

**The Department of Public Work Action Committee
on Behalf of
The Town of Hebron
and
the Hebron Department of Public Works
Architectural and Other Related Professional Design Services**

ADDENDUM NO. 1

DECEMBER 19, 2024

Each Respondent must acknowledge receipt of this Addendum by inserting its number within the cover letter of the Request for Qualifications (RFQ) submission. Failure to do so may result in the Respondent's disqualification.

This Addendum consists of eight (8) Pages.

Appended to and made part of this Addendum are the following documents:

Non-Mandatory Pre-Submission Meeting and Site Tour-Sign-In Sheet-three (3) pages.

A. General Clarifications

- a. Non-Mandatory Pre-Submission Meeting and Site Tour-Sign-In Sheet are attached-three (3) pages.

B. Clarifications and Additions to the RFQ.

- a. **Schedule**-The anticipated schedule is that the selected Architectural firm will complete Tasks 1-Schematic and Task 2-Design Development as delineated in the RFQ. The plans and the Project's overall proposed budget will then be presented to residents for formal approval in a town wide referendum. Upon approval the Architectural will move to Task 3- Construction Documents and Contract Documents and Task 4-Bidding, Post Bid Scope Review and Negotiations. The goal would be to bid the project in the fall of 2025 with an anticipated "soft" start as early as January of 2026, with the entire site turned over to the trade contractors in mid-March 2026.

C. Supplemental Requirements to the “Anticipated Requirements for the New DPW Facility” - (Comments Made During Site Tour)

- a. **Wash Bay**-Must include a system that provides for under vehicle washing. Also, as indicated in the RFQ it must be located within a separate and enclosed garage bay.
- b. **Garage Bay Ventilation**-Aside from providing a system that can exhaust carbon monoxide fumes safely to the exterior from the vehicles exhaust systems, the garage must be provided with general exhaust fans. They must be sized appropriately to provide the appropriate level of air exchange.
- c. **Dry Storage Area**-Must be sized appropriately to provide space to park Public Works’ Bucket Truck and Roll-off Truck.
- d. **Site Storage Bins**-The site development plans must include an adequate number of storage bins for Public Work’s various stone sizes that are utilized along with reclaimed materials.
- e. **Onsite Domestic Water Storage Tank**-The site development plans must include an adequately sized domestic water storage tank to afford Public Work’s the ability to undertake multiple water reliant tasks without any diminished flow and pressure.

D. Pre-Submission Meeting and Site Tour-Questions and Answers

- a. **Q-1.-Salt Shed Relocation**-*The RFQ indicates that the existing Salt Shed will remain where it is. Has there been any thought of possibly relocating it to another part of the site in advance of construction beginning?*

A-1.-At this point, the anticipated schedule calls for the work to begin in earnest in March 2026 when the Salt Shed will no longer be required for the winter season and therefore can be dismantled. If there are things that occur that would alter that plan, then the DPW Action Committee would most definitely consider other options.

- b. **Q-2.-Other Operation Remaining on Site**-*Aside from the Salt Shed, what other operations will be left on the existing site.*

A-2.-As indicated in the RFQ, the existing used oil and antifreeze waste oil tank will remain on the site. However, it will be relocated closer to Old Colchester Road. It may need to be relocated several times during the construction process. That relocation or relocations and all the associated work will need to be shown on the Construction Documents as that work shall be performed by the trade contractors. In addition, the existing refueling station will need to also be relocated closer to Old Colchester Road. That relocation or relocations and all the associated work will need to be shown on the Construction Documents as all work

shall be performed by the trade contractors. The design documents must also depict the temporary power that will be required to be provided to the refueling station. It also must include temporary lighting at both the refueling station and the waste oil tanks.

- c. **Q-3.- Amount of Onsite Welding-***How much welding is undertaken by the Public Works personnel?*

A-3.-The amount of onsite welding conducted by Public Works personnel is minor.

- d. **Q-4.-Photovoltaic Panels, etc.-***Has there been any consideration given to including Photovoltaic Panels, Solar Panels, etc., into the design?*

A-4.-The fundamental focus of the design must be on providing the Department of Public Works what they need to operate a safe, modern, and efficient facility. Once a budget assessment is conducted of those requirements, then and only then will it allow any discussion to begin those types of topics.

- e. **Q-5.-Accommodations for New Garage-***Please confirm how many bays that is required to be included in the garage.*

A-5.-The new garage must accommodate the parking bays for 12 to 13 trucks, a Wash Bay and two (2) bays for the Mechanics.

- f. **Q-6.-Air Compressor and Outlets-***The RFQ did not seem to mention the requirement for an air compressor and air distribution outlets.*

A-6.-The requirement for an air compressor and air distribution outlets was inadvertently omitted from the RFQ. An adequately sized compressor must be provided in the design, and it must be located within an acoustically treated room to suppress the noise and vibration. In addition, air distribution outlets must be provided at each garage bay work area.

- g. **Q-7.-Existing Site Utilities-***What utilities are currently provided to the site?*

A-7.-Electric power is single phase and there are currently three phase motors that require buck/boost transformers to convert the phasing in order to work. There is no three-phase that is nearby that can be brought into the site. There are propane tanks on the north side of the site and a tank for #2 heating oil that is on the south side of the site. There are no natural gas lines anywhere nearby. The existing well does not provide enough water capacity and a new well will need to be drilled. The existing septic system and leaching fields are problematic and will need to be replaced. There is no municipal domestic water, sanitary or storm sewers to the site and there will not be for the foreseeable future.

Q-8.-Reuse of Existing Site Elements-*Will any of the existing site elements be reclaimed, reused, salvaged or left in place, i.e., existing bituminous pavement and concrete retaining walls?*

A-8.-The Town has determined that none of the buildings, pavements, and concrete retaining walls can be reclaimed, reused, salvaged or left in place.

h. **Q-9-Construction Enabling-***Will the Town be responsible for performing any of the construction enabling work, i.e., relocation of the storage tanks for the waste oil and antifreeze and the refueling station?*

i. **A-9.-The Town will not be responsible for any of the necessary construction enabling work. The design documents must assign all that type of work to the trade contractors. The only thing that the Town will be responsible for doing is to remove all furnishings and equipment from the site.**

j. **Q-10.-Clear Height in Garage Bays-***What is the required clear height in all the garage bay areas?*

A-10.-The required clear height in all the garage bay areas is 16'0".

k. **Q-11.-Overhead Covered Protection-Refueling Station-***Will the permanent refueling station require that it be provided with Overhead Covered Protection?*

A-11-Yes, the permanent refueling station will require that it be provided with Overhead Covered Protection.

l. **Q-12.-Phase 2 Environmental Site Assessments-***Without knowing how environmentally impacted the site maybe until the Phase 1 Site Assessment is completed, it may be difficult to determine a cost to carry for the Phase 2 Assessment. How do you suggest that we approach that issue?*

A-12.-We will evaluate the concern that has been raised and it will be addressed definitively in the Request for Fee Proposals.

m. **Q-13.- Quantity of Containers for MSW-***What are the quantities of the ground containers that will be required for MSW and other materials.*

A-13.- Currently, there are 7 ground containers (3 for bulky waste, 1 each for cardboard, metal, tires, and brush. Ideally, the future facility would be able to accommodate a total of 10 containers.

n. **Q-14.-Cover Protection for Containers.** *Which containers require covers?*

A-14.-As indicated in the RFQ, all ground containers need to be provided with a form of covered protection.

- o. Q.15.-Type of Cover Protection-What type of covers would be preferred over the containers.*

Q.15.-Ideally, the covers would be a permanent overhead structure over the ground containers. However, depending on the assessment of the budget estimate during Schematic and Design Development the option of using plastic covers would be considered.

END OF ADDENDUM NO. 1

The Department of Public Work Action Committee

on Behalf of

The Town of Hebron

and

the Hebron Department of Public Works

Architectural and Other Related Professional Design Services

PRE-SUBMISSION CONFERENCE

December 19, 2024

9 AM

SIGN-IN SHEET

NAME	FIRM	PHONE NUMBER	E-MAIL ADDRESS
<u>SHAWN PAULIN</u>	<u>BC COMPANIES</u>	<u>203-608-2919</u>	<u>SPOULIN@BCCOMPANIES.COM</u>
<u>JOHN COMEAU</u>	<u>WESTON & SAMPSON</u>	<u>781-962-8629</u>	<u>COMEAUJ@WSEINC.COM</u>
<u>JASON DAVIS</u>	<u>QA+M ARCH</u>	<u>860 470 5044</u>	<u>JDAVIS@QAMARCH.COM</u>
<u>KEITH SWITZER</u>	<u>PROGRESSIVE ENG</u>	<u>860-982-0915</u>	<u>KEITHS@PROGRESSIVEENG.COM</u>
<u>Charles Croce</u>	<u>Tighe & Bond</u>	<u>860-966-6429</u>	<u>cjcroce@tighebond.com</u>
<u>Paul Hohensthal</u>	<u>Friar Architecture</u>	<u>860.678.1291</u>	<u>peh@friar.com</u>
<u>John Sullivan</u>	<u>Loureiro Engineering Ass</u>	<u>860.410.3070</u>	<u>jsullivan@loureiro.com</u>
<u>DEAN PETRUCELLI</u>	<u>SILVER/PETRUCELLI</u>	<u>203.230.9007</u>	<u>DPETRUCELLI@SILVERPETRUCELLI.COM</u>
<u>AMATH BA</u>	<u>AMA ARCHITECTS PC</u>	<u>914 393 6271</u>	<u>aba@amararchitects.com</u>

The Department of Public Work Action Committee

on Behalf of

The Town of Hebron

and

the Hebron Department of Public Works

Architectural and Other Related Professional Design Services

PRE-SUBMISSION CONFERENCE

December 19, 2024

9 AM

SIGN-IN SHEET

NAME	FIRM	PHONE NUMBER	E-MAIL ADDRESS
<u>Will Walter</u>	<u>Benesch</u>	<u>800-818-1399</u>	<u>wwalter@benesch.com</u>
<u>Ralph Spinelli</u>	<u>Russell & Dawson</u>	<u>(860)-289-1100 203-901-9990</u>	<u>ralph.spinelli@rdcp.com</u>
<u>Tom Fenton</u>	<u>NLJA</u>	<u>860-536-9591</u>	<u>tfenton@nlja.com</u>
<u>JOSH CAUNOTT</u>	<u>NLJA</u>	<u>860-536-9591</u>	<u>jeannotti@nlja.com</u>
<u>Tom Hibbard</u>	<u>HIBBARD & ROSA ARCH</u>	<u>860-961-2107</u>	<u>tomchra.bz</u>
<u>CHUCK EATON</u>	<u>CMA</u>	<u>860-214-2294</u>	<u>CEATON@CMA SOLUTIONS .COM</u>
<u>JOHN SCHEIB</u>	<u>NCA</u>	<u>866-344-9332</u>	<u>JSCHEIB@NCARCHITECTS.COM</u>
<u>TODD HABICHT</u>	<u>DPWAC</u>	<u>860-918-1959</u>	<u>THABICHT@HEBRONCT.COM</u>
<u>RICH STEINER</u>	<u>DPWAC</u>	<u>860-841-2216</u>	<u>rsteiner@hebronct.com</u>

The Department of Public Work Action Committee

on Behalf of

The Town of Hebron

and

the Hebron Department of Public Works

Architectural and Other Related Professional Design Services

PRE-SUBMISSION CONFERENCE

December 19, 2024

9 AM

SIGN-IN SHEET

NAME

FIRM

PHONE NUMBER

E-MAIL ADDRESS

PAUL FORREST

HEBRON DPW

ROSE BETZ

HEBRON DPW

DARREN NORTON

HEBRON DPW
