

**TOWN OF HEBRON
WEEKLY MANAGEMENT REPORT
FRIDAY, NOVEMBER 8, 2013**

TOWN MANAGER:

Veterans Day – Monday, November 11, 2013 – IN OBSERVANCE OF THE DAY, TOWN OFFICES WILL BE CLOSED

SELECTMEN BOARD/COMMITTEE DATES:

SPECIAL Board of Selectmen (Swearing In) – Tuesday, November 19, 2013 – 7:00 p.m. – Old Town Hall

Board of Selectmen – Thursday, November 21, 2013 – 7:30 p.m. – TOB

Board of Finance – Thursday, November 21, 2013 – 7:30 p.m. - TOB

LIAISON MEETINGS:

Board of Education – Thursday, November 14, 2013 – 7:00 p.m. – G.H.S. – (Larson)

RHAM Board of Education – Monday, November 18, 2013 – 6:30 p.m. – Chorus Room (Watt)

Economic Development Commission – Monday, November 18, 2013 – 7:00 p.m. – TOB (O’Connell)

COMMISSIONS:

DEPARTMENT NEWS:

PARKS AND RECREATION

Parks

We will continue working on the landscaping, leaf removal and cleaning up around the down town area, schools and the parks. The park crew will be closing down all fields and preparing them for the winter season. We will be winterizing all restrooms and blowing out irrigation.

Recreation

Hotshot Contest for youth basketball will be held on Wednesday, November 20, 2013 at Hebron Elementary School from 5-7pm. This contest is for ages 9-15. Come and show your stuff. Free to all.

AHM/Parks & Rec Workshop

On November 12th, Cooking with your child workshop will include making a nutritious and delicious snack.

Douglas Library

Library News & Events:

November is National Diabetes Awareness Month: Check out the special display at the Library.

Local author **Diana Perkins** will be at the Library on Wednesday, November 13, 2013 at 6:30p.m. for a reading and presentation of her book, *Singing Her Alive*. This title is the first in the Shetucket River Milltown series. *Singing Her Alive* is a love story set in two-time periods, presented as a fictional memoir. The novel is set in Willimantic, CT and the surrounding towns of the Willimantic River Valley. Following the reading and presentation, there will be a question and answer period. Please call the library at 860-228-9312 if you would like more information.

Children's Department:

The Children's calendar is out for the public to pick up with activities and special events coming up at the library.

Friends of the Douglas Library:

The Friends next book sale will be held on **Saturday, November 16, 2013** from 9:00-3:00p.m. The Friends provide many resources to the library including **free or reduced admission** passes to area museums—Beardsley Zoo, Children's Museum of West Hartford, Connecticut Historical Society, Connecticut Old State House, Denison Pequotsepos Nature Center, Florence Griswold Museum, Harriet Beecher Stowe Center, Hill-Stead Museum, Imagine Nation Museum, Lutz Children's Museum, Maritime Aquarium at Norwalk, Mark Twain House, Mystic Aquarium, Mystic Seaport, New Britain Museum of American Art, New England Air Museum, Noah Webster House, Peabody Museum, Roger Williams Park Zoo, State Park and Forest Day Pass, and the Wadsworth Atheneum.

New Items Added to the Collections in October: 442

Library Visits in October: 4,086

Circulation for October: 4,184

ASSESSOR'S OFFICE

The Assessor attended the annual fall State meeting for the Connecticut Association of Assessing Officers (CCMA) on Thursday, November 7th. Our previous Assessor Robert Musson was presented with the Life Membership Award for his time and dedication to CCMA and the assessment field. The Guest Speakers were Robert Tait, Finance Director from Newtown CT, and Richard Branigan, Chief Program Officer from the American Red Cross. The Town of Newtown, the American Red Cross and CCMA presented awards to the Assessor of Newtown, Christopher Kelsey for all his time and support during the tragedy of the Sandy Hook shooting.

The 2012 Supplemental Motor Vehicle list is still in the process of being priced and any needed revisions being done to prepare for delivery to the Tax Collector for bills that will be due January 1, 2014. This list contains vehicles that had a new registration put on it or if the registration was transferred from a vehicle that was taxed back in July 2013 and put onto another vehicle, on or after October 2, 2012 but before September 30, 2013.

If you dispose of a vehicle and cancel the registration with the DMV after October 1, 2013, you need to bring in the canceled plate receipt along with documentation of what happened to the

vehicle, (ie. Sold, totaled, destroyed), so we can pro-rate the bill that will be coming out July 2014. These bills are for any vehicle registered on October 1, 2013.

Personal Property Declarations were due by November 1, 2013. Most have been received and are being priced for the October 1, 2013 Grand List.

FIRE MARSHAL

Carbon Monoxide

Every winter we hear about individuals and families that fall prey to a colorless and scentless killer, Carbon Monoxide (CO). There are steps you can take to protect yourself from carbon monoxide.

The Hebron Fire Marshal's Office is reminding residents of the dangers of carbon monoxide and encouraging you to check your carbon monoxide detectors as the season gets colder.

It's vital for residents to check batteries and test your detectors once per month.

Carbon Monoxide is the leading cause of accidental poisoning deaths in America. 1,500 people die annually due to accidental carbon monoxide exposure, and an additional 10,000 seek medical attention. It is difficult to estimate the total number of carbon monoxide incidents because the symptoms of carbon monoxide poisoning resembles many other common ailments.

Carbon monoxide is a flammable, colorless, odorless, and tasteless toxic gas produced during the incomplete combustion of fuel (Natural Gas, Oil, Coal, Wood, Kerosene, ect.).

Excessive amounts of Carbon Monoxide can cause headaches, fatigue, nausea, dizzy spells, confusion, and irritability. Later stages of Carbon Monoxide poisoning can cause vomiting, loss of consciousness, and eventually death.

Carbon Monoxide Detectors



We recommend installing at least one carbon monoxide detector with an audible alarm in your home. If a home has more than one story, a detector should be placed in a designated room on each story.

Be sure the detector has a testing laboratory label.

The following is a checklist of where to look for problem sources of Carbon Monoxide in the home:

- A forced air furnace is frequently the source of leaks and should be carefully inspected.
- Measure the concentration of carbon monoxide in the flue gases.
- Check furnace connections to flue pipes and venting systems to the outside of the home for signs of corrosion, rust gaps, or holes.
- Check furnace filters and filtering systems for dirt and blockages.
- Check forced air fans for proper installation and to assure correct air flow of flue gases. Improper furnace blower installation can result in carbon monoxide build-up because toxic gas is blown into rather than out of the house.
- Check the combustion chamber and internal heat exchanger for cracks, holes, metal fatigue or corrosion. Be sure they are clean and free of debris.
- Remember to check burners and ignition systems. A natural gas or propane flame that is mostly yellow in color in fired furnaces is often a sign that the fuel is not burning completely and higher levels of carbon monoxide are being released. Oil furnaces with similar problems can give off an oily odor.
- Remember you can't smell carbon monoxide.
- Check all venting systems on the outside including flues and chimneys for cracks, corrosion, holes, debris, and blockages. Animals and birds can build nests in chimneys preventing gases from escaping.
- Check all other appliances in the home that use flammable fuels, such as natural gas, oil, propane, wood or kerosene. Appliances include water heaters, clothing dryers, kitchen ranges, ovens or cook tops, wood burning stoves, gas, and refrigerators.
- Pilot lights can be a source of carbon monoxide because the by-products of combustion are released inside the home rather than vented outside.
- Be sure space heaters are vented properly. Unvented space heaters that use a flammable fuel such as kerosene can release carbon monoxide into the home.
- Barbecue grills should never be operated indoors under any circumstances nor should stove tops or ovens that operate on flammable fuels be used to heat a residence.
- Check for closed, block, or bent flues, soot, and debris.
- Check for clothes dryer vent opening outside the house for lint.
- Never run a generator indoors or by an open window.
- Vehicles should be run outside, never run your vehicle in an enclosed garage.

**Never Ignore an Alarming CO Alarm!
It is warning you of a potentially deadly hazard.**

FIRE DEPARTMENT

Fifteen members of the fire department participated in a mutual aid live fire training in Glastonbury on Nov. 3.

Lt. Kevin McDonnell, FF/EMT Dave Thurz, Lt. Drew Mitchell, and Engineer Mark Elliott represented the department by presenting the colors for the Veteran's Day ceremony at the Russell Mercier Senior Center on Nov. 7.

PLANNING AND ZONING

As everyone has probably noticed, the traffic signal at CT RT 66 and John Horton Boulevard was placed into full operation last Friday afternoon following a second CT DOT inspection. This runs for a 30 day period before DOT will formally take over ownership of the signal. In the meantime they have given a list of punch-list items to the contractor to work on during the 30 day period. This was a STEAP grant funded project. Since the light was activated, staff has been in contact with DOT and the contractor to see that the punch list items are resolved quickly.

The Town has been notified of a new round of State Open Space Acquisition grants. The application deadline is in January of 2014. The Open Space Land Acquisition Committee is planning a Special Meeting to determine if there is a potential open space acquisition that would be ready for this round of grants.

PUBLIC WORKS

This week the Public Works department completed the Hebron Landing project. Aprons were paved, and curbs were backfilled with topsoil. Everything was then seeded and mulched. In preparation for winter, the sanders were calibrated for accurate salt application. Our foreman and fleet mechanic attended a seminar on fleet maintenance at CASHO in an effort to improve operations.

Join Us At The Hebron CVS Grand Opening



A Grand Opening Celebration and ribbon-cutting ceremony will be held on Thursday, November 14, 2013 at 10:00 am for the new Hebron CVS full-service retail store located at 110 Main Street. The general public is invited to attend along with invited keynote speakers and guests. Hebron Town Manager Andrew Tierney, Hebron Economic Development Coordinator Randy Anagnostis, State Senator Cathy Osten and State Representative Pamela Sawyer will provide welcoming remarks along with CVS/Caremark District Manager Tim Roy. Construction of the 13,000 square foot facility began with a formal groundbreaking ceremony back on April 4, 2013. Hebron Town Planner Michael O'Leary and Building Inspector Joseph Summers have worked closely with the CVS project team to expedite the construction process while adhering to all local and state requirements. The State Traffic Commission has completed its inspection of a new traffic light installed at the intersection of Main Street and John E. Horton Boulevard as part of the development project. With underground conduit and utilities, the traffic light marks the entrance to the proposed 130-acre Village Green District development site adjacent to the new CVS store and Colonial Plaza shopping center.

Don't Forget To VOTE

Let's get the vote out in Hebron this year!

TUESDAY NOVEMBER 5

Win A Raffle Prize At The Next
Hebron Business Breakfast Networking Meeting
Wednesday, December 18, 2013

Location: **Brain Freezers Frozen Yogurt Cafe**
65 Main Street, Hebron

Time: 8:00 am to 9:00 am - no RSVP required!
At the last breakfast networking meeting held in October, everyone voted to have raffle prizes available at future meetings to add some fun and promote your business a little more. We are asking businesses to **donate any kind of prize or gift certificate** for a free raffle drawing at the next meeting. We will give away as many prizes and gift certificates as are donated! **Please send an e-mail to ranagnostis@hebronct.com indicating the prize you will donate at our December meeting.**

The Hebron Business Breakfast Networking Meeting is free to attend and all Hebron business persons are invited to participate. A light breakfast will be provided at no charge, compliments of Brain Freezers Frozen Yogurt Cafe.

