

TOWN OF HEBRON, CONNECTICUT

Annual Report

For Fiscal Year July 1, 2022 – June 30, 2023



TELEPHONE DIRECTORY

Town Office Building	Phone: 860-228-5971
15 Gilead Street, Hebron, Connecticut 06248	Fax: 860-228-4859
Monday-Wednesday 8:00 a.m. - 4:00 p.m.	
Thursday 8:00 a.m. - 6:00 p.m.	
Friday 8:00 a.m. - 1:00 p.m.	

Town Manager – Ext. 122	Sanitarian – Ext. 140
Town Clerk – Ext. 125	Assessor – Ext. 147
Tax Collector – Ext. 146	Building Official – Ext. 142
Director of Finance – Ext. 131	Planning and Zoning (Town Planner) – Ext. 137
Financial Analyst – Ext. 135	

Senior Services Director, Russell Mercier Senior Center	860 228-1700
Housing Authority	860 228-4411
Parks and Recreation Department, 148 East Street	860 530-1281
Transfer Station/Public Works Department, 550 Old Colchester Road	860 228-2871
Fire Department - Routine Business	860 228-3022
Police Department – Routine Business	860 228-3710
Glastonbury Hebron Probate Court	860 652-7629
Animal Control Officer	860 228-5971, Ext. 150
Chatham Health District	860 365-0884
Water Pollution Control Authority	860 228-2871

Public Schools:

Superintendent of Schools – Hebron BOE	860 228-2577
Superintendent of Schools – RHAM BOE	860 228-2115
RHAM Senior High School	860 228-9474
RHAM Senior High School Guidance Department	860 228-5301
RHAM Middle School	860 228-9423
Hebron Elementary School	860 228-9465
Gilead Hill School	860 228-9458

AHM Youth Services	860 228-9488
Visiting Nurse & Health Services of Connecticut	860 872-9163
Hebron Interfaith Human Services (Food Bank)	860 228-1681

Douglas Library, 22 Main Street	860 228-9312
Monday and Wednesday 12:00 Noon - 8:00 p.m.	
Tuesday and Thursday 10:00 a.m. - 8:00 p.m.	
Friday 12:00 Noon – 6:00 p.m.	
Saturday 10:00 a.m. - 3:00 p.m.	

Hebron Post Office	860 228-6904
Daily 8:30 a.m. - 5:00 p.m. (Closed for Lunch 1:00 – 2:00 p.m.)	
Saturday 8:30 a.m. - 12:00 noon	
Amston Post Office	860 228-3671
Daily 8:30 a.m. - 12:30 p.m. Saturday 9:30 a.m. - 1:00 p.m.	

CO-DEDICATION

This Edition of the Hebron Annual Report is dedicated to



Clara O'Brien
(1958 - 2022)

Clara was a resident of Amston for more than 30 years. She was an active member of numerous Hebron boards and commissions. Clara was most recently active on the Water Pollution Control Authority (a board she was very passionate about). Clara had a 44 year-long career as a Nurse. She held a master's degree in health care administration which started her 28-year long career at Starling Physicians Eye Center in New Britain. Clara was a member of the Board of Selectmen from 2015 – 2019, Board of Assessment Appeals from 2003 – 2015, Chairman for the Board of Finance from 2006 – 2010, Water Pollution Control Authority from 1997 and was the Chairman since 2003, Capital Improvement Program from 2015 – 2019, and member of the Republican Town Committee from 2004 – 2006 and 2010 – 2020.

CO-DEDICATION

This Edition of the Hebron Annual Report is dedicated to



MICHAEL TARBELL
(1953 - 2022)

Michael graduated from RHAM High School in 1972 and although he lived in many towns, he has long considered Hebron his home. He went on to receive his associate degree in architecture in 1974 and later earned his Land Surveyor License. In 1989, Mike joined up with business partner, Russell Heintz, to form Tarbell, Heintz & Associates Inc, a land surveying and engineering company. Through his work, Mike enjoyed connecting with people in his community. In 2011, Mike joined the Hebron Lions Club and maintained an active role in serving his community. He was the Hebron Harvest Fair superintendent from 2015 to 2018 and again in 2022. His generosity and compassion for others was recognized through awards including the Knight of Blind (2013), Lion of the Year (2014), Ambassador of Sight (2016), and Melvin Jones Fellowship. He also served on the Board of Selectmen from 1993 to 1997, Conservation Commission from 1984 to 1995 and Inland/Wetland Commission from 1983 to 1991.

TOWN OFFICERS/BOARDS AND COMMISSIONS

(AS OF JUNE 30, 2023)

BOARD OF SELECTMEN:	<u>TERM</u>
Daniel E. Larson, Chairman	2025
Gail B. Richmond, Vice Chairman	2023
Peter D. Kasper	2023
Marc P. Rubera	2023
Tiffany V. Thiele	2025

TOWN MANAGER: Andrew J. Tierney

TOWN CLERK AND REGISTRAR OF VITAL STATISTICS:	
Francesca Villani (Acting Town Clerk)	2026

BOARD OF FINANCE:	
Diane L. Del Rosso, Chairman	2025
Malcolm Leichter	2025
David Veschi	2023
Janet Fodaski	2023
Michael T. McCormack	2025

BOARD OF EDUCATION:	
Heather R. Petit, Chairman	2025
Keith Petit	2025
Nicole A. Matthews	2025
Joe Margaitis	2023
Alex Crawford	2023
Allyson L. Schmeizl	2023
Sera Coppelino	2023

PLANNING & ZONING COMMISSION:	
Natalie Wood, Chairman	2025
Frank Zitkus	2023
Devon Garner	2025
David V. Sousa	2025
Jason Boice	2023

ALTERNATE MEMBERS:	
Terry McManus	2025

ZONING BOARD OF APPEALS:	
Martin J. Halloran, Chairman	2025
Jim Petrozza	2025
June Danaher	2023
Lisa H. Richards	2023
Courtney Hays	2025

ALTERNATE MEMBERS:	
Bryan D. Smith	2023
Steve Weir	2023

TOWN OFFICERS/BOARDS AND COMMISSIONS, CONTINUED

BOARD OF ASSESSMENT APPEALS:

Phil LoBianco	2025
Thomas Tremont	2025
David Rose	2023

REGIONAL SCHOOL DISTRICT 8 BOARD OF EDUCATION:

Michael Morris	2023
Michael Charron	2025
Joseph A. Colletti	2025
Gabriel J. Marques	2025
Heather J. Summerer	2023

REGISTRARS OF VOTERS:

John F. Richmond	2025
Elizabeth Fitzgerald	2025

DEPUTY REGISTRARS OF VOTERS:

Merris Williams	2025
Thomas Golub	2025

JUDGE OF PROBATE: Sean Peoples

ANIMAL CONTROL OFFICER: Jason Hunniford

ASSESSOR: Tina Corriveau

ASSISTANT TO ASSESSOR – REVENUE COLLECTOR: Christina Ristaino

ASSISTANT TOWN CLERK AND REGISTRAR OF VITAL STATISTICS: Elisabeth Irish

BUILDING OFFICIAL: Scott Phelps

BURNING OFFICIAL: Tony Pitrone

HEBRON GREEN COMMITTEE:

Kaitlin Hershey	2023
John Matra	2025
Michael Harder	2023
Lindsay Ockman	2025

ALTERNATE MEMBERS:

Joshua Esposito	2025
Brian Barlow	2023

TOWN OFFICERS/BOARDS AND COMMISSIONS, CONTINUED

CONSERVATION COMMISSION:

Thomas Loto, Chairman	2024
Christopher Frey	2025
Joanna Chester	2026
Jasmin Okugic	2023
Daniel Seremet	2024

ALTERNATE MEMBERS:

Ann Zitkus	2023
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COMMISSION ON AGING:

Tonya Maurer	2026
Catherine Litwin	2023
Dianne Welch	2025
Sandra Waldo	2023
Angela Corentin	2025
Jo Souza	2026

RESIDENT STATE TROOPER: Trooper Bryce Reed

CONSTABLES:	Marc Rubera	Ricardo Martinez	Thomas Regan
	Thomas Topulos	Kevin Dowd	

DIRECTOR OF HEALTH: Russell Melmed, Chatham Health District

DOUGLAS LIBRARY BOARD OF TRUSTEES:

Patricia Ayars, Chairperson	2024
Peter Casarella, Vice Chairperson	2026
Mary Ann Foote, Secretary	2026
Dale Bland	2024
Emily Cyr	2024
Susan Porter	2026
Gail B. Richmond	2026
Anne Danaher	2026
Margaret Clifton	2026

ECONOMIC DEVELOPMENT COMMISSION:

Neil Amwake, Chairman	2026
Peter Cassarella	2026
Jon Lesisko	2023
Michelle Nicholson	2025

EMERGENCY MANAGEMENT DIRECTOR/LEPC CHAIRMAN: Paul Bancroft

FINANCE DIRECTOR: Elaine Griffin **FINANCIAL ADMINISTRATOR:** Kevin Lawton

TOWN OFFICERS/BOARDS AND COMMISSIONS, CONTINUED

FIRE CHIEF: Peter Starkel

DEPUTY FIRE CHIEF: Daniel Huppe

FIRE MARSHAL: Christopher Bray

DEPUTY FIRE MARSHAL: John Spaulding

HISTORIC PROPERTIES COMMISSION:

Mary Ann Foote, Chairman	2025
Jon Minard	2025
Susan Morin	2025
Patricia Larson	2023
Elizabeth Gannon	2024

HOUSING AUTHORITY:

Florence O'Sullivan, Chairman	2024
Anne-Lee Boynton	2026
Kathi Loto	2024
Deborah Hart	2024
John D'Atri	2025

JUSTICES OF THE PEACE: from Town Clerk

Michael Beaulieu	Anne M. Buchalski	Tricia Canterbury	Peter F. Casarella
James P. Cordier	Michale Dagon	Elizabeth Fitzgerald	Devon Garner
Rodney Goldberg	Marjorie W. Graham	Katie L. Groome	John D. Hooker
Gary D. Hummel	Scot R. Kauffman	Maria C. Lawrence	Philip J. LoBianco
MaryBeth Lombardi-Mack	Richard Marzi	Jeremy Moore	Cathleen R. Murphy
Jardo Opocensky, Jr.	John O. O'Sullivan	Paul Pomprowicz	Gail B. Richmond
John F. Richmond	Paul J. Rosati	Robert Sehi	Stella S. Stanesco
Kevin Williams	Natalie A. Wood		

OPEN SPACE/LAND ACQUISITION COMMITTEE:

Brian O'Connell	Christopher Frey	John Mullaney	David Veschi
James Cordier	Tiffany V. Thiele	Frank Zitkus	Kate Wilcox

MUNICIPAL AGENT FOR THE ELDERLY: Sharon Garrard

PARKS AND RECREATION COMMISSION:

Ken Jardin, Chairman	2024
Kate Wilcox	2023
Eric May	2025
Ryan Price	2023
Maria Morelli-Wolfe	2026
Adam Thiele	2026
Travis Carter	2023

ALTERNATE MEMBERS:

Kimberly Mizesko	2024
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DIRECTOR OF PARKS AND RECREATION: Craig Bryant

TOWN OFFICERS/BOARDS AND COMMISSIONS, CONTINUED

PANEL OF MODERATORS:

Kevin Connors	2023
Joseph Krist	2023
Scot Kauffman	2023

PUBLIC BUILDING COMMITTEE:

Wayne Warwick, Chairman	2023
Richard Steiner	2026
Malcolm Leichter	2025
David Foster	2026

PUBLIC WORKS DIRECTOR: Paul Forrest

SANITARIAN: Emily Miller - Chatham Health District

SENIOR SERVICES DIRECTOR/MUNICIPAL AGENT: Sharon Garrard

SUPERINTENDENT OF SCHOOLS – HEBRON: Thomas J. Baird, EdD

SUPERINTENDENT OF SCHOOLS – RHAM: Colin McNamara

TAX COLLECTOR: Adrian MacLean

TOWN ATTORNEY: Kenneth Slater, Esq. of Halloran & Sage

TOWN HISTORIAN: Hebron Historical Society

TOWN PLANNER: Matthew Bordeaux

TREE WARDEN: Paul Forrest

WATER POLLUTION CONTROL AUTHORITY:

Chris Hemberger, Chairman	2026
James Reilly	2024
Kevin Grady	2023
Benjamin Gilmore	2026

BOARD OF SELECTMEN

July 21, 2022, the Hebron Board of Selectmen approved submission of a grant application to the Leary Firefighters Foundation for the purchase of secure, climate-controlled AED (Automatic External Defibrillator) cabinets and AEDs to be installed throughout town, and authorize Andrew J. Tierney, Town Manager, to sign any necessary documents to apply for, accept and receive such grant.

July 21, 2022, the Hebron Board of Selectmen approved submission of a grant application the State of Connecticut Department of Energy and Environmental Protection Volunteer Fire Assistance Grant Program in the amount of \$2,500 for the purchase of firefighting nozzles and appliances, and authorize Andrew J. Tierney, Town Manager, to sign any necessary documents to apply for, accept and receive such grant.

July 21, 2022, the Hebron Board of Selectmen awarded Phase 2 of the Branding and Marketing Study Project to FHI Studios of Hartford, Connecticut, in the amount of \$22,230.

July 21, 2022, the Hebron Board of Selectmen approved a bid waiver in accordance with Town of Hebron Purchasing Policy, Waiver of Competitive Bid Process, and award the contract for Records Management System and Services to Info Quick Solutions, Inc. of New York, and authorize Andrew J. Tierney, Town Manager, to sign the Agreement for Hebron Town Clerk Records Management System and Services.

July 21, 2022, the Hebron Board of Selectmen approved the inter-department transfers for FY 2021-2022 in the amount of \$220,982.21 as presented.

August 2, 2022, the Hebron Board of Selectmen approved the Round 2 ARPA Project of a Contribution Toward Emergency Generator for Stonecroft Housing in the amount of \$70,000, and authorize Andrew J. Tierney, Town Manager, to take any action necessary to acquire and implement the identified project This generator installation is part of the Small Cities CDGB Stonecroft Village Housing Project.

August 18, 2022, the Selectmen designated July 31, 2022 as Sean T. Braunwart Day as he had attained the rank of Eagle Scout with BSA Troop 28.

August 22, 2022, the Selectmen designated July 31, 2022 as Kevin Braunwart Day as he had attained the rank of Eagle Scout with BSA Troop 28.

August 22, 2022, the Hebron Board of Selectmen awarded the bid for the Stonecroft Building Project to A-Preferred Construction, LLC of Bridgeport, Connecticut, in the amount of \$1,395,000 and authorize Andrew J. Tierney, Town Manager, to sign contract documents and other necessary documents.

August 22, 2022, the Hebron Board of Selectmen approved the application to the 2022 Small Town Economic Assistance Program (STEAP) for the Hebron Green to Pendleton Drive Pedestrian Bridge Project in the amount of \$493,200 and authorize Andrew J. Tierney, Town Manager, to sign any necessary grant documents and to apply for accept and receive grant if awarded.

September 15, 2022, the Hebron Board of Selectmen approved the application to the State of Connecticut, Connecticut State Library, for the Targeted Grant FY 2023 Historic Documents Preservation Program in the amount of \$5,500 and authorize Town Manager Andrew J. Tierney to apply for, accept and receive the grant and sign any necessary documents.

September 15, 2022, the Hebron Board of Selectmen approved the \$1 million transfer from the unassigned fund balance to the Debt Management Fund and refer to a future Special Town Meeting for taxpayer approval.

October 6, 2022, the Hebron Board of Selectmen on behalf of the Town of Hebron approved the Regional School District 8 Health and Medical Insurance Consortium Agreement and By-Laws amendment.

November 17, 2022, the Hebron Board of Selectmen approved the Renewal to Bulky Waste, Municipal Solid Waste & Single Stream Processing Agreements between Willimantic Waste Paper Co., Inc. and the Town of Hebron as presented and authorize Andrew J. Tierney, Town Manager, to sign the agreement.

December 1, 2022, the Hebron Board of Selectmen endorsed and accepted the Douglas Library Strategic Plan as presented and express appreciation to the Strategic Planning Committee and Library Board of Trustees for their dedication and commitment to providing quality library services.

December 1, 2022, the Hebron Board of Selectmen approve the Connecticut Water Firefighter Support Grant Program application in the amount of \$1,500 and authorize Andrew J. Tierney, Town Manager, to apply for, accept and receive the grant if awarded.

BOARD OF SELECTMEN, CONTINUED

December 15, 2022, the Hebron Board of Selectmen amended the bid award for the Stonecroft Building Project to A-Preferred Construction, LLC of Bridgeport, Connecticut, to an amount not to exceed \$1,435,766 and authorize Andrew J. Tierney, Town Manager, to sign contract documents and other necessary documents relating to the project.

December 15, 2022, the Hebron Board of Selectmen approve the grant application for a road rehabilitation project on Jones Street through the Transportation Rural Improvement Program (TRIP) through CROCOG and authorize Andrew J. Tierney, Town Manager, to prepare and submit such application.

January 19, 2023, the Hebron Board of Selectmen voted to move forward with the request for \$100,000 with ARPA funds from the Hebron Historical Society.

January 19, 2023, the Hebron Board of Selectmen voted to move forward with the expenditure of \$20,000 from ARPA funds for the roof replacement and award the roof repair and replacement contract to Thomas Archambault Building & Remodeling for \$19,925.

January 19, 2023, the Hebron Board of Selectmen voted to move forward with the expenditure of \$28,000 from ARPA funds for the police department accreditation process for the services as received from Daigle Law Group LLC.

February 2, 2023, the Hebron Board of Selectmen authorized Andrew J. Tierney, Town Manager, on the Town's behalf, to enter into a contract with DKA as specified in the proposal.

February 2, 2023, the Hebron Board of Selectmen approved the engineering design of the Company 1 ambulance bay extension, with the additional funding to come out of ARPA, to Tecton Architects in the amount of \$28,100, and authorize Andrew J. Tierney, Town Manager, to sign any and all related documents.

February 2, 2023, the Hebron Board of Selectmen approved the Purchasing Agreement Between Town of Hebron Fire Department and Windham Hospital for Paramedic Services and authorize Andrew J. Tierney, Town Manager, to sign the agreement.

February 16, 2023, the Hebron Board of Selectmen approved the transfer of land at Abby Drive as presented, and refer to a future Special Town Meeting at a date to be determined.

February 16, 2023, the Hebron Board of Selectmen awarded the bid for the Douglas Library Roof Replacement Project to Young Developers LLC of Hamden, Connecticut, in the amount of \$320,900 (base bid of \$274,900 plus Alternate 1 Homosote Replacement \$39,500 and Alternate 2 Hand Nail \$6,500) and authorize Andrew J. Tierney, Town Manager, to sign all necessary documents and contracts related to this work.

February 16, 2023, in accordance with the Town of Hebron Capital Improvement Plan Policy the Hebron Board of Selectmen approved a final draft of recommended projects for the FY 2023-2024 CIP Budget and the Five-Year Plan as presented, totaling \$947,886 for inclusion in the Town Manager's FY 2023-2024 Budget Recommendation.

February 16, 2023, the Hebron Board of Selectmen approved submission of the application for the State of Connecticut Department of Emergency Services & Public Protection Connecticut FY 2022 ARPA Rural Roads Grant in the amount of \$50,000 and authorize Andrew J. Tierney, Town Manager, to sign any necessary grant documents.

March 2, 2023, the Hebron Board of Selectmen awarded the contract for the Municipal Facilities Evaluation to Bureau Veritas of Owings Mills, Maryland, in the amount of \$49,933.72 and authorize Andrew J. Tierney, Town Manager, to sign any necessary documents.

March 2, 2023, the Hebron Board of Selectmen awarded the contract for ambulance billing to Certified Ambulance Group, of Rocky Hill, Connecticut, and authorize Andrew J. Tierney, Town Manager, to sign the Revenue Recovery Service Agreement and the Business Associate Agreement between the Town of Hebron Fire Department and Certified Ambulance Group, Inc.

March 2, 2023, the Hebron Board of Selectmen approved the grant application in the amount of \$38,564 with \$54,327 in-kind matching funds from the Hebron Senior Center budget, for the FFY 2024 North Central Area Agency on Aging, Inc – Hebron Outreach, Information, Assistance and Referral, and Social Support Services Project Grant; and that Town Manager Andrew J. Tierney be authorized to apply for, accept and receive this grant and to sign any necessary documents.

BOARD OF SELECTMEN, CONTINUED

March 2, 2023, the Hebron Board of Selectmen approved the grant application in the amount of \$15,600 with \$52,076 in-kind matching funds from the Senior Center budget, for the FFY 2024 North Central Area Agency on Aging, Inc – Hebron Therapeutic Activity Grant; and that Town Manager Andrew J. Tierney be authorized to apply for, accept and receive this grant and to sign any necessary documents.

March 2, 2023, the Hebron Board of Selectmen approved the grant application in the amount of \$42,308 with \$76,187 in-kind matching funds from the Hebron van budget, for the FFY 2024 North Central Area Agency on Aging, Inc – Hebron Transportation Project Grant; and that Town Manager Andrew J. Tierney be authorized to apply for, accept and receive this grant and to sign any necessary documents.

March 2, 2023, the Hebron Board of Selectmen endorsed and supported the Town of Hebron's share of the AHM FY 2023-2024 budget in the amount of \$296,552 and approved its inclusion in the Town Budget.

March 16, 2023, the Hebron Board of Selectmen authorized Andrew J. Tierney, Town Manager, to enter into the Letter of Commitment for Budget Stabilization Program between the Connecticut Interlocal Risk Management Agency (CIRMA) and the Town of Hebron and Hebron Board of Education effective 7/1/23-24 – 7/1/25-26.

March 16, 2023, the Hebron Board of Selectmen approve the Town of Hebron Parks and Recreation Department Mandated Reporter Policy.

March 16, 2023, the Hebron Board of Selectmen award the bid for general electrical and related repairs to Professional Electric Corporation and authorize Andrew J. Tierney, Town Manager, to sign the contract documents, in accordance with the bid specifications.

March 16, 2023, the Hebron Board of Selectmen award the bid for general plumbing and related repairs to Bradley & Sons Plumbing, LLC and authorize Andrew J. Tierney, Town Manager, to sign the contract documents, in accordance with the bid specifications.

March 16, 2023, pursuant to Hebron Purchase Policies Section 2.b.c. Waiver of Competitive Bid Process, the Hebron Board of Selectmen approve a bid waiver for heating and diesel fuel; and award the bid to East River Energy for July 1, 2023 through June 30, 2024.

May 4, 2023, the Board of Selectmen proclaim that the Town of Hebron hereby designate May 14, 2023 as "Apraxia Awareness Day" and citizens of Hebron and surrounds are encouraged to work within their communities to increase awareness and understanding of childhood apraxia of speech.

May 4, 2023, in accordance with Chapter 320, Article XII Section 320-20 of the Hebron Town Code, the Hebron Board of Selectmen set the tax abatement interest rate for 2023 at 3.5%.

May 18, 2023, the Hebron Board of Selectmen approved the Town Manager's recommendation to enter into the attached Memorandum of Agreement with East Haddam, Connecticut, for shared services under the Act Concerning Police Accountability and authorize Andrew J. Tierney, Town Manager, to sign the Memorandum of Agreement.

May 18, 2023, the Hebron Board of Selectmen approved the Town Manager's recommendation to award the contract for Maintenance and Repair of HVAC Equipment for all Town of Hebron buildings including the Hebron Board of Education school buildings to Thermodynamics Mechanical Services, Inc. of Broad Brook, Connecticut. The contract is to be effective July 1st, 2023 until June 30th, 2026.

June 1, 2023, the Selectmen proclaimed that the Town of Hebron recognizes June as Pride Month.

June 15, 2023, the Hebron Board of Selectmen approved the donation of a 1991 GMC six-wheel dump truck to the Hebron Lions and authorize Andrew J. Tierney, Town Manager, to take steps and sign documents to finalize the transfer from the Town of Hebron to the Hebron Lions.

June 15, 2023, the Hebron Board of Selectmen approved the application to the Leary Firefighters Foundation Grant program for climate-controlled automatic external defibrillators (AED) cabinets and AEDs, and authorize Andrew J. Tierney, Town Manager to apply for, accept and receive the grant if awarded.

June 15, 2023, the Board of Selectmen approved and signed the Tax Rate Bill dated June 15, 2023, as presented by the Revenue Collector.

APPOINTMENTS

8/18/2022	Heather J. Summerer	RHAM Board of Education
11/17/2022	Joanna Chester	Conservation Commission
11/17/2022	Tonya Maurer	Commission on Aging
11/17/2022	Neil Amwake	Economic Development Commission
11/17/2022	Peter Casarella	Economic Development Commission
11/17/2022	Anne-Lee Boynton	Housing Authority
11/17/2022	Richard Steiner	Public Building Committee
11/17/2022	David Foster	Public Building Committee
11/17/2022	Susan Porter	Douglas Library Board of Trustees
11/17/2022	Gail Richmond	Douglas Library Board of Trustees
11/17/2022	Mary-Ann Foote	Douglas Library Board of Trustees
11/17/2022	Chris Hemberger	Water Pollution Control Authority
11/17/2022	Benjamin Gilmore	Water Pollution Control Authority
12/1/2022	Sera Coppolino	Hebron Board of Education
12/1/2022	Keith Petit	Hebron Board of Education
12/15/2022	Maria Morelli-Wolfe	Parks & Recreation Commission
12/15/2022	Francesca Villani	Acting Town Clerk
1/5/2023	Terry McManus	Planning & Zoning Commission (Alternate)
1/5/2022	Jason Boice	Planning & Zoning Commission
1/19/2023	Adam Thiele	Parks & Recreation Commission
2/2/2023	Travis Carter	Parks & Recreation Commission
2/2/2023	Gladys Bryant	Fire Police
2/2/2023	Deborah Horton	Fire Police
2/2/2023	Walter Norris	Fire Police
2/16/2023	Anne Danaher	Douglas Library Board of Trustees
2/16/2023	Margaret Clifton	Douglas Library Board of Trustees
2/16/2023	Jo Souza	Commission on Aging
5/4/2023	Maureen Shaffer	Amplify Catchment Area Council 15
5/18/2023	Courtney Hays	Zoning Board of Appeals
5/18/2023	Patricia Ayars	Fire Police

TOWN REFERENDUM RESULTS

It was voted:

May 2, 2023 – Budget Referendum Results

- To approve a FY 2023-2024 Budget of \$39,565,203 as recommended by the Board of Finance.
Referendum Results: Yes 561, No 1,177
- To approve a FY 2023-2024 Capital Improvement Program Budget of \$847,886 as recommended by the Board of Finance.
Referendum Results: Yes 558, No 1,182
- To approve the Budget of \$30,598,391 for the Operation and Maintenance of the Regional School District 8 Public School System (RHAM) for the fiscal year July 1, 2023 to June 30, 2024.
Referendum Results:
Hebron: Yes 801, No 939
Andover: Yes 119, No 65
Marlborough: Yes 245, No 58
- To approve the Capital Improvement Program Budget of \$540,990 as recommended by the Regional School District 8 Public School System (RHAM) for the fiscal year July 1, 2023 to June 30, 2024.
Hebron: Yes 870, No 873
Andover: Yes 116, No 67
Marlborough: Yes 249, No 55

May 23, 2023 – Budget Referendum Results

- To approve a FY 2023-2024 Budget of \$39,065,203 as recommended by the Board of Finance.
Referendum Results: Yes 574, No 813
- To approve a FY 2023-2024 Capital Improvement Program Budget of \$602,886 as recommended by the Board of Finance.
Referendum Results: Yes 730, No 650

June 13, 2023 – Budget Referendum Results

- To approve a FY 2023-2024 Budget of \$39,115,203 as recommended by the Board of Finance.
Referendum Results: Yes 1,185 No 716

TOWN CLERK

The Town (Municipal) Clerk is the earliest public servant position in local government. The profession's roots can be traced back to pre-Biblical times when they were known as Remembrancers, their position predating the written word they were called upon to commit the record to memory. Here in America, early colonists set up local governments similar to what they were accustomed to in England, quickly establishing the position of Town Clerk for the keeping of birth, marriage and death records as well as appointments, land grants, animal governance, tax collection and expenditures. The Hebron Town Clerk's office maintains records dating back to the 1600's. Over time the Connecticut town clerks' functions have grown and are largely prescribed by CT General Statute. Other responsibilities undertaken by the Clerk's office are established by the Hebron Charter and Code of Ordinances. The Town Clerk's office is a resource for inquiries and requests regarding all facets of Hebron life and beyond. Among the many services provided by the Town Clerk's office are:

- Issuing of certified copies of vital records, birth, marriage and death.
- Issuing marriage licenses to couples wishing to be married.
- Dog licensing.
- Sport licensing.
- Recording of military discharge papers.
- Land document recording and research.
- Receipt of legal service for actions involving the Town.
- Trade name creation and dissolution.
- Genealogical information and historical town data.
- Access to town records including all board and commission minutes.
- Voting assistance – registration, supervised voting and absentee voting.
- Administration of oaths to all town officials and justices of the peace.
- Keeper of the Town seal.

As we ushered in 2023, we witnessed a changing of the guard in the Hebron Town Clerk's office. After 23 years of truly devoted service to this office and this town, Carla Pomproicz retired from her position as Town Clerk to pursue other passions. She passed the baton to Hebron Assistant Town Clerk, Francesca Villani, who was appointed by the Board of Selectmen to complete Carla's term as Town Clerk. The Assistant Town Clerk vacancy was filled by the hiring of Elisabeth (Lisa) Irish. Lisa joins the clerk's office with 14 years of experience in the Manchester Town Clerk's office. Lisa has strong ties to the Hebron community having grown up spending time at Mapleleaf, her grandparent Ellis' family farm.

In December 2022, the Town Clerk's office contracted with a new records management vendor. The transition to the new vendor was seamless and has offered enhanced services and functionality to residents, title searchers, banks, attorneys and others seeking publicly available information through our databases. In FY 2022-23, the Hebron Town Clerk's office began accepting electronically transmitted land records for recording. As a convenience for our residents, credit card payments for all over-the-counter transactions are now an option. New, in this fiscal year, is the availability of a land records fraud alert notification system which our residents have access to at no cost. After completing a very simple registration process, a resident will be notified by email anytime a document relating to their name is recorded in the town land record database. We are very pleased to have

TOWN CLERK, CONTINUED

added this upgrade to our records management capabilities as we know it provides peace of mind in these ever-advancing technological times.

A State funded Historic Document Preservation Grant, awarded in December 2022, enabled the preservation of three large scrapbooks containing a wealth of memorabilia related to the more recent history of our town. These volumes are a wonderful look back to what made Hebron tick not too long ago and a precious resource into the daily lives of our past residents as we continue to stride into the future.

Statically speaking, during FY 2022-23 the Town Clerk's office filed/recorded/posted and or processed:

- 1,312 Land Records documents
- 25 Foreclosure registration notices
- 5 Liquor Licenses
- 304 Sports Licenses
- 16 Maps
- 12 Military Discharge Records
- 16 Notary Certificates
- 19 Trade Name Certificates
- 73 Birth Certificates
- 54 Marriages Certificates
- 83 Death Certificates
- 1056 Dog Licenses
- 500 plus Board and Commission notices, agenda and minutes
- \$643,500 in monetary receipts

Lisa and I are here to assist you in whatever way we can; we look forward to your visit.

Francesca Villani,
Hebron Town Clerk

REGISTRAR OF VOTERS

The Registrars' Office had a successful 2023. In addition to conducting the annual canvass of the voter roles, the Registrars conducted the mid-term election and 3 budget referenda. In addition, the Registrars attended the annual ROVAC conference to remain up to date on current policy and practice.

The Registrars also prepared and submitted plans to the Secretary of the State to implement early voting in fiscal year 2023-2024.

PROBATE COURT

Probate Administration is committed to streamlining Court filings and record management. The e-Filing electronic filing system implemented by the State of Connecticut has now been fully implemented. The most important feature is the ability, without needing to contact the court, to view case progress. An attorney now receives documents electronically rather than having to wait days for receipt by regular mail. Closing files is also less time consuming as documents are accepted when received, i.e., when a file closes, it's automatically recorded and archived.

My staff and I are required to take educational training each year, and we always exceed the minimum continuing education requirements. As Probate Judge, I have 30.5 credits; Mary M. MacGregor, Chief Clerk, (who celebrated her 20th anniversary with the Court this year), 11.25; Lori Crandall Macri, Assistant Clerk: 13; and Alex LaValley, Assistant Clerk: 13 credit hours.

In terms of the number of filings, decedent's estates continue to constitute the bulk of the court's workload with conservatorships second. The Court had 302 new decedent's estates, processed 295 CT Estate tax returns, 180 final accountings and 117 releases of CT Estate Tax Liens. There were 34 new conservatorships.

The court also handled the following new matters:

Trust	2
Name Changes	31
Guardian of Person	1
Guardian of Estate	5
Guardian Person with Intellectual Disabilities	3
Adoptions	6
Termination of Parental Rights	1

I continued travel to where needed. Hearings were held at the following facilities/probate districts:

Salmon Brook	21
Colebrook Village	2
Hearth	2
Glastonbury Health Care	7
Brookdale, West Hartford	1
Addison Place	1
Buckingham	1
Gilmore Manor	1
Portland Care	1
Farmington	2
Apple Rehab	1
Wallingford	1
Windsor	1
Windham	1

We convened 528 hearings, some of those hearings were held via WEBEX for the convenience of family members who were unable to physically come to court.

PROBATE COURT, CONTINUED

I was routinely cited in by Probate Administration, to cases in the East Hartford, West Hartford and Region 14 Probate Courts where those judges had conflicts.

Continued service to the Glastonbury and Hebron communities remains our highest priority. Thank you for the continued faith you have placed in me and my staff.

Regards,

Hon. Sean Michael Peoples

Judge of the Glastonbury-Hebron Probate Court

BOARD OF FINANCE

Members of the Board of Finance for the 2022-2023 fiscal year included the following: Diane DelRosso, Chairperson, Michael McCormack, Vice-Chairman, Malcolm Leichter, James DeDonato and Brian Thibeault.

The adopted budget for fiscal year 2022-2023 of \$38,217,262 was approved at referendum on June 13th, 2023. The Town Charter Section 903 requires a referendum vote to be conducted on the first Tuesday after the first Monday in May. If the budget fails, then the Board of Finance may present the same or a revised budget for a vote to be held three weeks later. This process will continue for three-week intervals until a budget is passed. The Board of Finance will set a mill rate by June 15. If a budget is not passed by June 30th, then the Charter Section 903 allows for an interim mill rate calculation.

FINANCE DIRECTOR

Under the Town Charter, the Finance Director shall be the Town Treasurer and the agent of all town funds and shall have all powers and duties prescribed for Town Treasurers by the General Statutes. The Finance Department is responsible for all municipal financial activities including, bonding, investments and cash management of all town funds, financial statement preparation, budgeting, and a variety of accounting functions such as payroll, accounts payable, debt administration and fund accounting activities.

Finance Department: Vision Statement

To facilitate the exchange of accurate financial information to all members of the public, Town departments, and boards and commissions, to safeguard the financial interests of the Town of Hebron, to uphold effective budgeting and budgetary controls, and to preserve internal controls, while maintaining a high level of compliance with all pertinent Federal, State and Local rules and regulations, generally accepted accounting procedures, and the Government Accounting Standards Board.

Financial Operation Results:

The Finance Director is responsible for the management of investments of surplus cash which are invested in Certificates of Deposit, Municipal Money Market Accounts, and investment pools, such as Connecticut Treasury Short Term Investment Fund (STIF). The Town maintains an excellent credit rating of 'AAA'.

Below is a summary for the 2022-2023 fiscal year showing actual revenue sources and where the actual budgetary expenditures were spent in the General Fund as presented under generally accepted accounting principles basis:

FINANCE DIRECTOR, CONTINUED

<u>Revenue Sources:</u>		<u>Expenditure Distributions:</u>	
Property Taxes	\$29,578,946	General Government	\$3,469,377
Intergovernmental	9,104,784	Education	28,607,590
Charges for Services	798,048	Debt Service	1,083,976
Income from			
Investments	377,055	Public Safety & Works	2,173,609
All Other	113,043	All Other	2,882,710
	<u>\$39,971,876</u>		<u>\$38,217,262</u>

Guiding Principles/Values

We will act with integrity by being:

1. Responsive to the needs of Fellow Employees, Elected Boards and Commissions, Internal Management, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors.
2. Dedicated towards Service, Savings and Accountability.
3. Ethical in how we create policies and procedures.
4. Professional, respectful, and maintaining confidentiality where required to do so.
5. Proactive in our approach with the use of new technologies or methods of performing tasks to be more efficient and effective.
6. Fair in listening and understanding the needs of our taxpayers.

REVENUE COLLECTION DEPARTMENT

The Revenue Department ended the year with a tax collection rate for the current levy of **98.1%**.
Fiscal Year **2022/2023 Billings:**

July 2022

3937 Real Estate accounts	\$25,100,019
585 Personal Property account	\$ 708,527
9626 Motor Vehicle accounts	\$ 3,337,780

October 2022

775 Sewer Use accounts	\$ 618,750
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January 2023

1389 Motor Vehicle Supplemental	\$ 372,526
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In addition to collection of taxes and sewer accounts, the Revenue Department is responsible for verifying and depositing the revenues for all other departments. Office Procedures are continually evaluated for efficiency and accuracy. The Revenue Department is diligent in maintaining an excellent collection rate while providing the highest level of customer service.

ASSESSOR

The Assessor's Office is staffed by the Assessor and the part-time Assistant to the Assessor. The duties and responsibilities of this office are specified by State Statute, with the principal assignment being to discover, list, and value all real and personal property within the Town of Hebron. Real property is assessed at 70% of the fair market value as of the date of the last revaluation (October 1, 2021), while personal property, including motor vehicles, is assessed at 70% of the October 1st value each year. The sum of these assessed values forms the Grand List.

Comparative Annual Grand List

	October 1, 2020 (F/Y 2021-2022)	October 1, 2021 (F/Y 2022-2023)		
	2020	2021	Change	%
Real Estate	\$685,497,910	\$792,517,190	+ 107,019,280	+ 15.62
Personal Property	\$ 22,378,120	\$ 22,366,080	- 12,040	- 0.06
Motor Vehicles	\$ 85,318,040	\$106,385,550	+ 21,067,510	+ 24.70
Net Totals	\$793,194,070	\$ 921,268,820	+ 128,074,750	+ 16.15

As indicated above, the 2021 total taxable Grand List increased by \$128,074,750 compared to the 2020 Grand List. The increase was the result of a revaluation of all real estate, as well as an increase in motor vehicle values.

The 2021 Supplemental Motor Vehicle Grand List was completed on November 28, 2022. There were 1,389 accounts, a decrease of 329 from the 2020 Supplemental Motor Vehicle Grand List. The net assessment is \$11,751,598, a decrease of \$1,294,604 from the 2020 Supplemental Motor Vehicle Grand List.

The Department of Motor Vehicles provides a list of all vehicles that have a valid license plate registered to the Town as of the assessment date of October 1st. Motor vehicles are assessed at 70% of the clean retail value from the October issue of the JDPower valuation books. The assessment year for motor vehicles is October 1st through September 30th. If a vehicle is sold, stolen, totaled, donated, or registered out of state, and the license plate has been canceled with the Connecticut DMV between October 2nd and August 31st, the bill may be prorated. To have a bill prorated, this office must have documentation showing the license plate has been canceled along with some form of documentation showing what happened to the vehicle, such as a bill of sale, or an out of state registration. If the license plate is transferred to another vehicle before July 31st, a January Supplemental bill will be generated for the new vehicle with an automatic credit for the previous vehicle. Also, any change of address should be reported to the Connecticut Department of Motor Vehicles as soon as possible so that your motor vehicle is billed by the correct town. The DMV now allows for changes of address and plate cancellations online at their website.

ASSESSOR, CONTINUED

As per CGS §12-42, Personal Property Declarations due by November 1st each year are mailed out in late September to all businesses in Town, including farming operations and home-based businesses. Declarations are also required to be filed for any unregistered motor vehicle or vehicles registered in another state but garaged in Hebron. Failure to file results in a mandated 25% penalty of the assessment and a loss of any previous exemptions.

Virtually all decisions of the Assessor effecting the assessment of property can be appealed to the Board of Assessment Appeals. Per State statute, the BAA meets at least once in the month of September to hear motor vehicle appeals. The BAA must also meet at least once in the month of March to hear appeals for real estate, personal property, and supplemental motor vehicles. Applications for the March meeting must be submitted to the Assessor's Office by February 20th.

This department also assists eligible residents in applying for tax exemptions and tax relief programs. There are various exemptions and programs available in the Assessor's Office for veterans, elderly low-income persons, permanently disabled persons, blind persons, farmers, and active-duty military personnel. Detailed information about these programs or any questions about the office can be obtained by calling the Assessor's Office at 860-228-5971 ext. 147 or emailing assessor@hebronct.com.

BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals (BAA) is an official municipal agency. It is designed to serve as an appeal body for taxpayers who believe that the Assessor erred in the valuation of their properties or erroneously denied an exemption. The BAA is the first level of appeal from the actions of the Assessors.

It is important to note that the BAA is not an assessing agency. It does not value property; that is the function of the Assessor. The purpose of the BAA is best explained by the word "review." It is a review body, and as such serves independently of the Assessor.

Any owner of real estate or personal property who wishes to appeal their assessment must file a written application to the BAA by February 20th for tax bills due the **following** July. Any motor vehicle owner who wishes to appeal their assessment must attend the BAA meeting to be held in September **after** the July tax bills are issued.

The BAA met on Monday, April 4, 2022 to hear and act on appeals for one personal property account, two real estate accounts, and one motor vehicle supplemental account on the October 1, 2021 Grand List. The BAA reduced the motor vehicle account by \$4,570 and made no other changes.

The BAA met on Tuesday, September 6, 2022 to hear and act on appeals for motor vehicles on the October 1, 2021 Grand List. Eight appeal applications were submitted, of which two were not heard because the applicant did not attend the meeting. The Board reduced the assessment for all six appeals that it heard, for a total reduction of \$25,875.

BUILDING DEPARTMENT

The Building Department is a professional, business-friendly office committed to preserving the health, welfare and safety of the residents, businesses and the general public of Hebron. With effective and efficient administration of the Connecticut State Building Code and the Hebron Zoning Regulations we work together through open communication and cooperation with our customers. We are committed to providing services to all citizens with excellent customer service, timely delivery, a high level of professionalism and continuous improvement. We believe that through education and cooperation, we can and will build positive working relationships within the community.

The primary function of the Building Department is to ensure the health, safety, and welfare of the public. This is accomplished by:

- Performing plan reviews.
- Issuing permits and conducting inspections to ensure compliance with applicable Building Codes and local ordinances.
- Issuing necessary orders and notices to remove illegal and unsafe conditions.
- Requiring the necessary safeguards during construction and demolition of structures.
- Interpreting and providing guidance regarding all applicable codes to design professionals, contractors, developers and other interested parties.
- Communicating and collaborating with the Town Planner, Town Engineer, Fire Marshal, Chatham Health District, and a variety of other local, state, and federal agencies.

A permit is required whenever any owner or authorized agent intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure or to erect, install, enlarge, alter, repair, remove, convert, or replace any electrical, gas, mechanical, or building systems.

During this fiscal year 794 building permits were issued, resulting in an increase of 117 from last year. Many of the permits processed are as blanket permits. For example, a single permit may be issued for new home construction or a new addition that would include work performed by licensed electrical, plumbing, mechanical, and propane contractors.

Permits issued are as follows:

Total Permits	794
New Single-Family Dwellings	5
Residential Additions & Other Improvements	777
Demolition Permits	1
Commercial New/Additions/Alterations/Conversions	11
Permit Fees Collected, based on permits issued	\$199,696.69
Estimated Value of Work, based on permits issued	\$16,711,812.00

BUILDING DEPARTMENT, CONTINUED

Randy Blais served the community as Building Official and Zoning Enforcement Official for several years and retired in June 2023. Additionally, Mr. Blais held the position of Fire Marshal for many years.

Scott Phelps was hired in June 2023. Mr. Phelps comes with an extensive professional background, serving as both a State and Municipal Building Official in his past. We welcome his outstanding knowledge of the field and extraordinary customer service.

Maintaining a high level of customer service remains a top priority for the department. Thank you to the staff for their efforts in helping to achieve this goal. As always, residents and contractors are encouraged to contact the department whenever they have a question about anything relevant to building codes, requirements, or procedures.

The state adopted a new building code effective October 1, 2022 titled the 2022 CT State Building Code and introduced the 2021 International Swimming Pool and Spa Code, prior to this adoption general swimming pool and spa requirements were found within the International Residential Code.

The adoption of the 2022 CT State Building Code also deleted the electrical requirements from the 2021 International Residential Code and added the 2020 National Electrical Code for installations covered by the Residential Code.

ZONING BOARD OF APPEALS

When a town adopts a set of Zoning Regulations, State law requires that the town also establish a Zoning Board of Appeals so that if the regulations create a true hardship on the parcel of property, there is a mechanism for relief to be granted appropriately. In this capacity, the Zoning Board of Appeals (ZBA) is charged to hear and decide on applications for variances to the Zoning Regulations where a property owner claims that there is a hardship. Variances may be considered where there is an unusual circumstance with the parcel of land, which may have created a hardship in complying with the Zoning Regulations. Also, the ZBA receives any applications appealing decisions of the Zoning Enforcement Officer to determine if there was an error in the decision. All petitions to the ZBA require a public hearing and notifications of all public hearings are placed in the Rivereast News Bulletin. For each application received, abutting property owners are notified, and the public is encouraged to express its comments and concerns. The Zoning Board of Appeals met four times between July 1, 2022 and June 30, 2023 and during that time, issued five approvals for variance requests.

The Board meets in regular session on the first Tuesday of the month at 7:30 p.m.

PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission is the Town's community planning agency, performing long-range planning as well as short-term planning functions. The Commission is charged with adopting and periodically updating the Town's Comprehensive Plan; including the Plan of Conservation and Development, Zoning Regulations and Subdivision Regulations (regulations that set standards for new development). In addition, the Commission reviews and approves all new development proposals in Hebron to ensure that they conform to these plans and regulations. The Commission's mission is to continue to preserve the community's prized small-town character and rural ambience, as defined in our land use regulations and detailed design guidelines, while guiding new growth and economic development in a way that complements our existing high quality of life and protects the environment.

The Commission is an elected body of five (5) regular members and up to three (3) alternate members. The current officers and members are Natalie Wood, Chairperson; Frank Zitkus, Vice-Chairperson; David Sousa, Secretary, Devon Garner, Jason Boice and alternate member Terry McManus.

The Planning and Zoning Commission held 18 regular and special meetings during fiscal year 2022-2023 and conducted seven (7) public hearings. The Commission accepted a total of seven (7) new land use applications for the 2022-2023 fiscal year including one (1) subdivision application, three (3) special permit applications, and three (3) applications to amend the zoning regulations. The Commission received one (1) 8-24 statutory referral (a recommendation from the Planning Commission to the Board of Selectmen regarding municipal improvements) for the disposition of Town-owned land on Abby Drive. The Commission frequently conducts workshops, integrated into regular meetings or conducted at special meetings for the purpose of considering a variety of planning and zoning related topics.

In August 2022, the Commission adopted zoning regulations, consistent with State law, to allow detached accessory apartments on lots with single-family homes. The Commission also extended a moratorium on cannabis establishments as it continued to review and consider the effects of state law legalizing the adult use of recreational cannabis and the establishment of a framework for the retail sales industry in the State.

One of the Planning and Zoning Commission's most important projects is the adoption, update and implementation of the Town's "Plan of Conservation and Development." A comprehensive update is required by State Statute at least every ten years. The Plan is an important overall vision statement of how the Town should grow and develop as well as how to conserve its important resources for the future. In June 2014 the current plan was adopted. The Commission has dedicated numerous hours working with Michael K. O'Leary, former Town Planner and project planning consultant, to prepare the next update of the Plan due in June 2024. The Planning and Zoning Commission held a Public Information Meeting to share and review a draft the of Conservation Section of the Plan in September 2022.

PLANNING AND ZONING COMMISSION, CONTINUED

The Planning and Zoning Commission meetings are generally held on the 2nd and 4th Tuesdays of each month except July, August, November, and December when the Commission meets only one time each month. Legal notices for public hearings are generally printed in the Rivereast News Bulletin. The Commission meets virtually, at 7:00 PM, using GoToMeeting. Links to the virtual meeting are published on each meeting Agenda. The Commission's staff offices are located in the Horton House at the Town Office Building Complex. The Town Planner, Matthew R. Bordeaux, and Administrative Assistant, Donna Godbout, may be reached at 860-228-5971, Ext. 138.

PUBLIC WORKS DEPARTMENT

The Public Works Department for the Town of Hebron is located at 550 Old Colchester Road. It is staffed by a Director, an Administrative Assistant, a Foreman and a crew of 10. In addition, there is a Transfer Station attendant which is part of the Department along with a part time employee.

Mission: The mission of the Town of Hebron Public Works Department is to provide a safe and well-maintained infrastructure and transportation system by keeping current with modern road maintenance technologies and production methods while adapting to the changing environment of a growing community.

Description and Accomplishments: The Town of Hebron Public Works Department's overall responsibility is to maintain and repair the roadway and drainage system of the Town of Hebron. This includes snow and ice management, road construction, pavement maintenance, and right-of-way maintenance. The Department provides support service to other Town departments. These duties have been created to ensure a safe and reliable infrastructure, consistent with the needs and expectations of the Town residents.

In the past winter season, the Department responded to 19 snow and ice events, including the callouts from the Police Department. The entire roadway system was swept and all catch basins were cleaned to comply with the DEEP MS4 regulations. Road paving projects and pavement maintenance are conducted annually which includes the drainage that is installed and maintained as needed. In addition, in 2023 along with Capital Improvement funding, the Department reclaimed and paved the rest of Jan Drive (7,500SQYDS) and Carolyn Drive (4,822SQYDS).

Roadside mowing to manage sight lines and vegetation is an ongoing process throughout the spring, summer and fall seasons. Risk tree management is an ongoing responsibility of the Department.

The Director of Public Works is the appointed Tree Warden and can be contacted at the Department if there are any questions on tree maintenance in the public right-of-way.

TOWN OF HEBRON RECYCLING CENTER/TRANSFER STATION

The Town of Hebron operates a Recycling Center and Transfer Station at 550 Old Colchester Road, Amston, Connecticut. The service provided here is a disposal site for municipal solid waste, bulky waste, single stream recycling, electronic recycling, brush and tire disposal, mattress recycling, used oil recycling and a drop off site for donated clothing. The facility is not intended for commercial use. "Resident Stickers" are required to be shown on vehicles using the facility and can be obtained at the attendant's shed or the Town Office Building.

The Municipal Solid Waste (MSW) collected for the 2022-2023 period was 2153.53 tons with a disposal cost of \$161,385.54. MSW drop off is allowed at no charge to Town of Hebron residents.

Recycling is Mandatory: The single stream recycling collected totaled 762.89 tons with a disposal cost of \$24,282.79. Residents are required to recycle all mandatory recyclable materials.

The Town of Hebron contributes to the regional Household Hazard Waste Collection through (CREOC) Capitol Region East Operating Committee. This expense for 2022-2023 was \$14,450.

Bulky Waste and acceptable materials are collected at a charge listed in the schedule.

WATER POLLUTION CONTROL AUTHORITY

The Mission of the Town of Hebron WPCA is to oversee and maintain the wastewater system in accordance with State and Federal Standards. The WPCA serves the community by identifying needs of a changing population and preparing for future generations. Maintaining the sewer system helps to promote business and enhances the quality of life for the residents of the Town of Hebron.

The Water Pollution Control Authority (WPCA) is comprised of five members and meets the second Tuesday of every month. The primary responsibility of the WPCA is the effective management of the municipal sewage system. The sewer system has been on-line since November 1991. Sewers are located in the Amston Lake Area, Route 85 from the intersection of Route 66 and Route 85 to Crouch Road, Crouch Road, North Pond Road, Brenna Road, Hope Valley Road, Slicer Drive, parts of Millstream Road and Wall Street, Main Street, Pendleton Drive and Wellswood Road. The sewer system also serves the retirement community located on Loveland Road, RHAM High and Middle School, Hebron Elementary School, the Stonecroft Retirement Community, Hebron Senior Center, Hebron Town Offices and Colebrook Village on John E. Horton Boulevard. There are 17 miles of sewer line installed in these areas and nine sewage-pumping stations. Hebron pumps its sewage to the Town of Colchester and from there it is pumped to the town of East Hampton where the sewage treatment plant is located. As part of a facility upgrade project, which was funded through a bond from the Town, four pump stations has been upgraded and completed in the Summer of 2023. New emergency generators have been installed on the pump stations that did not have them.

CONSERVATION COMMISSION AND INLAND WETLAND COMMISSION

MISSION: The Conservation and Inland Wetlands Commission is committed to the preservation of Hebron's wildlife, natural resources, historical assets, and agrarian community charm.

The sparkling streams, clean groundwater, scenic vistas, fields, forests, and the peaceful rural aura of our Town did not happen by chance. These attributes are a legacy of forebears that practiced conscientious land stewardship. They were thoughtful planners and doers committed to a balance between conservation and modest community development.

Since Hebron's major roles and values to the State of Connecticut are those of agriculture, recreation, preserved ecosystems and residential housing, the community has historically sought to preserve its farmlands, woodlands, wetlands and open spaces through careful development, active conservation and a robust land acquisition program that will benefit all of Connecticut's future generations. The Conservation and Inland Wetlands Commission plays a critical part in these concerted efforts.

The Inland Wetlands and Watercourse regulations of the State of Connecticut (CGS Section 22a-36 through 22a-45) and the Town of Hebron establish the intent and the charge of the Town of Hebron Conservation Commission with the protection, preservation, maintenance and use of inland wetlands, watercourses, aquifers, and upland review areas.

The Town's Inland Wetlands Regulations can be reviewed on the Town Website at https://hebronct.com/uploads/2014/03/iwregs_10-13-05.pdf

Other roles served by the commission, such as undeveloped area indexing, natural resources inventories, greenway designations, land use suggestions, water supply management, and public information and outreach can be referenced under CGS 7-131a.

Functionally, wetlands are above-ground manifestations of the water table. They protect and recharge our aquifers. We would note that all Hebron residents are entirely reliant upon underground water for their drinking supplies. Other inherent values of wetlands and preserved, vegetated upland areas include pollution filtration; water quality, water quantity and watercourse maintenance; flood mitigation; erosion control; the provision of integral plant and wildlife habitat; carbon storage and atmospheric nitrogen and oxygen balance; rural aesthetics and recreational opportunities. The preservation of natural areas and their functioning ecosystems is central to addressing and solving both the current climate and biodiversity crises.

Many wetlands and water courses have been destroyed by reason of the deposition, filling or removal of material, the diversion or obstruction of water flow, or the illegal erection of structures. State and local law require that a permit be issued prior to commencing any activity within a certain distance of a wetland, water body or water course. In most towns that distance is within one hundred feet, although it may be within three hundred feet from Hebron's major swamps and marshes, two hundred feet from the high-water mark of most of Hebron's streams or within one hundred feet of the wetlands associated with these streams.

CONSERVATION COMMISSION AND INLAND WETLAND COMMISSION, CONTINUED

Common property owner activities that come under the purview of the foregoing laws include:

- filling swampy areas
- extending lawn or parking area
- clearcutting significant vegetation within the aforesaid 100-foot buffer
- brush and fill disposal into a wetland
- septic discharge
- the discharge of “greywater” (water used for cleaning purposes)
- disposal of hazardous material such as oil, gasoline, paint, or cleaning solvents
- swimming pool discharge
- driveway expansion or home improvement construction

Some of these activities are prohibited while others are allowable if certain preconstruction safeguards are employed. Therefore, a Town permit is required.

The Conservation, Parks and Recreation, Planning and Zoning and Historic Properties Commissions and the Open Space Land Acquisition Committee, with the dedicated Town staff that assists them, work in league to ensure that Hebron’s heritage of “timeless beauty,” our historical assets and our critical natural resources are passed on to future generations.

The following commentary highlights the activities of the Conservation and Inland Wetlands Commission during local fiscal year 2022 – 2023:

- Held 9 Regular meetings.
- Accepted and acted upon five applications.
- Contributed to the update of Hebron’s decennial Plan of Conservation and Development. This multi-agency effort serves as Hebron’s policy blueprint and decision-making guidance document toward the insurance of our quality of life. It is also a requirement for state and federal grant funding eligibility.
- Advised and coordinated with a local Girl Scout Gold Award project and town resident toward the identification and mapping of hiking trails and distinctive features of Open Space parcels in Hebron. Two commission members facilitated the creation of a Trail Rangers Organization.
- Coordinating with the Parks and Recreation Department, Historic Properties Commission, regional experts, and the Town Planner to submit public recreational opportunities, historic highlights, and related local amenities, services, and celebrations for inclusion in the state-funded Air Line Trail Master Plan Marketing effort.
- Three commission members assisted the Salmon River Watershed Committee in the conduct of water quality field studies and aquatic species assessments.
- Conducted outreach activities with booths at the Hebron Maple Fest and Hebron Day events.
- Drafted and contributed several public information articles to the Hebron Views magazine, other media channels, and public event distributions to elevate awareness toward the care, maintenance and enjoyment of our natural resources and passive recreational and environmental treasures. These articles included a narrative on the Air Line Trail State Park

CONSERVATION COMMISSION AND INLAND WETLAND COMMISSION, CONTINUED

- Regional Website and EZ Map Trail with its features and events; Climate Smart Agriculture; Habitat Protection for Birds and Caterpillars; updates of the Town of Hebron Open Space Map with trails; a narrative on Farmland Preservation and Open Space Conservation; a Tale from the (Air Line) Trail; Invasive Plant Guides; Backyard Water Resources Guides; a Non-native Invasive Jumping Worm Alert and a Wetlands Preservation Primer with GIS instructions.
- The Commission has also synergized its efforts with DEEP, other municipal agencies and NGOs, including the CT Association of Wetlands Scientists, the Hebron Open Space and Land Acquisition Committee, the Hebron Parks and Recreation Department, the Hebron Pollinator Conservation Project, the Connecticut River Coastal Conservation District, Joshua's Trust, and the Salmon River Watershed Partnership

If you have any questions or need guidance related to work in or near wetland areas, please feel free to contact the Conservation Commission through Conservation and Inland Wetlands Agent Jim Cordier at 860-228-5971, extension 139.



HEBRON PARKS & RECREATION DEPARTMENT

The Parks and Recreation Department continues to offer programs and events to meet the needs of our community. While COVID is still a relevant deterrent, we increased our number of programs and saw an increase in attendance to both events and classes. We continued to see a variety of users in our parks especially with passive recreation, including hiking, biking, and dog-walking.

Summer Adventure Camp was close to capacity and several specialty camps were added to this summer. The Youth Basketball program grew this year, adding three competitive travel teams along with the addition of preschool and kindergarten aged basketball programs. A number of after-school basketball clinics and art classes were added this year along with other youth orientated programs such as babysitter training, home alone safety, paint nights, running club, tennis, karate, and more. Adults were also able to participate in programs such as pickleball, yoga, and barre.

Adult Programs

Pickleball	30+ Basketball
30+ Basketball	Barre Fusion/Sculpt
Yoga	Paint Night

Youth Programs

PREP	School Vacation Camps
Summer Adventure Camp	Rec Basketball (Grade K-12)
Shots for Tots Basketball	Afterschool Basketball Clinics
Karate	Paint Night
Tennis	Futsal
Home Along Safety	Babysitter Training
Therapy Dog Story Time	Preseason Baseball Clinic

We continue to provide annual events that are becoming more popular year after year. Our Trunk or Treat event, which was in its second year, saw nearly 1,000 people visit. The Air Line Trail Ghost Run Half Marathon, which is sponsored with the Towns of Colchester and East Hampton saw 175 participants. The Hebron Farmers and Artisans market saw consistent attendance. The Easter Eggtravaganza grew as well with over 500 participants. Our staple event, the Hebron Day Summer Kickoff had anticipated 3,000 visitors this year but unfortunately was cancelled due to dangerous weather predictions.

Parks and Recreation Enrichment Program (PREP), the department's before and after school program, was held in two rooms at Gilead Hill School. The program continues to be a success, lead by a dedicated staff providing a safe and stimulating environment for the town's youth. PREP camps were also provided during school vacation days.

HEBRON PARKS & RECREATION DEPARTMENT, CONTINUED

We saw the completion of Veterans Park softball field outfield fence which was supported by ARPA funds. This field will now be able to hold tournaments and other higher-level competitions due to the permanent fence structure. Other approved ARPA projects for the Parks and Recreation Department consist of a replacement playground at Veterans Park which should be completed by the end of 2023, three pickleball courts, and a new skate park, both of which locations and designs are being formalized.

The Parks division continues to maintain all Town property, including parks, open space, and school grounds. Along with regular maintenance of athletic fields, routine mowing, trimming, weeding, etc., the Parks division completes projects and duties such as sidewalk snow removal, setting up events, stringing holiday lights, trash removal, landscaping, trail improvements, etc. The Parks department uses an integrated pest management plan which entails the use of common sense and proper cultural practices in the maintenance of turf. The key to success is the following:

- Maintain the site history
- Identifying the source and causes of problem areas (i.e. disease, insects, weeds, etc.)
- Determining the tolerance level of the pest
- Regular scouting
- Determining other means for treatment other than pesticides
- Identifying and implementing cultural techniques to manage pest problem

The Hebron Parks and Recreation Department is supported by resident participation along with volunteer efforts in providing successful programs and events. We thank all of you who have registered for a program, visited one of our events, hiked one of our trails, or utilize our parks this year.

HEBRON GREEN COMMITTEE

The Hebron Green Committee works to help the town and its citizens do a better job of protecting our environment through education, outreach and assistance efforts.

The Committee continues to focus its efforts on increasing recycling rates, lowering contamination and reducing waste generation overall. A new Hebron specific set of recycling standards have been publicized through the Committee's website (hebrongoesgreen.com), given to residents as a flyer to take home, and communicated in person with assistance from Public Works at the point of intake at the Transfer Station. These efforts continue to pay off, as Hebron's contamination and recycling rates have both improved. Single stream recycling has continued to make it easier for residents to recycle.

HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE

The Hebron Open Space Land Acquisition Committee (OSLAC or the Committee), formed by Town Ordinance on June 4, 1998, consists of eight members including one representative from the Board of Selectmen, the Board of Finance, the Planning and Zoning Commission, the Parks and Recreation Commission and the Conservation Commission. Three members from the public also serve on the Committee. The Committee is charged with the responsibility of evaluating and recommending open space land acquisitions to the Board of Selectmen.

The Ordinance also created a Hebron Open Space Land Acquisition Fund, to be used for preservation and acquisition of open space. The Fund is financed primarily by an annual appropriation of up to ½ of a mil as approved in the town budget. Land Acquisition funds are also derived from fees received by the Town in lieu of open space dedications required with subdivision applications, from state grants and from voluntary contributions. Open Space land can be acquired or preserved through direct purchase by the Town, by the acquisition of conservation easements, the purchase of development rights or by landowner donation.

The Committee continued to work closely with other Town boards and land use commissions in open space planning and evaluating open space preservation possibilities, especially for those parcels that can be linked into a town-wide greenway system.

The Committee has adopted its top preservation priorities to include “Watercourse / Waterbody Protection”, “Farmland Preservation”, “Extension of Existing Open Space Properties”, “Air Line Trail Corridor / Connections” and “Protection of Gateway / Scenic Parcels”. The Committee has further identified its highest priority areas within the town for open space preservation to include the Fawn Brook / West Branch Fawn Brook corridor, the Raymond Brook Marsh and the Judd Brook areas for passive recreational and natural resource protection and the Gilead Hill area for farmland preservation. The Committee also continues to pursue opportunities to connect the Air Line Trail to Hebron Center via Raymond Brook Preserve.

To this end, the Committee conducted 4 Regular and 2 Special Meetings in fiscal year 2022/23, including an August 2022 meeting at which the Committee carefully reviewed the 2014 Future Open Space Map and recommended greenway enhancements to the Planning and Zoning Commission for the following greenway corridors: West Branch / Fawn Brook; Blackledge River; Jeremy Brook; Air Line Trail Spur; Raymond Brook and Holbrook Pond. These recommendations are included in the draft 2024 edition of the Plan of Conservation and Development.

As part of its public outreach efforts, the Committee hosted a booth at the 2023 Maple Fest and prepared for June 2023 Hebron Day Event which was canceled due to threatening weather. In addition, the Committee contributes open space acquisition articles for the quarterly “Hebron Views” and annual “Salmon River Watershed Partnership Annual Newsletter” publications.

In August 2022, the Committee recommended the pursuit of a State Open Space and Watershed Land Acquisition grant for the 115-acre O’Connor properties located off of Chittenden and Hoadly Roads and funding for the required appraisal of the properties. In December 2022, upon receipt of the

HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE, CONTINUED

appraisal, the Committee recommended the open space acquisition of the properties for the appraisal price of \$481,000. In May of 2023, the State announced that a 65% grant, or \$312,650, was awarded to the Town of Hebron to acquire said properties as open space for "natural resource and recreational value, climate change mitigation and adaptation and public access." Recognizing Hebron as a model town in planning, prioritizing, acquiring and promoting open space, the state grant is Hebron's eighth award of the eight grant applications submitted. Each grant has provided financial assistance to preserve high value open space land in its natural condition while offering passive recreational opportunities.

The O'Connor properties, formerly known as Burrows Farm, has a diversified forest with majestic evergreens and is highlighted by a series of interconnected shallow ponds, separated by unique glacial eskers. The outflow stream is a tributary of the Blackledge River, a Class A watercourse and major tributary of Salmon River, a watercourse of high state-wide Salmon restoration interest. The site includes farmland soils, an upland vernal pool, extensive ledge outcrops, historic stonewalls, an impressive stone dam, stone foundations and old growth maple trees.

In January 2023, Environmental Review Team (ERT) Reports were completed by the Connecticut Resource and Conservation Development on the town-owned Bernstein and Hibbert open space preserves. Both of these preserves lie along the Air Line Trail State Linear Park. The ERTs provide for valuable, detailed research data pertaining to the characteristics and ecosystem service benefits that these undisturbed forested provide.

In April 2023, the distinguished regional Joshua's Land Trust awarded the Hebron OSAC with its "Group Conservationist of the Year" Award! The Award is granted by the Trust to a group that "exemplifies values of preserving land in the interest of Conservation". A press release from the Trust states "We are impressed with the good work that this committee has done for the benefit of Hebron's citizens over the past 25 years." Multiple surveys conducted in town rank Hebron's rural setting and open spaces as top reasons that people move to and reside in Hebron.

Of related open space interest, in June 2023 community volunteers completed the Hebron section of the State funded 12-Town Air Line Trail Master Plan. The Master Plan can be accessed at <https://alsptregion.org>. The Master Plan's overall goal is to promote the Region as an Ecotourism draw to the Air Line Trail and Community centers. In addition to this website, a Hebron EZ Map was produced by the same volunteers. This map depicts the numerous "Highlights Along the Trail" with QR codes leading the reader to Hebron's many recreational, historical, agricultural, economic, amenity and event highlights. The EZ Map may be accessed at <https://alsptregion.org/explore-the-region/hebron> and is available at various town department locations.

In June 2023, the Committee acted upon a formal offer from St. Peter's Church by recommending the open space acquisition of a 5-acre portion of property that borders Jeremy Brook. Jeremy Brook (River) is also a Class A watercourse and tributary of Salmon River and is a known Trout Habitat area. The property includes an aquifer and is adjacent to Town open space to the north and east thereby expanding an existing passive recreational area.

HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE, CONTINUED

In September 2023, the Hebron Board of Selectmen voted to fund the recommended O'Connor and St. Peter's open space acquisitions and has scheduled a Special Town Meeting for October 26, 2023 to consider voter approval of these acquisitions.

To date, upon extensive research and recommendation of the Committee, the Town has permanently preserved 943 acres of open space, including Burnt Hill Park, Raymond Brook Preserve, open field land on Jagger Lane and forested land off of Church Street, Old Colchester Road, Gilead Street and along the Raymond Brook Marsh protecting Hebron's high water quality streams and areas of potential future drinking water supplies. In addition, the Town's two most recent acquisitions have preserved nearly 300 acres of pristine forest along the Air Line Trail. These town-owned properties include marked and unmarked trails that can be viewed at hebronpaths.org.

In coordination with the State, the Committee has identified and referred several large open space parcels to the State Departments of Energy and Environmental Protection (DEEP) and Department of Agriculture (DOA) for their subsequent open space preservation. A total of 488 acres has been acquired by DEEP including 54 acres along the Air Line Trail and 293 acres of forest and farmlands abutting and directly across from Gay City State Park. The DOA has acquired the development rights of 604 acres of active farmland resulting in the permanent preservation of such land for farming. These cooperative efforts with the State have aided in the preservation of the town's rural landscape while enhancing in-town tourism and maintaining farming business activity.

The Committee wishes to reiterate the many varied benefits of Open Space preservation including enhancing home values; mitigating future tax increases (preserved open space produces tax revenues in excess of its cost of services); protecting the town's productive and scenic farmland; preserving areas of historic heritage and cultural assets; providing for recreational areas and opportunities, both passive and active, which promote healthy exercise and in-town tourism, a help to local business; providing a desirable setting for harmonious economic growth and living environment; preserving forest lands in their natural condition to enhance biodiversity of vital habitat for plant and wildlife; safeguarding our natural resources including clean air, soils and drinking water; and sequestering / storing carbon emissions, a most-effective manner to mitigate the adverse effects of climate change. In fact, two very recent surveys of town residents conclude that the town's rural characteristics and open spaces are the first and third reasons, respectively, that people move to and remain living in Hebron.

The Committee is chaired by Brian O'Connell, public representative, with Planning and Zoning Commission member Frank Zitkus serving as Secretary and John Mullaney serving as Vice-Chairman. Regular meetings are scheduled on a bi-monthly basis, beginning with the first Wednesday in January, at 7:00 p.m. unless otherwise posted. All residents and Hebron landowners interested in participating in the development of the town's open space vision are encouraged to join us at our meetings and contact the Committee. The Committee hopes to provide such landowners an opportunity to share in the future stewardship of open space land in Hebron.

HEBRON HOUSING AUTHORITY

STONECROFT VILLAGE 14 Stonecroft Drive, Hebron CT

Merit Properties, Inc., of Berlin Connecticut is contracted by Hebron Housing Authority to manage Stonecroft Village, a 25 one-bedroom apartment complex for the elderly and disabled. These rental units are for seniors 62 years of age and older and for the certified disabled 18 years of age and older. Stonecroft Village was funded by a state housing program and its operation is subject to regulations of the Department of Housing and Connecticut Housing Finance Authority.

Applicants must complete an application and meet certain income and screening requirements to be eligible for occupancy at Stonecroft Village. Applicants on the waitlist are selected to fill vacant apartments from a lottery method. Currently, the waitlist is closed. A resident's rental payment is based on 30 percent of the resident's adjusted income or base rent, whichever is greater, plus electric. Section 8 vouchers or alternative subsidies are welcomed.

Unit Information	1 Bedroom
Rent	\$593 - \$875
Square footage	650
Total Units	25
Current Vacancies	1

The five Hebron Housing Authority Commissioners are appointed by the Town of Hebron Board of Selectmen to serve on the Hebron Housing Authority for four-year terms. The management company is accountable to the Hebron Housing Authority Commissioners.

For information on applying to Stonecroft Village, please contact Ashley Connell, Site Manager, (860) 228-4411 x 207.

SENIOR SERVICES

Mission Statement: The Russell Mercier Senior Center is a community focal point where older adults come together for services and activities that reflect their experiences and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the senior center and the community.

The Senior Center is a multi-purpose center that serves as a community resource for information on aging and a conduit to other services available to older adults, including support services for family caregivers. It offers a central location where individuals can receive information and services of interest, aims to develop innovative approaches to addressing aging issues, and strives to prevent isolation and encourage socialization.

The Russell Mercier Senior Center has been designated a community focal point by the North Central Area Agency on Aging signifying that it provides a comprehensive delivery of services essential for maintaining the health, independence, and well-being of its elders. Focal points are highly visible places where anyone in a community can obtain information and access to services. The focal point does not serve a single or limited function, but rather assures access to a broad and comprehensive array of services and opportunities for other people, either on site or through referral. A community focal point's staff assume a proactive role in finding out about new resources, creating linkages with other organizations, and assuring that the information given out is accurate and up to date. Additional emphasis focuses on reaching out to the community's older residents and caregivers, and targets more vulnerable populations for special effort.

Information regarding available services and opportunities are publicized in the Senior Center's monthly newsletter which is currently offered on-line through the Town of Hebron's website at www.hebronct.com along with highlights being published in several local newspapers. The Senior Center also has a Facebook page at <https://www.facebook.com/search/top/?q=russell%20mercier%20senior%20center>

The goal of Hebron's Senior Services is to meet the needs of older residents who require assistance in maintaining or achieving their full potential for self-direction, self-reliance, and independent living.

Senior Services ensures that Hebron's elders have access to the supportive services necessary to live with dignity, security, and independence. It is the responsibility of Senior Services to plan, develop, and administer a comprehensive and integrated service delivery system for elderly persons in Hebron. To accomplish this, Senior Services conducts needs assessments, surveys methods of service administration, evaluates and monitors such services, maintains information and referral services, and develops, coordinates, and/or collaborates with other appropriate departments, organizations, and agencies to provide outreach, financial, social, transportation, health, educational, legal, cultural, employment, volunteer, and nutritional programs that help Hebron's elderly residents.

SENIOR SERVICES, CONTINUED

Examples of available services, include, but are not limited to:

- Health Screenings/Wellness Programs:
- Free File of Life
- Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, and Eligibility Screening (CHOICES)
- Case Management
- Tax Preparation Assistance/Driver Safety Program
- Financial Assistance/Support Services
- Senior Community Service Employment Program
- Youth Chore Program
- Energy Assistance & Weatherization/Furnace Repair & Replacement Program/Water & Sewer Assistance/Operation Fuel/Low-Income Discount Rate for CT Electric Customers
- Elderly & Disabled Renters' Rebate Program
- Transportation
- Senior Nutrition Programs:
 - Meals on Wheels
 - Community Café
 - Mobile Foodshare Van
 - The Senior Center has worked with the North Central Area Agency on Aging in order to provide a new service that they launched designed to address food insecurity for those age 60+ who are able to prepare meals, unable to shop for groceries due to the pandemic, and who may be unable to pay for groceries. A Grocery Shopping and Delivery service is being offered in conjunction with the Senior Center whereby the Area Agency on Aging will cover, once a month, the delivery charges, any shopping fees, and the cost of groceries at +/- \$100.00 per shopping trip
- Arts & Crafts, Recreation, Social and Educational Programs
- Volunteer Opportunities
- Educational Collaboration

Get Connected, Stay Connected

COMMISSION ON AGING

In accordance with Hebron's Town Charter, there shall be the following appointed Town Board, a Commission on Aging consisting of seven (7) members, each of whom shall serve four (4) year overlapping terms. Additionally, there are two (2) alternate members.

The Commission is charged with studying the needs of and coordinating programs for the aging in the Town of Hebron and may organize itself in whatever manner it may determine in order to carry out its duties. Through continuous study of the conditions and needs of elderly person in the community, recommendations shall be made.

Hebron's Commission on Aging conducts public meetings held in-person at the Russell Mercier Senior Center the first Wednesday of the month starting at 8:30AM with the exception of June, July, August, and December. Individuals interested in serving on the Commission on Aging may contact the senior center at 228-1700 for more information.

MUNICIPAL AGENT

The Municipal Agent for the Elderly program was established in 1972 by the Connecticut State Legislature in order to assure that elderly persons in each town has an officially appointed representative who is responsible for providing elders with information and assistance on services and benefits. In accordance with the General Statutes of Connecticut Volume 2 Title 7 Chapter 97 Section 7-127b the municipal agent for the elderly shall (1) disseminate information to elderly persons and assist such persons in learning about the community resources available to them and publicize such resources and benefits; (2) assist elderly persons in applying for federal and other benefits available to such persons.

The position of Municipal Agent for the Elderly is incorporated into the Senior Services Director's position along with the Senior Services Director being a MyPlace CT Community Partner. Information, referral and assistance is available by contacting the Russell Mercier Senior Center Monday through Thursday between 8AM and 4:30PM, and Friday between 8AM and 1PM at 860-228-1700.

ECONOMIC DEVELOPMENT COMMISSION

Neil H. Amwake, Chair

Matthew R. Bordeaux, Director of Planning and Development

The Economic Development Commission's (EDC) mission is to:

- Broaden the tax base of the Town of Hebron through the encouragement of planned business growth;
- Encourage the expansion of job opportunities, goods, and services to town residents; and,
- Preserve Hebron's rural character and charm.



EDC works to ensure that there are sufficient parcels of land available in Town for new business development, either for the expansion of existing businesses or for new businesses wishing to move into Hebron, and to support and enhance the existing business districts in Hebron.

During Fiscal Year 2022-23, the EDC met at six Regular or Special Meetings. The Commission was engaged in a variety of initiatives:

- The EDC continued its work with its consultant, FHI Studio of Hartford, Connecticut, on a multi-year project to develop and implement a comprehensive town branding program that effectively describes and captures what distinguishes and sets Hebron apart from other municipalities, and to develop a strategic marketing plan to attract new businesses, residents and visitors to Hebron. The project will be completed by the new year, the results shared with the public and recommendations implemented strategically.
- The EDC attended a joint-workshop with the Planning and Zoning Commission to review and provide input on the update of the Town's 10-year Plan of Conservation and Development. This was an opportunity to review the accomplishment of past action items and revisit the goals and objectives of the comprehensive Plan.
- The EDC revisited the relationship it has with regional economic development organizations and concluded that it will pursue membership with the CT River Valley Chamber of Commerce (CTRVC). While local businesses are welcome to choose what organization membership best suits their individual needs, the EDC finds that the services offered by the CTRVC will fill some important roles and deficiencies in service in light of the limitations of Town staff.

ECONOMIC DEVELOPMENT COMMISSION, CONTINUED

- The EDC processed an application for Tax Abatement with 14/16 Main St, LLC, for the construction of a new mixed-use building at 16 Main St. The EDC recommended to the Board of Selectmen a tax abatement with a 10-year term that should help to mitigate the historically high cost of construction following the impact of the pandemic. The Board of Selectman approved a 5-year tax abatement term.

The Town has designated the Village Green District on Horton Boulevard as the major expansion area for new business growth for Hebron's future. This District is planned to be a mixed-use zone to include commercial, retail, office, light industrial and residential uses. Successful implementation of this planned district will provide Hebron with additional commercial services, employment opportunities, an expanded tax base as well as housing opportunities. The development of the assisted living facility, Colebrook Village, has become the first major anchor in this new mixed-use district.

In addition to the Village Green District, the Commission has continued to support existing business districts, including Hebron's Main Street – Route 66. Many of the past and current EDC events and programs are focused on supporting and enhancing the existing business districts and maintaining value in these areas. Significant programs have included: the Town's Façade Improvement Program, new sidewalk construction, landscaping, and benches along Main Street, and "Welcome to Hebron" signs located at each end of the business district.

The Commission maintains a meaningful presence on the Town's website providing information on Hebron, Hebron's tax abatement program for new business growth, a listing of Hebron businesses, as well as other valuable information to support business growth in town. The website address is <https://hebronct.com/town-departments/economic-development/>.

A comprehensive marketing tool sponsored by the EDC was the creation of a promotional video highlighting and promoting the Town's assets for residential and business growth. The completed video is located on the Town's website and Facebook pages. The video is also located on YouTube, Vimeo, and can be viewed here: <https://vimeo.com/314055306>.

The Economic Development Commission generally meets on the third Monday of each month at 7:00 PM in the Hebron Town Office Building and welcomes input and suggestions from Town residents. Members include Chairman Neil Amwake, Vice-Chairman Peter Casarella, Secretary Michelle Nicholson, and Joe Lesisko.

ANIMAL CONTROL OFFICER

The Animal Control Officer provided coverage for the Town of Hebron. During the 12-month period covering July 1, 2022 to June 30, 2023, Animal Control calls are broken down as follows:

Dogs Impounded	7
Dogs Reclaimed by Owner	2
Dogs Adopted	2
Dog Bite/Attack	8
Dogs Euthanized	0
Dogs Quarantined	0
Infractions Issued	3
Misdemeanors	0
Total Complaints Investigated	193

Wildlife Calls 200-400

A large percentage of impounded dogs are not licensed with the Town of Hebron, and therefore the owner could not be notified of their impounded dog, often resulting in the dog remaining in the pound for a number of days before the owner calls to report the dog missing. Regardless of its license status, if your dog is missing, please call the Animal Control Officer immediately. This will result in a quicker reunion with your dog as well as keeping the impoundment fees to a minimum.

A growing number of people allow their dogs to roam off-leash in public areas; Grayville Park, Hebron Veterans Memorial Park, Airline Trail, etc. Allowing your dog to “run free” will result in a roaming infraction, Connecticut General Statute 22-364A.

Owners of dogs that are not licensed and vaccinated could be issued an infraction or a misdemeanor for “Failure to Vaccinate”. The owner would be responsible for these fines, and still be required to have the pet vaccinated and licensed in a time frame set by the Animal Control Officer.

**CONNECTICUT STATE LAW REQUIRES ALL DOGS AND CATS OVER THREE
MONTHS OF AGE TO BE VACCINATED AGAINST RABIES AND DOGS OVER
SIX MONTHS OF AGE TO BE LICENSED.**

Please be considerate of others by cleaning your dog waste.

HEBRON FIRE DEPARTMENT

The Hebron Fire Department was dispatched to 1126 calls for service during fiscal year 2022-2023, an increase of sixty-two calls for service from last year. I have attached a summary report detailing the number and type of emergency calls we responded to, as the 1126 calls are divided into eight distinct categories.

One of my main goals has been and will always be providing a superior level of customer service to those who we are charged with protecting, all day, every day, rain or shine, day, or night. This objective can only be met through continuing education, hard work, dedication, and a commitment to a common, shared goal of operating as a highly professional public safety agency. I am extremely proud of how our team has and continues to meet and exceed this goal.

The officers and members of the Hebron Fire Department have continued to give their time without question and have continued to make personal sacrifices to ensure that the public safety needs and demands of the Town are met. I am proud of your commitment, I am proud of your desire, I am proud to serve as your Chief, but most of all, I am proud of you for what you do without hesitation.

Last, and certainly not least, thank you, our citizens, for your support and placing your trust in us. We are here for you and are dedicated to improving every day so that we may continue to provide you with the highest level of service that you deserve.

Proud to be your Chief,
Chief Peter J. Starkel
Hebron Fire Department

Fire - Incident Types		Date: Monday, April 22, 2024 Time: 8:56:38 AM
Alarm Date between	2022-07-01 and 2023-06-30	

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	38
200 - Series	1
300 - EMS	872
400 - HAZMAT	52
500 - Service Call	50
600 - Series	50
700 - False Alarm	62
900 - Special Incident	1
	1126

HEBRON OFFICE OF EMERGENCY MANAGEMENT

For fiscal year 2022-2023 the Office of Emergency Management activated the CERT team or Medical Response Corps for 15 incidents. These included 3 emergencies, 8 planned events, 3 MRC activations, and 1 large training event.

Emergencies included a windstorm and a structure fire. Following the December windstorm CERT members opened a warming/charging center in the library and distributed potable water at the firehouse on Main Street. On the scene of the February fire, CERT members provided chairs, water, blankets, and heating pads for firefighters after they exited the building.

The planned events included the Hebron Harvest Fair, races (5K, half-marathon, etc.), and a parade, where CERT members provided traffic control and first aid. The Medical Response Corp operated several COVID and flu vaccine clinics in town.

The Office of Emergency Management continued to coordinate with our mutual aid partners from Andover and Marlborough for many of these events and the Hebron CERT continued to train alongside their CERT teams as well. The Emergency Management Director coordinated activities with the Fire Chief and Director of Public Works.

FIRE MARSHAL

MISSION STATEMENT: The Office of the Fire Marshal is committed to providing the best public service possible in order to improve public safety and protect the lives and property of every citizen and visitor to the Town of Hebron.

This mission will be accomplished through providing professional life safety protection and help reduce the harm associated with fires, explosions and mechanical failures to the citizens and visitors of the Town of Hebron. This will be achieved through inspection, education and investigation as regulated by applicable Connecticut State Laws.

We will actively participate with our community, serve as role models, and strive to effectively and efficiently utilize all resources made available, to provide safety and excellent customer service to the citizens and visitors of the Town of Hebron.

By Connecticut State Statute the Local Fire Marshal is required to inspect all buildings and facilities of public service and occupancies regulated by the Connecticut General Statutes. As important as Fire Safety inspections are the Connecticut State Statutes also require the Fire Marshal to:

- Investigate the origin, cause, and circumstance of all fires within the Town.
- Carbon monoxide emergencies where occupants require medical care.
- Issue permits for the use, transportation, and storage of explosives in compliance with State Explosives Regulations.
- Inspect all flammable and combustible installations.
- Conduct site inspections and be on site for all Fireworks and Special Effects displays for compliance with applicable State Legislation.
- Inspect all tents and portable structures for compliance with the Fire Safety Regulations.

This is just a partial list of other responsibilities the Fire Marshal must be involved in.

During fiscal year 22-23, the Fire Marshal's office completed the following:

- Annual property inspections and reinspection's.
- Follow-up meetings with owners and occupants to develop a plan for compliance.
- Inspected propane tank installations.
- Plan review for new building construction, remodeling, and fire protection systems.
- Inspections at special events and tent installations.
- Maple Fest and the Hebron Harvest Fair had continual inspections during their events.
- Inspections of Concerts at Rham High School, Hebron Lions Fireworks and other events at the Town Schools and Recreation fields.
- Cause and origin investigations of all fire incidents.
- Addressed Smoke and Carbon Monoxide detection problems.
- Safety inspections of wood stove installations when required for homeowners' insurance.

Anyone requesting Fire Safety education, fire inspections, or fire code/safety information may contact the Fire Marshal's office at 228-3022 Ext 167.

HEBRON RESIDENT STATE TROOPER

Police coverage for the Town of Hebron (Town Code 067) for fiscal year 2022-2023.

-One (1) Resident State Trooper

-Two (2) School Resource Officers – One (1) for Region 8 School System (RHAM Middle & High Schools) and One (1) for Hebron Public Schools.

-Two (2) Part-time Hebron Patrol Officers

When the Resident State Trooper is off-duty police coverage is provided by the State Police Barracks Troop K in Colchester. The Town of Hebron employs two part-time Police Officers to supplement police coverage specifically for the town and its needs. These officers work in conjunction with the Resident State Trooper. The Hebron part-time Police Officer's primary responsibilities are to respond to calls for service, proactively conduct motor vehicle enforcement, conduct patrol checks within the Town of Hebron, back up and support investigations conducted by State Troopers and the Resident State Trooper.

The dedicated Resident State Trooper responsibilities include, but are not limited to, administrative duties, officer supervision, coordinate safety for town events, criminal and motor vehicle investigations, citizen assists, program development and implementation, public relations, traffic enforcement and general patrol.

During the twelve-month period from July 1, 2022 through June 30, 2023 police investigations in the Town of Hebron include:

Total Calls for Service – 2,246

Homicides: 0

Sex Offenses: 1

Robbery: 0

Criminal Mischief: 2

Larceny: 4

Disturbances: 22

Burglary: 2

Motor Vehicle Theft: 4

Assaults: 1

Medical Assists: 81

Narcotic Violations: 1

Motor Vehicle:

Accidents: 74

Fatality: 1

Serious Injury: 9

Motorist Assists: 98

DUI: 4

Infractions: 73

Warnings: 239

ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES

AHM's Mission: "To provide mental health and positive youth development services that assist children, young people, and their families in creating a supportive and caring environment, for them to reach their maximum potential as members of society."



2022-2023 Hebron Data Summary

During the 2022-2023 fiscal year, the residents of Hebron utilized the services and programs of AHM Youth and Family Services as listed below:

Family Resource Center

Program	Hebron Youth Served	Hebron Adults Served	Youth All Towns Combined	Adults All Towns Combined
Play and Learn Groups-In Person	69	89	139	155
KinderRHAMa Preschool & Preschool Summer Camp	41		71	
FRC: First Steps in Music	37	25	59	45
Parent Workshops & FRC Special Events	56	55	79	105
Total:	203	169	348	305

Hebron Elementary School

Program	Hebron Youth Served	Hebron Adults Served	Youth All Towns Combined	Adults All Towns Combined
Individual In School Counseling	101		188	
Classroom Push In Services , Social & Emotional Programming & Support Groups	821		3024	
Total:	922	0	3212	0

Individual and Family Therapy

Program	Hebron Youth Served	Hebron Adults Served	Youth All Towns Combined	Adults All Towns Combined
Individual and Family Therapy	57		107	
Total:	57	0	107	0

RHAM Middle and RHAM High School

Program	Hebron Youth Served	Hebron Adults Served	Youth All Towns Combined	Adults All Towns Combined
M.S. Clinical Counseling and Case Management	27		38	
H.S. Clinical Counseling and Case Management	21		46	
Power of Words/Peer Helpers	128	8	334	20
Total:	176	8	418	20

ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES, CONTINUED

Community				
Program	Hebron Youth Served	Hebron Adults Served	Youth All Towns Combined	Adults All Towns Combined
Health Matters Programs	90	120	128	188
Mentoring Program	19	13	52	25
Juvenile Review Board	13	38	30	60
Chores Employment Program	11	7	20	19
Theater Programming	104	91	154	135
Drug Take Back Events	5	53	10	83
Community Trainings, Workshops & In-Service Trainings	32	203	62	294
CHEC/SOAR Activities	125	44	241	124
Project Graduation Participants & Community Activities	150	124	226	162
Prevention Week	128	2	507	3
Community Events	501	742	884	1077
Total:	1178	1437	2314	2170
GRAND TOTAL	2536	1614	6399	2495
Hebron Residents Served*		4150		
AHM continues to focus our efforts on providing youth and families with mental health supports through our outpatient clinical program, our School Student Support services at all schools in the towns we serve, as well as outreach through our HERE 4 YOU mental health initiative. We are proud to say that this year, we offered over 2,000 in-person therapy appointments for youth at our office located at Pendleton Drive in Hebron. We are also excited to report that our HERE 4 YOU little libraries, located in each of the four towns that we serve, were a huge success! AHM provided over 500 mental health and social/emotional books to youth and families through safe borrowing locations FREE of charge. AHM's Family Resource Center is thriving as we continue to offer families with young children playgroups, the KinderRHAMa preschool program, as well as parent education and child assessment services. In 2022, our Positive Community Development programs such as theater instruction and Health Matters classes continued to bring our community members together through offering from art lessons to cooking. Lastly, we continue to look for ways to educate our residents around prevention topics such as substance abuse and suicide, through providing training/workshop opportunities and community engagement events. In total, AHM serviced 8,894 residents in Andover, Hebron, Marlborough, Columbia and beyond!				

HEBRON INTERFAITH HUMAN SERVICES

We have moved to our new and improved pantry!

Please visit us at 26 Pendleton Drive, Hebron.

HIHS is dedicated to serving the needs of Hebron and surrounding communities through our client choice food pantry, weekend food backpack for Hebron students, support for RHAM Raptors Food Pantry, guidance with fuel assistance, and help with holiday meals and gifts.

The Community Food Pantry is open EVERY Tuesday and Thursday (9 am to 6 pm), and on Friday from 12 pm to 5 pm.

Families that are income eligible are able to shop ONCE per week. There is minimal paperwork to register. Please bring reusable shopping bags with you to hold your selections.

Physical Address: 26 Pendleton Drive, Hebron CT

Mailing Address: P.O. Box 634, Hebron CT. 06248

CT FOODSHARE MOBILE Distribution: Every OTHER Tuesday from 11:15-11:45 at the Church of Hope/Red barn – Corner of RT 85 & Rt 66. Everyone is welcome and please be sure to bring your own shopping bags. There are no forms to fill out for the mobile distribution.

USDA WIC PROGRAM

The Special Supplemental Nutrition Program for Women, Infants and Children, better known as the WIC Program, provides supplemental foods, health care referrals, nutrition education, and breastfeeding promotion and support to low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk.

Who is eligible?

- Pregnant women (through pregnancy and up to 6 weeks after birth or after pregnancy ends).
- Breastfeeding women (up to infant's 1st birthday).
- Non-breastfeeding postpartum women (up to 6 months after the birth of an infant or after pregnancy ends).
- Infants (up to 1st birthday). WIC serves 45 percent of all infants born in the United States.
- Children up to their 5th birthday (fathers, grandparents, foster parents or other guardians may apply for WIC for their children).

What are the benefits?

- Individual time to speak with a nutritionist or trained professional about your diet or your child's diet.
- Breastfeeding support and information.
- Opportunity to meet and talk to other moms with young children.
- Referrals to health care and other social service programs.
- An eWIC card to buy healthy food for you or your children.

For more information about WIC, visit <http://portal.ct.gov/dph/WIC/WIC> or call 1-800-741-2142.

DOUGLAS LIBRARY

Board of Trustees:

Patricia Ayars, *Chairperson*
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Statement of Purpose: The Douglas Library serves as a learning and community center for all residents of Hebron. The Douglas Library supports and encourages life-long learning and fosters a literate, informed, and culturally-aware community. Working together, we strive to provide equal access to information, ideas, and knowledge through books, programs and other resources. We believe in the freedom to read, to learn, to discover.

Mission Statement: The mission of the Douglas Library of Hebron is to support the informational, educational, cultural, and recreational needs of all members of the Hebron community by providing access to a professional staff, a state-of-the-art facility, quality resources, programs, and services and preserving records of the town's history that are entrusted to the library.

Service Area and Facility: The Douglas Library serves residents in Hebron and Amston. The number of registered users is 2,843. The library occupies 16,800 square footage of space - 2,400 of which is the original building. The building has three floors: The basement is primarily meeting room space, including a large community room and small board room available for use by outside groups. The first floor houses the adult, young adult and reference collections as well as eight public computer stations and a selection of maker space equipment (3D printer, 3D pen, cricut, book scanner, sewing machine). The second floor is dedicated to children's materials. It has its own program space for younger patrons. Additionally, there are three study rooms available on a first-come, first-served basis as well as plenty of carrels and tables for individual and group use.

Collections: The library provides a collection of 56,989 physical items and thousands more digital items for circulation by adults, young adults, and children. Our physical media collection includes print books, audiobooks, DVDs, blu-rays and ultra HD blu-rays (4K discs), magazines, and CDs. Digital media includes e-books, e-magazines, audiobooks, music and video. A well-rounded collection of magazines and newspapers is also available in our reading room. We also have Wi-Fi hotspots, cake pans, story time kits, yard games, and passes for free and discounted entries to local museums available for checkout. The library also houses a special collection of historical materials including genealogy and state, local, and town reference works. Interlibrary loan services are available to patrons for obtaining materials owned by cooperating libraries. We obtained 4,838 items from partner libraries for Douglas Library patrons during the past year. Requests (holds) can be placed through the digital catalog or at any of our service desks.

Total Circulation: July 1, 2022 through June 30, 2023 was 76,512

Adult Print	25,986
Young Adult Print	1,485
Children's Print	25,071
Videos	7,329
Downloadable Audiobooks/E-Books/Video	14,228
Museum Passes/Misc	578
Audiobooks/Music	1,835

DOUGLAS LIBRARY, CONTINUED

Computers and Online Public Access Catalog (OPAC): The library offers Internet access and MS Office software on a total of 12 computers in the adult, young adult and children's areas. Free Wi-Fi is available on all levels of the library. Library staff provides one-on-one assistance to patrons for the use of computers, MS Office software, smart phones, tablets, and other devices, in addition to providing help locating physical and digital materials on the Internet. The Douglas Library's webpage – www.douglaslibrary.org – gives users remote access to the library's catalog (and to those of other Bibliomation member libraries across the state), our social media pages, information on upcoming programming, RequestIt CT, proprietary databases (including Ancestry Library Genealogy), and access to thousands of digital books, magazines, movies and audiobooks through the Libby, Hoopla Digital, Kanopy, and state library services.

Programs, Meeting Spaces and Displays: The library prides itself on bringing entertaining and educational programming for all ages to the town of Hebron. The children's department has regular story and craft hours for children ages birth through preschool which supports early literacy and early childhood education, as well as a summer reading program for children of all ages, and special events. The adult department offers programming including author book talks and signings, musical programs, current interest programs, Passport on wheels, chess nights, Friday movies, and monthly book discussions (held next door at the American Legion). The library held more than 300 programs in all during FY23. These programs are funded by The Friends of the Library. Information about upcoming events can be found at douglaslibrary.org. In addition to in-house programs, the library frequently hosts town meetings and events sponsored by outside organizations. The library's community room and the boardroom are available to be reserved by residents and non-profit groups when they are not being used by the library or another town department.

Friends of the Douglas Library: The Friends are composed of dedicated volunteer members who donate their time to sort donations and ensure the smooth operation and success of the main fund-raising events of the year - community book sales held in March, June, September and November at the library. Additionally, the Friends also manage a successful year-round bookshop on the main floor of the library. Holiday items, gift quality books, and themed titles are available in addition to a large variety of regular fiction books. Profits from all fundraisers directly support a variety of patron-based library services and materials. These include museum passes, many adult programs, the children's summer reading program, magazines, large print books and supporting the development of the Teen center. The Friends hold six organizational and planning meetings throughout the year and are currently seeking new members. The Friends have developed a Facebook page and are pursuing other means of reaching the community in this endeavor.

Library Hours & Contact

Regular hours:

Monday and Wednesday 12 (noon) to 8 pm

Tuesday and Thursday 10 am to 8 pm

Friday 12 (noon) to 6 pm

Saturday 10 am to 3 pm

Tel: (860) 228-9312

Fax: (860) 228-4372

Web: www.douglaslibrary.org

OPAC: <http://douglas.biblio.org/>

Visit us on Facebook!

A special thanks to the Board of Trustees, Douglas Library Association, Town officials, Friends of Douglas Library, library volunteers, and to the residents of Hebron for their continuing support.

CHATHAM HEALTH DISTRICT

Our Mission

The Chatham Health District (CHD) will, through community partnerships, promote, protect, and improve the health of its residents, by monitoring health concerns, preventing illness, and encouraging healthy lifestyles.

Who we are

In short, we are the local public health department for Hebron. CHD is a non-profit governmental organization that serves not only the town of Hebron, but Colchester, East Hampton, East Haddam, Marlborough and Portland Connecticut, with a total population of just over 61,000. As a health district, established July 1st, 2002 under Connecticut General Statutes Section 19a-241, CHD is a special unit of government, allowing member municipalities to provide comprehensive public health services to residents in a more efficient manner by consolidating the services within one organization. We are governed by the Board of Health, comprised of representatives of the towns we serve, one for every 10,000 people in each town. The Board representative for Hebron is Andrew Tierney. The Director of Health and 12 staff of CHD work to promote health and wellness among the residents we serve. By enforcing the Connecticut Public Health Code, conducting health education programs, investigating disease outbreaks and protecting our environment, CHD is focused on promoting healthy communities. For information about our staff and budget, visit our website at: www.chathamhealth.org

Services Provided

Environmental Health



CHD is statutorily required to provide the full range of environmental health services, including septic system inspections and plan reviews, well permits, restaurant licensing and inspection, B100a reviews for building permits, daycare licensing inspection, campground inspections, public pool inspections, bathing water collection and testing, salon licensure and inspections, lead poisoning investigations, and housing code enforcement. In FY2023, CHD delivered approximately 291 such environmental health services, including inspecting all the food booths at the Hebron Harvest Fair. All these services are designed to help ensure that the food and water

residents consume, and the homes and environment in which residents live are healthy and safe.

Community Health

CHD provides a number of community-based health promotion programs to residents of Hebron. In FY2023, CHD offered 3, 6-week diabetes and chronic disease self-management programs and administered flu and COVID-19 vaccinations all over the area. CHD offered monthly blood pressure clinics and other health education programs through the Senior Center, all at no cost to participants. Check out the calendar on our redesigned website to see our schedule of upcoming health education programs.

CHATHAM HEALTH DISTRICT, CONTINUED

CHD partners with the State Department of Public Health during Radon Awareness Month to educate residents about the risk of radon exposure. CHD provided free radon testing and abatement counseling to 20 Hebron residents interested in measuring the radon levels in their home. Residents or organizations who want to organize a targeted health education presentation should contact us with their specific request at info@chathamhealth.org. We are happy to work with the community to deliver health education programs that are most relevant or interesting to Hebron residents.

Communicable Diseases



Unfortunately, communicable diseases are still something we must be concerned about. CHD conducts routine surveillance and investigations of various diseases including foodborne diseases, vector-borne diseases, and vaccine-preventable diseases in the community. These investigations are designed to prevent or mitigate the effect that outbreaks have on Hebron residents. CHD offers a free tick testing service, which dozens of residents in Hebron take advantage of every year. If you pull a tick off yourself or a loved-one, bring it to our office and we will send it to be tested for Lyme

Disease and other tickborne diseases for you at no cost. When results come back in about a week, we offer interpretation of the results and counseling on next steps.

Vaccinations

Chatham Health District continues to offer community-based vaccination clinics to residents of Hebron. Clinics took place at the Senior Center, RHAM, and other locations accessible to the community. In FY2023, CHD offered in-home vaccine visits to homebound residents in Hebron who were unable to attend our public clinics.

Lead Poisoning Prevention



CHD investigates reports of childhood lead poisoning, with lead-based paint being the most frequent cause. The threshold for what level of lead in a child's blood is considered elevated was reduced by statute in FY2023. Investigations include taking samples of paint, water, and soil in a child's home to determine the source of the lead. Our nurse also conducts a thorough inquiry into a child's behaviors, diet, travel, and other potential sources of exposures to lead. Remediation and abatement measures that are required to bring the lead level down are then issued to the family, and CHD

conducts a follow-up to verify that the lead hazards have been successfully eliminated, and that the child's lead level in their blood is decreasing.

HEBRON PUBLIC SCHOOLS

Mission Statement: Hebron Public Schools inspires all children to be resilient, confident, respectful, and prepared to discover and follow their dreams.

District Vision: All students are champions for equity who demonstrate innovation, academic and artistic excellence, compassion, wellness, and leadership.

Over the years, Hebron Public Schools faced many challenges, including the COVID-19 pandemic. We have seen shifts in curriculum and programming that ran concurrently with changes in leadership. Yet, our two elementary schools continue to meet the needs of our entire student population, as well as, the expectations of the community we serve.

To further advance the district's mission and goals, the Hebron Public Schools designed a District Advancement Plan during the 2020-2021 school year to serve as a guide in future decision-making to achieve the mission, vision, and goals we have developed for the district. Our goals focus on three main areas: Academic and Artistic Excellence, Wellness and Family Engagement, and District Operations. School Advancement Teams will champion this work using student and classroom level outcomes to guide continued implementation of the strategies. Our District Advancement Plan addresses the current issues and challenges that our district faces on a daily basis. It is through the day to day commitment and focused actions of our educators that we will achieve our mission. Each year the plan is updated and distributed to staff and families. The plan is available on the district website.

Gilead Hill School serves Pre-Kindergarten through Second Grade. Hebron Elementary School serves Third Grade through Sixth Grade. Hebron Public Schools began the 2020-2021 school year with a total of 635 students. Our enrollment grew throughout the next three years by over 10% with an enrolment total of 704 students in June 2023. Our future enrollment is projected to continue to increase. The percentage of Hebron children attending magnet schools continues to be nominal. At the conclusion of the 2022-2023 school year, there were 6 students attending magnet schools.

Budget: The operating budget for the Hebron Board of Education for the 2022-2023 school year is \$12,207,294.

Personnel: In terms of its certified and non-certified staffing, the Board of Education budget employed 146.75 staff members during the 2022-2023 school year. Of the 146.75 staff members, 76.45 were certified and 70.3 were non-certified. There are three collective bargaining groups working for the Hebron Board of Education, administrators, teachers, and non-certified associations. All three collective bargaining agreements stipulate the High Deductible Health Plan option as the sole option for employees of the Hebron Board of Education.

Curriculum and Programming: The Hebron Public Schools is an award-winning school district for children in Pre-Kindergarten through Sixth Grade. In 2010, Hebron Elementary School was awarded Blue Ribbon status by the United States Department of Education. In the spring of 2015, our Hebron Early Childhood Center was awarded National Association for the Education of Young Children (NAEYC) accreditation. The success and popularity of our preschool programming has resulted in us offering both a full-day and half-day option to the Hebron community.

HEBRON PUBLIC SCHOOLS, CONTINUED

In Hebron Public Schools, we recognize that the skills and knowledge that are needed for today's workforce will be vastly different than the skills that will be needed by the time our students graduate from school. As they progress through their careers, it is likely that the advent of new technologies will further accelerate change. To prepare our students for this likelihood, we must spark their sense of wonder and teach them to become independent learners. To this end, our educators are continuously researching, reflecting on, and refining their teaching practice. As a district, we have emphasized the importance of providing our students opportunities for critical thinking, creativity, collaboration, and problem-solving and we are mindful of the developmental appropriateness of the activities our students are partaking in.

Throughout the year, students at Gilead Hill School and Hebron Elementary School are immersed in an enriching educational environment. Teachers in all grade levels implemented the Columbia Teachers' College Readers' and Writers' Workshop model. In Mathematics, our students receive instruction through the use of two math programs that are aligned with the Common Core Standards. Bridges in Mathematics is taught in Kindergarten through Fifth Grade, and Illustrative Mathematics is implemented in Sixth Grade. In terms of student assessments, our Hebron students continue to perform above state and national averages on our mandated assessments.

Hebron Public Schools implement a comprehensive STEAM (Science, Technology, Engineering, Arts, and Mathematics) program which includes classes in Science/STEAM, Library Media, and the Visual/Performing Arts. Spanish begins in Kindergarten and Band begins in grade 3. In the 2020-2021 school year, we began implementation of our Social Emotional Learning curriculum Choose Love. This program teaches students skills such as self-regulation and empathy for others. Social Emotional Learning is part of our comprehensive Health and Wellness programming for students.

School Facilities: Due to the two schools being one of the largest assets of the Town of Hebron, the Hebron Board of Education and the Town are committed to ensuring these facilities are well-maintained for generations to come. In 2020 the water pipe replacement project was completed at Hebron Elementary School and both schools saw their parking lots repaved and repaired.

Partnerships: Hebron Board of Education continues to collaborate with a variety of agencies within the community. The Parent Teacher Association (PTA) provides mini-grants, several after-school clubs, student yearbooks, staff and teacher appreciation activities. AHM Youth and Family Services continue to provide fundamental programs and services to our Hebron students and families through Hebron Public Schools. AHM Youth and Family Services continue to provide support to the school district through their AHM Social Worker and the Family Resource Center at Gilead Hill School. One of its largest endeavors, the Family Resource Center, is designed to provide new parents with educational enriching opportunities for toddlers, as well as, supporting families in their transition to the Hebron Public Schools. In order to continue providing the high quality services that AHM gives to the community, the technology staff at the Hebron Public Schools helps to support them while they upgraded their technology infrastructure.

HEBRON PUBLIC SCHOOLS, CONTINUED

The Hebron Parks and Recreation continues to offer quality before and after school care to Hebron families through its PREP program and school vacation camps. Over the past several years, the Park and Recreation programs have continued to grow in popularity. Students from both Gilead Hill School and Hebron Elementary School participate in these programs, and we are collaborating on ways to expand these programs to Hebron students in the future.

The Hebron Interfaith Human Services partnership continues to provide assistance to Hebron students and families through multiple undertakings over the course of each school year. One of their largest programs, the Backpack Program, provides students and families with healthy meal items once per week.

Hebron Public Schools worked with Regional School District #8 (RHAM), Marlborough Public Schools, and Andover Public Schools to go out to bid on the bus contract. This joint effort allowed Hebron Public Schools to have a lower anticipated bus contract cost over 5 years. Hebron Public Schools, RHAM, and the Town continue to work together when pre-purchasing diesel fuel. This has enabled the entities to lock in the lowest possible rate on an annual basis. Hebron Public Schools has also been an active participant in the Region 8 Insurance Consortium, a self-funded insurance group. This partnership with seven other town and educational entities has allowed all groups to see lower increases on insurance rates for the entities as well as its members.

REGIONAL SCHOOL DISTRICT NO. 8 – RHAM BOARD OF EDUCATION

Dr. Colin McNamara, Superintendent

Regional School District 8 continues to offer a high-quality secondary school experience for students in Andover, Hebron, and Marlborough. The district's mission is to partner with families and the community to provide a welcoming, safe, and equitable environment that empowers all learners to be active and reflective participants in their own learning to achieve their full potential as positive members in a global society. To achieve this mission, the district works to instill the identified skills and dispositions of a RHAM graduate: critical thinking, communication, motivation, collaboration, and integrity.

During the 2022 – 2023 school year, the district began the process of updating the strategic plan that will drive the work of the Board of Education along with district administration and staff. Qualitative data was gathered through surveys and focus groups to help inform the various stakeholders involved in developing and finalizing the plan in the fall of 2023.

The Region 8 Board of Education adopted a \$31,139,381 budget. This amount represents a 2.85% increase over the 2021 – 2022 budget. There was a concerted effort to reduce the budget initially proposed in January 2022 during the budget development process. These efforts resulted in a reduction of \$526,900 through the strategic use of surplus funds from the previous fiscal year and the reduction of staff. Region 8's per pupil expenditure continues to be amongst the lowest of secondary regional school districts in Connecticut.

While our student population continues to decline, enrollment projections show that trend will only last for a few more years before starting to increase. Current projections show our enrollment will exceed the 2022 – 2023 enrollment of 1,188 students in less than ten years. The percentage of Hebron students attending Region 8 continues to grow, going from 47.17% of the total student population to 49.42%. This percentage growth is expected to continue for the foreseeable future, as the growing population of Hebron Public Schools matriculate into RHAM.

Region 8 students continue to achieve at high levels academically based on a variety of state and national indicators. RHAM students score well above state average in the state SBAC and Next Generation Science tests and grade 11 SAT testing. The number of students taking Advanced Placement tests continue to grow with most students scoring higher than the state average on these exams. Region 8 students continue to receive numerous awards and recognitions for their musical, artistic, theatrical, and athletic abilities. The district is fortunate to have a talented, dedicated, and caring staff that supports students in achieving their best.



Town of Hebron

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ANDREW J. TIERNEY
TOWN MANAGER

ELAINE GRIFFIN
FINANCE DIRECTOR

KEVIN LAWTON
FINANCIAL ADMINISTRATOR

TAMMY FILBIG
ACCOUNT CLERK

December 27, 2023

To the Board of Finance, Town Manager and Honorable
Members of the Hebron Board of Selectmen
Town of Hebron, Connecticut

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of audited financials. This report is published to fulfill that requirement for the fiscal year ended June 30, 2023.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

CliftonLarsenAllen, LLP, Certified Public Accountants, have issued unmodified opinions on the Town of Hebron, Connecticut's financial statements for the year ended June 30, 2023. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A is intended to complement this letter of transmittal and should be read in conjunction with it.

Profile of Government

Hebron covers an area of 36.9 miles and is 20 miles southeast of Hartford. Its location is within the suburban fringe of the Hartford metropolitan area. Hebron is bounded on the east by Columbia, the southeast by Lebanon, the south by Colchester, the west by Marlborough and Glastonbury, the north by Bolton, and the northeast by Andover. The Town is traversed by Connecticut Routes 66 and 85. Included in Hebron town limits are Amston (formerly Turnerville), once a thriving mill area, and Gilead, which grew up around the Congregational Church founded there in 1748.

Hebron is considered to be a semi-rural community. The Town's business community is located primarily along Route 66 near the intersection with Route 85. There is also a neighborhood business center located in the southern part of Town near Amston Lake.

The Town of Hebron adopted a charter in 1988, effective as of November 21, 1989. The Charter was amended on November 5, 1996, November 4, 2003, November 3, 2009, November 4, 2014, and again on November 5th, 2019. The Charter retains a Town meeting form of government, with an elected five-member Board of Selectmen serving overlapping four-year terms and a five-member Board of Finance also serving overlapping four-year terms. A Town Manager, appointed by the Board of Selectmen, acts as the chief executive and chief administrative officer of the Town, and is responsible to the Board of Selectmen for the administration of all departments and agencies with elected heads or members. The Town Manager has the authority to appoint various officers, including a Finance Director who, among other duties, acts as the Town Treasurer and the agent of all Town funds.

The Board of Education is the policy-making body for grades kindergarten through six. Grades seven through twelve are governed by Regional School District Number 8 composed of the Towns of Hebron, Andover, and Marlborough. A member town may withdraw from the district, but such withdrawal does not affect the obligation of the member town to District bondholders.

The Town provides a full range of services including public safety, street maintenance, sanitation, health and human services, public parks and recreation, library, education, culture, public improvement, planning, zoning, sewer, and general administrative services.

Regional School District Number 8

Regional School District No. 8 was organized in 1957 under provisions of the Connecticut General Statutes, Section 10-45, after approval by the member towns of Hebron, Andover and Marlborough. Regional Hebron Andover Marlborough (RHAM) Middle School in Hebron accommodates grades 7 and 8, and Regional Hebron Andover Marlborough (RHAM) High School in Hebron serves grades 9-12. Each member town maintains and funds its own school district, which provides elementary education grades K- 6.

Local Economy

The Town aggressively pursues economic and physical stabilization and revitalization. After many years of steady population growth, Hebron has recently seen a slight decrease of 1.9% with the 2019 census in comparison to the 2010 year (Source: Federal Census). Consequently, the Town is involved with several projects which will improve both the tax base and quality of life in Hebron and was recently ranked in the top Connecticut towns with a description classification of "quaint".

The net taxable grand list for October 1, 2021, was \$921,268,820, an increase of 16.15% from the October 1, 2020, grand list amount of \$793,194,070. This increase was conducive to the economy appearing to be on the incline, however, the grand list still suffered a loss due to crumbling foundations and a reduction at the State level with grant funding. Additionally, building permits continue to remain steady in application requests. Hebron's unemployment rate dipped slightly to 3% by June 30, 2023, which remains indicative of a continued fluctuating local re-employment

process and economy. Hebron still ranked better than the Federal rate of 3.8% and the State rate of 4% on June 30, 2023.

Major Initiatives:

The Economic Development Commission in association with Town staff has continued to promote local businesses and retain them for viability in the Town. There was a review and reworking of the local tax abatement policy to attract new businesses to the Town. These initiatives will aid in increasing the commercial tax base as well as helping keep current businesses strong with a continuous and expanding employment base being kept in Town.

In 2011 the Town initiated a Charrette Process with assistance from the University of Connecticut Architectural and Landscaping students to increase and improve the look of our Main Street business district. Several future infrastructure improvement objectives for this area along Route 66 were identified by bringing in all points of view from residents, Town representatives and experts, who were invited to three interactive charrette sessions. Objectives that were identified at that time continue to be implemented through continuing STEAP grant applications and awards for business owners and in conjunction with the Plan of Development for Hebron through the Planning and Zoning Commission, Economic Development Commission and the Historic Properties Committee as noted below:

- Preservation and enhancement of the historic district.
- Sidewalk installation has improved walkability of the downtown corridor and improved the overall aesthetic appeal of the downtown area with additional parking constructed behind the Town's Douglas Library along with HVAC and aesthetic upgrades to the library as well.
- Construction of Colebrook Village, an Assisted Living Facility and the first in this area was completed during the 2018 fiscal year as well as completion of 8 miles of Connecticut Natural Gas pipeline, a project which took many managerial hours to implement.
- Receipt of several large STEAP and DOT Grants for reconstruction of the Marjorie Circle Bridge and RHAM Campus Improvements through the combined efforts of management and Elected Officials.
- The surplus of Unassigned Fund Balance was transferred to the Debt Management Fund for future growth and development.
- In fiscal year 2022-2023, the process for a major Sewer System Pump Station Upgrade was almost complete, along with some town parking lots and road re-paving through an authorized \$10 Million Bonding Project that began in 2020.
- This fiscal year saw the start and implementation of many American Rescue Plan projects to benefit the overall community of the Town of Hebron.

Relevant Financial Policies:

Budgetary Control

The Town maintains extensive budgetary controls including a very strong purchasing policy. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Board of Selectmen and Board of Finance. Activities of the general fund are included in the annual appropriated budget. Project-length budgets are prepared for the capital projects funds. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the appropriated amount) is the departmental level within each fund. The Town also maintains an encumbrance accounting system as one method of maintaining budgetary control. Unencumbered amounts lapse at year end. Encumbered amounts at year end are reported as reservations of fund balance.

As demonstrated by the statements and schedules included in the financial section of this report, the Town continues to meet its responsibility for sound financial management.

Other Policies

The Town Management and Boards of Selectmen and Finance are in the process of reviewing, revising and adopting several financial policies. Most recently reviewed and revised is the General Fund Balance Policy and a formal Debt Management Policy. Also in the process are a separate Capital Equipment Replacement Policy, and other Operating Budget and Financial Policies continue to be reviewed and updated.

Long Term Financial Planning:

A significant measure of the Town's financial strength is the level of its fund balances (i.e., the accumulation of the revenues in excess of expenditures). The Town's General Fund Balance has demonstrated positive trends over the past several years and the current fiscal year. In years when there has been a substantial buildup in the General Fund Balance funds were transferred to a debt service fund in order to set aside funds for future years debt requirements. The Boards of Selectmen and Finance along with Town Management, takes the responsibility of being stewards of public funds very seriously and have implemented a policy effective in April 2014 to maintain a General Fund Balance between 10% and 15%.

Hebron has a Capital Improvement Program through which its goal is to maintain the Town's infrastructure, provide for capital equipment and vehicle replacement and to make improvements to and/or add community facilities to enhance the Town's overall image and services it provides to Town residents.

The Town's annual Capital Improvement Program (CIP) results in a five-year plan of acquisition, new construction, and repair and replacement of municipal facilities and equipment. The program consists of a planning and a budgetary process. Requests are prepared by Town Departments, Boards and Commissions and are submitted to the Town Manager. The Town Manager reviews the requests and prioritizes them by 1) Core Projects: Safety and health concerns, mandates,

continuation of a current project; 2) Essential projects: conformance with plans and initiatives, grant matches, positive fiscal impact etc.; and 3) Discretionary projects: optional remodeling and construction. The Town Manager presents his recommendation along with the five-year planning document and funding to the Board of Selectmen. The Board of Selectmen and then the Board of Finance complete their reviews and recommend the CIP budget as part of the overall budget process. The budget for the Capital Improvement Program is then voted on by the voters during the yearly budget referendum held in May.

There is also a Long-Term Financial Report that is updated frequently to try to project future operating budget revenues and expenditures over several years which are utilized to plan appropriately for major events and funding requirements. The Town recognizes that because of population growth variation, residential and commercial development, changes in assessed values and increased cost of operations, a clearer vision is important to the proper allocation of financial resources based on both legal debt capacity and reasonable amount of future funds the Town can afford to fund capital projects.

2022/2023 Revenues

A continuing challenge when considering the Town's budget is the appropriate balance between operational requirements, the level of service the community needs and expectations and ongoing taxes. Fiscal year 2022/2023 calculations remained conservative once again with the continuing influx at the State level and anticipated annual grant receipt such as the Educational Cost Sharing Grant which is the largest offsetting Grant revenue to the Municipal Tax Base. The Town evaluated the impact of the possible reduction in revenues at the State level and during the budget development for 2022/2023 utilized the most accurate numbers available.

2022/2023 Expenditures

The Town continued to face many of the same challenges in the development of expenditures for the 2022/2023 fiscal year. The combined overall Town, Debt, Capital, RHAM Assessment and Education budget increased by \$612,441 or 1.68% largely due to an increase in the Town's Capital Improvement Plan schedule and local Board of Education budget. Hebron continued to recognize a reduction in the RHAM student population and levy calculation. Some of the budgeting challenges continue to include:

First and foremost, managing negotiated increases in wages and health insurance costs for all staff. The RHAM Region 8 Health Consortium District for combined health insurance coverage, which the Town and Board of Education are a part of, continue to manage health insurance costs by implementing new initiatives that include plan design changes, health improvement initiatives and programs, pooled savings and formally implementing self-insurance. A shift in the student population in the regional school district was the primary cause of the budgetary increase.

Managing the needs for capital equipment and infrastructure improvements with limited resources. The Capital Improvement Policy (CIP) was reviewed by the policy makers during fiscal year 2012 with changes to the method and threshold of the CIP being made. The policy makers are working together to develop the best funding alternatives for future capital needs while maintaining a level mil rate without a large tax increase but CIP projects are not being funded at the level of need. The

Town Management, Boards of Selectmen and Finance are proactive in addressing the budgetary needs and the various internal and external factors that affect the Town's budget and finances.

Awards and Acknowledgments:

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Hebron for its comprehensive annual financial report for the fiscal year ended June 30, 2018. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. To be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such a ACFR must satisfy both generally accepted accounting principles and applicable legal requirements. Certificate of Achievement is valid for a period of one year only. The Town of Hebron received the Certificate of Achievement for the fifteenth consecutive fiscal year and is a fact that we boast of continuously. We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to GFOA. The Town was unable to file for the 2019 Award due to COVID-19 operational restraints and the shut down of Government and the Auditing firms' offices resulting in a late filing of the 2019 report. Additionally, due to a financial accounting software mid-year conversion, the 2020,2021 and 2022 audits also required a late filing as data from the pre-existing software "converted" incorrectly within the balance sheets resulting in manual corrections by staff during the audit process.

The preparation of this report could not have been accomplished without the efficient and dedicated services of all Town staff, specifically within the Finance Department. I must also extend my sincerest appreciation to all members of the Town Departments who assisted with their daily cooperation in its compilation and preparation. While this ACFR is the result of the diligent efforts of Town staff and our auditing firm CliftonLarsonAllen, LLP, it would not be possible without the ongoing support of the Board of Selectmen, Board of Finance, and the Town Manager.

Respectfully submitted,


Elaine M. Griffin
Finance Director



INDEPENDENT AUDITORS' REPORT

Board of Finance
Town of Hebron, Connecticut

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Hebron, Connecticut's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Hebron, Connecticut and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Hebron, Connecticut's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Town of Hebron, Connecticut's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Town of Hebron, Connecticut's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management discussion and analysis, the budgetary comparison information and the pension and OPEB schedules be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hebron, Connecticut's basic financial statements. The report of tax collector and combining nonmajor funds financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the report of the tax collector and combining nonmajor funds financial statements is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

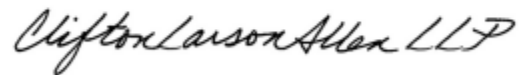
Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Board of Finance
Town of Hebron, Connecticut

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 27, 2023, on our consideration of the Town of Hebron, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Hebron, Connecticut's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Hebron, Connecticut's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

West Hartford, Connecticut
December 27, 2023

**TOWN OF HEBRON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2023**

As management of the Town of Hebron, Connecticut (the "Town") we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here along with additional information we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

Financial Highlights

- On a government-wide basis, the assets and deferred outflows of the Town exceeded its liabilities and deferred inflows resulting in total net position at the close of the fiscal year of \$63,345,256.
- On a government-wide basis, during the year, the Town's net position increased by \$1,384,256. Governmental activities expenses were \$43,218,883, while revenues were \$44,603,139.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of \$14,406,645, a decrease of \$64,455 from the prior fiscal year, primarily due to expense as related to the bonding dollars for the sewer pump station upgrade and the inherited animal cruelty expense. Of the total fund balance as of June 30, 2023, \$8,721,997 represents the combined unassigned fund balance in the general fund. The special revenue funds, ARPA fund, capital projects funds and permanent fund do not possess any unassigned fund balances.
- At the end of the current fiscal year, the total fund balance for the general fund alone was \$9,288,842, an increase from the prior fiscal year due to tax collection surplus. Unassigned General Fund, fund balance at year-end represents 25.4% of total general fund expenditures and transfers out.
- The Town's long-term debt balance was at \$9,225,219 which is inclusive of bonds, direct borrowings, OPEB liabilities, contracts payable and compensated balances.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other supplementary information as well as the basic financial statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

**TOWN OF HEBRON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Government-Wide Financial Statements (Continued)

The statement of net position presents information on all of the Town's assets, liabilities, deferred outflows and deferred inflows with the difference reported as net position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not, the Town, as a whole is better or worse off as a result of this year's activities. Other non-financial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's infrastructure, to assess the overall health of the Town.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, uncollected taxes and earned but unused vacation leave are examples.

The governmental activities of the Town include education, general government services, public safety, public works, planning & development, human services and community services. Property taxes, charges for services and state and federal grants finance most of these activities. The Town currently has no business type activities.

The government-wide financial statements (statement of net position and statement of activities) can be found on pages 13-14 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

**TOWN OF HEBRON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Fund Financial Statements (Continued)

The Town maintains **30** individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, ARPA Fund and Capital Project Fund, which are considered major funds. Data from the other governmental funds are combined into a single, aggregated presentation as Other Governmental Funds.

The Town adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the authorized budget. The statement of revenues, expenditures, encumbrances and transfers out on a budgetary basis can be found in the Required Supplementary Information.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on pages 15-18 of this report.

Proprietary funds. The Town maintains no proprietary funds.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to provide services to the Town's constituency. The Town has a pension trust fund and agency funds. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on pages 16-18 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 19-52 of this report.

The notes to this report also contain certain information concerning the Town's progress in funding its liabilities to provide pension benefits, and other post-employment benefits to its employees.

**TOWN OF HEBRON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. On a government-wide basis, the Town's assets, deferred outflows exceeded its liabilities and deferred inflows by \$63,345,256 on June 30, 2023.

	<u>Governmental Activities</u>	
	<u>2023</u>	<u>2022</u>
Assets:		
Current and Other Assets	\$ 19,978,484	\$ 19,565,050
Capital Assets, Net of Accumulated Depreciation	<u>56,646,037</u>	<u>56,338,646</u>
Total Assets	<u>76,624,521</u>	<u>75,903,696</u>
Deferred Outflows of Resources	542,011	588,621
Liabilities:		
Other Liabilities	3,540,927	3,159,743
Long-Term Debt Outstanding	<u>9,225,219</u>	<u>10,304,783</u>
Total Liabilities	<u>12,766,146</u>	<u>13,464,526</u>
Deferred Inflows of Resources	<u>1,055,130</u>	<u>1,066,791</u>
Net Position:		
Investment in Capital Assets	49,040,123	49,340,584
Restricted	226,948	232,683
Unrestricted	<u>14,078,185</u>	<u>12,387,733</u>
Total Net Position	<u>\$ 63,345,256</u>	<u>\$ 61,961,000</u>

Total net position for Governmental Activities at fiscal year-end was \$63,345,256. Of the Town's total net position at June 30, 2023, approximately \$14 million or 22% is unrestricted. This compares with last year's total unrestricted net position of \$61,961,000 or 19.6% unrestricted.

The largest portion of the Town's net position, **89%**, reflects its investment in capital assets (e.g., land, buildings, machinery and equipment and infrastructure), net of depreciation and any outstanding debt related to these assets. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**TOWN OF HEBRON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Government-wide Financial Analysis (Continued)

Unrestricted net position of \$14,078,185 may be used to meet the Town's ongoing obligations to citizens and creditors.

	Governmental Activities	
	2023	2022
Revenues:		
Program Revenues:		
Charges for Services	\$ 2,590,381	\$ 2,761,275
Operating Grants and Contributions	10,998,766	8,515,294
Capital Grants and Contributions	585,782	241,311
General Revenues:		
Property Taxes	29,603,222	29,541,910
Grants and Contributions Not Restricted to Specific Purposes	128,370	128,369
Unrestricted Investment Earnings	522,811	33,725
Miscellaneous	173,807	128,460
Total Revenues	<u>44,603,139</u>	<u>41,350,344</u>
Program Expenses:		
General Government	5,999,761	5,947,802
Public Safety	1,391,926	1,343,012
Public Works	1,960,635	1,422,858
Civic and Human Services	1,663,358	1,590,355
Planning and Land Use	215,071	152,731
Sewer Fees	561,965	1,216,732
Education	31,201,650	29,053,355
Interest on Long-Term Debt	224,517	247,311
Total Program Expenses	<u>43,218,883</u>	<u>40,974,156</u>
Change in Net Position	1,384,256	376,188
Net Position - Beginning of Year	61,961,000	62,917,424
Restatement	<u>-</u>	<u>(1,332,612)</u>
Net Position - Beginning of Year	<u>61,961,000</u>	<u>61,584,812</u>
Net Position - End of Year	<u><u>\$ 63,345,256</u></u>	<u><u>\$ 61,961,000</u></u>

**TOWN OF HEBRON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Governmental Activities

For Governmental Activities, 66.37% of the revenues were derived from property taxes, followed by 33.63% from other intergovernmental revenues.

Major revenue factors included:

- Property tax revenues recorded during fiscal year 2023 reflect a decrease in the mill rate of 4.63 mills primarily due to revaluation for the current levy. However, several delinquent tax revenues were collected in the amount of \$748,593.

For Governmental Activities, the major percentile increases of the Town's expenses are 71.5% to education, 3.4% relates to public safety, 9.44% to general government, 2.67% to public works, 2.4% to civic and human services, 5.3% to interest on long-term debt, and capital project contributions.

Major expense factors include:

- Education operating expenses increased by 8.8% primarily due to the Regional School District budgetary levy requirement. Additionally, the local BOE offsets (nets) its budgetary needs with State Grants resulting in a larger expense than is necessary from tax dollars.

Financial Analysis of the Fund Financial Statements

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

General Fund Budgetary Highlights

During the year, actual revenues and other financing sources on a budgetary basis were approximately \$37.8 million, which exceeded budgetary estimates by \$1,489,654 million. Actual tax revenues exceeded the budget by \$388,401, representing a continued aggressive pursuit of delinquent taxes. Actual fees, permits and licenses were \$156,779 above budget due to increased requests for Ambulance Services. Additional surpluses were due to the receipt of the unbudgeted MRSF Motor Vehicle Grant dollars.

Actual expenditures on a budgetary basis and other financing uses totaled \$37,071,864, an increase over the adopted budget due to unforeseen vehicle repair costs and the continued animal cruelty case obligation.

**TOWN OF HEBRON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Capital Assets and Debt Administration

Capital assets. The Town's investment in capital assets for its governmental activities as of June 30, 2023, amount to \$56,646,037 net of accumulated depreciation as indicated below. This investment in capital assets includes land, building and system improvements, machinery and equipment, park facilities, and infrastructure.

	Governmental Activities	
	2023	2022
Land	\$ 12,613,198	\$ 12,613,198
Construction in Progress	5,756,068	4,230,164
Buildings and Improvements	23,410,660	24,316,390
Furniture and Equipment	3,290,317	2,847,999
Infrastructure	11,575,794	12,330,895
Total	<u>\$ 56,646,037</u>	<u>\$ 56,338,646</u>

Major capital asset events during the current fiscal year included the following:

Replacement of a dump truck, roll off truck, Town library roof and HVAC replacement along with a sidewalk project.

Several old assets were added or eliminated from the inventory after a complete inventory review was performed.

Additional information on capital assets can be found in Note 5 of this report.

Long-Term Debt

At the end of this current fiscal year, the Town had total bonds, notes and capital leases outstanding of \$6.3 million. 100% of this debt is backed by the full faith and credit of the Town. The Town's total debt increased by \$6.3 million in October 2020 for a sewer system pump station and paving upgrades. Not included within the outstanding debt total of \$6.3 million is overlapping debt for Hebron's share of the Regional School District #8 (RHAM) Debt of \$1,035,382..

The last bond rating was for the General Obligation Bond Issue of October 2020 for the Sewer Pump Station and Paving Project, totaling \$6,312,000. The Bonds were rated AAA by Standard & Poor's and this was an upgrade requiring a material event notice to the repositories.

The overall statutory debt limit for the Town is equal to seven times prior year annual receipts from taxation or \$208,016,732.

Additional information on long-term debt can be found in Note 7 of this report.

**TOWN OF HEBRON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Economic Factors and Next Year's Budgets and Rates

As of June 2023, the unemployment rate for the Hebron Labor Market Area was 3.0%. Connecticut's overall unemployment rate stands at 4%, compared with 6.1% for the same time last year. The State of Connecticut's unfunded educational and municipal mandates and increased employee benefit costs create a challenge for Hebron. The Town, however, is poised to overcome such challenges with its commitments to economic development, cost reduction, debt reduction and a comprehensive planning master plan.

The economic indicators for the past few years, and several other factors were considered when adopting the General Fund budget for 2023-2024. Amounts available for appropriation in the General Fund budget are \$39.1 million, an increase of approximately 5.67% over the final 2023 budget of \$37 million. Much of the increase is attributed to the increase of funding provided for the local and regional school districts.

For the future, there will be continued focus on core services for the Town to ease the stress of limited resources of taxpayers and current economic conditions while pursuing Economic Development.

Requests for Information

The financial report is designed to provide a general overview of the Town's finances for all those with an interest in government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town of Hebron, Finance Director, 15 Gilead Street, Hebron, Connecticut 06248.

**TOWN OF HEBRON, CONNECTICUT
STATEMENT OF NET POSITION
JUNE 30, 2023**

	Governmental Activities
ASSETS	
Cash and Cash Equivalents	\$ 15,934,702
Investments	1,771,792
Receivables, Net	2,263,066
Supplies	8,924
Capital Assets:	
Assets Not Being Depreciated	18,369,266
Assets Being Depreciated, Net	38,276,771
Total Assets	<u>76,624,521</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Outflows Related to OPEB	542,011
Total Deferred Outflows of Resources	<u>542,011</u>
LIABILITIES	
Accounts Payable	1,085,268
Accrued Interest Payable	58,901
Unearned Revenue	2,396,758
Noncurrent Liabilities:	
Due Within One Year	1,065,279
Due in More than One Year	8,159,940
Total Liabilities	<u>12,766,146</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred Inflows Related to Leases	59,438
Deferred Inflows Related to OPEB	995,692
Total Deferred Inflows of Resources	<u>1,055,130</u>
NET POSITION	
Net Investment in Capital Assets	49,040,123
Restricted for:	
Grants	45,289
Library	36,300
Marian Celio Angel	132,884
Cemetery	12,475
Unrestricted	<u>14,078,185</u>
Total Net Position	<u>\$ 63,345,256</u>

**TOWN OF HEBRON, CONNECTICUT
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2023**

Functions/Programs	Expenses	Program Revenues			Net Revenue (Expense) and Changes in Net Position Governmental Activities
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
GOVERNMENT ACTIVITIES					
General Government	\$ 5,999,761	\$ 442,313	\$ 1,135,736	\$ -	\$ (4,421,712)
Public Safety	1,391,926	495,662	-	-	(896,264)
Public Works	1,960,635	8,580	15,928	585,782	(1,350,345)
Civic and Human Services	1,663,358	608,304	49,775	-	(1,005,279)
Planning and Land Use	215,071	-	-	-	(215,071)
Sewer	561,965	722,734	-	-	160,769
Education	31,201,650	312,788	9,797,327	-	(21,091,535)
Interest Expense	224,517	-	-	-	(224,517)
Total Governmental Activities	<u>\$ 43,218,883</u>	<u>\$ 2,590,381</u>	<u>\$ 10,998,766</u>	<u>\$ 585,782</u>	(29,043,954)
GENERAL REVENUES					
Property Taxes					29,603,222
Grants and Contributions Not Restricted to Specific Programs					128,370
Unrestricted Investment Earnings					522,811
Miscellaneous					173,807
Total General Revenues					<u>30,428,210</u>
CHANGE IN NET POSITION					1,384,256
Net Position - Beginning of Year					<u>61,961,000</u>
NET POSITION - END OF YEAR					<u>\$ 63,345,256</u>

**TOWN OF HEBRON, CONNECTICUT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2023**

	General	Capital Projects Fund	ARPA Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS					
Cash and Cash Equivalents	\$ 7,877,735	\$ 1,297,163	\$ 2,374,433	\$ 4,385,370	\$ 15,934,701
Investments	1,771,792	-	-	-	1,771,792
Receivables:					
Property Taxes	1,951,131	-	-	-	1,951,131
Leases	-	-	-	60,616	60,616
Other	23,091	-	-	228,228	251,319
Due from Other Funds	-	228,000	-	-	228,000
Supplies	-	-	-	8,924	8,924
Total Assets	<u>\$ 11,623,749</u>	<u>\$ 1,525,163</u>	<u>\$ 2,374,433</u>	<u>\$ 4,683,138</u>	<u>\$ 20,206,483</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
LIABILITIES					
Accounts Payable	\$ 224,568	\$ 235,081	\$ 43,795	\$ 581,823	\$ 1,085,267
Due to Other Funds	228,000	-	-	-	228,000
Unearned Revenue	14,379	-	2,273,936	108,443	2,396,758
Total Liabilities	<u>466,947</u>	<u>235,081</u>	<u>2,317,731</u>	<u>690,266</u>	<u>3,710,025</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable Revenue - Property Taxes	1,867,960	-	-	-	1,867,960
Unavailable Revenue - Sewer Use Receivable	-	-	-	29,739	29,739
Unavailable Revenue - Special Assessments	-	-	-	132,676	132,676
Unavailable Revenue - Leases	-	-	-	59,438	59,438
Total Deferred Inflows of Resources	<u>1,867,960</u>	<u>-</u>	<u>-</u>	<u>221,853</u>	<u>2,089,813</u>
FUND BALANCES					
Nonspendable	-	-	-	8,924	8,924
Restricted	-	-	-	226,948	226,948
Committed	-	1,290,082	56,702	3,535,147	4,881,931
Assigned	566,845	-	-	-	566,845
Unassigned	8,721,997	-	-	-	8,721,997
Total Fund Balances	<u>9,288,842</u>	<u>1,290,082</u>	<u>56,702</u>	<u>3,771,019</u>	<u>14,406,645</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 11,623,749</u>	<u>\$ 1,525,163</u>	<u>\$ 2,374,433</u>	<u>\$ 4,683,138</u>	<u>\$ 20,206,483</u>

**TOWN OF HEBRON, CONNECTICUT
BALANCE SHEET (CONTINUED)
GOVERNMENTAL FUNDS
JUNE 30, 2023**

RECONCILIATION TO THE STATEMENT OF NET POSITION

Fund Balances - Total Governmental Funds (Exhibit III) \$ 14,406,645

Amounts reported for governmental activities in the statement of net position (Exhibit I) are different from the governmental fund balance sheet because of the following:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Governmental Capital Assets	114,208,191
Less: Accumulated Depreciation	(57,562,154)
Net Capital Assets	56,646,037

Other long-term assets and deferred outflows are not available to pay for current-period expenditures and, therefore, are not recorded in the funds:

Property Tax Receivable Greater than 60 Days	1,527,708
Interest Receivable on Property Taxes	340,252
Sewer Use Receivable	132,676
Sewer Assessments Receivable	29,739
Deferred Outflows Related to OPEB	542,011

Long-term liabilities and deferred inflows, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Bonds Payable	(6,374,000)
Bond Premiums	(226,350)
Direct Borrowings	(837,276)
Interest Payable on Bonds	(58,901)
Total OPEB Liability	(1,086,325)
Compensated Absences	(592,868)
Contract Payable	(108,400)
Deferred Inflows Related to OPEB	(995,692)

Net Position of Governmental Activities (Exhibit I) \$ 63,345,256

TOWN OF HEBRON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2023

	General	Capital Projects Fund	ARPA Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES					
Property Taxes	\$ 29,578,946	\$ -	\$ -	\$ -	\$ 29,578,946
Intergovernmental	9,104,784	148,639	538,778	1,324,036	11,116,237
Charges for Services	798,048	-	-	1,750,702	2,548,750
Income from Investments	377,055	5,223	56,702	83,832	522,812
Other	113,043	25,240	60,000	23,342	221,625
Total Revenues	39,971,876	179,102	655,480	3,181,912	43,988,370
EXPENDITURES					
Current:					
General Government	3,469,377	-	-	24,298	3,493,675
Public Safety	1,224,188	-	-	146,710	1,370,898
Public Works	949,421	-	-	-	949,421
Civic and Human Services	887,923	-	-	392,932	1,280,855
Planning and Land Use	215,071	-	-	-	215,071
Sewer Fees	15,400	-	-	546,565	561,965
Insurance and Benefits	1,764,316	-	-	-	1,764,316
Education	28,607,590	-	-	1,492,539	30,100,129
Debt Service:					
Principal	914,183	-	-	-	914,183
Interest	169,793	-	-	-	169,793
Capital Outlay	-	1,197,653	598,778	1,436,088	3,232,519
Total Expenditures	38,217,262	1,197,653	598,778	4,039,132	44,052,825
EXCESS (DEFICIENCY) OF REVENUES UNDER EXPENDITURES	1,754,614	(1,018,551)	56,702	(857,220)	(64,455)
OTHER FINANCING SOURCES (USES)					
Transfers In	-	744,281	-	125,000	869,281
Transfers Out	(869,281)	-	-	-	(869,281)
Total Other Financing Sources (Uses)	(869,281)	744,281	-	125,000	-
NET CHANGE IN FUND BALANCES	885,333	(274,270)	56,702	(732,220)	(64,455)
Fund Balances - Beginning of Year	8,403,509	1,564,352	-	4,503,239	14,471,100
FUND BALANCES - END OF YEAR	<u>\$ 9,288,842</u>	<u>\$ 1,290,082</u>	<u>\$ 56,702</u>	<u>\$ 3,771,019</u>	<u>\$ 14,406,645</u>

**TOWN OF HEBRON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
(CONTINUED)
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2023**

RECONCILIATION TO THE STATEMENT OF ACTIVITIES

Net Change in Fund Balances - Total Governmental Funds (Exhibit IV)	\$ (64,455)
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Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:

Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital Outlay	2,358,433
Depreciation Expense	(2,051,042)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:

Property Tax Receivable - Accrual Basis Change	126,255
Property Tax Interest Revenue - Accrual Basis Change	(101,979)
Sewer Use and Assessment Receivable - Accrual Basis Change	41,635
Grants	(25,736)
Deferred Outflows Related to OPEB	(46,610)

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:

Bonds Principal Payments	773,000
Direct Borrowings Payments	53,567

Some expenses reported in the statement of activities do not require the use of current resources and, therefore, are not reported as expenditures in the governmental funds:

Compensated Absences	120,291
Contracts Payable	108,400
Accrued Interest Payable	(2,908)
Amortization of Bond Premium	35,800
Total OPEB Liability	(11,494)
Deferred Inflows Related to OPEB	<u>71,099</u>

Change in Net Position of Governmental Activities (Exhibit II)	<u>\$ 1,384,256</u>
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RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION

550 Old Colchester Road
860-228-2871

- HOURS:** Tuesday, Thursday and Saturday 7:30 a.m.-4:00 p.m. (winter)
Sunday 7:30 a.m.-2:00 p.m. (winter)
Tuesday & Thursday 8:00 a.m.-6:00 p.m. (During Daylight Saving Time)
Saturday 8:00 a.m.-4:00 p.m. (During Daylight Savings Time)
Sunday 8:00 a.m.-2:00 p.m. (During Daylight Savings Time)
Closed Official Town Holidays
- PERMIT:** Town of Hebron permit sticker must be affixed to all vehicles.
Sticker may be obtained at the Town Office Building, with
proof of residency and vehicle information.
- RULES:** Follow All Signs - CHILDREN STAY IN VEHICLES **5 MPH maximum speed**
All vehicles using lower section must stop at building
before proceeding to deposit materials.
No stumps, rocks or dead animals
No scavenging

Please note that the landfill has been closed and bulky waste is now transported off site. **The following bulky waste fee schedule was revised by the Board of Selectmen on February 1, 2024.**

Demolition Material and General Debris	\$40 per cubic yard
Minimal Charge	\$5.00
Car trunk load is considered 1/4 load	
Large Appliances (without Freon)	No Charge
Appliances Requiring Removal of Refrigerant	No Charge
Ballast, Bulbs & Lamps*	No Charge
Furniture	\$5.00 per item
Couch	\$10
Sleeper Sofa	\$30
Mattress, Box Spring	No charge, unless soiled
Scrap Metal	No charge
Tires: (without rims)	
Up to 16.5" Diameter	\$4.00
17" and over	\$4.00
20" and over	\$4.00
Off road tires or tires on rims	see attendant for price listing attached
Truck Tires	\$15.00
Brush and Leaves	\$5 per cubic yard; minimum \$1 per bag
Electronics	No Charge

All prices subject to change upon approval of the Board of Selectmen

RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION, CONTINUED

- Mandatory Recyclable Items:
- Glass Food and Beverage Containers any color (caps removed)
 - Metal Food and Beverage Containers, Juice Cartons, Milk Cartons, Aluminum Foil
 - Newspapers, Magazines, Junk Mail, Boxboard, Paper Egg Cartons - Bundled
 - Corrugated Cardboard - flattened
 - Used Motor Oil
 - Lead-Acid Batteries - auto, boat, tractors, etc.
 - Nickel-Cadmium (Rechargeable) Batteries
 - White Office Paper - computer paper, stationery, etc.
 - Leaves
 - Scrap Metal - appliances, bicycles, etc.
 - Plastic Containers - #1 through #7 and screw-top jars
 - Bulky waste, clean brush, furniture and wood scraps
 - Electronic Waste – Computers, Monitors, Cell Phones, Other Electronic Devices
 - Mattresses – Must be unsoiled and dry

WASTE MATERIALS MUST BE FROM PROPERTY IN HEBRON

Household Hazardous Waste

COLLECTION SCHEDULE

in Manchester at 321 Olcott Street | 8:00 a.m. - 1:00 p.m.

DIRECTIONS: Exit 1 from 384, follow Spencer Street for 1 mile, left onto Olcott Street and look for signs, HHW Facility on your left

FOR RESIDENTS OF Glastonbury, Hebron, Manchester, Marlborough, Somers, South Windsor, Stafford & Vernon

Bring a **Driver's License, Tax Bill or Car Registration** to prove residency. For more Information on HHW collections, please contact CREOC at **(860) 647-5278**.

2024 Dates:

Saturday, **March 16**

Saturday, **April 20**

Saturday, **May 18**

Saturday, **June 15**

Wed., **July 17** (evening event) 3-7pm

Saturday, **August 17**

Saturday, **September 21**

Saturday, **October 19**

Saturday, **November 16**

Safely dispose of paints & stains, acids, insecticides, herbicides, fertilizers, chemicals, household cleaning products, and other hazardous materials which may have accumulated at your home.

Reminders: The following items will NOT be accepted: used oil & anti-freeze.

Dried out paint cans can be disposed in the regular trash.

The use of trailers and work vans are NOT allowed.

FALL OUTREACH October 5th - Stafford Highway Garage, 210 East St (Rt 19)

2024

ONLINE APPOINTMENTS ARE MANDATORY

If a collection date is filled up, please make an appointment for a different date.

Scan to Make Appointments:



<https://mdjdmz.townofmanchester.org/WasteAppointments/>

PaintCare Connecticut Info:
<http://bit.ly/PaintCareCT>

FACTS ABOUT HEBRON

Hebron was incorporated in 1708.

Hebron is in the County of Tolland, Connecticut. Census Tract number 5261.

The town covers an area of 37.5 square miles. Population 9,098 per 2020 Census.

To qualify for admission as an elector, you must attain the age of 18, be a U.S. citizen, be a Hebron resident, and not be convicted of a felony. Contact the Registrars of Voters for Mail-In Voter Registration.

Voting District# 1 - Hebron Elementary School

Hebron's Representatives:

U.S. Senators:

Richard Blumenthal
Christopher Murphy

State Senator:

Cathy Osten
19th Senatorial District
860-240-0579

Representative to Congress:

Joe Courtney
Second Congressional District
860-886-0139

State Representative:

Steve Weir
55th Assembly District
860-240-8700

HOLIDAY CLOSINGS - 2024

New Year's Day – January 1

Martin Luther King, Jr. Day - January 15

President's Day - February 19

Good Friday – March 29

Memorial Day – May 27

Independence Day – July 4

Labor Day – September 2

Columbus Day - October 14

Veterans Day – November 11

Thanksgiving Day – November 28

Day After Thanksgiving – November 29

Christmas Holiday – December 24 & 25

EMERGENCY INFORMATION

Emergency Medical Service and Fire Department

HEBRON VOLUNTEER FIRE DEPARTMENT

DIAL 911

**Say "Send HEBRON FIRE DEPARTMENT
to the home of
on House #, Street
for a (grass, brush, chimney, or house) fire."**

TAKE YOUR TIME

**Be sure the Fire Department understands
the nature and location of the Fire.**

EMERGENCY AMBULANCE SERVICE

DIAL 911

RESIDENT STATE TROOPER

DIAL 860-228-3710

If no answer dial

860-465-5400

IF EMERGENCY - DIAL 911

POISON CONTROL

1-800-222-1222