

# **PROPOSED HEBRON BUDGET FISCAL YEAR 2018 - 2019**

**Town Manager's Recommended Budget  
Board of Selectmen/Board of Finance  
Presentation  
March 1, 2018**

**Andrew J. Tierney  
Town Manager**

# PROPOSED HEBRON BUDGET FISCAL YEAR 2018 - 2019

## CHALLENGES

- **UNKNOWN STATE FUNDING**
  - **ECS and OTHER REDUCTIONS**
- **STATE MANDATES**
- **BOARD OF FINANCE DIRECTIVE TO REDUCE BUDGET BY 5 %**

# PROPOSED BUDGET \$36,110,668

Spending decrease of  
\$629,570 or 1.71 %  
over the current year's budget.

|                           |              |
|---------------------------|--------------|
| General Government        | \$ 9,047,477 |
| Hebron Board of Education | \$11,586,421 |
| RHAM Board of Education   | \$15,476,770 |

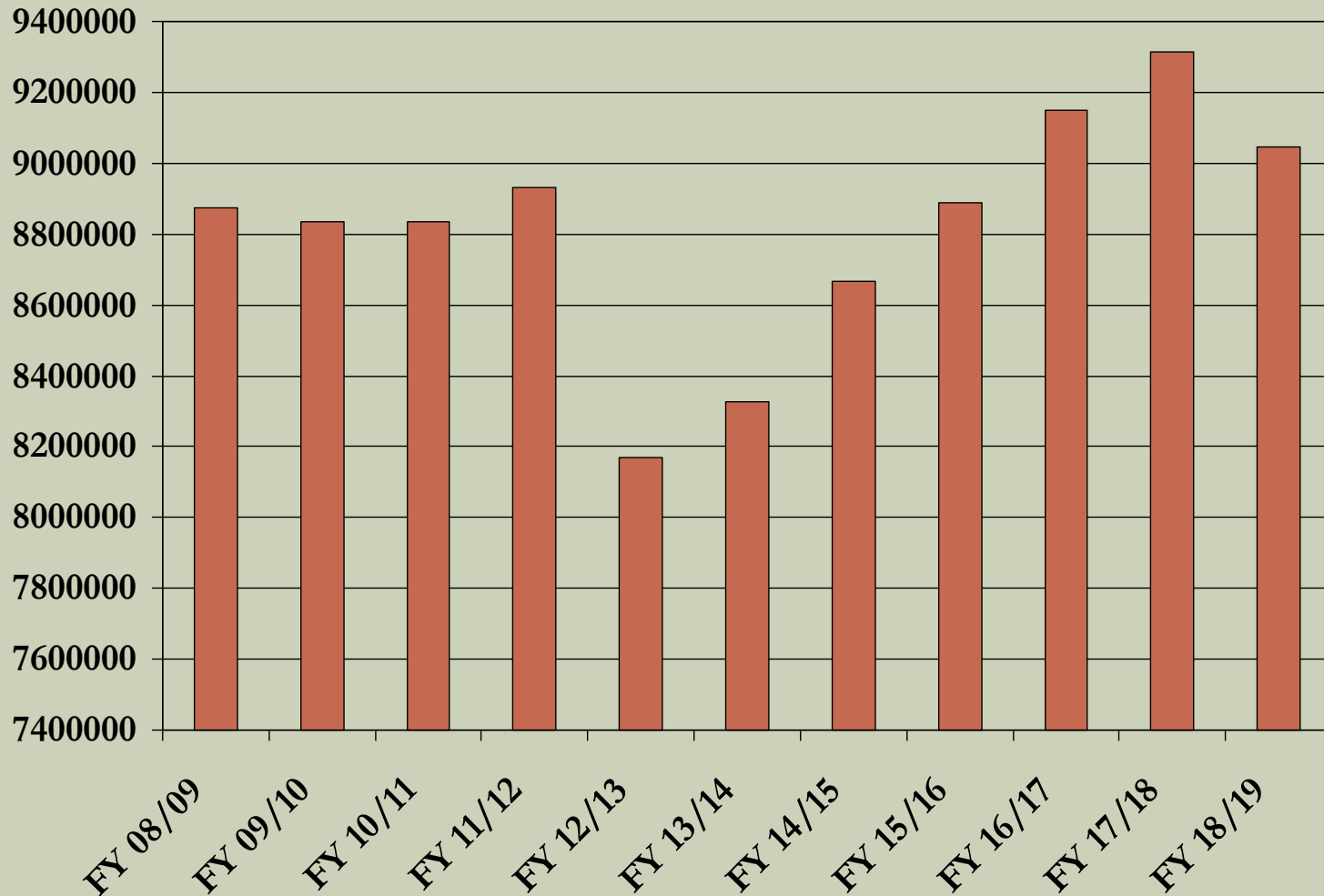
# PROPOSED EXPENDITURES

## INCREASE/DECREASE FY 17-18 TO 18-19

|                                      | ADOPTED<br>Expenditures<br>2017-2018 | PROPOSED<br>Expenditures<br>2018-2019 | Difference       | Percent<br>Change |
|--------------------------------------|--------------------------------------|---------------------------------------|------------------|-------------------|
| Total Town Budget                    |                                      |                                       |                  |                   |
| Town Government                      | \$ 7,221,076                         | \$ 7,066,232                          | \$ (154,844)     | -2.14%            |
| Contr. to Capital Improvement        | 770,911                              | 723,366                               | (47,545)         | -6.17%            |
| Contr. to Open Space Acq.            | 100,000                              | 75,000                                | (25,000)         | -25.00%           |
| Contr. to Cap Non-Recurring          | 3,050                                | 2,000                                 | (1,050)          | -34.43%           |
| Contr. to Capital Projects           | 44,260                               | 53,340                                | 9,080            | 20.52%            |
| Contr. to Revaluation                | 41,000                               | 25,000                                | (16,000)         | -39.02%           |
| Contr. To Debt Management            | -                                    | -                                     | -                |                   |
| Debt Service                         | 1,132,417                            | 1,102,539                             | (29,878)         | -2.64%            |
| <b>TOWN GOV'T SUB TOTAL</b>          | <b>9,312,714</b>                     | <b>9,047,477</b>                      | <b>(265,237)</b> | <b>-2.85%</b>     |
| Hebron Board of Education            | 11,588,546                           | 11,586,421                            | (2,125)          | -0.02%            |
| RHAM Assess(w/o debt)                | 14,262,347                           | 14,132,094                            | (130,253)        | -0.91%            |
| RHAM Debt Service                    | 1,392,403                            | 1,344,676                             | (47,727)         | -3.43%            |
| RHAM Assess FAILED at 1st Referendum | 184,228                              | -                                     | -                | 0.00%             |
| Total General Government             | \$ 36,740,238                        | \$ 36,110,668                         | \$ (629,570)     | -1.71%            |

# EXPENDITURE HISTORY

## GENERAL GOVERNMENT BUDGET



# CAPITAL EXPENDITURES

|   |           |
|---|-----------|
| ■ CIP (General Government Contribution) | \$723,366 |
| ■ Over \$25,000                         |           |
| ■ Revaluation                           | \$ 25,000 |
| ■ Annual Contribution                   |           |
| ■ Capital Expenditures                  | \$ 53,340 |
| ■ \$5,000 to \$25,000                   |           |
| ■ Capital Non-Recurring                 | \$ 2,000  |

# CAPITAL EXPENDITURES

## \$5,000 - \$25,000

### Public Works Department

|                     |        |
|---------------------|--------|
| Pavement Management | 24,500 |
| Dumpster Cover      | 8,340  |

### Miscellaneous

|   |        |
|---|--------|
| Hebron Center - White Picket Fencing            | 3,500  |
| Town Office Building - Town Clerk's Vaults HVAC | 17,000 |

**GRAND TOTAL** 53,340

# CIP COMMITTEE RECOMMENDATIONS

## FY 2018-2019

| PROJECT   | AMOUNT         | PRIORITY |
|---|----------------|----------|
| Road Resurfacing and Road Improvements                        | 276,838        | 1        |
| Ambulance 510 - Fire Department                               | 35,000         | 2        |
| Hebron Center Sidewalk Plan - Senior Center, HES, NC - LOTCIP | 18,000         | 3        |
| Wall Street Sidewalks   | 25,000         | 4        |
| Service 110 - Fire Department                                 | 55,000         | 5        |
| Engine Tanker 310 - Refurbish - Fire Department               | 50,000         | 6        |
| Douglas Library HVAC Systems Replacement - Douglas Library    | 93,000         | 7        |
| Utility 310 - Fire Department                                 | 27,921         | 8        |
| Fire Protection Control Panel - Gilead Hill School            | 28,412         | 9        |
| ACO/Building Maintainer Truck - Replace 2005 Ford Pick Up     | 31,000         | 10       |
| Police Department Emergency Messaging Sign                    | 32,813         | 11       |
| Douglas Library Windows - Douglas Library                     | 25,000         | 12       |
| Peters House Restoration                                      | 40,000         | 13       |
| Town Buildings - Security Measures                            | 30,000         | 14       |
| Bucket Truck - Public Works Department                        | 162,000        | 15       |
| <b>TOTAL</b>  | <b>929,984</b> |          |



# CIP REVENUE RECOMMENDATIONS

## FY 2018-2019

|  | Approved<br>2017-2018 | Proposed<br>2018-2019 |
|--|-----------------------|-----------------------|
| Balance from Previous Appropriations       | 59,216                | 50,742                |
| LOCIP Funding                              | 0                     | 140,285               |
| Anticipated State Reimbursement            | 0                     | 0                     |
| Anticipated Contribution from Fund Balance | 404,133               | 0                     |
| CIP Designated Fund Balance                | 0                     | 0                     |
| Interest                                   | 0                     | 6,591                 |
| General Fund Contribution                  | 770,911               | 732,366               |
| Total Revenues                             | \$1,234,260           | \$929,984             |

**Completed Project Balances**

|   |           |                             |
|---|-----------|-----------------------------|
| FY 17-18 Public Works CAT Loader          | 7,485.00  |                             |
| FY 17-18 Public Works 20 Ton Trailer      | 1,655.30  |                             |
| FY 17-18 Fire Department SCBA Replacement | 23,900.00 | (includes sale of old gear) |
| FY 17-18 Town Clerk Vault Project         | 6,399.00  |                             |
| FY 15-16 Fire Department Service 210      | 2,858.70  |                             |
| FY 15-16 Emergency Management EOC         | 3,465.17  |                             |
| FY 17-18 Sale of Fire Department Squad    | 4,670.00  |                             |
| Scrap Vehicles (2)                        | 309.00    |                             |
|   | 50,742.17 |                             |

# HEBRON BOARD OF EDUCATION

**FY 2017-2018**  
**\$11,588,546**

**FY 2018-2019**  
**\$11,586,421**

**DECREASE**  
**(\$2,125)**  
**(0.02 %)**

# RHAM LEVY

|                             | <b>Total<br/>RHAM<br/>Budget</b> | <b>Percent<br/>Increase</b> | <b>Hebron<br/>Change<br/>Based on 18-19 Levy<br/>52.52 %</b> |
|-----------------------------|----------------------------------|-----------------------------|--|
| <b>Proposed RHAM Budget</b> | <b>\$30,170,433</b>              | <b>2.26 % *</b>             | <b>(\$ 177,980)</b>  |

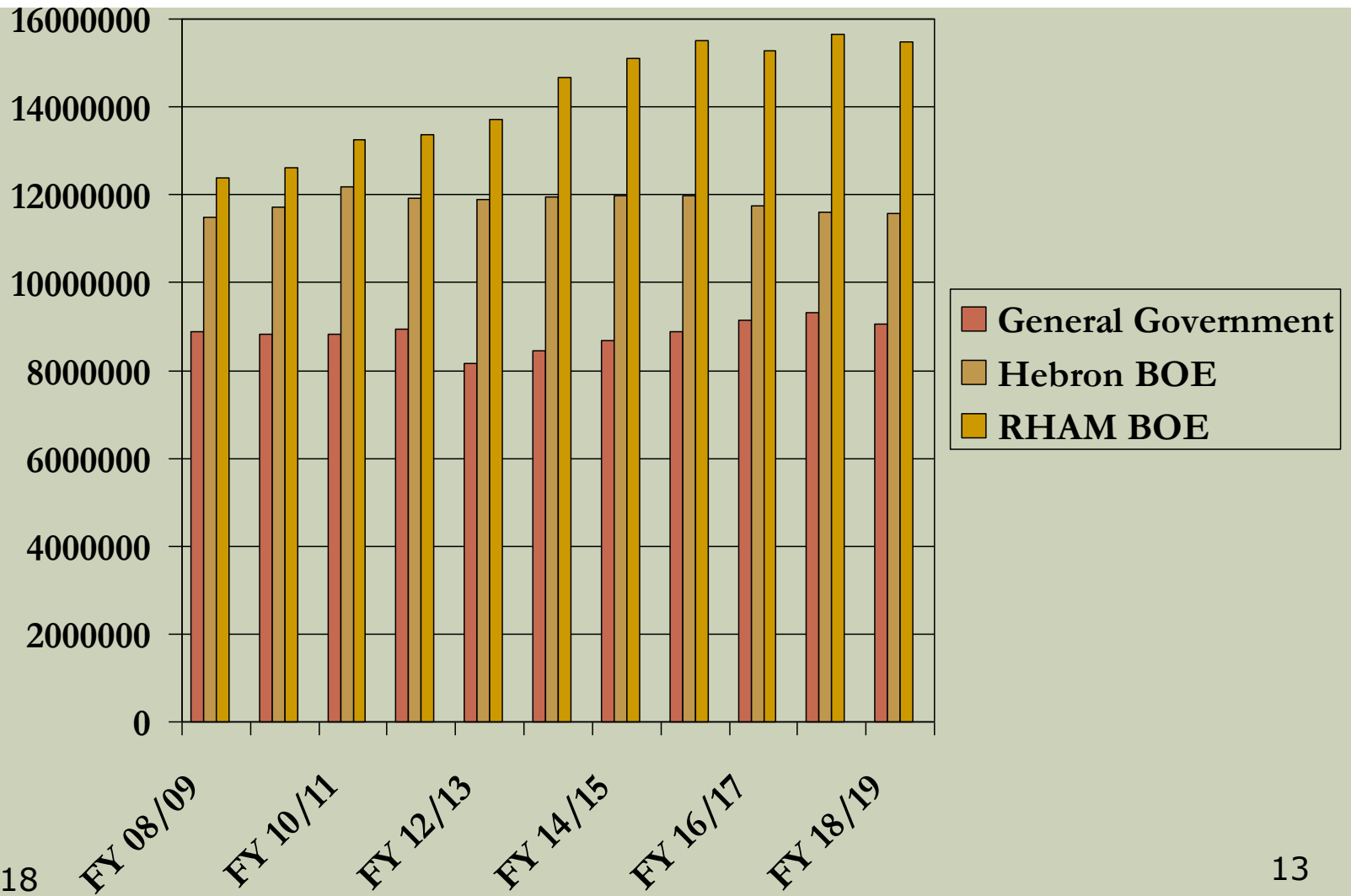
**\* Net Budget Increase**

# RHAM LEVY

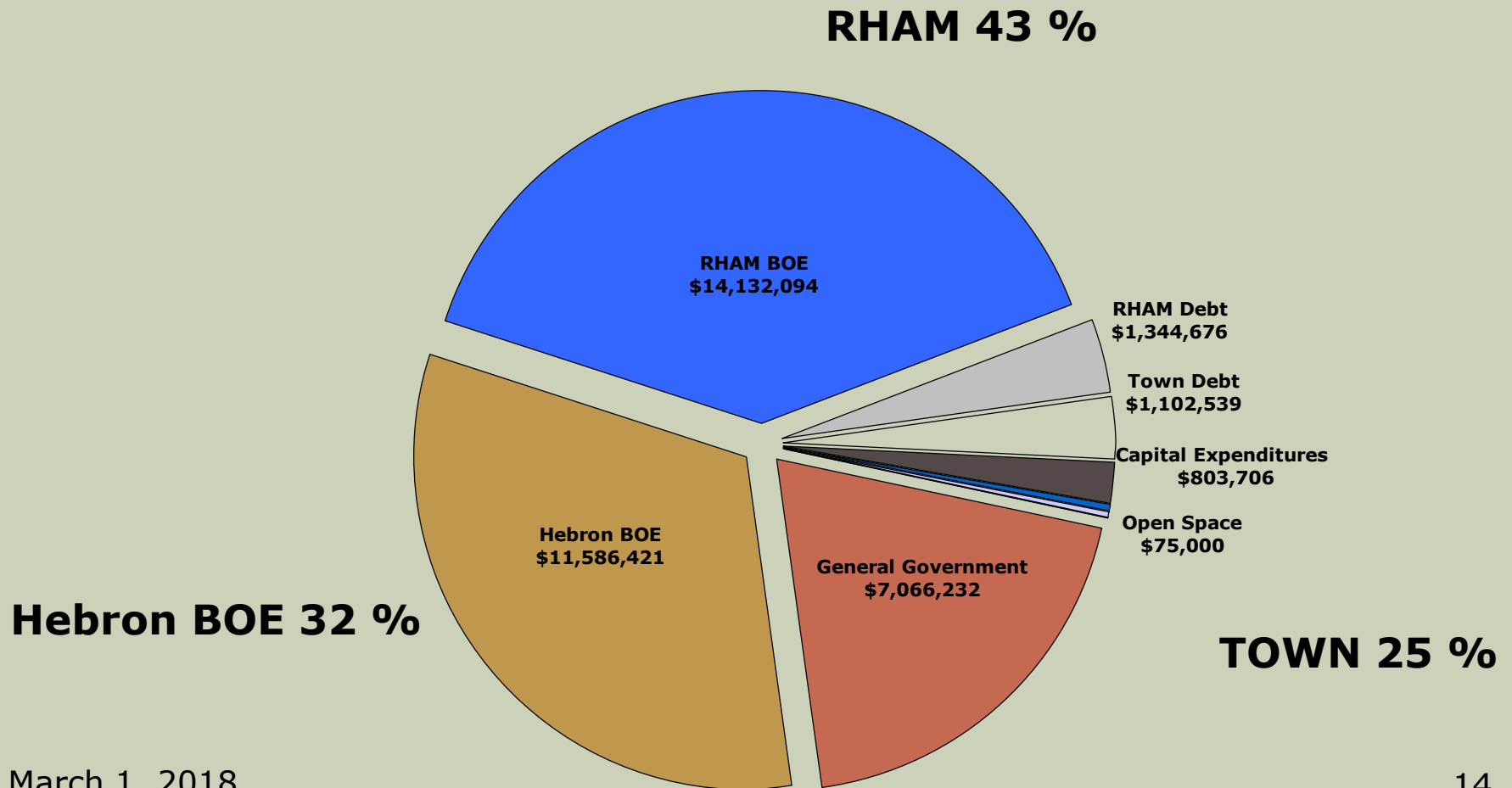
## Levy Calculation

|                    | <b>16-17</b> | <b>17-18</b> | <b>18-19</b> |
|--------------------|--------------|--------------|--------------|
| <b>Andover</b>     | <b>14.84</b> | <b>14.51</b> | <b>15.36</b> |
| <b>Hebron</b>      | <b>54.47</b> | <b>54.33</b> | <b>52.52</b> |
| <b>Marlborough</b> | <b>30.50</b> | <b>31.16</b> | <b>32.12</b> |

# EXPENDITURE HISTORY



# FY 2018-2019 BUDGET OVERVIEW



# PROPOSED REVENUE INCREASE/DECREASE FY 17-18 TO 18-19

|                                  | <u>ADOPTED<br/>2017-2018</u> | <u>PROPOSED<br/>2018-2019</u> | <u>Difference</u>   | <u>Percent<br/>Change</u> |
|----------------------------------|------------------------------|-------------------------------|---------------------|---------------------------|
| General Government               | \$ 836,745                   | \$ 803,382                    | \$ (33,363)         | -3.99%                    |
| Other State Revenues (MRSA INC.) | 1,938,164                    | 356,065                       | (1,582,099)         | -81.63%                   |
| ECS & Special Ed Grant Funding   | 5,366,355                    | 5,783,770                     | 417,415             | 7.78%                     |
| Other Revenue Sources            | 159,000                      | 100,000                       | (59,000)            | -37.11%                   |
| Unassigned Fund Contribution     | \$ 203,429                   | \$ 500,000                    | 296,571             | 145.79%                   |
| Back Taxes / Lien Fees           | 315,000                      | 315,000                       | -                   | 0.00%                     |
| Tax                              | <u>27,921,545</u>            | <u>28,252,451</u>             | <u>330,907</u>      | <u>1.19%</u>              |
|                                  | <u>\$ 36,740,238</u>         | <u>\$ 36,110,668</u>          | <u>\$ (629,569)</u> | <u>-1.71%</u>             |

# OCTOBER 1, 2017 GRAND LIST

## Grand List Comparative Totals

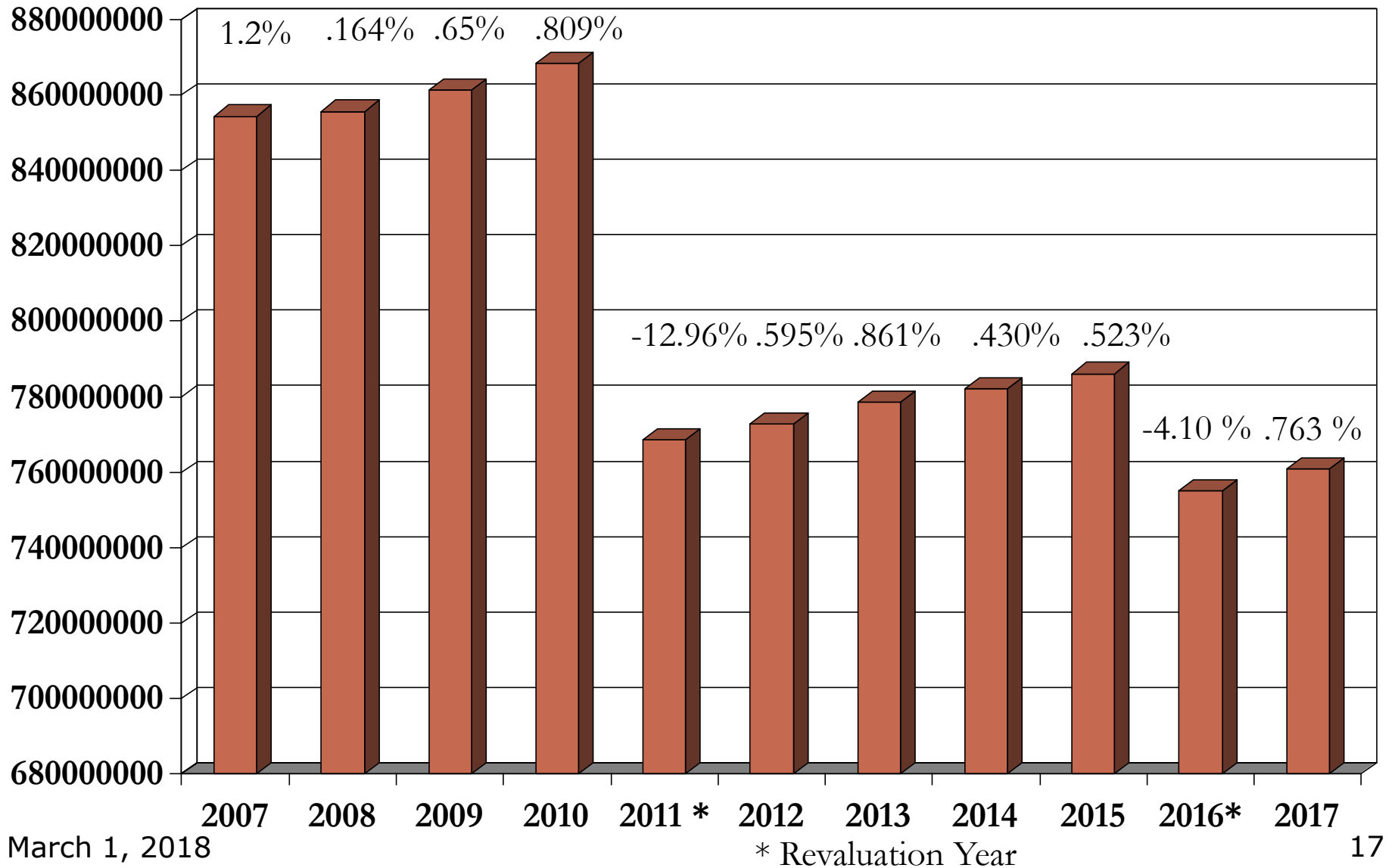
|                   | <b>2016</b>    | <b>2017</b> | <b>Change</b> | <b>%</b> |
|-------------------|----------------|-------------|---------------|----------|
| Real Estate       | \$664,567,120  | 669,341,930 | + 4,774,810   | + .718   |
| Personal Property | \$ 15,716,080  | 16,216,310  | + 500,230     | + 3.183  |
| Motor Vehicles    | \$ 74,780,990  | 75,265,280  | + 484,290     | + .647   |
| Net Totals        | \$ 755,064,190 | 760,823,520 | + 5,759,330   | + .763   |

## Grand List Account Comparisons

|                   | <b>2016</b> | <b>2017</b> | <b>Change</b> | <b>%</b> |
|-------------------|-------------|-------------|---------------|----------|
| Real Estate       | 4,160       | 4,158       | - 2           | - .048   |
| Personal Property | 561         | 545         | - 16          | - 2.935  |
| Motor Vehicles    | 9,765       | 9,777       | + 12          | + .123   |



# GRAND LIST PROFILE



# MILL RATE CALCULATION

|  | <b>TOTAL GL</b>   |                                    |
|--|-------------------|------------------------------------|
| <b>Grand List - October 1, 2017</b>                          | \$ 760,823,520    |                                    |
| <b>Less Potential BAA adjustments</b>                        | \$ (100,000)      |                                    |
| <b>Reductions to grand list - *</b>                          | \$ (2,983,700)    | (equates to \$115,051 tax dollars) |
| <b>Adjusted Grand List - October 1, 2017</b>                 | \$ 757,739,820    |                                    |
| <b>Mill Value</b>  | \$ 757,740        |                                    |
| <b><u>Mill Value (based upon 98.50% collection rate)</u></b> | <u>\$ 746,374</u> |                                    |
| <b>Mill Rate (per proposed budget)</b>                       | <b>37.85</b>      |                                    |

\* Due to Hebron Sr. Living & Crumbling Foundations

# HOW TO CALCULATE THE MILL RATE

**Adjusted Grand List ÷ 1,000 = Mill Value**

$$757,739,820 \div 1,000 = 757,740$$

**Tax Revenue ÷ Mill Value = Mill Rate**

**Mill Value at 98.50 % collection rate = 746,374**

$$28,252,451 \div 746,374 = 37.85$$

# HOW TO CALCULATE REAL ESTATE TAX AMOUNT

**Assessed Value x Mill Rate = Tax**

$$210,510 \times .03785 = \$7,968$$

# PROPOSED TAX CALCULATION

## PERSONAL PROPERTY/REAL ESTATE

98.50 % COLLECTION RATE - 37.85 MILL RATE

| Market Value | Assessed Value* | 17-18 Taxes | 18-19 Taxes | Proposed Change |
|--------------|-----------------|-------------|-------------|-----------------|
| \$215,420    | \$150,790       | \$ 5,579    | \$ 5,707    | +\$128          |
| \$300,725    | \$210,510       | \$ 7,789    | \$ 7,968    | +\$179          |
| \$528,724    | \$370,110       | \$13,694    | \$14,009    | +\$315          |

\* Based on October 2016 Revaluation

# BUDGET PROCESS

Board of Selectmen and Board of Finance review the budget during the month of March.

The Board of Selectmen make a recommendation to the Board of Finance by March 31<sup>st</sup>.

# BUDGET PROCESS

The Selectmen will conduct a

**Public Hearing on**

**Tuesday, March 20, 2018**

**7:30 p.m.**

**Douglas Library Community Room**

# BUDGET PROCESS

The Board of Finance will hold a Public Hearing on the Board of Finance recommended budget no later than the third Tuesday in April.

**The Budget Hearing is scheduled for:**

**Tuesday, April 10, 2018 - 7:00 p.m.**

**RHAM High School Auditorium**



# BUDGET PROCESS

Pursuant to Section 903 of the Town Charter  
Referendum Vote on the Town Budget and the  
Capital Improvement Budget on:

**Tuesday, May 8, 2018**  
**6:00 a.m. – 8:00 p.m.**  
**Hebron Elementary School**

# BUDGET PROCESS

Charter provisions require two Budget Advisory Questions on the referendum ballot:

- Is the Town Budget (excluding Hebron and RHAM Boards of Education Budgets) Too High or Too Low?
- Is the Hebron Board of Education Budget Too High or Too Low?

# BUDGET REVIEW SCHEDULE

## Thursday, March 1, 2018 – Douglas Library (Budget Workshop with Board of Finance)

- 7:30 – 8:00 p.m. Town Manager’s Budget Presentation
- 8:00 – 8:30 p.m. CIP Committee Presentation
- 8:30 – 10:00 p.m. Miscellaneous General Government and Regular BOS Meeting

## Tuesday, March 6, 2018 – Douglas Library (Budget Workshop with Board of Finance)

- 7:30 – 7:45 p.m. Public Works Department
- 7:45 – 8:00 p.m. Police Department
- 8:00 – 8:15 p.m. Fire Department/Ambulance Service
- 8:15 – 8:30 p.m. Open Space/Land Acquisition
- 8:30 – 10:00 p.m. Miscellaneous General Government

## Tuesday, March 13, 2018 – Douglas Library (Budget Workshop with Board of Finance)

- 7:30 – 7:45 p.m. Parks & Recreation Department
- 7:45 – 8:15 p.m. Hebron Board of Education
- 8:15 – 8:45 p.m. RHAM Board of Education
- 8:45 – 10:00 p.m. Miscellaneous General Government

## Tuesday, March 20, 2018 – Douglas Library (Budget Workshop with Board of Finance)

- 7:30 – 8:30 p.m. Board of Selectmen Public Hearing
- 8:30 – 9:00 p.m. Revenues Overview & Discussion/Budget Deliberations
- 9:00 – 10:00 p.m. Finalize Selectmen’s FY 18-19 Budget

## Tuesday, March 27, 2018 – Douglas Library (Budget Workshop with Board of Finance)

- 7:30 – 10:00 p.m. Finalize Selectmen’s FY 18-19 Budget

# INFORMATION AND COMMENTS

The Selectmen have established an email address for budget comments:

[hebronbudget@hebronct.com](mailto:hebronbudget@hebronct.com)

Comments will be forwarded to the Boards of Selectmen, Finance and Education.

Budget Information is available in the Town Clerk's Office, Douglas Library, Senior Center and at

[www.hebronct.com](http://www.hebronct.com)

We want to hear from you!