,443
Total Adult audio	499	Total Children's audio	24
Total Adult video	1,004	Total Children's video	187
Total miscellaneous—	49		

## DOUGLAS LIBRARY CONTINUED

Web hits: year-to-date: 34,907

Overdrive: Ebooks---total downloads: year to date: 919

### **Computers, on-line catalog and web page:**

The library offers Public Internet access and Microsoft Office Suite software on a total of 18 computers in the adult, young adult and children's areas. Library staff provides one-on-one assistance to patrons in use of these computers and locating information on the web, as well as using Microsoft Office Suite software. Remote access to the library's catalog and to those of Consortium's member library catalogs is available to patrons with a valid library card. In-house patron access to the library's catalog is available on four public computers. The Douglas Library web page is an access point for ICONN database of magazines and proprietary databases, Overdrive downloadable books for eReaders, downloadable audio books provided by the state, as well as to staff created links of interest and a monthly list of new materials acquisitions.

### **Programs, meeting space and displays:**

**The children's department** has regular story and craft hours for children ages 0 through preschool (supporting early literacy) as well as a summer reading program for children of all ages, and special events including the opportunity for children to see town's vehicles such as a fire truck in the library parking lot. A therapy dog, Zenny also visits the children's room regularly. During the past year, the children's department sponsored 115 programs attended by 3,622 children.

**The adult department** offers programming including author book talks and signings, current interest programs, and monthly book discussions. The senior book discussions moderated by the library director moved into the library board room in October when the seniors moved into the library, and these daytime book discussions continued to be held in the library after the seniors returned to their building. Evening book discussions were added in the fall and were moderated by two library assistants. An author program was held in June when Erin Siegal, a graduate of RHAM High School and now an investigative reporter, spoke about her book Finding Fernanda an expose of underground adoption practices in Guatemala.

A series of **special adult programs**, funded by the Friends of the Library were held in the fall and spring. They were very well attended and included a bookbinding session where participants created two book projects, a couponing program, a spring cleaning program and a pastel workshop.

**The library conference room** and the board room are reserved for use of the town on Tuesdays and Thursdays. These rooms may be reserved by community and non-profit groups. Three small rooms are used for tutoring and study space, and meetings as stated above. The display case in the main lobby and in the children's area contains rotating community and in-house exhibits, while the display case on lower level showcases the library's historical items. A rotating display of books reviewed by staff and patrons is located to the right of the new book shelf in the adult department. There is community bulletin board in the main lobby for

## **DOUGLAS LIBRARY CONTINUED**

the posting of community activities.

### **Friends of the Library:**

The volunteer Friends group meets five times a year, September through June. Their main fund raising events are book sales held in March, June, September and November. They also have a year round book boutique on the main floor of the library which was recently expanded to include teen books and special children's titles.

## **USDA WIC PROGRAM**

The U.S. Department of Agriculture sponsors the Special Supplemental Nutrition Program of Women, Infants and Children (WIC). The program provides specific, nutritious foods and nutrition education to eligible pregnant and breastfeeding women, women up to six months after delivery, and infants and children up to their fifth birthday. Eligibility is based upon the applicant's income and nutritional needs.

WIC participants are issued checks to purchase a variety of nutritious foods. Children and pregnant women receive milk, eggs, whole grains, fresh fruits, vegetables, iron rich cereal, fruit juice, dried beans and peas or peanut butter. Breastfeeding mothers are given additional food, and infants who are not fully breastfed receive infant formula. Program participants buy these foods at local grocery stores and pharmacies with the WIC checks they receive from the local WIC office.

Nutrition information includes a variety of topics such as nutrition during pregnancy, breastfeeding information and support, and advice about your baby or child. If not otherwise insured, WIC program participants are referred to the state HUSKY program. Program participants may also receive referrals for other services such as Birth to Three, HeadStart, Nurturing Families, SNAP, immunizations, physicals, hearing and vision testing and blood lead screenings.

To become income eligible, a family of two can make \$28,694 (gross) or less per year. The annual income standards are \$36,131 or less for a family of three; \$43,568 or less for a family of four; \$51,005 or less for a family of five and \$58,442 or less for a family of six.

WIC serves approximately 7 million people nationally. In Connecticut, WIC provides health services to 54,000 down from 60,000 economically disadvantaged people. The WIC agency that serves Hebron and other towns in this area can be contacted at 860 528-1458.



## CHATHAM HEALTH DISTRICT

### Administration:

#### Board of Health

Peter Hughes, *Chairman*  
Mark Walter, *Vice Chairman*  
Candace Casale, *Treasurer*  
Susan Bransfield  
Kate Morris  
Gregg Schuster  
Blyse Soby  
Dick Edmonds  
Andrew Tierney  
Thad King, Director of Health

The Board conducted twelve regular monthly meetings, two special meetings, and two public hearings, from July 1, 2011 through June 30, 2012. Minutes of those meetings are on file at the office of the Director of Health and with the Town Clerk of each member town and at <http://www.chathamhealth.org>.

### Funding:

Revenues		
	Municipal	\$ 582,304
	State/Federal	\$ 198,145
	Fees	\$ 145,502
	Interest	\$ <u>148</u>
	Total	\$ 926,099
Expenditures		\$ 955,943
Fund Balance		<u>\$ - 29,844</u>

### Services:

#### Environmental Permits/Applications:

Septic Systems	233
Water Supply Wells	156
Soil Testing-Lots	212
Site Plan Review	150
B-100a and Eng. Plan Review	487
Food Service	<u>391</u>

#### Environmental Inspections:

Day Care	3
Campgrounds	1
Housing Code - heat, water supply, plumbing	20
Investigation of EBL > 10 mg/dl	3
Lead Paint Inspection	1

## CHATHAM HEALTH DISTRICT CONTINUED

Public Health Complaints	72
Food Service Establishments	194
Temporary Food Service Events	<u>138</u>
<u>Community Health Programs</u>	
Seasonal Influenza Vaccinations	1562
Community Health Education Events	17
Attendance at Health Education Events	341
Total Reportable Diseases	508
Select Disease Reporting:	
Hepatitis C	91
Chlamydia	106
Tickborne	125
(Lyme/Ehrlichia/Babesiosis/Rocky Mtn. Spotted Fever)	(91/15/17/2)
Communicable Disease Case Work	48
Breast Cancer Awareness Events - Public Contacted	<u>2308</u>
Total Services	6797

# HEBRON PUBLIC SCHOOLS

## Annual Report of the Superintendent

### Mission Statement

*The Hebron Public Schools' mission, in partnership with families and the community, is to instill confidence, resolve, and the fundamentals of learning in each child, so that they are motivated to explore possibilities in the world and to succeed in their chosen path.*

Hebron Public Schools opened the 2011-2012 school year with 1048 students in attendance in Pre-Kindergarten through Grade 6: 400 students at Gilead Hill School (Pre-k through grade 2) and 648 students at Hebron Elementary School (grades 3 through 6).

In addition, 330 Hebron students attended RHAM Middle School (grades 7 and 8) and 647 Hebron students attended RHAM High School (grades 9 through 12).

### **Business & Personnel:**

Beginning in January, 2012, Amy Campbell began her tenure as Principal for Hebron Elementary School. Eric Brody was hired as Assistant Principal in April, 2012. Judith Richard was appointed as a Consultant for Special Services. The Administrators' contract was ratified in September, 2011 and the non-certified contract was settled for the period of July, 2012 through June 30, 2015.

The superintendent meets with the co-presidents of the teachers' union and the president of the non-certified union on a monthly basis to problem-solve collaboratively. The HEA/Administrator's Leadership Team has met to work on leadership and school climate issues. The Team has been facilitated by Dr. Rigagio-Digilio, Chair of the Education Leadership program at CCSU.

During May, 2012 the 2012-2013 budget passed at referendum at .82% or a \$96,938 increase. Grant funding supports AHM Youth Services (School Social Worker), and expenses for special education programs which includes pre-school. A Voluntary Early Retirement Incentive Plan was negotiated between the Hebron Board of Education and the Hebron Education Association in December, 2011 resulting in eight teachers retiring June, 2012. Due to decreasing enrollment only one teaching position was replaced helping to offset the district budget.

### **Building & Grounds:**

During the 2011-2012 school year the Capital Improvement Plan funded \$300,000 for the 1963 Hebron Elementary School Roof replacement. The work was completed during the summer of 2012. During the 2011-12 school year mold was found in the 4<sup>th</sup> grade portables. The 4<sup>th</sup> grade students were moved into the main building at HES and it was determined that due to decreasing enrollment, the demolition of the 4<sup>th</sup> grade portables would be added to the Capital Improvement Plan for 2012-13.

### **Curriculum and Instruction:**

Hebron Public Schools transitioned to a yearly Curriculum Development and Revision Cycle in the 2011-2012 school year. This annual cycle honors the steps in the curriculum development process:

- \* Assess and Review
- \* Draft and Revise
- \* Implement and Monitor
- \* Evaluate, Reflect, and Revise

## **HEBRON PUBLIC SCHOOLS CONTINUED**

The Curriculum Design team is comprised of teacher representatives from each grade level K-6 in the areas of mathematics and language arts, and includes representation from technology, special education, and administration. The Curriculum Design Team meets to work on various curriculum design aspects and continues the work during the summer. In 2011-2012, the Curriculum Design Team's focus was on conducting a gap analysis of the current district's curriculum and the Common Core Standards. The Team then uses the State Department of Education's recommended Unit Design Model to begin the revision to the rigorous Common Core Standards.

Summer curriculum development among the regional districts of Marlborough and Andover, with assistance from RHAM, aligns expectations and allows for more consistency among the districts in instructional practice. The increased focus on curriculum development and implementation, along with a heightened focus on teacher leadership in decision-making, has resulted in significant improvements in student achievement. Most recently, the region collaborated on a grant to assist in the implementation of Student Success Plans.

### **Professional Growth:**

The staff continues the work of understanding the expectations for the SRBI initiative promoted by the Connecticut State Department of Education. The focus of this initiative is prevention and early intervention rather than responding to school failure.

Data Teams are the structure that Hebron Public Schools uses to collaboratively and positively impact student achievement and address district-wide goals. Data Teams are organized by grade levels, and representatives from the areas of mathematics, language arts, special education, and administration attend meetings regularly. Data Teams address student needs through the analysis of student performance data and student work. The Teams develop SMART goals, identify high impact instructional strategies, and adult actions that will increase student achievement. Common assessments determine the effectiveness of instruction.

### **Student Achievement/Technology:**

The 2011-2012 performance of Hebron students on the CMT remains among the top tier of statewide results.

## HEBRON PUBLIC SCHOOLS CONTINUED

### Comparison of Hebron and State Averages At or Above Goal

<u>Grade</u>		<u>Hebron</u>	<u>State Average</u>
3	Reading	80.5	59.2
	Writing	85.1	62.7
	Math	80.5	66.8
4	Reading	83.2	64.1
	Writing	80.8	65.3
	Math	79.4	68.2
5	Reading	83.8	67.7
	Writing	81.0	68.1
	Math	84.0	71.8
	Science	86.4	64.1
6	Reading	95.1	74.2
	Writing	87.0	67.4
	Math	88.0	69.5

#### **Special Services:**

2012, Hebron Schools has an 8.3% prevalence rate of students identified with disabilities grades K-6. The Pre-K program has approximately 24 students receiving services and the same number of Hebron Schools continue to provide exemplary programs for children with disabilities. In 2011-students who participate in the role-model program. A majority of our students with disabilities (87%) spend 80% or more of their time with non-disabled peers. It is important for their academic and social development that students participate in and engage with grade level expectations as much as possible. The philosophy of Hebron schools is that of *inclusion*. The schools are a community of learners despite the way they learn. To that end, the special education staff has embraced inclusive practices and is learning how to meet the various needs of students in collaboration with the regular classroom teachers.

## **RHAM BOARD OF EDUCATION - Regional School District No. 8**

The 2011/2012 academic year was certainly an unusual year from the perspective of weather, its impact on students and the school calendar. Hurricane Irene, at the end of August and the beginning of September, forced the closing of school for five days. Significant portions of each of the member towns were without electrical power for five days. At the end of October and the beginning of November, schools were closed again for three days because significant portions of the member towns were without electrical power. RHAM high school was in the section of Hebron that had electric power restored early in both events. This circumstance allowed the school district to provide showers for members of the community in the aftermath of both storms. In the October storm, the school provided shelter for a number of families because of the cold weather. The winter was also unusual in that there were no school cancellations due to inclement weather. An interesting note is that for two consecutive winters, the weather has had a dramatic impact on the school calendar.

With the election of a new governor, the state has begun to enact legislation that is designed to transform school districts and will have a lasting impact on students. The first initiative is one that centers on school climate and bullying. In January, the district was required to file a school climate plan with the State Department of Education, appoint school climate coordinators, and a district climate specialist. The school climate committees, with parental representation, will meet during the year and revise the school climate plans based on the information gathered using a school climate questionnaire supplied by the State Department of Education. Region 8, as part of its long strategic plan has used questionnaires to sample issues around transition into the district, high school, life after high school, attitudes toward homework and school climate. Generally, the surveys have shown satisfaction with the district, the survey have also provided a number of suggestions of ways to improve transitions between levels and life after high school.

Another initiative of the State Department of Education is that all students in grades 6 through 12 have success plans. The vehicle that the district has chosen is Naviance. The program is currently used in the high school to facilitate career and college exploration and also serves as a vehicle to allow students to file college applications electronically. The program contains a module that will allow its expansion to the seventh grade. The middle school guidance counselors will use the program for career exploration and to develop career goals.

Teacher evaluation was another component of education reform. Although the district completed a revision of the teacher evaluation plan previously, the guidelines established by the state require the approval of any plan other than the state plan; either plan will probably require additional personnel to implement, because each teacher would have to be evaluated every year. The other major change in the evaluation plan was the evaluation of the assistant principals moved from the principal to the superintendent. The district will be

## RHAM BOARD OF EDUCATION CONTINUED

piloting the evaluation system in the 2012/13 academic year to determine if it is feasible to implement such a system without additional personnel.

Education reform also impacted curriculum. With the adoption of the Common Core, the academic rigor will be increased, requiring a concomitant revision of curriculum. The Board in the 2012/13 budget increased the amount money allocated for curriculum writing.

Enrollment continued to increase especially at the high school because the number of freshmen entering the ninth grade exceeded the number of 2012 graduates. The enrollment in the middle school continued to remain nearly constant. The October 1, 2011 enrollment was 1783, the middle school enrollment was 608, the high school enrollment was 1175 and 281 diplomas were awarded at the June graduation.

A major development that would assist the budgetary process was the refinancing of the 2008 bonds. The refinancing will reduce the amount required to fund the bonds by approximately \$170,000 in each of the next three years. Additional budget savings were realized when the district entered into a contract with Direct Energy for four years for electricity. This contract allowed a budget reduction of approximately \$68,000 in the 2012 budget and an additional \$68,000 in the 2013/14 budget.

During the budgetary deliberations, a decision was made to increase class size at the high school. This decision was made because of financial constraints facing the towns. However, a special education teacher was added because of state regulations. There were also additions in the co-curricular programs. A pep band was added to the high school music program and lacrosse was added as a sport for both boys and girls. The programs had previously been funded by parent donations. The addition of the lacrosse program was the result of a commitment made by the Board during a previous budget process.

The Board continued the process of replacing one third of the computers in the district every five years. There were some other modifications required by the computer network. Specifically, authorization was given to replace the wireless points throughout both buildings. This process enhanced access to the network and began the preparation for the day when students would bring their own technology to school. The district technology plan was revised to reflect this change. This change in instruction will require staff development which was an important plan. Also included in the plan was an assessment component to further assist the district in implementing the SRBI plan as required by the State Board of Education.

The 2011/12 academic year saw the retirement of two long time staff members. Marie Quinn, Department Chair for the music department and Choral Director for RHAM Middle School retired. The district will miss her creativity and dedication to the music program. Also retiring was Curtis Hunter a school psychologist at RHAM High School. Dr. Hunter

## RHAM BOARD OF EDUCATION CONTINUED

was instrumental in developing the special education program. His wit and dedication will be missed by all. We all wish them both a long and happy retirement.

During the 2011/12 academic year the following teams had outstanding records and continued the fine tradition of RHAM athletics. The teams and their records are as follows:

Girls Volleyball-Class L 2nd in state tournament; CCC East Champions 16-2 record.

Boys Soccer- CCC East Champions 12-0-4

Boys Lacrosse- CCC East Champions 10-6-0

Boys Golf- CCC East Champions 14-4

Girls Tennis- CCC East Champions 15-1

Boys Tennis- CCC East Champions 13-5

State Individual Champions Girls Indoor Track (Spring Medley Relay)

Kat Titterton

Danielle Humphreys

Kristen Jovanelly

Chrissy Bendzinski

State Champion Girls Outdoor Track (1600 Meter Run)

Chrissy Bendzinski

Academically RHAM students continued their outstanding performance. The following is a report on the state mastery test both CMT and CAPT:

### **CMT: Middle School: percent of students scoring proficient:**

Grade	Math	Reading	Writing
7	96.2%	95.3%	93.2%
8	98.0%	93.0%	94.4%

### **CAPT: High School: percent of students scoring proficient:**

Grade	Math	Reading	Writing	Science
10	90.7%	90.4%	94.7%	91.4%



## RHAM BOARD OF EDUCATION CONTINUED

What follows is a report on advanced placement tests and College Board:

### AP Scores

Exam	# of Student Taking Test	% With Grade 3 or Higher
Art History	1	100
Calculus AB	6	100
Chemistry	5	80
English Language	45	98
English Lit.	9	78
European History	6	100
Physics B	9	67
Statistics	40	100
Studio Art	2	100
US Gov't/Politics	1	100
US History	25	96

### Distribution of 2011 SAT Scores

Sc. Range	# Reading	# Math	# Writing
700-800	7	7	4
600-690	39	4	44
500-590	93	88	81
400-490	50	56	64
300-390	15	11	9
200-290		1	2

83% of 2010 Seniors testing in 2010-11.



## *Town of Hebron*

TOWN OFFICE BUILDING  
15 GILEAD STREET  
HEBRON, CONNECTICUT 06248  
TELEPHONE: (860) 228-5971  
FAX: (860) 228-4859  
[www.hebronct.com](http://www.hebronct.com)

November 29, 2012

To the Board of Finance, Town Manager and Honorable  
Members of the Hebron Board of Selectmen  
Town of Hebron, Connecticut

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of audited financial. This report is published to fulfill that requirement for the fiscal year ended June 30, 2012.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Grant Thornton, LLP, Certified Public Accountants, have issued an unqualified opinion on the Town of Hebron, Connecticut's financial statements for the year ended June 30, 2012. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A is intended to complement this letter of transmittal and should be read in conjunction with it.

### **Profile of Government**

Hebron covers an area of 36.9 miles and is 20 miles southeast of Hartford. Its location is within the suburban fringe of the Hartford metropolitan area. Hebron is bounded on the east by Columbia, the southeast by Lebanon, the south by Colchester, the west by Marlborough and Glastonbury, the north by Bolton, and the northeast by Andover. The Town is traversed by Connecticut Routes 66 and 85. Included in Hebron town limits are Amston (formerly Turnerville), once a thriving mill area, and Gilead, which grew up around the Congregational Church founded there in 1748.

Hebron is considered to be a semi-rural community. The Town's business community is located primarily along Route 66 near the intersection with Route 85. There is also a neighborhood business center located in the southern part of Town near Amston Lake.

The Town of Hebron adopted a charter in 1988, effective as of November 21, 1989. The Charter was amended on November 5, 1996, November 4, 2003 and again on November 3, 2009. The Charter retains a Town meeting form of government, with an elected five-member Board of Selectmen serving overlapping four-year terms and a six-member Board of Finance serving overlapping four-year terms. A Town Manager, appointed by the Board of Selectmen, acts as the chief executive and chief administrative officer of the Town, and is responsible to the Board of Selectmen for the administration of all departments

and agencies with elected heads or members. The Town Manager has the authority to appoint various officers, including a Finance Director who, among other duties, acts as the Town Treasurer and the agent of all Town funds.

The Board of Education is the policy-making body for grades kindergarten through six. Grades seven through twelve are governed by Regional School District Number 8, composed of the Towns of Hebron, Andover and Marlborough. A member town may withdraw from the District, but such withdrawal does not affect the obligation of the member town to District bondholders.

The Town provides a full range of services including public safety, street maintenance, sanitation, health and human services, public parks and recreation, library, education, culture, public improvement, planning, zoning, sewer and general administrative services.

### Regional School District Number 8

Regional School District No. 8 was organized in 1957 under provisions of the Connecticut General Statutes, Section 10-45, after approval by the member towns of Hebron, Andover and Marlborough. Regional Hebron Andover Marlborough (RHAM) Middle School in Hebron accommodates grades 7 and 8, and Regional Hebron Andover Marlborough (RHAM) High School in Hebron serves grades 9-12. Each member town maintains and funds its own school district, which provides elementary education grades K-6.

### Local Economy

The Town aggressively pursues economic and physical stabilization and revitalization. After many years of steady population growth, Hebron has recently seen a 21% increase in population from 1990 to 2000 (Source: Federal Census). Consequently the Town is involved with several projects which will improve both the tax base and quality of life in Hebron.

The net taxable grand list for October 1, 2010 was \$868,218,820, an increase of \$6,915,005 or .80% over the October 1, 2009 grand list amount of \$861,303,815. This is a modest increase due to the slowing economy. Hebron's unemployment rate decreased from 6.7% at June 30, 2011 to 5.2% at June 30, 2012. This 1.50% decrease is indicative of a continued improvement in the local re-employment process and economy. Hebron ranked better than the Federal rate of 8.2% and the State rate of 8.1% at June 30, 2012.

### *Major Initiatives:*

**Hebron Shops Local.** The Economic Development Commission in association with Town staff visited Hebron businesses to inquire about what local businesses needed to stay viable in the Town. A "Shops Local" initiative was developed in 2011 to assist with increasing the viability of Hebron's businesses, and keeping citizen dollars circulating within the Town. There was also a review and reworking of the local tax abatement policy to attract new businesses to the Town. These initiatives will aid in increasing the commercial tax base as well as helping keep current businesses strong with a continuous and expanding employment base being kept in Town.

**Economic Development.** Last year the Town initiated a Charette Process with assistance from the University of Connecticut Architectural and Landscaping students to increase and improve the look of our Main Street business district. Several future infrastructure improvement objectives for this area along Route 66 were identified by bringing in all points of view from residents, Town representatives and experts, who were invited to three interactive charette sessions. Objectives that were identified at that time continue to be implemented through continuing STEAP grant applications for business owners and in conjunction with the Plan of Development for Hebron through the Planning and Zoning Commission, Economic Development Commission and the Historic Properties Committee as noted below:

- Installation of a traffic light to the community business district.
- Increase economic viability through the addition of commercial opportunities.
- Preserve and enhance the historic district
- Sidewalk installation has improved walk-ability of the downtown corridor.

- Improve the overall aesthetic appeal of the downtown area

### Relevant Financial Policies:

#### Budgetary Control

The Town maintains extensive budgetary controls including a very strong purchasing policy. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Board of Selectmen and Board of Finance. Activities of the general fund are included in the annual appropriated budget. Project-length budgets are prepared for the capital projects funds. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the appropriated amount) is the departmental level within each fund. The Town also maintains an encumbrance accounting system as one method of maintaining budgetary control. Unencumbered amounts lapse at year end. Encumbered amounts at year end are reported as reservations of fund balance.

As demonstrated by the statements and schedules included in the financial section of this report, the Town continues to meet its responsibility for sound financial management.

#### Other Policies

The Town Management and Boards of Selectmen and Finance are in the process of reviewing, revising and adopting several financial policies. Most recently reviewed and revised is the Long Term Capital Improvement Policy and the Purchasing Policy. In process is a separate Capital Equipment Replacement Policy and in the upcoming year the Fund Balance, Debt Policy and other Operating Budget and Financial Policies will be reviewed and updated.

#### Long Term Financial Planning:

A significant measure of the Town's financial strength is the level of its fund balances (i.e., the accumulation of the revenues in excess of expenditures). The Town's General Fund Balance has demonstrated positive trends over the past several years and the current fiscal year. In years where there has been a substantial buildup in the General Fund Balance funds were transferred to a debt service fund in order to set aside funds for future years debt requirements. The Boards of Selectmen and Finance along with Town Management, takes the responsibility of being stewards of public funds very seriously and have had a policy in place to maintain a General Fund Balance between 7% and 10%.

**Capital Improvements.** Hebron has a Capital Improvement Program through which its goal is to maintain the Town's infrastructure, provide for capital equipment and vehicle replacement and to make improvements to and/or add community facilities to enhance the Town's overall image and services it provides to Town residents.

The Town's annual Capital Improvement Program (CIP) results in a five-year plan of acquisition, new construction, and repair and replacement of municipal facilities and equipment. The program consists of a planning and a budgetary process. Requests are prepared by Town Departments, Boards and Commissions and are submitted to the Citizen appointed Capital Improvement Committee. The Committee reviews the requests and prioritizes them by 1) Core Projects: Safety and health concerns, mandates, continuation of a current project; 2) Essential projects: conformance with plans and initiatives, grant matches, positive fiscal impact etc.; and 3) Discretionary projects: optional remodeling and construction. The Committee forwards their recommendation for the five year plan and funding to the Town Manager and Board of Selectmen in a five year planning document. The Board of Selectmen and then the Board of Finance complete their reviews and recommends the CIP budget as part of the overall budget process. The budget for the Capital Improvement Program is then voted on by the voters during the yearly budget referendum.

**Long Term Financial Analysis & Planning.** There also is a Long Term Financial Report that is updated each year to try to project future operating budget revenues and expenditures over several years which are utilized to plan appropriately for major events and funding requirements. The Town recognizes that because of population growth variation, residential and commercial development, changes in assessed values and increased cost of operations, a clearer vision is important to the proper

allocation of financial resources based on both legal debt capacity and reasonable amount of future funds the Town can afford to fund capital projects.

2011/2012 Revenues

A continuing challenge when considering the Town's budget is the appropriate balance between operational requirements, level of service the community needs and expectations and ongoing taxes. As revenues are highly dependent on the economy and market conditions, naturally the Town, region and nation began to experience a downturn in the early part of 2008. The Town evaluated the impact of the possible reduction in revenues and during the budget development for 2010-2011 set conservative numbers.

2011/2012 Expenditures

The Town continued to face many of the same challenges in the development of expenditures for the 2011/2012 fiscal year. The combined Town, Debt, Capital, RHAM Assessment and Education budget increased by \$429,024 or 1.27%. Some of the challenges include:

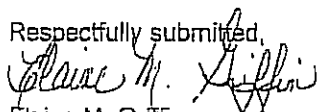
First and foremost, managing negotiated increases in wages and health insurance costs for all staff. The RHAM District for combined health insurance coverage, which the Town and Board of Education are a part of, continue to manage health insurance costs by implementing new initiatives that include plan design changes, health improvement initiatives and programs, consolidation with other communities for pooled savings and possibly evaluating the feasibility of self -insurance. This is an ongoing process.

Managing the needs for capital equipment and infrastructure improvements with limited resources. The Capital Improvement Policy (CIP) was reviewed by the policy makers. Changes to the method and threshold of the CIP were made for the fiscal year 2012/2013 and unfortunately suffered an additional funding reduction. The policy makers are working together to develop the best funding alternatives for future capital needs. The Town Management, Boards of Selectmen and Finance are proactive in addressing the budgetary needs and the various internal and external factors that affect the Town's budget and finances.

Awards and Acknowledgments:

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Hebron for its comprehensive annual financial report for the fiscal year ended June 30, 2011. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such CAFR must satisfy both generally accepted accounting principles and applicable legal requirements. Certificate of Achievement is valid for a period of one year only. The Town of Hebron received a Certificate of Achievement for the eighth time last fiscal year. We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to GFOA.

The preparation of this report could not have been accomplished without the efficient and dedicated services of all Town staff specifically within the Finance Department in the absence of an official Finance Director. I must also extend my sincerest appreciation to all members of the Town Departments who assisted with their daily cooperation in its compilation and preparation. While this CAFR is the result of the diligent efforts of Town staff, it would not be possible without the ongoing support of the Board of Selectmen, Board of Finance and the Town Manager.

Respectfully submitted,  
  
Elaine M. Griffin  
Interim Finance Director

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

Town of Hebron  
Connecticut

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2011

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Linda C. Davidson*

President

*Jeffrey R. Emmer*

Executive Director



Audit • Tax • Advisory

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## REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Members of the Board of Finance  
Town of Hebron, Connecticut

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut (the "Town") as of and for the year ended June 30, 2012, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America established by the American Institute of Certified Public Accountants and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut as of June 30, 2012, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December XX, 2012 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 13 and the schedule of funding progress on page 49 be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This required supplementary information is the responsibility of management. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America established by the American Institute of Certified Public Accountants. These limited procedures consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The introductory section, combining and individual fund statements and schedules, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The combining and individual fund statements and schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures. These additional procedures included comparing and reconciling the information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America established by the American Institute of Certified Public Accountants. In our opinion, the combining and individual fund statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Grant Thornton LLP

Glastonbury, Connecticut  
December 31, 2012



The management of the Town of Hebron, Connecticut (the "Town") offers the readers of its financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2012. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i - iv of this report, as well as the Town's basic financial statements that follow this section.

During the year, various adjustments effecting prior periods were identified. The amounts identified have been presented in the financial statements as adjustments to beginning net assets and fund balance. Additional information on the prior period adjustments can be found in Note O on page 46 of this report.

### FINANCIAL HIGHLIGHTS

- The assets of the Town exceeded its liabilities at the close of the most recent fiscal year by \$54,540,996 (net assets). Of this amount, \$5,215,082 represents unrestricted net assets, which may be used to meet the government's ongoing obligations to citizens and creditors.
- The Town's total net assets increased by \$2,421,171 during the current fiscal year. Of this increase, \$1,255,942 pertained to current fiscal year activity. The remaining change was a result of prior period adjustments outlined in Note O.
- As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$5,817,945, an increase of \$875,719 in comparison with the prior year. Of this increase, \$799,264 pertained to current fiscal year activity. There was an increase of \$366,939 in the General Fund, a decrease of \$199,676 in the Debt Management Fund, an increase of \$394,273 in the Capital Projects Fund, an increase of \$66,156 in the Land Acquisition Fund and an increase of \$171,572 in the nonmajor governmental funds. The remaining change was a result of prior period adjustments outlined in Note O.
- At the close of the current fiscal year, unassigned fund balance of the General Fund was \$3,084,946 or 11.3% of total general fund expenditures and transfers out. Expressed another way, unassigned fund balance for the general fund was sufficient to cover 1.1 months of general fund operating expenditures and transfers out.
- The Town's total long-term bonded debt decreased by \$860,000 or 10.6% during the current fiscal year due to scheduled principal repayments.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

## OVERVIEW OF THE FINANCIAL STATEMENTS *(Continued)*

### Government-wide Financial Statements *(Continued)*

The statement of activities presents information showing how the Town's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements are intended to distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include activities such as: general government, finance, public safety, public works, human services, planning and development, and education. The Town has no business-type activities.

The government-wide financial statements can be found on pages 14 and 15 of this report.

### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

#### *Governmental Funds*

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

## OVERVIEW OF THE FINANCIAL STATEMENTS *(Continued)*

### Fund Financial Statements *(Continued)*

#### *Governmental Funds (Continued)*

The Town maintains several governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, the Debt Management Fund, the Capital Projects Fund and the Land Acquisition Fund, all of which are considered to be major funds. Data from the remaining governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The basic governmental fund financial statements can be found on pages 16 - 20 of this report.

#### *Fiduciary Funds*

Fiduciary funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to the Town's own programs.

The basic fiduciary fund financial statements can be found on pages 21 and 22 of this report.

### Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 23 - 48 of this report.

### Other Information

In addition to the basic financial statements and accompanying notes, this report also contains required supplementary information other than this management's discussion and analysis that can be found on page 49 of this report. Combining and individual fund statements and schedules can be found on pages 50-64 of this report and statistical information can be found on pages 65-82 of this report.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

### Net Assets

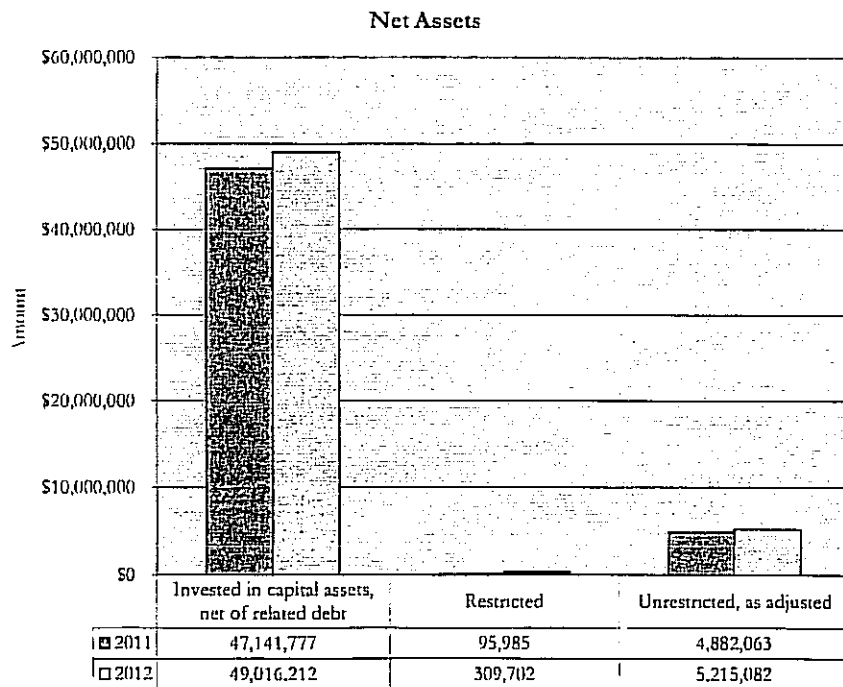
Over time, net assets may serve as one measure of a government's financial position. Total net assets of the Town totaled \$54,540,996 and \$52,119,825 as of June 30, 2012 and 2011, respectively and are summarized as follows:

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Net Assets (Continued)

Town of Hebron, Connecticut  
 Net Assets  
 June 30, 2012 and 2011

GOVERNMENT-WIDE FINANCIAL ANALYSIS	Total	
	2012	2011
Net Assets		
Current and other assets	\$ 7,827,244	\$ 7,099,285
Capital assets	56,199,977	55,645,499
Total assets	64,027,221	62,744,784
Other liabilities	1,122,736	1,066,916
Long-term liabilities	8,363,489	9,558,043
Total liabilities	9,486,225	10,624,959
Net assets:		
Invested in capital assets, net of related debt	49,016,212	47,141,777
Restricted	309,702	95,985
Unrestricted, as adjusted	5,215,082	4,882,063
Total net assets	\$ 54,540,996	\$ 52,119,825



GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Net Assets (Continued)

As of June 30, 2012, approximately 89.9% of the Town's net assets reflect its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

Approximately 0.6% of net assets represents resources that are subject to external restrictions on how they may be used.

The remainder of the Town's net assets are considered unrestricted.

Overall, net assets increased by \$2,421,171 in comparison with the prior year, of which \$1,165,229 pertained to prior period adjustments, as outlined in Note O.

Change in Net Assets

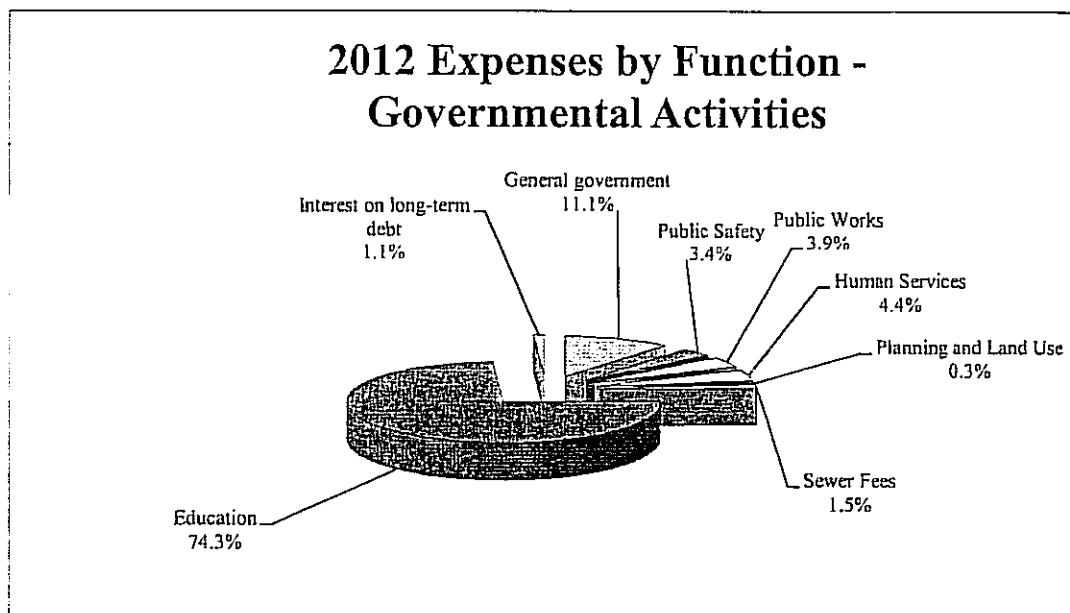
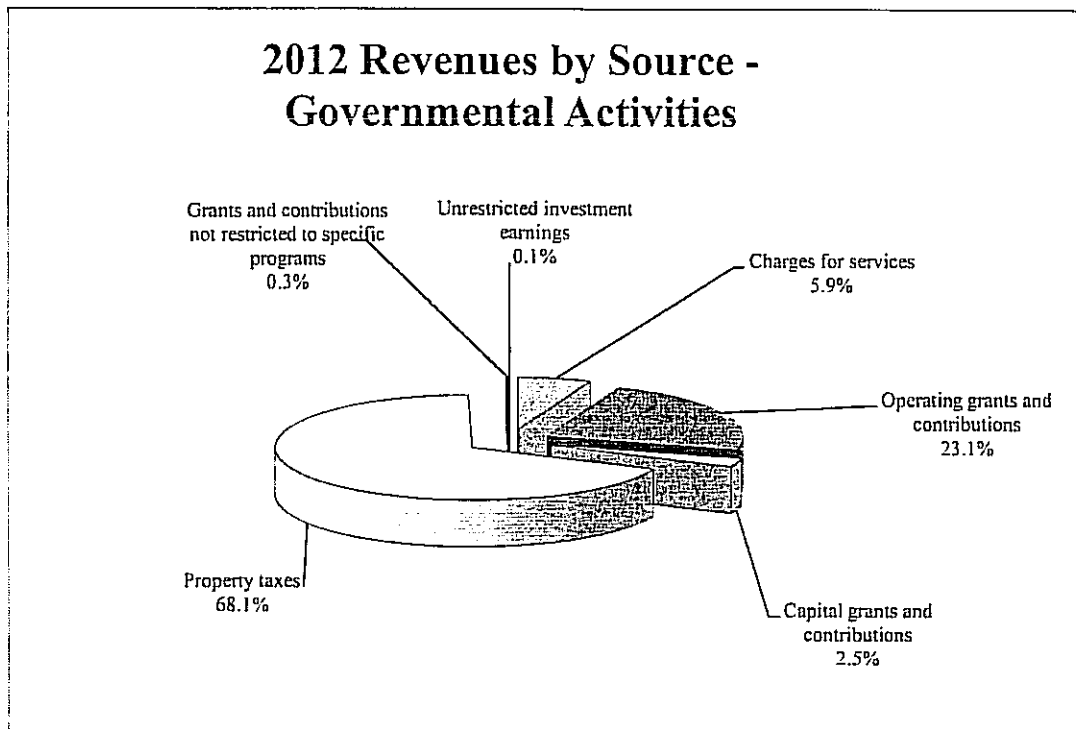
Changes in net assets for the years ended June 30, 2012 and 2011 are as follows:

Town of Hebron, Connecticut  
 Changes in Net Assets  
 For The Years Ended June 30, 2012 and 2011

	Total	
	2012	2011
<b>Revenues</b>		
Program revenues:		
Charges for services	\$ 2,280,267	\$ 2,182,950
Operating grants and contributions	8,885,716	8,312,864
Capital grants and contributions	974,104	249,641
General revenues:		
Property taxes, levied for general purposes	26,170,302	25,098,307
Grants and contributions not restricted to specific programs	104,092	81,152
Unrestricted investment earnings	16,150	36,275
Miscellaneous	-	(221,926)
Total revenues	<u>38,430,631</u>	<u>35,739,263</u>
<b>Expenses</b>		
General government	4,113,942	3,090,619
Public safety	1,248,307	1,110,617
Public works	1,458,867	2,326,772
Civic and human services	1,638,036	1,618,626
Planning and land use	100,104	127,342
Sewer fees	579,075	381,677
Education	27,626,247	27,946,945
Interest expense	410,111	375,805
Total expenses	<u>37,174,689</u>	<u>36,978,403</u>
Change in net assets	1,255,942	(1,239,140)
Net assets, beginning, as originally reported	52,119,825	53,358,965
Adjustments (See Note O)	1,165,229	-
Net assets, beginning, as adjusted	<u>53,285,054</u>	<u>53,358,965</u>
Net assets, ending	<u>\$ 54,540,996</u>	<u>\$ 52,119,825</u>

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Change in Net Assets (Continued)



Governmental activities increased the Town's net assets by \$2,421,171. Of this increase, \$1,255,942 pertained to current fiscal year activity. The remaining change was a result of prior period adjustments outlined in Note O. Grants and contributions and property taxes both increased while expenditures remained level in comparison with prior year.

## FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### Governmental Funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances \$5,817,945.

### General Fund

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the general fund was \$3,084,946. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 11.3% of total general fund expenditures and transfers out. Expressed another way, unassigned fund balance for the general fund was sufficient to cover 1.1 months of general fund operating expenditures and net other financing uses.

The fund balance of the Town's general fund increased by \$366,939 during the current fiscal year, which was primarily due to current year tax collections exceeding budgeted amounts. In addition, there was a decrease in beginning fund balance of \$209,809, as a result of prior period adjustments outlined in Note O, resulting in an overall increase in fund balance of \$157,130.

### Debt Management Fund

The fund balance of the Debt Management Fund decreased by \$199,676 during the current fiscal year. This decrease was due to an excess of transfers to the general fund over revenues earned.

### Capital Projects Fund

The fund balance of the Capital Projects Fund increased by \$394,273 during the current fiscal year. This increase was primarily due to transfers received from general fund for future expected capital outlays. In addition, there was a increase in beginning fund balance of \$104,790, as a result of prior period adjustments outlined in Note O, resulting in an overall increase in fund balance of \$499,063.

### Land Acquisition Fund

The fund balance of the Land Acquisition Fund increased by \$66,156. This increase was primarily due to state grant funding and transfers received from the general fund exceeding the costs of the land purchased during the year.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

The actual net change in fund balance of the General Fund on a budgetary basis was an increase of \$249,638 in the current fiscal year. Expenditures were \$148,132 less than budgeted and total budgetary revenues and other financing sources were \$466,423 more than expected primarily due to tax collections exceeding budgetary expectations. In addition, there was an adjustment to fund balance in the amount of \$209,809, pertaining to a prior-period adjustment relating to cash. During the year ended June 30, 2012, the Board of Finance and Town Meeting approved additional appropriations of \$364,917 for additional transfers to the Capital Project Fund.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**

The Town's investment in capital assets for its governmental activities as of June 30, 2012 and 2011 totaled \$56,199,977 and \$55,645,499, respectively (net of accumulated depreciation and amortization). This investment in capital assets includes land, construction in progress, buildings and improvements, machinery and equipment, and infrastructure. The total decrease in the Town's investment in capital assets for the current fiscal year was \$554,478 or 1.0%. This decrease is attributed to depreciation expense of \$1,824,331 offset by capital asset additions and disposals. Major capital asset events during the current fiscal year included the following:

- Purchase of land in the amount of \$141,440
- Outlays for various ongoing construction projects totaling \$636,386, including Peter's House, Main Street and the school roofs.
- Outlays for various machinery and equipment purchases totaling \$371,526, primarily for the purchase of a backhoe, dump truck, and pick-up truck, and computers.

The following table is a two year comparison of the investment in capital assets:

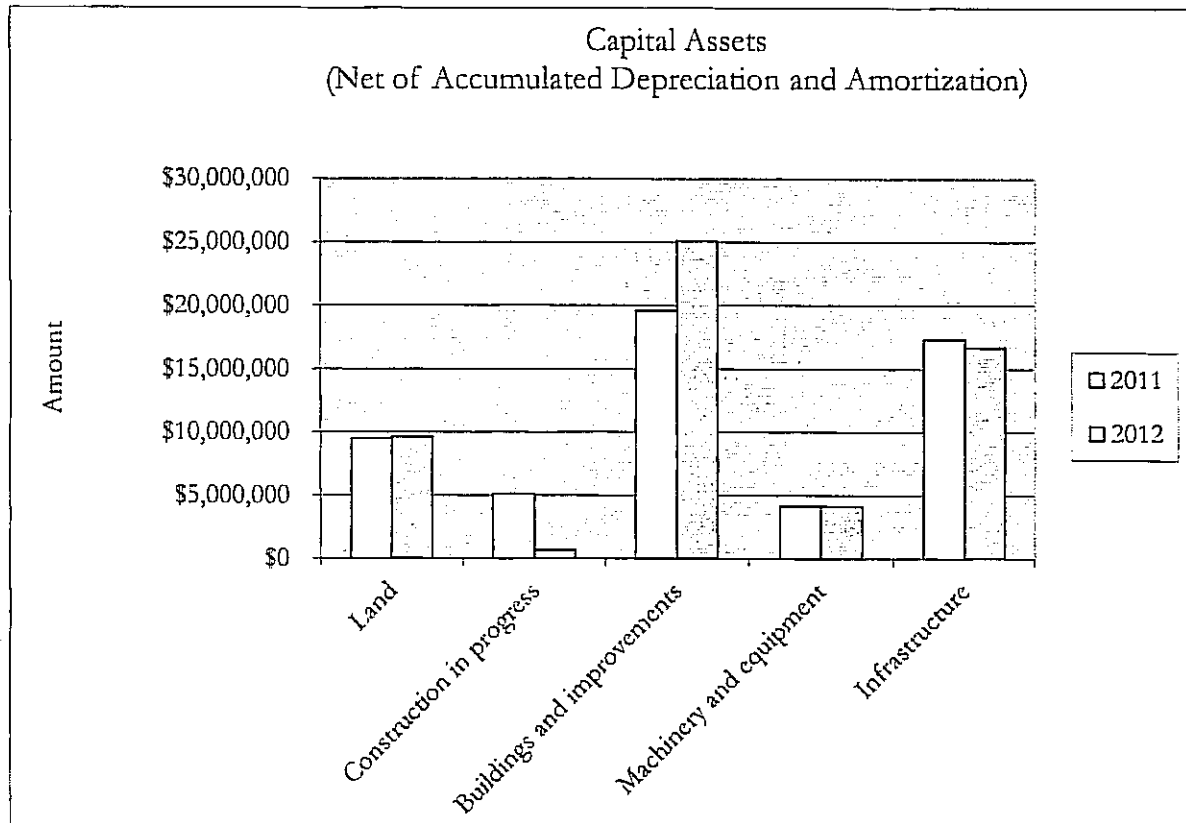
**Town of Hebron, Connecticut**  
**Capital Assets, Net**  
**June 30, 2012 and 2011**

	Governmental Activities	
	2012	2011
Land	\$ 9,617,724	\$ 9,476,284
Construction in progress	656,435	5,098,136
Buildings and improvements	25,090,662	19,577,812
Machinery and equipment	4,133,157	4,168,256
Infrastructure	16,701,999	17,325,011
Totals	\$56,199,977	\$55,645,499



CAPITAL ASSET AND DEBT ADMINISTRATION (Continued)

Capital Assets (Continued)



Additional information on the Town's capital assets can be found in Note E on page 36 of this report.

Long-term Debt

At the end of the current fiscal year, the Town had total debt outstanding of \$7,240,000. This entire amount is comprised of debt backed by the full faith and credit of the Town. The Town's total debt decreased by \$1,511,088 or 17.3% during the current fiscal year due to current year principal repayments. The Town's rating is a AA by Standard & Poor's.

State statutes limit the amount of general obligation debt the Town may issue to seven times its annual receipts from taxation, as defined by the statutes. The current debt limitation for the Town is \$184,461,291, which is significantly in excess of the Town's outstanding general obligation debt.

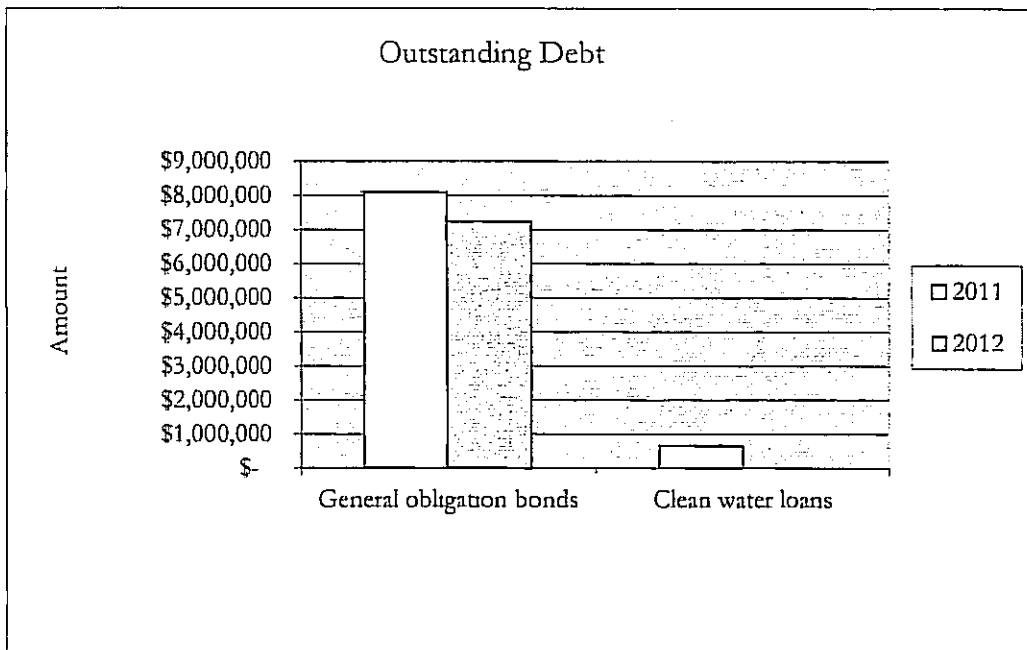
CAPITAL ASSET AND DEBT ADMINISTRATION (Continued)

Long-term Debt (Continued)

The following table is a two year comparison of long-term debt:

Town of Hebron, Connecticut  
 Long-term Debt  
 June 30, 2012 and 2011

	Governmental Activities	
	2012	2011
General obligation bonds	\$ 7,240,000	\$ 8,100,000
Clean water loans	-	651,088
Totals	\$ 7,240,000	\$ 8,751,088



Additional information on the Town's long-term debt can be found in Note I on pages 38-40 of this report.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

A summary of key economic factors affecting the Town are as follows:

- The unemployment rate for the Town is currently 5.2%. This compares favorably to the state's average unemployment rate of 8.1% and the national unemployment rate of 8.2%.
- Significant estimates affecting next year's budget that are subject to change in the near term consist of the following:
  - For purposes of calculating property tax revenues for fiscal year 2013, the assessor's grand list was used along with an estimated tax rate, and an estimated rate of collection, with deductions for taxes to be paid by the State on behalf of certain taxpayers.
  - Intergovernmental grants were based on estimates from the State.
  - It is unknown how the weakened economy will impact real estate activity and related revenues collected by the Land Use Department, the Town Clerk, the Building Department and the amount of conveyance taxes and interest income.

All of these factors were considered in preparing the Town's budget for fiscal year 2013.

## REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Finance Office, Town of Hebron, 15 Gilead Street, Hebron, Connecticut 06248.

TOWN OF HEBRON, CONNECTICUT  
STATEMENT OF NET ASSETS  
JUNE 30, 2012

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 5,611,344
Investments	501,705
Receivables:	
Property taxes and interest, net	1,030,520
Assessments and user fees, net	321,523
Intergovernmental	202,874
Other	2,108
Inventories	4,924
Loans receivable, long-term portion	152,246
Capital assets:	
Non-depreciable	10,274,159
Depreciable, net	45,925,818
Total assets	<u>64,027,221</u>
<b>LIABILITIES</b>	
Accounts payable	570,593
Accrued liabilities:	
Accrued interest	109,821
Unearned revenue	404,825
Other liabilities	37,497
Noncurrent liabilities:	
Due within one year	974,772
Due in more than one year	7,388,717
Total liabilities	<u>9,486,225</u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	49,016,212
Restricted for:	
Endowments:	
Expendable	5,792
Nonexpendable	5,945
Other purposes	297,965
Unrestricted	5,215,082
Total net assets	<u>\$ 54,540,996</u>

*The accompanying notes are an integral part of these financial statements.*

**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2012**

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Assets - Governmental Activities
	Expenses	Charges for Services	Operating Grants and Contributions	
Governmental activities:				
General government	\$ 4,113,942	\$ 452,726	\$ -	\$ (3,661,216)
Public safety	1,248,307	224,688	80,678	(942,941)
Public works	1,458,867	6,642	-	(598,121)
Civic and Human services	1,638,036	726,716	85,614	(705,706)
Planning and land use	100,104	11,079	-	(89,025)
Sewer fees	579,075	620,627	-	41,552
Education	27,626,247	237,789	8,719,424	(18,669,034)
Interest expense	410,111	-	-	(410,111)
<b>Total governmental activities</b>	<b>\$ 37,174,689</b>	<b>\$ 2,280,267</b>	<b>\$ 8,885,716</b>	<b>(25,034,602)</b>
General revenues:				
Property taxes, levied for general purposes				26,170,302
Grants and contributions not restricted to specific programs				104,092
Unrestricted investment earnings				16,150
Total general revenues				26,290,544
Change in net assets				1,255,942
Net assets - beginning, as originally reported				52,119,825
Prior period adjustments (See Note O)				1,165,229
Net assets - beginning, as adjusted				53,285,054
Net assets - ending				\$ 54,540,996

The accompanying notes are an integral part of these financial statements.



TOWN OF HEBRON, CONNECTICUT  
 RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS  
 TO THE STATEMENT OF NET ASSETS  
 JUNE 30, 2012

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Total fund balances for governmental funds \$ 5,817,945

Total net assets reported for governmental activities in the statement of net assets is different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds. Those assets consist of:

Land	\$	9,617,724	
Construction in progress		656,435	
Buildings and improvements		39,294,646	
Machinery and equipment		9,385,837	
Infrastructure		34,279,082	
Less accumulated depreciation and amortization		<u>(37,033,747)</u>	
Total capital assets, net			56,199,977

Some of the Town's taxes, loans receivable, sewer usage fees and sewer assessments will be collected after year end, but are not available soon enough to pay for the current period's expenditures, and therefore are reported as deferred revenue in the funds. 996,384

Long-term liabilities applicable to the Town's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities - both current and long-term - are reported in the statement of net assets.

Accrued interest payable		(109,821)	
Long-term debt:			
Bonds and notes payable		(7,240,000)	
Deferred amount on refunding		216,445	
Capital lease obligations		(160,210)	
Other long-term liabilities:			
Compensated absences		(454,724)	
Net OPEB obligation		<u>(725,000)</u>	
Total long-term liabilities			<u>(8,473,310)</u>

Net assets of governmental activities \$ 54,540,996

**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

	General Fund	Debt Management Fund	Capital Projects Fund	Land Acquisition Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>						
Property taxes	\$ 26,356,371	\$ -	\$ -	\$ -	\$ -	\$ 26,356,371
Intergovernmental	8,531,099	-	727,305	120,000	565,188	9,943,592
Charges for services	717,224	-	-	-	1,406,148	2,123,372
Investment earnings	13,595	324	676	473	1,082	16,150
Other	111,246	-	750	-	23,918	135,914
Total revenues	<u>35,729,535</u>	<u>324</u>	<u>728,731</u>	<u>120,473</u>	<u>1,996,336</u>	<u>36,575,399</u>
<b>EXPENDITURES</b>						
Current:						
General government	2,705,413	-	-	-	3,250	2,708,663
Public safety	848,375	-	-	-	7,571	855,946
Public works	840,028	-	-	-	-	840,028
Civic and human services	623,832	-	-	-	658,632	1,282,464
Planning and land use	87,989	-	-	-	-	87,989
Sewer fees	10,150	-	-	-	363,204	373,354
Education	26,592,584	-	-	-	529,697	27,122,281
Insurance and benefits	1,105,978	-	-	-	-	1,105,978
Capital outlays	55,756	-	1,314,383	154,317	-	1,524,456
Miscellaneous	-	-	-	-	-	-
Debt service	-	-	-	-	-	-
Principal payments	1,610,354	-	-	-	-	1,610,354
Interest and fiscal charges	320,378	-	-	-	-	320,378
Total expenditures	<u>34,800,837</u>	<u>-</u>	<u>1,314,383</u>	<u>154,317</u>	<u>1,562,354</u>	<u>37,831,891</u>
Excess of revenues over expenditures	928,698	324	(585,652)	(33,844)	433,982	743,508
<b>OTHER FINANCING SOURCES (USES)</b>						
Proceeds from capital leases	55,756	-	-	-	-	55,756
Sale of capital assets	474,029	-	991,544	100,000	-	1,565,573
Transfers in	(1,091,544)	(200,000)	(11,619)	-	(262,410)	(1,565,573)
Transfers out	(561,759)	(200,000)	979,925	100,000	(262,410)	55,756
Total other financing sources (uses)	<u>3,122,212</u>	<u>420,134</u>	<u>768,461</u>	<u>397,966</u>	<u>233,453</u>	<u>4,942,226</u>
Fund balances - beginning, as originally reported	(209,809)	-	104,790	-	181,474	76,455
Prior period adjustments (See Note O)	2,912,403	420,134	873,251	397,966	414,927	5,018,681
Fund balances - beginning, as adjusted	<u>2,702,594</u>	<u>420,134</u>	<u>978,041</u>	<u>397,966</u>	<u>616,427</u>	<u>5,093,132</u>
Fund balances - ending	<u>\$ 3,279,342</u>	<u>\$ 220,458</u>	<u>\$ 1,267,524</u>	<u>\$ 464,122</u>	<u>\$ 586,499</u>	<u>\$ 5,817,945</u>

*The accompanying notes are an integral part of these financial statements*



TOWN OF HEBRON, CONNECTICUT  
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE  
 STATEMENT OF ACTIVITIES  
 FOR THE YEAR ENDED JUNE 30, 2012

Net change in fund balances - total governmental funds \$ 799,264

Total change in net assets reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The amount by which depreciation and amortization expense exceeded capital outlays in the current period is as follows:

Expenditures for capital assets	\$ 1,149,352	
Depreciation and amortization expense	(1,824,331)	
Net adjustment		(674,979)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal on long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. The net effect of these differences in the treatment of long-term obligations is as follows:

Debt issued or incurred:		
Capital lease financing	(55,756)	
Principal repayments:		
Bonds and notes payable	1,511,088	
Deferred amount on refunding	(30,921)	
Capital lease financing	99,266	
Net adjustment		1,523,677

Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues. The net effect of such items is as follows:

Accrued interest	(58,812)	
Compensated absences	(71,440)	
Net pension obligation	(117,000)	
		(247,252)

Certain revenues reported in the statement of activities do not provide current financial resources and therefore are reported as deferred revenues in governmental funds. This amount represents the change in deferred revenue.

Change in net assets of governmental activities		\$ 1,255,942
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*The accompanying notes are an integral part of these financial statements.*

TOWN OF HEBRON, CONNECTICUT  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -  
BUDGETARY BASIS - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original Budget	Final Budget		
<b>REVENUES</b>				
Property taxes	\$ 26,058,615	\$ 26,058,615	\$ 26,356,371	\$ 297,756
Licenses and permits	484,580	484,580	580,913	96,333
Intergovernmental	7,129,144	7,129,144	7,185,030	55,886
Investment earnings	20,000	20,000	13,595	(6,405)
Other revenues	117,800	117,800	129,034	11,234
Total revenues	<u>33,810,139</u>	<u>33,810,139</u>	<u>34,264,943</u>	<u>454,804</u>
<b>EXPENDITURES</b>				
Current:				
General government	2,615,367	2,619,378	2,567,256	(52,122)
Public safety	833,648	858,076	837,908	(20,168)
Civic and human services	644,356	644,356	622,568	(21,788)
Planning and land use	106,060	106,060	88,478	(17,582)
Public works	1,013,681	1,013,681	887,386	(126,295)
Sewer fees	9,280	10,150	10,150	-
Insurance and benefits	1,121,876	1,118,477	1,105,978	(12,499)
Education	25,158,425	25,121,570	25,223,892	102,322
Debt service	1,858,819	1,869,764	1,869,764	-
Total expenditures	<u>33,361,512</u>	<u>33,361,512</u>	<u>33,213,380</u>	<u>(148,132)</u>
Excess of revenues over expenditures	448,627	448,627	1,051,563	602,936
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	278,000	278,000	289,619	11,619
Transfers out	(726,627)	(1,091,544)	(1,091,544)	-
Total other financing sources (uses)	<u>(448,627)</u>	<u>(813,544)</u>	<u>(801,925)</u>	<u>11,619</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ (364,917)</u>	249,638	<u>\$ 614,555</u>
Fund balances - beginning as originally reported			3,045,117	
Prior period adjustments (See Note O)			<u>(209,809)</u>	
Fund balances - beginning, as adjusted			<u>2,835,308</u>	
Fund balances - ending			<u>\$ 3,084,946</u>	

The accompanying notes are an integral part of these financial statements.

TOWN OF HEBRON, CONNECTICUT  
STATEMENT OF FIDUCIARY NET ASSETS  
FIDUCIARY FUNDS  
JUNE 30, 2012

	Pension Trust Fund	Agency Funds
<b>ASSETS</b>		
Cash and cash equivalents	\$ -	\$ 100,250
Investments, at fair value:		
Pooled separate accounts	2,331,189	-
Other assets	-	20,997
Total assets	<u>2,331,189</u>	<u>\$ 121,247</u>
<b>LIABILITIES</b>		
Due to student groups	-	28,198
Due to others	-	93,049
Total liabilities	<u>-</u>	<u>\$ 121,247</u>
<b>NET ASSETS</b>		
Held in trust for pension benefits and other purposes	<u>\$ 2,331,189</u>	

*The accompanying notes are an integral part of these financial statements.*

TOWN OF HEBRON, CONNECTICUT  
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS  
FOR THE YEAR ENDED JUNE 30, 2012

	Pension Trust Fund
<b>ADDITIONS</b>	
Contributions:	
Employer	\$ 224,417
Total contributions	224,417
Investment earnings:	
Interest	17,892
Net increase in the fair value of investments	557
Net investment earnings	18,449
Total additions	242,866
<b>DEDUCTIONS</b>	
Benefit payments	192,723
Total deductions	192,723
Change in net assets	50,143
Net assets - beginning	2,281,046
Net assets - ending	\$ 2,331,189

*The accompanying notes are an integral part of these financial statements.*

## RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION

550 Old Colchester Road  
860-228-2871

- HOURS:** Tuesday, Thursday and Saturday 7:30a.m.- 4:00p.m. (winter)  
Sunday 7:30a.m.-2:00p.m. (winter)  
Tuesday & Thursday 8:00a.m.-6:00p.m. (During Daylight Saving Time)  
Saturday 8:00a.m.-4:00p.m. (During Daylight Savings Time)  
Sunday 8:00a.m.-2:00p.m. (During Daylight Savings Time)  
Closed Official Town Holidays
- PERMIT:** Town of Hebron permit sticker must be affixed to **all** vehicles.  
Sticker may be obtained at the Town Office Building,  
with proof of residency and vehicle information.
- RULES:** Follow All Signs  
5 MPH Maximum Speed  
All vehicles using lower section must stop at Building  
before proceeding to deposit materials.  
**COMPACTOR FOR HOUSEHOLD TRASH ONLY**  
No Stumps, Leaves, Brush, Rocks or Dead Animals  
No Scavenging  
**CHILDREN STAY IN VEHICLES**
- BULKY WASTE FEES:** Asphalt/Singles/Sheetrock - \$40/per cubic yard  
Demolition Material and General Debris - \$40/per cubic yard  
Pick up with six foot bed considered 1 1/2 cubic yards  
Pick up with eight foot bed considered 2 1/4 cubic yards  
Trunk load is considered 114load  
Minimum charge is \$5
- LARGE APPLIANCES:** \$ 5.00 per item  
\$13.00 per item requiring removal of refrigerant
- FURNITURE:** \$ 5.00 per item  
\$10.00 couch/sofa bed  
\$20.00 mattress/box spring  
\$30.00 sleeper sofa
- TIRES (without rims):** Up to 16.5 diameter- \$2/each  
17" and over - \$5/each  
20" and over - \$7/each  
Off road tires or tires on rims – see attendant for price
- SCRAP METAL,  
BRUSH & LEAVES:** No Charge  
\$5/per cubic yard  
Minimum \$1 per bag
- ELECTRONICS WASTE  
BALLASTS, BULBS &  
LAMPS:** No charge (Computers, Monitors, Cell Phones, Other Electronic Devices)  
\$1.00 each

## RECYCLING FACILITIES

### Mandatory Recyclable Items:

Glass Food and Beverage Containers any color (caps removed)  
Metal Food and Beverage Containers, Juice Cartons, Mille Cartons, Aluminum Foil  
Newspapers, Magazines, Junk Mail, Boxboard, Paper Egg Cartons - Bundled  
Corrugated Cardboard - flattened  
Used Motor Oil  
Lead-Acid Batteries- auto, boat, tractors, etc.  
Nickel-Cadmium (Rechargeable) Batteries  
White Office Paper - computer paper, stationery, etc.  
Leaves  
Scrap Metal - appliances, bicycles, etc.  
Plastic Containers - #1 or #7 on bottom and have neck or pouring spout  
Bulky waste, clean brush, furniture and wood scraps  
Electronic Waste- Computers, Monitors, Cell Phones, Other Electronic Devices

WASTE MATERIALS MUST BE FROM PROPERTY IN HEBRON

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### CAPITAL REGION EAST OPERATING COMMITTEE 2013 HOUSEHOLD HAZARDOUS WASTE COLLECTION SCHEDULE

April 13, 2013	April 27, 2013	May 11, 2013
September 7, 2013	September 21, 2013	October 19, 2013

Time: 8:00 a.m. to 1:00 p.m. Bring a driver's license, tax bill or car registration to prove residency.

Directions: Olcott Street, Manchester- Exit 1 from 384, turn right onto Spencer Street, go .9 miles then turn left onto Olcott Street. Follow signs to facility.

### WHAT TO BRING (LEAVE ALL WASTES IN ORIGINAL CONTAINERS -DO NOT MIX WASTES)

Oil Based Paints	Polishes	Medications	Cleaning Fluids
Paint Thinners	Paint Removers	Oil Based Stains	Chemistry Kits
Lead Based Paint	Hair Dye & Spray	Herbicides	Pesticides
Rodent Killers	Fertilizer	Photography	Car Fluids
Pool Chemicals	Gasoline	Acids	Asbestos (double bagged)
Chemicals	Kerosene		Flea Powder, Dips & Sprays

DO NOT BRING: LATEX PAINT, RADIOACTIVE MATERIALS, MEDICAL WASTE

## FACTS ABOUT HEBRON

Hebron was incorporated in 1708.

Hebron is in the County of Tolland, Connecticut.

Census Tract Number 5261.

The town covers an area of 37.5 square miles.

Population 9,686 per 2010 Census.

To qualify for admission as an elector, you must attain the age of 18, be a U.S. citizen, be a Hebron resident, and not be convicted of a felony. Contact the Registrars of Voters for Mail-In Voter Registration.

Voting District# 1 - Hebron Elementary School

Hebron's Representatives:

U.S. Senators:

Richard Blumenthal  
Christopher Murphy

State Senator:

Cathy Osten  
19th Senatorial District

Representative to Congress:

Joe Courtney  
Second Congressional District

State Representative:

Pamela Z. Sawyer  
55th Assembly District

## TOWN OFFICE BUILDING HOLIDAY CLOSINGS - 2013

New Year's Day January 1

Martin Luther King, Jr. Day- January 21

President's Day- February 18

Good Friday – March 29

Memorial Day – May 27

Independence Day- July 4

Labor Day – September 2

Columbus Day- October 14

Veterans Day - November 11

Thanksgiving - November 28

Day After Thanksgiving -November 29

Christmas Holiday - December 25 & 26

Town Report Editors: Donna Lanza and Karen Bowen

**EMERGENCY INFORMATION**  
**Emergency Medical Service and Fire Department**

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**HEBRON VOLUNTEER FIRE DEPARTMENT**

**DIAL 911**

Say “Send **HEBRON FIRE DEPARTMENT**  
to the home of .....  
on ..... House #, Street  
for a (grass, brush, chimney, or house) fire.”

**TAKE YOUR TIME**

Be sure the Fire Department understands  
the nature and location of the Fire.

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**EMERGENCY AMBULANCE SERVICE**

**DIAL 911**

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**RESIDENT STATE TROOPER**

**DIAL 228-3710**

**If no answer dial**

**537-7500**

**IF EMERGENCY - DIAL 911**

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**POISON CONTROL**

**1-800-222-1222**