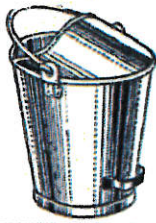


TOWN OF HEBRON, CONNECTICUT

**Annual Report
For Fiscal Year July 1, 2015 - June 30, 2016**



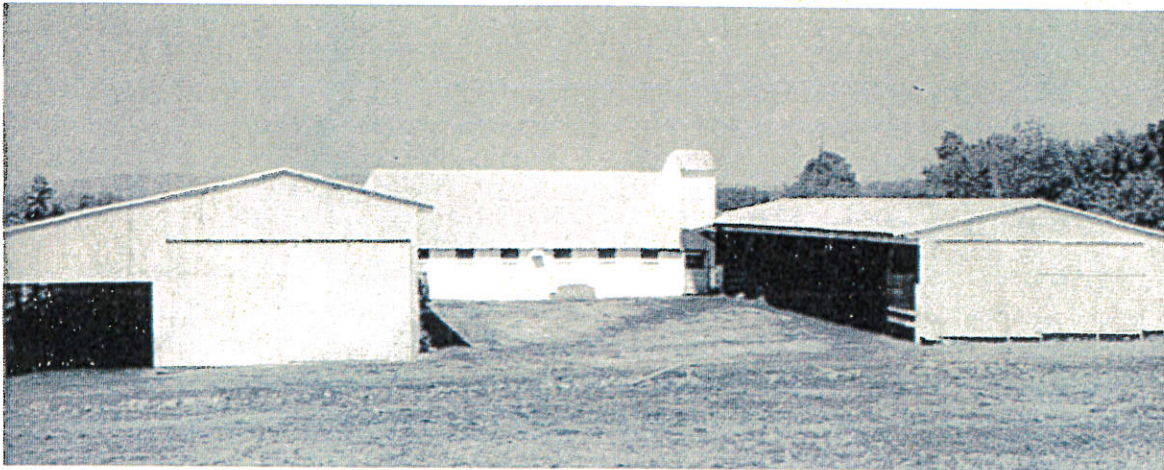
Published
By
H. P. Hood
& Sons
Boston,
Massachusetts



The Milkpail

Published
For
Hood Producers
And Members
of Their
Families

JUNE, 1957



**PORTER FARM
ESTABLISHED 1919**

TELEPHONE DIRECTORY

Town Office Building
15 Gilead Street, Hebron, Connecticut 06248
Monday-Wednesday 8:00 a.m.-4:00 p.m.
Thursday 8:00 a.m. - 6:00 p.m.
Friday 8:00 a.m. - 1:00 p.m.

Phone: 860-228-5971
Fax: 860-228-4859

Town Manager – Ext. 122
Town Clerk – Ext. 124
Tax Collector – Ext. 146
Sanitarian – Ext. 140

Director of Finance – Ext. 131
Financial Administrator – Ext. 135
Assessor – Ext. 147
Building Official – Ext. 142
Planning and Zoning (Town Planner) – Ext. 137

Senior Services Director, Russell Mercier Senior Center 860 228-1700
Housing Authority 860 228-4411
Parks and Recreation Department, 148 East Street 860 530-1281
Transfer Station/Public Works Department, 550 Old Colchester Road 860 228-2871
Fire Department - Routine Business 860 228-3022
Police Department – Routine Business 860 228-3710
Glastonbury Hebron Probate Court 860 652-7629
Animal Control Officer 860 228-5971, Ext. 150
Chatham Health District 860 267-9601
Water Pollution Control Authority 860-228-2871

Public Schools:

Superintendent of Schools – Hebron BOE 860 228-2577
Superintendent of Schools – RHAM BOE 860 228-2115
RHAM Senior High School 860 228-9474
RHAM Senior High School Guidance Department 860 228-9446
RHAM Middle School 860 228-9423
Hebron Elementary School 860 228-9465
Gilead Hill School 860 228-9458

AHM Youth Services 860 228-9488
Visiting Nurse Association East 860 308-0477
Hebron Interfaith Human Services (Food Bank) 860 228-1681

Douglas Library, 22 Main Street 860 228-9312
Monday and Wednesday 12:00 - 8:00 p.m.
Tuesday and Thursday 10:00 a.m. - 8:00 p.m.
Saturday 10:00 a.m. - 3:00 p.m.

Hebron Post Office 860 228-6904
Daily 8:30 a.m. - 5:00 p.m. (Closed for Lunch 1:00 – 2:00 p.m.)
Saturday 8:30 a.m. - 12:00 noon
Amston Post Office 860 228-3671
Daily 8:30 a.m. - 12:30 p.m. Saturday 9:30 a.m. - 1:00 p.m.

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Town Report Editors: Donna Lanza and Karen Bowen

DEDICATION

This Edition of the Hebron Annual Report is dedicated to
WILBUR STRONG PORTER
October 19, 1925 – July 6, 2015

Wilbur Strong Porter was an active member of the Hebron community. He served on several town committees; served as Sexton for the Gilead Cemetery Association; served as past President and Board of Trustee member of the Douglas Library Association. In 1990 Wilbur was named Hebron Citizen of the Year. Mr. Porter served in the US Navy during WWII. He became a lifetime member of the American Legion, Post 95 Hebron. He was twice designated as the Grand Marshall of the Hebron Memorial Day Parade. He was a second generation dairy farmer and owner of the Porter Farm, Inc. which is depicted on the front cover. In June of 1957 "The Milkpail" reported:

"This is an excellent example of a loose housing system which meets the many requirements for efficient dairy cattle housing. It is owned and operated by Winthrop Porter and is located in Gilead, Connecticut. Pole building at right provides loafing area and bedding storage for 52 cow herd. Pole building at left is used for hay storage and feeding area. The conventional center building provides housing for milking parlor, milk room, and maternity pens."

Mr. Porter held offices with both the Connecticut Farm Bureau and Tolland County Farm Bureau. He was a lifelong member of the Gilead Congregational Church where he served on many committees and as Deacon.



Wilbur Strong Porter and Maralyn R. Porter

TOWN OFFICERS/BOARDS AND COMMISSIONS

(AS OF JUNE 30, 2016)

BOARD OF SELECTMEN:

| | <u>TERM</u> |
|------------------------------|-------------|
| Daniel E. Larson, Chairman | 2017 |
| Gail Richmond, Vice Chairman | 2019 |
| Mark Stuart | 2017 |
| Brian O'Connell | 2019 |
| Clara O'Brien | 2019 |

TOWN MANAGER: Andrew J. Tierney

TOWN CLERK AND REGISTRAR OF VITAL STATISTICS:

| | |
|---------------------|------|
| Carla A. Pomprowicz | 2018 |
|---------------------|------|

BOARD OF FINANCE:

| | |
|-----------------------------|------|
| Malcolm Leichter, Chairman | 2017 |
| David Veschi, Vice-Chairman | 2019 |
| Henry J. Sawicki | 2017 |
| Peter Kasper | 2017 |
| Ramon W. Bieri | 2019 |

BOARD OF EDUCATION:

| | |
|----------------------------------|------|
| Erica E. Bromley, Chairman | 2017 |
| Maryanne Leichter, Vice Chairman | 2019 |
| Kevin Williams | 2019 |
| Carol A. Connolly | 2017 |
| Geoffrey Davis | 2019 |
| Kathy Williams | 2019 |
| Jessica Rainville | 2017 |

PLANNING & ZONING COMMISSION:

| | |
|---------------------------------|------|
| Natalie Wood, Chairman | 2017 |
| Lewis Hinman III, Vice Chairman | 2019 |
| Frank Zitkus | 2019 |
| Devon Garner | 2017 |
| Judith Podell | 2017 |

ALTERNATE MEMBERS:

| | |
|---------------|------|
| Eric Brancard | 2017 |
|---------------|------|

ZONING BOARD OF APPEALS:

| | |
|--------------------------------|------|
| Jardo Opocensky, Jr., Chairman | 2017 |
| Michael McCormack | 2017 |
| June Danaher | 2019 |
| Anthony Novak | 2017 |
| Gilbert Salk | 2019 |

ALTERNATE MEMBERS:

| | |
|---------------|------|
| Marilyn Alden | 2019 |
| Jane Golino | 2017 |

TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

BOARD OF ASSESSMENT APPEALS:

| | |
|---------------|------|
| Ted Bromley | 2017 |
| Phil LoBianco | 2017 |
| Mark Falade | 2019 |

REGIONAL SCHOOL DISTRICT 8 BOARD OF EDUCATION:

| | |
|--------------------|------|
| Amy D'Amaddio | 2019 |
| Rich Jacobson | 2017 |
| Joseph E. O'Connor | 2017 |
| Thomas Tremont | 2019 |
| Bruce Olmstead | 2017 |

REGISTRARS OF VOTERS:

| | |
|----------------------|------|
| John F. Richmond | 2016 |
| Elizabeth Fitzgerald | 2016 |

DEPUTY REGISTRARS OF VOTERS:

| | |
|--------------------|------|
| Merris Williams | 2016 |
| John O. O'Sullivan | 2016 |

| | |
|---------------------------------------|------|
| JUDGE OF PROBATE: Sean Peoples | 2018 |
|---------------------------------------|------|

ANIMAL CONTROL OFFICER: William Bell

ASSESSOR: Debra Gernhardt **ASSISTANT ASSESSOR:** Christina Ristaino

ASSISTANT TOWN CLERK AND REGISTRAR OF VITAL STATISTICS: Ann Hughes

BUILDING OFFICIAL: Joseph Summers

BURNING OFFICIAL: Tony Pitrone

CAPITAL IMPROVEMENT PROGRAM COMMITTEE:

| | | | |
|-----------------|-------------------|-------------------|--------------|
| Clara O'Brien | Nick Wallick | Patricia Griffin | William Witt |
| Mal Leichter | Kevin Kelly | Devon Garner | |
| Charles Daniels | Carol A. Connolly | Jessica Rainville | |

CITIZENS GREEN COMMITTEE:

| | | |
|--------------------------|----------------|-------------------|
| Michael Harder, Chairman | Eszter Samodai | Laura Steiner |
| Elizabeth Eldridge | Gil Salk | Jessica Rainville |
| Chuck Redfern | | |

TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

COMMISSION ON AGING:

| | |
|----------------------------|------|
| Laura Bennett, Chairperson | 2017 |
| Gertrude Catullo | 2019 |
| Ed Menicke | 2018 |
| Pamela Meliso | 2017 |
| Lynn E. Sanson | 2018 |
| Barbara Soderberg | 2019 |
| Cecile Piette | 2018 |

ALTERNATE MEMBERS:

| | |
|-----------------|------|
| Warren Holbrook | 2017 |
| Beth Schmeizl | 2017 |

CONSERVATION COMMISSION:

| | |
|-----------------------|------|
| Thomas Loto, Chairman | 2016 |
| Guy Holzer | 2018 |
| Christopher Frey | 2017 |
| Ed Meinke | 2019 |

RESIDENT STATE TROOPERS: Daniel Greenwood Kyle Fitzgibbons

CONSTABLES: Mark Rubera Ricardo Martinez James Tilley

DIRECTOR OF HEALTH: Chatham Health District

ECONOMIC DEVELOPMENT COMMISSION:

| | |
|---------------------------|------|
| Victoria Avelis, Chairman | 2016 |
| Jon Lesisko | 2019 |
| Dottie Moon | 2018 |
| Gerald Garfield | 2017 |
| Neil Amwake | 2018 |

ALTERNATE MEMBER:

| | |
|------------------|------|
| Judith Podell | 2016 |
| Peter Cassarella | 2018 |

EMERGENCY MANAGEMENT DIRECTOR/LEPC CHAIRMAN: Sean Shoemaker

FINANCIAL ADMINISTRATOR: Kristi Merrifield

FINANCE DIRECTOR: Elaine Griffin

FIRE CHIEF: Nick Wallick

FIRE MARSHAL: Randy Blais **DEPUTY FIRE MARSHAL:** Daniel E. Larson

TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

HISTORIC PROPERTIES COMMISSION:

| | |
|------------------------|------|
| Deena Watson, Chairman | 2016 |
| Mary Ann Foote | 2017 |
| Jon Minard | 2017 |
| Susan Morin | 2017 |
| Rebecca Scorso | 2019 |

ALTERNATE MEMBERS:

| | |
|-----------------------|------|
| Janice Porter Tarbell | 2017 |
| Richard Cassata | 2017 |

HOUSING AUTHORITY:

| | |
|-------------------------------|------|
| Florence O'Sullivan, Chairman | 2016 |
| Anne-Lee Boynton | 2018 |
| Joan Conley | 2018 |
| Michael Hunter | 2016 |
| Robert Pisker | 2017 |

JUSTICES OF THE PEACE:

| | | | |
|--------------------|-----------------------|------------------------|---------------------|
| Randy Anagnostis | Ramon Bieri | Linda Bulkovitch | Peter F. Casarella |
| James P. Cordier | Rodney Goldberg | Marjorie W. Graham | Elizabeth M. Holmes |
| John D. Hooker | Gary D. Hummel | Patricia A. Kamarowski | Scot Kauffman |
| Richard A. Keefe | Valerie V. LaVake | Anne B. Lewis | Philip LoBianco |
| Richard Marzi | Salvatore Mastrandrea | Robert J. McKay | Gayle Mulligan |
| Cathleen R. Murphy | John O. O'Sullivan | Paul L. Pomprowicz | John F. Richmond |
| Paul Rosati | Gilbert J. Salk | Thomas J. Sousa | Stella S. Stanescu |
| Laura A. Steiner | Robert N. Warner | Natalie A. Wood | |

OPEN SPACE/LAND ACQUISITION COMMITTEE:

| | | | |
|---------------------------|------------------|---------------|--------------|
| Brian O'Connell, Chairman | Christopher Frey | John Mullaney | Frank Zitkus |
| James Cordier | Malcolm Leichter | Jessica Petro | |

MUNICIPAL AGENT FOR THE ELDERLY: Sharon Garrard

PARKS AND RECREATION COMMISSION:

| | |
|----------------------------|------|
| Claudia Naturski, Co-Chair | 2019 |
| Machel Gauthier | 2017 |
| Ken Jardin, Co-Chair | 2016 |
| Charles Daniels | 2018 |
| Daniel Grabowski | 2018 |
| Chris Cowles | 2019 |
| John Russo | 2017 |

ALTERNATE MEMBERS:

| | |
|---------------|------|
| Eric Lemieux | 2017 |
| Jessica Petro | 2016 |

TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

DIRECTOR OF PARKS AND RECREATION: Rich Calarco

PANEL OF MODERATORS:

| | |
|----------------|------|
| Kevin Connors | 2017 |
| Scot Kauffman | 2017 |
| Joseph Krist | 2017 |
| Catherine Marx | 2017 |

PUBLIC BUILDING COMMISSION:

| | |
|-------------------------|-----------------|
| Wayne Warwick, Chairman | Richard Steiner |
| Malcolm Leichter | Brian Whalen |
| Bart Nicolo | |

PUBLIC WORKS DIRECTOR: Kevin Kelly

SANITARIAN: Steven Knauf - Chatham Health District

SENIOR SERVICES DIRECTOR/MUNICIPAL AGENT: Sharon Garrard

SUPERINTENDENT OF SCHOOLS – HEBRON: Tim Van Tassel

SUPERINTENDENT OF SCHOOLS – RHAM: Robert Siminski

TAX COLLECTOR: Adrian MacLean

TOWN ATTORNEY: Ken Slater of Halloran & Sage

TOWN HISTORIAN: Hebron Historical Society

TOWN PLANNER: Michael O'Leary

TREE WARDEN: Kevin Kelly

WATER POLLUTION CONTROL AUTHORITY:

| | |
|-------------------------|------|
| Clara O'Brien, Chairman | 2019 |
| James Reilly | 2016 |
| Kevin Grady | 2019 |
| Chris Hemberger | 2018 |
| Mark Falade | 2018 |

BOARD OF SELECTMEN

July 16, 2015, the Selectmen presented A. J. Pollock with a Certificate of Appreciation for his outstanding sportsmanship and being voted to play in the All Star Baseball game representing the National Baseball All Star League.

August 20, 2016, the Selectmen presented Carrie Fulginiti with a certificate for her 100th Birthday Celebration.

September 3, 2015, the Selectmen presented and congratulated the United Brethren of Hebron Synagogue with a certificate for their 75th Anniversary.

October 15, 2015, the Selectmen recognized Jeffrey Watt for his years of service and dedication to the Town of Hebron.

October 15, 2015, the Selectmen awarded Bid #2016-4 HVAC Design Build for the Peters House to Sav-Mor Cooling and Heating in an amount not to exceed \$49,900.00 and authorize Andrew J. Tierney, Town Manager, to sign any necessary contract documents.

November 5, 2015, the Selectmen recognized James Potticary with a Proclamation for attaining the rank of Eagle Scout and designated November 7, 2015 as "James Potticary Day".

February 18, 2017, the Selectmen adopted the Solarize Connecticut Memorandum of Understanding made between the Town of Hebron and Solarize Connecticut, support the Town of Hebron's participation in the program and authorize Andrew J. Tierney, Town Manager, to sign the Memorandum of Understanding and any other documents related to the program.

March 3, 2016, the Selectmen recognized the Girl Scouts of Hebron with a Proclamation for their 104th anniversary of the Girl Scouts of the United States of American and designated March 12, 2016 as "Girl Scout Day".

March 3, 2015, the Selectmen designated Andrew J. Tierney, Town Manager, as the Local Traffic Authority for the Town of Hebron in accordance with Section 14-297 of the Connecticut General Statutes.

April 21, 2016, the Selectmen recognized with a Proclamation Awarded to LifeChoice Donor Services and proclaimed April 2016 as National Donate Life Month.

May 19, 2016, the Selectmen awarded a Certificate of Appreciation to Clare Betz for her dedicated service to the Douglas Library as "Support Staff of the Year".

May 19, 2016, the Selectmen awarded a Certificate of Appreciation to Kelly Parlin for her dedicated service to the Douglas Library and in recognition of receiving a Connecticut Library Association Scholarship Award toward her Master's in Library Science.

May 19, 2016, the Selectmen awarded a Certificate of Appreciation to William Schappert for his dedicated service to the Hebron Fire Department and receipt of the American Ambulance Association's Star of Life Award in recognition of his work at AMR and as an EMT.

May 19, 2016, the Selectmen awarded a Certificate of Appreciation to Ned Ellis – Mapleleaf Farm in honor of being named "Hebron Business of the Year" by the Windham Chamber of Commerce, and also in recognition of commitment to the agricultural history of the Town of Hebron.

June 2, 2016, the Selectmen awarded a Certificate of Appreciation to Country Carpenters in recognition of their commitment to the town of Hebron and generous donation of the Route 66 Commuter Parking Lot Shelter.

APPOINTMENTS

| | | |
|----------|--------------------|---------------------------------------------------------|
| 7/16/15 | Peter Kasper | Board of Finance |
| 8/20/15 | Mark P. Falade | Water Pollution Control Authority |
| 8/20/16 | Malcolm Leichter | Community Voice Channel Board of Directors |
| 9/3/15 | Ed Meincke | North Central Regional Mental Health Board of Directors |
| 10/1/15 | Judy Podell | Brownfields Task Force |
| 10/1/15 | Eric Brancard, | Brownfields Task Force - Alternate |
| 10/1/15 | Gerry Garfield | Brownfields Task Force |
| 10/1/15 | Jon Lesisko | Brownfields Task Force - Alternate |
| 10/1/15 | Chris Frey, | Brownfields Task Force |
| 10/1/15 | Andrew Tierney, | Brownfields Task Force |
| 10/1/15 | Mike O'Leary, | Brownfield Task Force |
| 10/1/15 | John Guskowski | Brownfield Task Force |
| 10/1/15 | Town Attorney | Brownfield Task Force |
| 11/5/15 | Ken Slater | Town Attorney (Halloran & Sage, LLP) |
| 11/19/15 | Catherine Marx | Town Moderator |
| 11/19/15 | Scot Kaufman | Town Moderator |
| 11/19/15 | Kevin Connors | Town Moderator |
| 11/19/15 | Joe Krist | Town Moderator |
| 11/19/15 | Marc Rubera | Police Officer |
| 11/19/15 | Ricardo Martinez | Police Officer |
| 11/19/15 | James Tilley | Police Officer |
| 11/19/15 | Kevin Grady | Water Pollution Control Authority |
| 11/19/15 | Clara O'Brien | Water Pollution Control Authority |
| 11/19/15 | Gloria Catullo | Commission on Aging |
| 11/19/15 | Barbara Soderberg | Commission on Aging |
| 11/19/15 | Claudia Natorksi | Parks and Recreation Commission |
| 11/19/15 | Elizabeth Eldridge | Citizens Green Committee |
| 11/19/15 | Chuck Redfern | Citizens Green Committee |
| 11/19/15 | Gil Salk | Citizens Green Committee |
| 12/3/15 | Rebecca Scorso | Historic Properties Commission |
| 12/3/15 | Michael Harder | Citizens Green Committee |
| 12/3/15 | Clara O'Brien | Capital Improvement Committee |
| 12/3/15 | Malcolm Leichter | Capital Improvement Committee |
| 12/3/15 | Charles Daniels | Capital Improvement Committee |
| 12/3/15 | Devon Garner | Capital Improvement Committee |
| 12/3/15 | Nick Wallick | Capital Improvement Committee |
| 12/3/15 | Kevin Kelly | Capital Improvement Committee |
| 12/3/15 | William Witt | Capital Improvement Committee |
| 12/3/15 | Patricia Griffin | Capital Improvement Committee |
| 12/3/15 | Malcolm Leichter | Public Building Committee |
| 12/18/15 | Carol Connolly | Capital Improvement Committee |
| 12/18/15 | Jessica Rainville | Capital Improvement Committee - Alternate |
| 12/18/15 | Chris Cowles | Parks and Recreation Commission |
| 12/18/15 | John Russo | Parks and Recreation Commission - Alternate |
| 1/21/16 | Bruce Olmstead | RHAM Board of Education |

APPOINTMENTS

| | | |
|---------|-------------------|---------------------------------------------|
| 1/21/16 | John Russo | Parks and Recreation Commission |
| 1/21/15 | Eric Lemieux | Parks and Recreation Commission - Alternate |
| 2/4/16 | Jessica Petro | Parks and Recreation Commission - Alternate |
| 3/3/16 | Peter Casarella | Economic Development Commission - Alternate |
| 4/7/16 | David Veschi | Open Space Land Acquisition Committee |
| 4/21/16 | Jessica Rainville | Hebron Board of Education |
| 5/19/16 | Mary Ann Foote | Library Board of Trustees |
| 5/19/16 | Ed Meincke | Conservation Commission |
| 6/16/16 | Jessica Petro | Open Space Land Acquisition Committee |

TOWN MEETINGS

It was voted:

August 20, 2015

Pursuant to Section 304 C of the Hebron Town Charter, to approve the purchase and to authorize the Town Manager to enter into a purchase agreement for the Toomey Property, a +/- 0.53 acre parcel on Church Street, Hebron more particularly described in a map entitled "Land of Robert J. & Paula J. Toomey to be conveyed to the Town of Hebron, Connecticut; Perimeter Survey; Land Survey & Technical Services, Inc., 88 Main Street, P.O. Box 337 Chester, Connecticut 06412-0337, Date: May 205, Field Book: SDR, Drawn By: JAS, Checked by: JAS, Project No. 0099-0038, Sheet No. 1 of 1, Scale 1"= 40" together with any improvements thereon for a purchase price of \$50,000; with funding to come from the 2013 STEAP Grant for the Hebron Parking and Safety Improvements Project.

November 19, 2015

Pursuant to Section 304 C of the Hebron Town Charter, to authorize the Town Manager to accept on behalf of the town a conveyance of the property of Linda E. Reid and Michael L. Reid for a parcel approximately 1.2 acres in size and is located on the north side of Burnt Hill Road, Hebron, Connecticut, and shown on Assessor's Map 15, Parcel 35 (Volume 521, Page 252).

Pursuant to Section 304 C of the Hebron Town Charter, to approve the purchase and to authorize the Town Manager to enter into a purchase agreement with Millstream Trust Limited of a property which is approximately 19.4 acres in size and is located on the west side of Millstream Road, Hebron, Connecticut, and shown on Assessor's Map 12, Parcel 3 (Volume 215, Page 309); in the amount of \$170,00.00 funds to come from the Open Space Land Acquisition account, followed by a \$110,500.00 reimbursement from the State of Connecticut Open Space and Watershed Land Acquisition.

May 3, 2016

To approve a FY 2016-2017 Budget of \$36,177,949 as recommended by the Board of Finance:
Referendum Results: Yes 764, No 657

To approve a FY 2016-2017 Capital Improvement Program Budget \$999,816 as recommended by the Board of Finance: Referendum Results: Yes 858, No 562

TOWN CLERK

The Town Clerk's Office is one of neutrality and impartiality, with an emphasis on preserving, protecting and providing access to records according to state and local laws accurately, efficiently and cost effectively in a timely and courteous manner.

The Town Clerk performs the administrative and technical duties of municipal records management, permit and licensing activities, collects conveyance taxes for the Town and the State Department of Revenue Services, historic preservation revenue for the Connecticut State Library, farmland and affordable housing revenue for the State of Connecticut, sportsmen license revenue for the Department of Energy and Environmental Protection, and dog licensing revenue for the Department of Agriculture.

Responsibilities include serving as clerk to town meetings, processing, maintaining and preserving maps and land records and making application for preservation grants. Additionally, the Town Clerk serves as an historic collection archivist, makes preparations for all federal, state and town elections, primaries and referenda; issues marriage licenses, birth certificates for home births, certifies birth, marriage, and death certificates; tracks memberships on boards and commissions; maintains and archives board and commission minutes and town ordinances.

Town meeting agenda and minutes as well as those of most boards and commissions are filed with the Town Clerk. The Town Clerk also maintains the town's vaults and is the keeper of the Town Seal.

The Town Clerk has comprehensive and diverse responsibilities established by the Connecticut State Statutes and Town Charter and is a prime revenue-generating department that processed \$549,000 in receipts during the fiscal year 2015-2016.

PROBATE COURT

It is hard to believe that a year and a half has passed since I was sworn in as the Judge of the Glastonbury-Hebron Probate Court. As much as I had learned through my experience and training, the actual work and the diversity of cases is vastly different from gleaning information about becoming a new judge. I have very much enjoyed the challenge. Decedent's estates continue to consume the majority of the probate court's work load. Chief Clerk, Mary M. MacGregor, handles all of the decedent's estate matters. There are five types of decedent's estates. The type of estate filed is determined by solely owned assets. If a deceased has assets over \$40,000.00 in their name alone or solely owned real estate, a full estate must be opened. If the solely owned assets are under the \$40,000.00 threshold, an Affidavit in Lieu of Administration or a small estate can be opened. The Court submits a copy of the above named applications to the State of Connecticut to await State clearance. If the decedent or an heir received any type of State assistance, the State of Connecticut may place a lien on the estate to recover monies that were given to a party(ies) in need.

The third type of estate addresses the assets that are jointly owned, held in trust or are in survivorship; this type of estate is a Tax Purpose Only estate ("TPO"). Once an estate is deemed to be non-taxable and the probate fee is paid, an Opinion of No Tax is issued and the estate is closed. If there is real estate, the release of lien must be recorded on the land records in the town where the property is located. Estates with no assets, (usually individuals who resided in a nursing facility on Title XIX), and a will exists, is known as a Will for Filing Only ("WFO").

An original will must be submitted to the Court. If someone has received state assistance, the State of Connecticut may petition the Court authorizing the State to become the legal representative to recover any public assistance funds rendered to the decedent during their lifetime. Regardless of the type of estate before the probate court, every file is handed individually with sensitivity, respect and professionalism.

Children's matters are the most challenging of all the matters before a judge. Former Probate Court Administrator, Judge James Lawlor, started a successful pilot program resulting in dedicated children's courts to better serve the residents of the State of Connecticut. The Glastonbury-Hebron Probate Court is part of the Hartford Regional Children's Probate Court. Hearing matters in the Children's Court facilitates the probate process; there are dedicated social workers and Probate Court Officers in one regional location to assist families in crisis.

Below you will find the report on new matters the Glastonbury/Hebron Probate Court handled during this fiscal year. These numbers reflect new cases only. For fiscal year 2015, the Glastonbury/Hebron Probate Court opened the following new files:

| | | | |
|--------------------|-----|-----------------------------|----|
| Full Estates | 129 | Guardian | 9 |
| Small Estates | 58 | Safety deposit box | 1 |
| TPO | 43 | Custody of the Remains | 1 |
| Estate Examiner | 10 | Temp. Custody | 1 |
| Change of Name | 27 | Cert. of Birth Registration | 1 |
| Adoption | 10 | Conservator | 20 |
| TPR | 12 | GE | 6 |
| Statutory Parent | 6 | GID | 11 |
| 4a-16 | 27 | Trust | 1 |
| TOTAL OF ALL CASES | 373 | | |

PROBATE COURT CONTINUED

The Glastonbury-Hebron Probate Court continues to schedule hearings on Tuesday afternoons. If necessary, for the convenience of the parties, hearings are held on other days as well. Hearings are held in Glastonbury Town Hall, Hebron Town Hall as well the following locations: Glastonbury Health Care Center, Salmon Brook Health Care, Crestview Rehab and Manchester Manor in Manchester, The Hospital for Special Care in New Britain, as well as private residences.

Last year as Probate Judge I was cited in cases for the *Manchester Probate Court* which covers the Towns of Andover, Bolton, Columbia and Manchester as well and *Region 14* which covers Marlborough, Portland, East Hampton and East Haddam.

As a Court, we continue to exceed State mandatory educational requirements. Mary MacGregor and Assistant Clerk Lori Macri each completed 21 hours of education credit and Court Assistant Alex LaValley completed 14.5. As Probate Judge, I earned 44.25 educational credits in 2015.

Passport processing continues to expend a significant amount of the court staff's time. Last year the Glastonbury/Hebron Probate Court processed 1,253 new passport applications. To better understand my staff's requirements to process passport applications and their need to be recertified every year, I undertook the passport training class in 2015 and learned what passport processing entails. We are one of only a handful of Probate Courts in Connecticut that continues to process passport applications for the convenience of Glastonbury and Hebron residents.

Alex LaValley processes passport applications Tuesday through Friday afternoons. The Probate Court only processes new passport applications. Passport renewals for adults can only be processed by mail.

The Glastonbury-Hebron Probate Court is open Monday through Friday from 8:30 a.m. to 4:30 p.m. and from 8:30 a.m. through 7:00 p.m. on Tuesdays for the convenience of residents.

I thank you for the trust you have placed in me. It is my honor to continue serving as your Probate Court Judge.

BOARD OF FINANCE

The Board conducted four Regular Meetings, seven Special Meetings, four joint budget workshops with the Board of Selectmen, and one Public Hearing during the 2015-2016 fiscal year.

Members of the Board of Finance for the 2015-2016 fiscal year included the following: Malcolm Leichter, Jr., serving as Chairman, David Veschi serving as Vice Chair, Peter Kasper, Ramon W. Bieri and Henry Sawicki.

The adopted budget for fiscal year 2016-2017 of \$36,177,949 (.56% decrease) was approved at the first Budget Referendum on May 3rd, 2016. The Town Charter Section 902, paragraph 'f', requires the Board of Finance to hold a public hearing on their recommended budget not later than the third Tuesday in April. Within one week after the public hearing, the Board of Finance recommends a budget to be presented for vote by the Annual Budget Referendum. The Town Charter Section 903 requires a referendum vote to be conducted on the first Tuesday after the first Monday in May. If the budget fails, then the Board of Finance may present the same or a revised budget for vote to be held three weeks later. This process will continue for three week intervals until a budget is passed. The Board of Finance will set a mill rate by June 15. If a budget is not passed by June 30th then the Charter Section 903 allows for an interim mill rate calculation.

FINANCE DIRECTOR

Under the Town Charter, the Finance Director shall be the Town Treasurer and the agent of all town funds, and shall have all powers and duties prescribed for Town Treasurers by the General Statutes. The Finance Department is responsible for all municipal financial activities including, bonding, investments and cash management of all town funds, financial statement preparation, budgeting and a variety of accounting functions such as payroll, accounts payable, debt administration and fund accounting activities.

Finance Department: Vision Statement

A well-established financial system through the use of constantly changing technology and financial expertise provides information for making ethical decisions and accountability to Elected Boards and Commissions, Internal Management, Employees, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors.

Finance Department: Mission Statement

We are committed to providing high quality and reliable financial, procurement, cash management and related reporting through organized leadership, innovation and efficient administrative support to the Town of Hebron, Hebron Public Schools, RHAM School District, Fellow Employees, Elected Boards and Commissions, Internal Management, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors. We will work in concert with these groups to ensure quality service. We will strive to achieve excellence in investing and financial reporting. Through careful processing of employee payroll data and vendor billings and payments, we will efficiently provide these services in a prompt, courteous and competent manner.

FINANCE DIRECTOR CONTINUED

Moving forward to meet the demands and changing needs of our varied customer base, we will continue to seek innovative and cost effective methods of providing our services through cross-training and continued education of each member of our team.

Financial Operation Results:

The Finance Director is responsible for the management of investments of surplus cash which are invested in Certificates of Deposit, Municipal Money Market Accounts and investment pools, such as Connecticut Treasury Short Term Investment Fund (STIF). The fiscal year 2015-2016 continued with an increase in financial market investment interest rates, with rates exceeding the budgeted estimates. This fiscal year also recognized a significant decrease in its debt obligations through a Refunding with Webster Bank. The Finance Department received the Government Finance Officers Association Award for the Certificate of Achievement in Excellence in Financial Reporting on the Comprehensive Annual Financial Report for Fiscal 2015 for the twelfth consecutive year. Most communities prepare this report as part of the compliance to disclosure requirements mandated by the government.

Below is a summary for the 2015-2016 fiscal year showing where actual revenue came from and where the actual budgetary expenditures were spent in the General Fund as presented under generally accepted accounting principles basis:

| Revenue comes from: | | Where it is spent: | |
|------------------------|----------------|---------------------------|---------------------|
| Property Taxes | \$28,191,796 | Education | \$26,998,415 |
| Intergovernmental | 7,388,751 | Town Government | 7,046,963 |
| Charges for Services | 682,686 | Debt Service | 955,422 |
| Income on Investments | 26,973 | Cont. to Capital Projects | 785,201 |
| WPCA Reimbursement | 25,000 | | |
| Hebron Park Cell Tower | 35,000 | | |
| Surplus Funds | 0 | | |
| Other Revenues | <u>137,039</u> | | |
| | \$36,487,245 | | <u>\$35,786,001</u> |

Guiding Principles/Values

We will act with integrity by being:

1. Responsive to the needs of Fellow Employees, Elected Boards and Commissions, Internal Management, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors.
2. Dedicated towards Service, Savings and Accountability.
3. Ethical in how we create policies and procedures.
4. Professional, respectful and maintaining confidentiality where required to do so.
5. Proactive in our approach on the use of new technologies or methods of performing tasks to be more efficient and effective.
6. Fair in listening and understanding the needs of our customers.

REVENUE COLLECTION DEPARTMENT

During the fiscal year 2015/2016 the Revenue Department continues to look for cost-saving measures while staying current on new statutes and innovative practices.

The Revenue Department ended the year with a tax collection rate for the current levy of 98.70%. We will continue to actively pursue delinquent taxes contributing to the lowest possible mill rate.

Fiscal Year 2015-2016 Billings:

July 2015

| | |
|--------------------------------|---------------|
| 3893 Real Estate accounts | \$ 24,933,228 |
| 556 Personal Property accounts | \$ 562,382 |
| 9686 Motor Vehicle accounts | \$ 2,592,522 |

October 2015

| | |
|------------------------|------------|
| 743 Sewer Use accounts | \$ 365,400 |
|------------------------|------------|

January 2016

| | |
|---------------------------------|------------|
| 1507 Motor Vehicle Supplemental | \$ 309,202 |
|---------------------------------|------------|

In addition to collection of taxes and sewer accounts the Revenue Department is responsible for verifying and depositing the revenues for all other departments.

Office Procedures are continually evaluated for efficiency and accuracy. The Revenue Department is diligent in maintaining an excellent collection rate while providing the highest level of customer service.

ASSESSOR

The Assessment Department is staffed by the Assessor and an Assistant Assessor. The duties and responsibilities of this office are specified by State Statute, with the principal assignment being to discover and appraise all real and personal property within the Town of Hebron. The real property is assessed at 70% of the fair market value as of the time of the revaluation, with personal property being assessed at 70% of current value each year. Hebron implemented a revaluation for the October 1, 2011 Grand List and the next is scheduled for October 1, 2016. The sum of these assessed values forms the Grand List, which serves as the community's tax base.

Comparative Annual Grand List

| | |
|------------------------------------|------------------------------------|
| October 1, 2013 (F/Y 2014-2015) | October 1, 2014 (F/Y 2015-2016) |
|------------------------------------|------------------------------------|

| | 2013 | 2014 | Change | % |
|----------------|---------------|---------------|-------------|-----------------|
| Real Estate | \$691,458,040 | \$693,935,240 | + 2,477,200 | + .358 Personal |
| Property | \$ 15,154,370 | \$ 15,636,330 | + 481,960 | + 3.180 |
| Motor Vehicles | \$ 72,039,440 | \$ 72,431,980 | + 392,540 | + .545 |
| Net Totals | \$778,651,850 | \$782,003,550 | + 3,351,700 | + .430 |

ASSESSOR CONTINUED

As indicated above, the 2014 total taxable Grand List increased \$3,351,700 from the 2013. Contributing to the increase was new construction and discovery of omitted improvements.

The 2014 Supplemental Motor Vehicle List had a total net assessment after credits and exemptions of \$8,592,676 which was a .25% decrease from the 2013 Supplemental list. There were 1,550 accounts, a decrease of 17 accounts from the 2013 list.

The October 2016 revaluation has been ongoing through the late part of 2015 and all of 2016. Inspections of properties started in November 2015 and finished up during the late summer months of 2016. Notices of assessment were expected to go out in November 2016 and would include notice to hold an informal hearing with the revaluation company to answer any questions.

The office continues to incorporate new technology. Linked with the Building Department and with the use of online information on properties listed for sale we're able to keep up with improvements that have been done. Your property record cards are available both on-line through the Town of Hebron website and with the use of a computer terminal on a public counter in the Assessor's Office during regular Town Office hours. Our Town maps are through MainStreet GIS, with maps being available online through the Town website. The online system allows you to look up properties and has the ability to overlay such layers as an aerial photograph, wetlands, and even create an abutters list. The online information is not updated daily, so some information may need to be confirmed by contacting the office.

Motor Vehicle accounts are generated by the Department of Motor Vehicles for vehicles that have valid marker plates registered to the Town as of the assessment date (October 1st). The value placed on motor vehicles is 70% of the clean retail value from the October issue of the NADA books. The assessment year for motor vehicles is October 1st through September 30th. If a vehicle is sold, stolen, totaled, donated or registered out of state, **AND** the marker plates canceled with the Connecticut DMV during the assessment year the bill can be prorated. In order to have a bill adjusted this office **MUST** have documents showing the marker plates have been canceled along with some form of documentation showing what happened to the vehicle, such as a bill of sale, or an out of state registration. If during the assessment year the marker plates are transferred to another vehicle, a January Supplemental bill will be generated applying the credit. Any change of address should be reported to the Connecticut Department of Motor Vehicles and the Assessor's Office as soon as possible.

As per CGS §12-42, Personal Property Declarations due by November 1st each year are mailed out in late September to ALL businesses in Town, including farming operations and businesses operated out of the property owners' home. They're also required to be filed for ANY unregistered motor vehicle and horse and ponies. Failure to file results in a mandated 25% penalty of the assessment being applied and could have a loss of exemptions that one may have qualified for.

This department also assists eligible residents in applying for various tax exemption and tax relief programs. These programs, social security disability exemption, blind exemption, veteran's exemption, and elderly tax relief for homeowners are offered in conformance with eligibility requirements and specifications of State enabling legislation. The Elderly/Totally Disabled Renter Program is now handled completely through the Senior Services Director. Detailed information about

ASSESSOR CONTINUED

these programs or any questions about the office can be obtained by calling the Assessor's Office at 860-228-5971 ext. 149, Monday through Wednesday 8:00 a.m. – 4:00 p.m., Thursday 8:00 a.m. – 6:00 p.m., or Friday 8:00 a.m. – 1:00 p.m. We are here to assist you and help the public to understand the assessment process.

BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals (BAA) is an official municipal agency. It is designed to service as an appeal body for taxpayers who believe that Town or City Assessors erred in the valuation of their properties or erroneously denied them exemptions. The Board is the first level of appeal from the actions of the Assessors.

It is important to note that the Board is not an assessing agency. It does not value taxable property – that is the function of the Assessor. Its purpose is best explained by the word “review”. It is a review body, and as such serves independently of the Assessor.

Appeal process:

Application made to the BAA on or before February 20th.

February 21st – March 1st notice of hearing sent to applicant.

Legal notice published 10 days prior to meeting.

March – BAA holds hearings.

BAA to complete their duties by March 31st.

Notice of final determination of appeals sent to applicant by April 7th.

BAA to hold a meeting in September to hear Motor Vehicle appeals.

If an extension to file the Grand List is granted to the Assessor, the BAA dates are extended automatically.

The BAA held three meetings in March 2015 during which they heard, discussed and acted on three appeals. There was three Real Estate accounts and 0 Personal Property accounts, on the October 1, 2014 Grand List. The Board held one meeting in September 2015 and heard fourteen Motor Vehicle appeals on the October 2014 Grand List.

Total reduction to 2013 Real Estate assessment: \$2,100

Total reduction to Personal Property assessment: \$0

Total reduction to Motor Vehicles assessment:

March meeting: 0

September meeting: \$16,365

Meeting dates for the October 1, 2015 Grand List have been set and posted with the Town Clerk:

Monday, March 14, 2016

Thursday, March 17, 2016

Saturday, March 19, 2016

Thursday, September 15, 2016

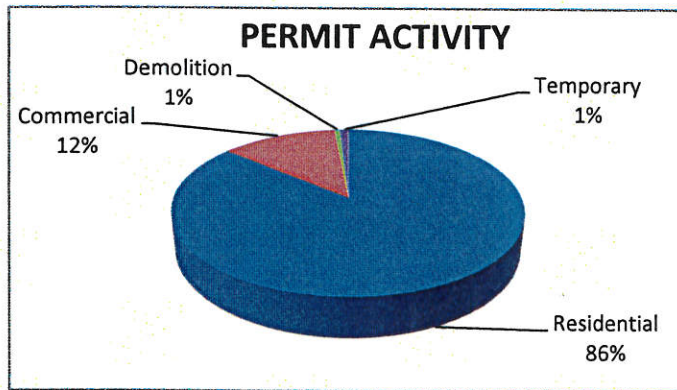
BUILDING DEPARTMENT

The primary function of the Building Department is the enforcement of the Connecticut Building Code and local regulations and ordinances. Hebron is very fortunate in that we provide services many larger municipalities do not. This ranges from the simplest of things such as making the applications available online, along with many informational handouts to publishing monthly activity reports online. Residents and contractors also have the ability to check the status of applications and inspections at <http://hebron.municipitysoftware.com>

Public Act 16-215 – An Act Concerning the Adoption of the State Building and Fire Codes. Participated in the development and subsequent passage of this bill which reduced the time to adopt the building and fire codes from 18-24 months down to less than 6 months.

The Department issued:

| | |
|-------------------------------------------------------|--------------|
| Total Permits..... | 542 |
| New Single Family Dwellings..... | 13 |
| Residential Additions | 11 |
| Demolition Permits | 3 |
| Commercial New/Additions/Alterations/Conversions..... | 14 |
| Permit Fees Collected, based on permits issued | \$141,981.75 |
| Estimated Value of Work, based on permits issued..... | \$10,719,645 |



Maintaining a high level of customer service remains a top priority for the department. As always, we encourage residents and contractors to contact the department whenever they have a question about anything relevant to building codes, requirements or procedures.

ZONING BOARD OF APPEALS

The Board meets in regular session on the first Tuesday of the month at 7:30 p.m. in the Town Office Building. The Officers of the Hebron Zoning Board of Appeals are: Jardo Opocensky, Jr., Chairman; Anthony Novak, Vice-Chair; and, Mike McCormack as Secretary.

If a town adopts a set of Zoning Regulations, State law requires that they also form a Zoning Board of Appeals so that if the Regulations create a true hardship on a parcel of property, there is a Board established to be able to grant relief. The Board's charge is to hear and decide on applications for variances to the Zoning Regulations. Variances may be considered where there is an unusual circumstance with the parcel of land, which may have created a hardship in complying with the Zoning Regulations. Also, applications are received appealing the decision of the Zoning Enforcement Officer. Notifications of all Public Hearings are placed in The Rivereast News Bulletin. For each application received, a public hearing is held, abutting property owners are notified, and the public is encouraged to express its comments and concerns.

The Zoning Board of Appeals met four times between July 1, 2015 and June 30, 2016. In January of 2016 the Board held an Organizational Meeting and elected officers as noted above. In addition, during this time period, the Board received three applications for variance requests, as follows:

One (1) variance application to locate an accessory building on a vacant lot in the Amston Lake District was approved;

One (1) variance application requesting a change to the Regulation requirements for location of a swimming pool was denied; and,

One (1) variance application requesting a reduction of the setback requirements of a garage to a paper street was approved.

The public is encouraged to attend any and all Public Hearings and meetings held by this agency. Your input is appreciated.

PLANNING AND ZONING COMMISSION



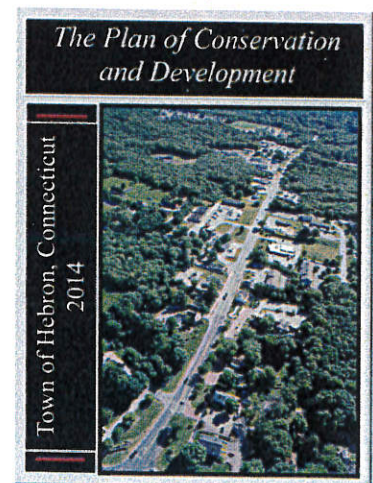
The Planning and Zoning Commission is the Town's community planning agency performing long-range planning as well as short-term planning functions. The Commission is charged with adopting and periodically updating the Town's master plan as well as Hebron's Zoning and Subdivision Regulations (regulations that set standards for new development). In addition, the Commission reviews and approves all new development proposals in

Hebron to ensure that they conform to these plans and regulations. The Commission's mission is to continue to preserve the Community's prized "small town character" and rural ambiance while guiding new growth and development in a way that complements our existing high quality of life. The Commission's officers are: Natalie Wood, Chairperson; Lewis Hinman, Vice-Chairperson; and Frank Zitkus, Secretary.

The Planning and Zoning Commission held eighteen (18) regular and special meetings during Fiscal Year (FY) 2015-2016. Special Meetings are held to perform site walks and field investigations of development sites as well as for the purpose of holding workshop meetings on a variety of planning related topics.

During this FY, the Commission conducted thirteen (13) individual public hearing sessions on land-use applications requiring a hearing. The Commission accepted a total of twenty (20) new land use applications this FY including: eight (8) Site Plan applications; seven (7) Special Permit applications; three (3) applications to amend the Zoning Regulations; and, two (2) subdivision applications. During these meetings the Commission approved a number of land use applications as well as worked on a number of special projects.

One of the Planning and Zoning Commission's most important projects is the adoption, update and implementation of the Town's *"Plan of Conservation and Development."* A comprehensive update is required by State Statutes at least every ten years. This is an important overall vision statement of how the Town wants to grow and develop, as well as how it wants to conserve its important resources in the future. In June of 2014 the Plan of Conservation and Development was adopted and during this FY the Commission has spent considerable time beginning to implement its recommendations. As part of that effort, the Commission reached out to other Town boards and commissions requesting that they review the Plan's Objectives that they are most responsible for and offered to assist them in their implementation efforts.



One of the most significant recommendations of the Plan of Conservation and Development was to conduct a comprehensive review and update to the Town's Zoning Regulations – an effort which has not been done in Hebron since the mid-1980s. The Commission interviewed several firms and hired the planning consulting firm, Planimetrics, to assist them with this task. This project will be ongoing over two FYs and expected to be completed in mid-2017. Also, during this fiscal year the

PLANNING AND ZONING COMMISSION CONTINUED

Commission held several workshop discussions on potential Zoning Regulation amendments including a provision to add “assisted living facilities” as a permitted use in Town. Following an informal discussion with a developer interested in this type of project, and research conducted by Town staff on other communities’ regulations for similar uses, a formal Zoning Regulation amendment was approved by the Commission. In other areas, the Commission approved several Change of Use applications and Site Plan applications in the Hebron Center area including approval of the Middlesex Orthopedic Surgeon offices, as well as a proposed expansion of the parking lot behind Something Simple Café for additional parking in the Hebron Green area. Also the Commission approved applications for Town-sponsored new parking lots behind the Douglas Library as well as a new parking area on Pendleton Drive behind the Company #1 Fire Station. Approvals were granted for two conversion applications for seasonal to year-round use at Amston Lake. And, finally, the Commission approved documents for various grant applications being made by the Town of Hebron. They approved a new document titled, “The Hebron Center Plan” as a comprehensive long term look at Hebron Center; and, they also approved a Short Term and Long Term plan for a potential redevelopment of the abandoned gas station at 501 Church Street.



An important method of implementing the policies embodied in the Town’s “*Plan of Conservation and Development*” is through the Town’s Capital Improvement Program (C.I.P.) and through available State grants. A significant planning goal is to improve the accessibility for pedestrians throughout the Town Center and to generally enhance the Main Street business center. To this end, improvements within the Town Center have included sidewalks, landscaping, new signage, benches, and improvements to the front facades of some businesses which have all been funded either by the

CIP program or STEAP (Small Town Economic Assistance Program) grants. During this FY, the Town moved forward hiring a contractor, and site work commenced, for the most recent STEAP grant funded project being the parking and pedestrian improvements in the Town Center.

The Planning and Zoning Commission meetings are generally held on the second and fourth Tuesdays of each month (except July, August, November and December when the Commission meets only one time each month). All legal notices for public hearings are generally printed in the *Rivereast News Bulletin*. All meetings are conducted at the Town Office Building at 7:00 p.m. unless otherwise posted. The Commission’s staff offices are located in the Horton House at the Town Office Building Complex. The Town Planner, Michael K. O’Leary, AICP, can be reached at 228-5971, Ext. 137, or through e-mail at moleary@hebronct.com.

PUBLIC WORKS DEPARTMENT

The Public Works Department for the Town of Hebron is located at 550 Old Colchester Road. It is staffed by a Director, Administrative Assistant, a Foreman and a crew of 10. In addition there is a Transfer Station attendant which is part of the Department along with two part time employees.

Mission: The mission of the Town of Hebron Public Works Department is to provide a safe and well maintained infrastructure and transportation system by keeping current with modern road maintenance technologies and production methods while adapting to the changing environment of a growing community.

Description and Accomplishments: The Town of Hebron Public Works Department's overall responsibility is to maintain and repair the roadway and drainage system of the Town of Hebron. This includes snow and ice management, road construction, pavement maintenance, and right-of-way maintenance. The Department provides support service to other Town departments. These duties have been created to ensure a safe and reliable infrastructure, consistent with the needs and expectations of the Town residents.

In the past winter season, the Department responded to 23 snow and ice events, including the call-outs from the Police Department. The entire roadway system was swept and all catch basins were cleaned to comply with DEEP regulations. Road paving projects and pavement maintenance is conducted annually including the drainage that is installed and maintained as needed. Roadside mowing to manage sight lines and vegetation is an ongoing process throughout the spring, summer and fall seasons. Risk tree management is an ongoing responsibility of the department.

The Director of Public Works is the appointed Tree Warden and can be contacted at the department if there are any questions on tree maintenance in the public right of way.

Town of Hebron Recycling Center/ Transfer Station

The Town of Hebron operates a Recycling center and Transfer Station at 550 Old Colchester Road, Amston CT. The service provided here is a disposal site for municipal solid waste, bulky waste, single stream recycling, electronic recycling, brush and tire disposal, mattress recycling, used oil recycling, and a drop off site for donated clothing. The facility is not intended for commercial use. "Resident Stickers" are required to be shown on vehicles using the facility.

The Municipal Solid Waste collected for the 2015-2016 period was 1,326 tons with a disposal cost of \$84,987.28. MSW drop off is allowed at no charge to Town of Hebron residents.

Recycling is Mandatory: The single stream recycling collected totaled 508 tons. The revenue credited from this was \$7,620. Residents are required to recycle all mandatory recyclable materials.

The Town of Hebron contributes to the regional Household Hazard waste Collection through (CREOC) Capitol Region East Operating Committee. This expense for 2015-2016 was \$6,729.00

Bulky Waste and acceptable materials are collected at a charge listed in the schedule on page 90.

WATER POLLUTION CONTROL AUTHORITY

The Mission Statement of the Town of Hebron WPCA is to oversee and maintain the wastewater system in accordance with State and Federal Standards. The commission serves the community by identifying needs of a changing population and preparing for future generations. Maintaining the sewer system helps to promote business and enhances the quality of life for the residents of the Town of Hebron.

The Water Pollution Control Authority (WPCA) is comprised of five members and meets the second Tuesday of every month. The primary responsibility of the WPCA is the effective management of the municipal sewage system. The sewer system has been on-line since November 1991. Sewers are located in the Amston Lake Area, Route 85 from the intersection of Route 66 and Route 85 to Crouch Road, Crouch Road, North Pond Road, Brennan Road, Hope Valley Road, Slicer Drive, parts of Millstream Road and Wall Street, Main Street, Pendleton Drive and Wellswood Road. The sewer system also serves the retirement community located on Loveland Road, RHAM High and Middle School, Hebron Elementary School, the Stonecroft Retirement Community and Hebron Senior Center. There are 17 miles of sewer line installed in these areas and nine sewage-pumping stations. Hebron pumps its sewage to the Town of Colchester and from there it is pumped to the Town of East Hampton where the sewage treatment plant is located.

CONSERVATION COMMISSION

The following commentary highlights the activities of the Hebron Conservation and Inland Wetlands Commission during 2015-2016.

The Commission accepted and acted upon 19 applications this fiscal year, and two violations.

As part of its ongoing charge to educate its citizens, the Hebron Conservation Commission offers many free pamphlets and guides, which are available through the Office of the Wetlands Agent. Residents are encouraged to take advantage of this service.

The Hebron Conservation Commission is the Town's land use agency consisting of five citizen members that is mandated and empowered by the State of Connecticut to enforce the Inland Wetlands Act (Sections 22a-36 and 22a-45 inclusive) of the Connecticut General Statutes as amended. Commission members, appointed by the Board of Selectmen, serve four year overlapping terms during which they participate in ongoing training and educational programs intended to aid in the understanding and execution of their duties.

Landowners, contractors and land use professionals are advised to familiarize themselves with the ***"Inland Wetlands and Watercourses Regulations of the Town of Hebron"*** regarding activity in and around our wetlands and watercourses and to secure the proper permits and approvals before commencing any regulated activity. Regulated activities include but are not limited to: polluting, clearing, removal of vegetated understory or stream cover, grubbing, grading, paving, excavating, filling, constructing, installing or repairing septic systems, depositing or removing material, diverting or obstructing water flow and discharging storm water within **100 feet** of a wetland or watercourse. Also, subject to review and regulation are activities to be undertaken in upland areas which have a potential

CONSERVATION COMMISSION CONTINUED

for affecting a wetland or watercourse. There are also "*wetlands of special concern*" which have regulated areas of 200' and 300'.

Permitted as-of-right and non-regulated uses in and around our watercourses and wetlands are very limited and narrow in scope. Therefore, it is prudent, and often necessary, to obtain a declaration of exemption from the Commission or its duly authorized agent, prior to conducting any such activity. Some permitted as-of-right and non-regulated uses include certain farming and agricultural activities. Uses incidental to the enjoyment and maintenance of residential property are permitted, but shall not include removal or deposition of significant amounts of material from or in wetlands or watercourses.

Gypsy Moth Management

What is being done to control the gypsy moth?

To protect natural resources, state and federal agencies have been involved in gypsy moth management for many years using a wide range of integrated pest management tools. Some of the tools implemented to reduce impacts caused by gypsy moth include natural (biological) and chemical control, mating disruption, and selected forest management practices.

Natural controls --Predators: White-footed mice feed on gypsy moth pupae and are probably the most reliable predator in the region. However, the mice do not occur everywhere the moth is found, and there are not enough mice to effectively control gypsy moth populations. Sapsuckers are one of the few bird species that will eat the hairy gypsy moth caterpillars, but again there are not enough of them to control the population.

Entomophaga maimaiga: In years of wet spring weather, a fungal pathogen, *Entomophaga maimaiga*, has dramatically reduced the number of gypsy moths in the eastern states. The fungus was introduced into the northeastern United States in the early 1900s to help control gypsy moth, but it was not found in moth populations until the late 1990s. Since then it has spread naturally, following gypsy moth populations as they move west. However, the fungus requires high rainfall and humidity to germinate and infect gypsy moth larvae, making its effectiveness in a given year subject to local weather conditions.

Nucleopolyhedrosis virus (NPV): NPV is a naturally occurring virus specific to gypsy moths. It spreads like the common cold and is very effective at reducing high-density gypsy moth populations. In generally infested areas, it is the organism that is most likely to cause a major outbreak of gypsy moths to crash, creating cyclic outbreaks every 8–12 years. The cycle is similar to outbreaks of native defoliators, such as forest tent caterpillar.

Gypchk is a product made from the nucleopolyhedrosis (NPV) gypsy moth virus. It is specific to gypsy moths, so it is safe to use in areas where sensitive butterfly species occur. However, the product is difficult to produce and is available only in very small quantities. There is barely enough Gypchk available today to treat gypsy moth in areas where sensitive moths and butterflies, such as Karner blue butterfly, also occur.

CONSERVATION COMMISSION CONTINUED

Egg parasites: Tiny nonstinging wasps, *Ooencyrtus kuvanae*, deposit their eggs into gypsy moth egg masses. As the *O. kuvanae* larvae develop, they consume the gypsy moth egg, killing it. These wasps are also a nonnative species that were introduced to control the gypsy moth. The wasp typically attacks 10 to 40 percent of all gypsy moth eggs. It can produce three generations during the spring and summer, making it a significant parasite of the gypsy moth.

Chemical controls -- While there are many chemicals labeled for use on gypsy moths, only four chemicals are allowed under the Federal Environmental Impact Statement (FEIS) that guides all publicly funded gypsy moth treatments. These four chemicals are Btk, Dimilin, Gypchk, and Mimic. Many other chemicals can be used to effectively control gypsy moths, but because the potential to harm other species is considered too great, they are not recommended for widespread use.

Btk (*Bacillus thuringiensis* var. *kurstaki*) is a naturally occurring soil bacterium. When eaten, Btk kills only certain butterfly and moth caterpillars. It does not harm humans or animals other than gypsy moths. Because it can impact some sensitive species, like the Karner blue butterfly, it cannot be used everywhere. Btk is applied as a spray in the early stages of the caterpillars' growth cycle and can be effective in eradicating small isolated infestations or in reducing large defoliating populations of gypsy moths. Due to its relative environmental safety, Btk is the product most widely used by government agencies.

Dimilin is a synthetic hormone that inhibits molting in immature insects, thereby killing them. It is very effective. Because it also affects aquatic species, it is rarely used by government agencies. However, it is the product most widely used by private landowners.

Mimic is an insect growth regulator. Tebufenozide, the active ingredient, mimics the action of a natural insect hormone that induces premature molts of the gypsy moth caterpillar, resulting in death. Mimic impacts most lepidopteron larvae, but does not impact other orders of insects.

However, until recently it was not covered by the FEIS, so had not seen widespread use. With the new FEIS published in 2006, it may become more common in private land applications.

Mating disruption -- Disparlure and Disrupt II: Mating disruption can be very effective in controlling low-density gypsy moth infestations. Disparlure is a synthetic reproduction of the female moth sex attractant, or pheromone, used to lure males. Disparlure is used in gypsy moth survey traps and to disrupt mating when applied over large areas. A small amount of Disparlure is put inside tiny permeable plastic flakes in a product called Disrupt II. When the flakes are spread over an infested area they stick to leaves and other surfaces, emitting the pheromone for up to three months. This confuses male gypsy moths and limits their ability to find a mate, thus reducing reproduction. While Disrupt II effectively controls low-density populations, it does not work in high-density populations where female moths are abundant and easy to find.

There are other practices that directly affect the insect itself, especially in sparse populations, and that should be considered as part of a total preventive program around the home.

Remove objects around the yard that provide shelter for gypsy moth larvae and pupae and increase the chances for survival. These include natural objects such as bark flaps, dead branches and trees, stumps, and debris on the ground such as boxes, cans, or old tires.

CONSERVATION COMMISSION CONTINUED

Diversify composition of trees and plants or encourage those species that are known to be unpopular with the insect. Species such as tulip or yellow poplar, honeylocust, ash, maple, hickory, dogwood, mountain ash, and many conifers can be incorporated into a landscaping plan that will make your property less susceptible to gypsy moth and other defoliators as well. Check first with your nurseryman, arborist, or county cooperative extension agent to select those tree species that are most compatible with your particular climate and soil and site situation.

During the winter months, remove and destroy egg masses that are found on or around homes and premises. Carefully inspect buildings such as toolsheds, garages, and tree houses, as well as stone walls, woodpiles, and fencing for hidden egg masses. Check lawn chairs and other yard equipment for egg masses before storing them away for the winter.

Place burlap on trees, especially oaks, and destroy gypsy moth larvae and pupae that hide beneath during daylight hours. The burlap also aids in keeping tabs on numbers of the insect and encourages activity by resident parasites and predators that search out protected locations for larvae and pupae.

Placing a band of sticky material (such as grease, tar, or other petroleum product) around trees to entrap gypsy moth larvae is not encouraged. These materials can cause injury (swelling and cankering) on thin-barked trees such as maples and young oaks.

When the feeding and resting behavior of late-stage larvae changes, they search out places to rest during the day either on the trees or on the ground. Ultimately the larvae pupate in these same places. Burlap bands or skirts placed about tree trunks or preferred species such as oaks can aid the homeowner to detect the presence of gypsy moth larvae before noticeable defoliation occurs. Larvae climbing down the trees early in the morning will locate and crawl beneath the burlap where they can be observed or periodically removed and destroyed. Burlap bands or skirts should be less than one-half the diameter of the tree wide and should be attached at about 5 feet above the ground. The burlap should be folded in half and either stapled to the tree from within the fold or draped over a piece of string or rope which is then tied around the tree. It is important that the larvae are able to crawl beneath it from either the bottom or the sides. **Excerpts taken from Minnesota DNR.**

CITIZENS GREEN COMMITTEE

The Hebron Citizens Green Committee works to help the town and its citizens do a better job of protecting our environment through education, outreach and assistance efforts. In 2016 the Committee was involved in several activities, some that have been ongoing for several years, and some that are relatively new areas for the Committee.

As in past years, the Green Committee continued to do a great deal to help Hebron increase its recycling rate and reduce the generation of waste. Unfortunately, despite these efforts, Hebron's recycling rate increased only slightly, from 26% to 28%. Hopefully, new signage at the Recycling Center will help continue this trend. In addition, the Committee increased its efforts in the area of energy conservation and clean energy, most notably through the SolarizeHebron! program. This is a utility funded program designed to encourage homeowners to install solar electric systems on their homes. Through this program, the Green Committee helped the town secure a preferred solar contractor, and held several meetings, workshops and other events that resulted in at least 15 new residential solar electric systems being installed in Hebron. The Green Committee also became more informed regarding issues related to the effects of natural gas drilling, hydrofracturing, combustion and waste disposal.

Following are the other activities that the Green Committee was involved in during 2016:

1. Held 10 regular monthly meetings
2. Attended a workshop in Portland regarding shared solar initiatives and legislation
3. Attended several meetings of the Department of Energy and Environmental Protection Solid Waste Advisory Committee
4. Attended a Clean Energy Workshop in Mansfield
5. Attended the Connecticut Recyclers Coalition annual meeting
6. Set up an information table at the Hebron Maple Festival
7. Held the second annual Paper Shredding Day to recognize America Recycles Day.
8. Set up an information table at the Recycling Center
9. Set up a solar electric information table on Earth Day
10. Worked to get the town into the C-PACE program, an energy conservation program that allows property owners to qualify for low interest financing for energy improvements
11. Helped the town secure a grant from DEEP for the purchase of new signage at the Recycling Center and other locations
12. Sponsored a talk by the Salmon River Watershed Partnership at the Douglas Library
13. Held a presentation regarding problems associated with natural gas well hydrofracturing

HEBRON PARKS & RECREATION DEPARTMENT

The Parks and Recreation Department continues to have successful programs and events.

The Parks and Recreation Department program guide/brochure for our community is mailed directly to residents three times per year.

All three of our camps, Great Beginnings, Great Escape Camp and Adventure Camp, were very successful again this past year. Our staff continues to provide a diverse assortment of games, crafts, and fun on each day of the camp.

Mad Science Camp, Performing Arts, Skateboarding, Tennis and Golf rounded out the summer experience for many area children. Our Shooting Stars Camp for children aged 5 – 14 celebrated its 22nd consecutive year. Also our Volleyball camp had two week camps, and a football camp, which both were very successful.

Summer rounded out with our second annual Hebron Day held at Burnt Hill Park. On Saturday, August 29th, 2015, we opened up Burnt Hill Park to a number of vendors, organizations and entertainers for a day in the park to bring our community together. The event included a fun run, geocaching, hula hooping, face painting, music, drumming, food, inflatables, and more.

The Fall/Winter Season kicked off our very popular Youth Basketball Program. Players in grades 1 – 12 enjoyed learning the fundamentals, and playing games each weekend during the winter months.

Parks & Recreation Enrichment Program (PREP) the Before & After School Program, had a very exciting year. The program was held in three rooms at Gilead Hill School. This program continues to be a success, lead by a very dedicated staff; it provides a safe and stimulating environment for our town's children. The students enjoyed many enrichment programs such as Drumming, Arts classes, and visits from various groups. We have also provided working parents a Vacation week camps and Staff Development camps at Gilead Hill School.

The 25th annual 5K Road Race was postponed and rescheduled for August 27th, 2016 the Hebron Day event.

This past winter season we held a town wide Holiday Extravaganza with the Library and the Fire Department where the community was invited to an evening of fun filled ornament decorating and activities for Christmas, Kwanza and Hanukah. Santa attended the evening. The Snow Sculpture Contest is another event that we offered this year.

We welcomed in spring by hosting our annual Easter Egg Hunt held at Gilead Hill School. We also coordinate efforts with the Cafeteria director at Gilead Hill School to hold a Bunny Breakfast. This program included volunteers, as well as, a visit with the Easter Bunny.

Trail Day is a special day for entire state. It celebrates all the trails in Connecticut with informational stations that hand out t-shirts if you visit three stations along the trail. We had 100 participants at the event this year.

HEBRON PARKS AND RECREATION DEPARTMENT CONTINUED

The Parks division maintains all Town and School grounds, and also brush hogged the Way, Church Street and Smith properties. In addition, all our playing fields were upgraded and showed excellent improvement in turf quality. The Parks Department uses an integrated pest management plan. This plan entails using common sense and good cultural practices in the maintenance of turf.

The key to success is the following:

- Maintain the site history
- Identification of the source of any problems
- If problem what is the cause (i.e., disease, insect, weed)
- Determination of the tolerance level for pest
- Regular Scouting
- Determination other means available then pesticides
- Identification and implementation of cultural techniques to manage pest problem

Events and Programs

Adult Programs

Pilates
Basketball
Yoga
Zumba
Cardio Fitness
Tennis League
Softball league
Pilates

Youth Programs

| | |
|---------------------|-----------------------|
| Shooting Stars Camp | Great Escape Camp |
| Performing Arts | Great Beginnings Camp |
| Tennis Lessons | Adventure Camp |
| Mad Science | Volleyball |
| Youth Basketball | Running Club |
| Youth Football | Cross Country Run |
| Golf | Sewing classes |
| Taekwondo | |

Haunted Happening ran on Friday, October 25th, 2015. In addition, we invited the children of Hebron to Trunk or Treat at The Lions Fairgrounds on Friday, October 25th. At this event we had people open their trunks and hand out the candy to Halloween dressed children. Much fun was had by all.

The Ghost Run is presented by The Parks and Recreation Departments of Colchester, East Hampton and Hebron along with the State of Connecticut Department of Environmental Protection, the 12th Annual 13.1 Airline Trail Ghost run took place on Saturday, November 7th, 2015. We had 318 participants who came out to run the race beginning at Hebron Elementary School and ending at Center Elementary School in East Hampton.

The Hebron Parks & Recreation Department is supported by resident participation, as well as, volunteer efforts to make special events and programs happen. Once again, we thank our participants and particularly all our loyal volunteers for their help throughout the year.

HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE

The Hebron Open Space Land Acquisition Committee (the Committee), formed by Town Ordinance on June 4, 1998, consists of seven members including one representative from the Board of Selectmen, the Board of Finance, the Planning and Zoning Commission, the Parks and Recreation Commission and the Conservation Commission. Two members from the public also serve on the Committee. The Committee is charged with the responsibility of evaluating and recommending open space land acquisitions to the Board of Selectmen.

The Ordinance also created a Hebron Open Space Land Acquisition Fund to be used for preservation and acquisition of open space. The Fund is financed primarily by an annual appropriation of up to ½ of a mil as approved in the town budget. Land Acquisition funds are also derived from fees received by the Town in lieu of open space dedications required with subdivision applications, from state grants and from voluntary contributions. Open Space land can be acquired or preserved through direct purchase by the Town, by the acquisition of conservation easements, the purchase of development rights or by landowner donation.

The Committee continued to work closely with other Town boards and land use commissions in open space planning and evaluating open space preservation possibilities, especially for those parcels that can be linked into a town-wide greenway system. To this end, the Committee conducted six Regular and Special Meetings in fiscal year 2015/16. The Committee was also present at the Spring 2016 Maple Festival as part of its community outreach effort.

The Committee has identified its four highest priority areas within the town for open space preservation: The Fawn Brook / West Branch Fawn Brook corridor, the Raymond Brook Marsh area and the Judd Brook area for passive recreational and natural resource protection and the Gilead Hill area for farmland preservation. Towards this preservation effort, an Open Space and Watershed Land Acquisition grant application was awarded in 2016 by the State of Connecticut to the Town to partially fund the 19.4-acre Leary parcel on Millstream Road that abuts the town-owned Church Street Park. This acquisition, approved at Town Meeting, will provide additional access to the park and an opportunity to connect the park to the nearby Air Line Trail while further protecting Raymond Brook and the Raymond Brook Marsh, a State-wide Wetlands of Special Concern. It is also envisioned that a portion of this property could continue to be farmed. This grant is the fifth open space grant received from the State to protect open land in town.

Also during this fiscal year, residents Mike and Winnie Reid generously donated to the Town a 2.17-acre parcel of land along Burnt Hill Road. This parcel abuts town-owned open space, providing additional access into the site. The donation is the third donation of property by town residents in recent years. Everett Yaps and the Reed family made previous donations of property. These properties comprise over 41 acres and abut town-owned open space, Hebron Elementary School and Jeremy Brook, a "Class A" high quality watercourse.

Together with open space purchases of prior years, all researched and recommended by the Committee, the Town has preserved 512.9 acres of farm and forestland, including Burnt Hill and Church Street Parks, and open space on Jagger Lane, Millstream Road, Old Colchester Road and along the Raymond Brook Marsh. In past years, in conjunction with the State of Connecticut, the Town contributed to the purchase of 126 acres of other valuable farm and forestland in Hebron, including open space along the Air Line Trail. In addition, the Committee has referred several large open space parcels, totaling 480 acres, to the State of Connecticut for their subsequent acquisition. This

HEBRON OPEN SPACE LAND ACQUISITION CONTINUED

cooperative effort has resulted in the preservation of open space while maximizing the effectiveness of the Town's funds.

The Committee is chaired by Brian O'Connell of the Board of Selectmen, with Planning and Zoning Commission member Frank Zitkus serving as Secretary and John Mullaney serving as Vice-Chairman. Regular meetings are scheduled on a bi-monthly basis, beginning with the first Wednesday in January, at 7:00 p.m. in the Town Hall, unless otherwise posted. All residents and Hebron landowners interested in participating in development of the town's open space vision are encouraged to contact the Committee. The Committee hopes to provide such landowners an opportunity to share in the future stewardship of open space land in Hebron.

HISTORIC PROPERTIES COMMISSION

The Historic Properties Commission is charged with promoting the educational, cultural, economic and general welfare of the Town of Hebron through the preservation and protection of historic properties within the Town and to preserve and protect its architectural and historical integrity.

With input from HPC members as well as open workshops, the Commission completed and submitted to the Board of Selectmen our Community Use Recommendations for uses of the Historic Peters House following the completion of its restoration.

Hebron resident and contractor, Eric Brancard, has volunteered his time to do the required structural work in the basement of the Peters House. Mr. Brancard has been assisted primarily by HPC member, Jon Minard. The HPC greatly appreciates both Eric's and Jon's service to the Town.



To provide greater historic and aesthetic appeal, the HPC suggested a straight run staircase between first and second floors. Such would also facilitate the moving of items between floors. House plans were changed to accommodate the Commission's recommendation.

The HVAC system has been installed at the Peters House. Water has also been brought from the Burnt Hill Park well to the Peters House. Electrical and plumbing work are on hold until money is available.

As soon as all structural issues have been resolved, the HPC is looking forward to welcoming teams of volunteers to the Peters House. Policies and procedures for the recruitment and coordination of volunteers have been discussed with the Town staff.

To help protect historic properties, conditions of neglect have been addressed with owners of designated properties in Hebron.

Research leading to Hebron Historic Designation continues on multiple local properties.

Additional information about the Hebron Historic Properties Commission, the inventory of Hebron historic properties, and the property designation nomination form may be found at www.hebronhpc.org.

SENIOR SERVICES/COMMISSION ON AGING/MUNICIPAL AGENT

For some time, the State of Connecticut has been actively engaged in rebalancing their Medicaid long-term care services from institutional nursing facility settings, toward more emphasis on home and community-based services settings. A goal is to enhance the awareness of setting choice amongst long-term care consumers by providing them with the relevant information as they navigate through the myriad of options available to them. The Connecticut Council for Philanthropy, through their EngAGEment Initiative, conducted interviews throughout the state that demonstrated the emergence of five key themes (some notations have been cited as they pertain to Hebron):

- Demographic Changes = A Time of Unique Challenge and Opportunity – Between now and 2025, Hebron's residents age 60+ are expected to increase by 59.3% from 2,029 (20.3% of the Town's total population) to 3,232 (31.1% of the Town's total population). The greatest growth is anticipated in the 80+ population from 211 presently to 524 by 2025.
- Focus must be on investing in Prevention, Wellness and Livable Communities – The Russell Mercier Senior Center offers a broad array of evolving prevention, health, and wellness programs in addition to arts programming, intergenerational activities, information & referral services, social and community action opportunities, transportation services, volunteer opportunities, educational opportunities, financial & benefits assistance, meal programs, etc. Additionally, the Town's Commission on Aging is focusing efforts on ensuring the implementation of universal design throughout the community, wherever possible, in order to help people maximize their capabilities as they age.
- Connecticut's Senior Centers will play a lead role, expanding their capacity – With the state's aging landscape rapidly changing in light of the growing focus on the rebalancing of long-term care from institutional care to community-based services, there must also be an increased focus on community supports.
- Access to Information and Benefits are essential – Benefits and services are constantly changing. The Russell Mercier Senior Center employs CHOICES certified personnel (Connecticut's program for Health Insurance, Outreach, Information & Referral, Counseling, and Eligibility Screening) in order to ensure the provision of thorough, accurate, and current information.
- An increase in Direct Care Workers will be essential in providing Community-Based Services – Growing numbers of older adults, the emphasis on aging in place and community, and rebalancing, all lead to the need for more quality direct care workers.

From the period 7/1/15 to 6/30/16

1,531 congregate meals were served

2,549 home delivered meals were served

2,682 dial-a-ride trips were made

273 benefit counseling / assistance sessions were conducted

98 individuals were served through the Winter Heating Assistance Program

9,384 events were provided through the Senior Center inclusive of Physical Activity Programs, Leisure and Recreational Programs, Consumer / Wellness Informational Sessions, Intergenerational Programs, and Special Events

193 Social and Recreational Trips / Outings were provided

SENIOR SERVICES/COMMISSION ON AGING/MUNICIPAL AGENT CONTINUED

According to the Town of Hebron's Commission on Aging Ordinance Article VII, Sections 14-12 and 13, the Commission on Aging continuously studies the conditions and needs of the elderly persons in the community and make recommendations. As noted above, the Commission on Aging is focusing efforts on assessing Hebron's capacity as a "Livable Community". A livable community is one that has affordable and appropriate housing, supportive community features and services, and adequate mobility options, which together facilitate personal independence and the engagement of residence in civic and social life. This past year the Commission on Aging conducted a survey assessing the need for senior housing. This study clearly reaffirmed the definitive need for additional senior housing in Hebron. Additionally, the Commission on Aging is examining the Town's transportation, walkability, safety & security, shopping, housing, health services, recreation & cultural activities, and other supports that allow older residents to live independently.

The Municipal Agent for the Elderly program was established in 1972 by the Connecticut State Legislature in order to assure that elderly persons in each town has an officially appointed representative who is responsible for providing elders with information and assistance on services and benefits. In accordance with the General Statutes of Connecticut Volume 2 Title 7 Chapter 97 Section 7-127b, the municipal agent for the elderly shall (1) disseminate information to elderly persons and assist such persons in learning about the community resources available to them and publicize such resources and benefits; (2) assist elderly persons in applying for federal and other benefits available to such persons.

The position of Municipal Agent for the Elderly is incorporated into the Senior Services Director's position. Information, referral and assistance is available by contacting the Russell Mercier Senior Center located at 14 Stonecroft Drive Monday through Thursday from 8AM to 4:30PM and Friday from 8AM to 1PM by calling 860-228-1700.

HEBRON HOUSING AUTHORITY

Merit Properties, Inc., of Berlin, Connecticut is contracted by Hebron Housing Authority to manage Stonecroft Village Elderly Housing located at 14 Stonecroft Drive of Hebron, Connecticut, a 25 unit apartment complex for the elderly, disabled and handicapped. These rental units for seniors 62 years of age and older and for the certified disabled 18 years of age and older were funded to be built by a State housing program and its operation is subject to regulations of the Department of Economic Community and Development and Connecticut Housing Finance Authority. The Department of Economic and Community Development also provides funds for rental assistance payments for qualified renters that are currently living at Stonecroft Village.

Applicants must complete an application and meet certain income and screening requirements to be eligible for occupancy at Stonecroft Village. Applicants on the waiting list are selected to fill vacant apartments. One vacancy in the past year had been filled from the waiting list. A resident's rental payment is based on 30 percent of the resident's income or base rent, whichever is greater, plus utilities. All residents of Connecticut are eligible to apply. There are three designated handicapped apartments. The remainder of the apartments are adapted to the needs of the residents as they age so that they do not need to move due to physical barriers.

The five Hebron Housing Authority Commissioners are appointed by the Town of Hebron Board of Selectmen to serve on the Hebron Housing Authority for four-year terms. The management company is accountable to the Hebron Housing Authority Commissioners. For information on Stonecroft Village, please contact Merit Properties, Inc., at Deming Road, Suite A, Berlin, CT 06037 or call (860) 828-0531.

ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) mission is to:

- Broaden the tax base of the Town of Hebron through the encouragement of planned business growth;
- Encourage the expansion of job opportunities, goods, and services to town residents; and
- Preserve Hebron's rural character and charm

EDC's major initiatives include ensuring that there are sufficient parcels of land available in Town for new business development, either due to growth from existing businesses or from new business wishing to move into Hebron, and to support and enhance the existing Main Street business district, and other designated business districts in Hebron.

The Town has designated the Hebron Village Green District as the major expansion area for new business growth for Hebron's future. This new district is planned to be a mixed use zone to include commercial, retail, office, light industrial and residential functions within its 130 acres located on the south side of Route 66. Successful implementation of this planned district will provide Hebron with additional commercial services, employment opportunities, an expanded tax base as well as alternate housing opportunities. The Town has assisted with infrastructure improvements using grants through the Small Town Economic Assistance Program (STEAP) to prepare the Hebron Village Green District for development.



The Commission has also continued to support existing business districts, including Hebron's Main Street – Route 66. Many of the past and current EDC events and programs are focused on supporting and enhancing the existing business districts and maintaining value in these areas. Significant programs have included: the Town's Façade Improvement Program aimed at assisting business owners with improvements to their buildings, new sidewalk construction, landscaping and benches along Main Street, and "Welcome to Hebron" signs located at each end of the business district.

The Commission maintains a presence on the Town's website providing information on Hebron, Hebron's tax abatement program for new business growth, as well as and other valuable information to support business growth in town (<http://www.hebronct.com/edc.htm>).

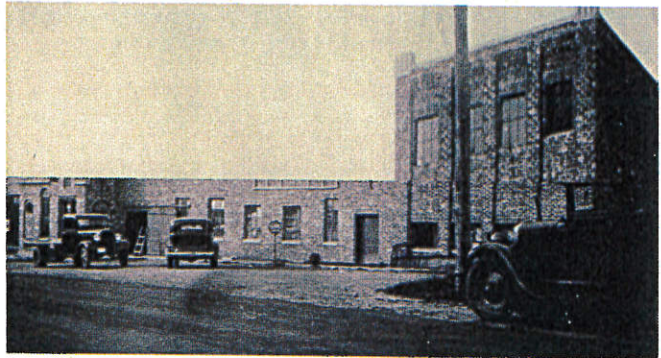
During this Fiscal Year the EDC met at nine (9) Regular Meetings and were involved in a variety of initiatives:

- The EDC continued to discuss ways to implement the recommendations of the Hebron Center Market Study that the Commission sponsored. Discussions were held at each meeting on priorities and specific Action Steps to implement the recommendation of the Study.
- The EDC held a joint meeting with the Planning and Zoning Commission, which also included the Town Attorney and Town Manager, to discuss an approach for the 501 Church Street (the abandoned gas station) property. From that meeting a series of recommendations were made

ECONOMIC DEVELOPMENT COMMISSION CONTINUED

to the Board of Selectmen on: applying to the State under the new Municipal Liability Relief Program - providing liability relief to towns who take over brownfield properties that were tax delinquent; moving forward with grant applications to DECD to fund brownfield remediation on that property; and, establishing a Brownfields Task Force.

- The EDC selected Gerry Garfield as its representative to the Town's new Brownfield Task Force with the Economic Development Coordinator serving as Alternate Member.
- The EDC members participated in a groundbreaking ceremony for the new Hebron Center Trail. This was constructed with cooperation from the Town, water company and private developers. In September of 2015, the developer of the Loveland Farms project completed a pedestrian bridge over a watercourse in Town open space next to the development. The bridge was the final link in a two-mile trail/sidewalk loop that hopefully will bring more people into the Town Center.
- The EDC provided input to the Town Manager's Office on a redesign of the EDC portion of the Town website so that it focused on being more useful to existing businesses and helpful to new businesses considering locating in Hebron.
- The EDC joined CERC's (Connecticut Economic Resource Council) Site Finder program and added a link to it from the Town website that will list available commercial property listings in Town.
- The EDC Coordinator and his firm completed the "Making Places Grant" studies for the Turshen Mill (Treasure Factory Building) for the purposes of assisting in the marketing and reuse of that building. The \$35,500 grant allowed a Phase I Environmental Site Assessment (ESA), a National Register Nomination, a building conditions analysis, a redevelopment planning study, and financial pro-forma. A presentation on the study was presented at the Douglas Library in October of 2015.
- The EDC Coordinator, Town Planner and the Brownfield Task Force completed a grant application for remediation of 501 Church Street, as well as an application to perform a Phase II and III ESA at the Turshen Mill property. Ultimately the remediation application was not funded by the State but the ESA studies were funded with a \$95,000 grant.
- The Town Planner and the ED Coordinator, with the endorsement of the EDC and the Board of Selectmen submitted a grant application to extend public water mains into the Amston Village District along Route 85 to encourage redevelopment of commercial properties in that area. Ultimately this grant was not funded.
- A subcommittee of the EDC worked on an outreach to home-based businesses and completed a mailed survey asking how the Commission and Town could help them grow. As there was a high level of interest in these businesses attending networking meetings, their contact information was added to the networking meeting email list.
- Gerry Garfield represented the EDC at the December All-Boards Meeting and reported on EDC activities during the past year.
- In January of 2016, officers were elected as follows:
Vickie Avelis as Chairperson; Dottie Moon as Vice-Chairperson; Gerry Garfield as Secretary.



ECONOMIC DEVELOPMENT COMMISSION CONTINUED

- The EDC approved a final design for a Hebron restaurant map, which includes a QRC code, and staff received approval from CT DEEP to post a sign at the Air Line Trail parking areas on Church Street and Lebanon Road. This is intended to encourage users of the trail to come into Hebron Center and support Hebron restaurants. The map is also available on the Town website.
- The EDC provided input to the Planning and Zoning Commission on new Zoning Regulations to permit a proposed assisted living facility in the Town's Village Green zoning district. It was thought that the new residents, employees and visitors would use and support existing Main Street businesses as well as be an anchor for further development in the Village Green District.
- The EDC selected Maple Leaf Farm as Hebron's 2016 Business of the Year, an award sponsored by the Windham Chamber of Commerce.
- EDC held several discussions on possible new Main Street events and decided to move forward on a Fall/Winter Artisan and Craft fair at the Douglas Library. The EDC Coordinator proceeded to organize this event.
- The EDC Coordinator compiled a survey of Hebron businesses to ask what they would like to achieve from the Business Network Meetings. The majority stated that speakers providing information of services, programs or topics of interest to local businesses would be of greatest interest.
- In addition to the items listed above, the Town's EDC organized, implemented and continued several activities during the year:
 - issued a series of electronic newsletters between the EDC and the Hebron business community; and,
 - organized a series of Business Breakfast Networking Meetings held with Town Officials and local businesses to create a forum for networking and communications. This FY, these meetings were held at: Juliano's Pool and Supply store, Hemlocks, AHM Youth Services Bureau, Tao Vitality, and the Douglas Library.

The Economic Development Commission generally meets on the third Monday of each month at 7:00 p.m. in the Hebron Town Office Building and welcomes input and suggestions from Town residents.

ANIMAL CONTROL OFFICER

Animal Control Officer Willie Bell provides coverage for the Town of Hebron. During the 12-month period covering July 1, 2015 to June 30, 2016, some of the Animal Control calls can be broken down as follows:

| | |
|-------------------------------|-----|
| Dogs Impounded | 23 |
| Dogs Reclaimed by Owner | 23 |
| Dogs Adopted | 0 |
| Dog Bite/Attack | 7 |
| Dogs Euthanized | 0 |
| Dogs Quarantined | 0 |
| Infractions Issued | 3 |
| Misdemeanors | 0 |
| Total Complaints Investigated | 283 |

Wildlife Calls 5-8 weekly
 260-416 yearly

A large percentage of impounded dogs are not licensed with the Town of Hebron, and therefore the owner could not be notified of their impounded dog, often resulting in the dog remaining in the pound for a number of days before the owner calls to report the dog missing. Regardless of its license status, if your dog is missing, please call the Animal Control Officer immediately. This will result in a quicker reunion with your dog as well as keeping the impoundment fees to a minimum.

A growing number of people allow their dogs to roam off-leash in public areas; Grayville Park, Hebron Veterans Memorial Park, Airline Trail, etc. Allowing your dog to "run free" will result in a roaming infraction, Connecticut General Statue 22-364A.

Owners of dogs that are not licensed and vaccinated could be issued an infraction or a misdemeanor for "Failure to Vaccinate". The owner would be responsible for these fines, and still be required to have the pet vaccinated and licensed in a time frame set by the Animal Control Officer.

**CONNECTICUT STATE LAW REQUIRES ALL DOGS AND CATS OVER THREE
MONTHS OF AGE TO BE VACCINATED AGAINST RABIES AND DOGS OVER
SIX MONTHS OF AGE TO BE LICENSED.**

Please be considerate of others by cleaning your dog waste.

HEBRON FIRE DEPARTMENT



Mission Statement:

The Hebron Fire Department is an organization of individuals dedicated to promoting public safety and the preservation and protection of life, property and the environment.

The Fire Department has three stations covering 38.5 square miles of Hebron. The Department provides fire, rescue, hazardous materials and emergency medical services to Hebron residents and our mutual aid towns from the three fire stations.

Station #1, 44 Main Street, Constructed in 1984

Serves as fire headquarters, training center for the Fire Department and town agencies, houses the Resident Trooper Office and the Fire Marshal's Office.

APPARATUS: Ladder Truck (TR110), 3000 gallon Tanker Truck (T110), Rescue Truck (R110), Ambulance (A510), Ambulance (A610), service 110 (S110)

Station #2, 663 Church Street, Constructed in 2005

APPARATUS: Engine 1 (1937 Sanford), Engine-Tanker (ET210), Engine (E110), with 3000' of supply hose, Multi-purpose Squad (SQ210), Utility vehicle (U110) and trailer, Water/Ice Rescue Boat (M210)

Station #3, 164 North Street, Constructed in 1970

APPARATUS: Engine-Tanker (ET310), Multi-purpose Squad (SQ310), Brush Fire vehicle (F310)

The Town of Hebron Fire Department is staffed Monday through Friday with two Firefighter/EMT/Maintainers and a Department Secretary from 7:30 a.m. to 4:30 p.m.

The Hebron Fire Department is a member of the Tolland County Mutual Aid Fire Service which provides dispatching services (911) and other operational functions supporting the department.

The Town of Hebron is a member of the Capital Region Council of Governments, and participates in the Capital Region Emergency Planning Council for regional response purposes.

The volunteer memberships of active members are broken down as follows:

28 Firefighter/EMTs, 15 Firefighters, 8 EMTs, 7 Fire Police, 13 Auxiliary, 1 Cadet, 12 Support

In fiscal year 2015-2016 the Department responded to 761 calls (22 fires, 511 medicals and 228 service calls).

Fire

The Hebron Fire Department provides and receives Fire and EMS mutual aid from our neighboring towns: Andover, Bolton, Colchester, Columbia, East Hampton, Glastonbury, Lebanon, Marlborough, Willimantic, and Manchester.

HEBRON FIRE DEPARTMENT CONTINUED

EMS

The Hebron Fire Department provides Emergency Medical Services at the Basic Life Support level (BLS) with two ambulances. Mutual aid is received from the Windham Hospital Paramedics providing the initial response for Advanced Life Support (ALS) services. Approximately 75 percent of the department's calls each year are for Emergency Medical Services. The department purchased two Lucas Chest Compression systems to assist our EMT's in performing life-saving cardiac pulmonary resuscitation (CPR). We instituted the File of Life Program – a free program designed to help obtain necessary medical history and emergency contact information in an emergency.

Fire Police

The Fire Police are responsible for ensuring the roadways remain safe for our emergency responders, and that traffic flows smoothly during emergency incidents. Fire Police respond to downed wires, mutual aid and state police calls as needed. Our men and women are members of the Tri-County Fire Police Association and State of Connecticut Fire Police Association.

Auxiliary

The Department is fortunate to have auxiliary members who volunteer in the Department. They serve in a support function providing various services as needed during incidents or events.

Cadets

The Hebron Fire Department has cadet members – 16 and 17 year-olds who serve as Emergency Medical Technicians and other support roles. These enthusiastic young men and women also assist with day-to-day operations, helping improve the readiness of the department.

The Hebron Fire Department is recruiting for committed individuals to join our Department in providing Fire, EMS, and other support services to the Town of Hebron and surrounding communities.

The Hebron Fire Department provides emergency services to community events such as the Maplefest, Hebron Harvest Fair, Hebron Day, The Ghost Run, RHAM Football, Hebron Youth Football, Santa Claus Run, Trunk or Treat, and performs many public safety educational sessions within the school system. Child care seat installations and CPR classes are held during the year at Fire headquarters.

HEBRON OFFICE OF EMERGENCY MANAGEMENT

MISSION STATEMENT:

Our Mission is to provide a comprehensive and integrated emergency management system that coordinates community resources to protect lives, property and the environment through mitigation, preparedness, response and recovery from all natural and man-made hazards that may impact our community.

The Hebron OEM is managed by the town's Emergency Management Director who also functions as the Emergency Operations Center (EOC) manager when the EOC is activated. In addition the OEM has a number of HAM Radio Operators who function as communications specialists when the EOC is open.

The Town of Hebron has a very active Community Emergency Response Team (CERT) which was recently combined with the Andover CERT to form the regional Hebron/Andover CERT team. The CERT Program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. The CERT team, along with the HAM Radio Operators, provides support to a number of local events such as the Hebron Harvest Fair, the Hartford Marathon Summer Solstice Run in Gay City State Park and the Hebron Parks and Recreation fall Ghost Run. These CERT members are also available to support the local fire department with traffic control, search and rescue as well as helping to man the local emergency shelter when it is open. The Hebron/Andover CERT team has recently held a CERT recruiting campaign and was able to more than double the number of active members.

In addition, the Hebron OEM is responsible for the following tasks:

- Develops and executes a program operating budget.
- Attend training and meetings for Emergency Operations as required.
- Updates and conforms the Town's Emergency Operation Plan to State and Federal criteria including national security (nuclear attack/weapons of mass destruction) risk assumptions.
- Maintains the Emergency operation Plan, Annexes, and operating procedure (SOP's) updated as required by the Commissioner of the Department of Emergency Management and Homeland Security.
- Prepares Grant Application packages for operations and equipment.
- Prepares and submits Emergency Management reports to State and Federal agencies as required.
- Coordination of communication equipment maintenance and suitability for emergency operations. Including communications drills.
- Develops and maintains a training and exercise program to prepare for emergency operations.
- Keeps and updates an inventory of emergency equipment.
- Representative to Chatham Health District, maintains the Emergency Health Operations Plan, Pandemic Influenza Response Plan, Coordinates Drills as needed, including Point of Distribution for mass quantities (POD drills).

HEBRON OFFICE OF EMERGENCY MANAGEMENT CONTINUED

In late 2015/early 2016 the OEM completed a major project to relocate the Town's Emergency Operations Center (EOC) from the Hebron Fire Department Headquarters to the Hebron Town Office Building. This project included the relocation of communications equipment and the addition of antennas onto the Town Office radio tower. In addition, the project added enhanced communications capabilities to the EOC as well as major technology upgrades to the Town Office meeting room. These upgrades/enhancements will ensure the Town will be able to function during and recover from any major natural or manmade disaster.

BURNING OFFICIAL

The purpose of the Burning Official, although appointed locally, is to enforce the State of Connecticut open burning laws. The primary duties of the Burning Official are: issuing open burn permits, pre-inspection of burn sites, and investigating open burn complaints. The Town of Hebron Burning Official, Tony Pitrone may be reached at the Hebron Fire Department 860-228-3022 or (cell) 860-202-3725. Assistant Burning Official, Randy Blais, may also be contacted at 860-228-3022.

The State of Connecticut DEEP strictly limits the issuance of burning permits. **THE ONLY MATERIAL SUBJECT TO LEGAL BURNING IS BRUSH! NOTE: CONTRACTORS ARE PROHIBITED FROM OBTAINING OPEN BURNING PERMITS.**

The State of Connecticut limits the duration of a burning permit to a maximum of one (1) week, during which burning may occur on one (1) day only. The Burning Officials for the Town of Hebron will make every reasonable effort to be available to issue permits, with all due regard to the schedule of the applicant. Please plan ahead and request your permit at least two (2) days in advance. You may obtain your permit by calling the Hebron Fire Department at 860-228-3022 between the hours of 8:00 a.m. – 4:00 p.m., Monday - Friday. There is no charge for residents to obtain a burning permit. No permit can be issued without a certificate of occupancy (CO) for the property on file, with the Town of Hebron. Burning violations are subject to a fine and/or Court appearance.

In the past year 139 Open Burning Permits were issued, 110 burn site investigations were performed, and 8 illegal burns were recorded. Any open burning that appears to be an immediate threat to life, health, or property should be reported to the Hebron Fire Department by calling 911. Any other possible violations may be reported directly to the Burning Official.

FIRE MARSHAL

MISSION STATEMENT:

The Office of the Fire Marshal is committed to providing the best public service possible in order to improve public safety and protect the lives and property of every citizen and visitor to the Town of Hebron.

This mission will be accomplished through providing professional life safety protection and help reduce the harm associated with fires, explosions and mechanical failures to the citizens and visitors of the Town of Hebron. This will be achieved through; inspection, education and investigation as regulated by applicable Connecticut State Laws.

We will actively participate with our community, serve as role models, and strive to effectively and efficiently utilize all resources made available, to provide safety and excellent customer service to the citizens and visitors of the Town of Hebron.

By Connecticut State Statute the Fire Marshal is required to annually inspect all buildings and facilities of public service and occupancies regulated by the Connecticut General Statutes.

The State Fire Safety Code and The Connecticut Fire Prevention Code, covers all occupancies except one and two family dwellings. On May 7, 2015 the State of Connecticut adopted a new Connecticut State Fire Prevention Code which includes, The Life Safety Code, The International Fire Code, NFPA 1, ASME Publications, Regulations of Connecticut State Agencies/Required by Connecticut State Statutes, The International Building Code and the International Mechanical Code. Then the code references, NFPA Standards and ICC Codes. There are Connecticut State Statutes that are also part of this inspection process.

As of May 7, 2015 the new Connecticut State Fire Prevention Code will be enforced. The scope of the Fire Prevention Code includes, but is not limited to, the following:

- (1) Inspections of permanent and temporary buildings, processes, equipment, systems and other fire related life safety issues.
- (2) Review of design and construction plans, drawings, and specifications for life safety systems, fire protection systems, access water supplies, processes and hazardous materials and other fire and life safety issues.
- (3) Fire and Life safety education.
- (4) New and existing occupancies and conditions.
- (5) Access required for fire department operations.
- (6) Hazards from outside fires in vegetation, trash, building debris and other materials.
- (7) Regulation and control of special events including, but not limited to, assemblage of people, exhibits, trade shows, amusement parks, haunted houses, outdoor events and other similar special temporary and permanent occupancies.
- (8) Interior finish, decorations, furnishings and other combustibles that contribute to fire spread, fire load and smoke production.
- (9) Storage, use, processing, handling and on-site transportation of flammable and combustible gasses, liquid and solid.
- (10) Storage, use, processing, handling and on-site transportation of hazardous materials.
- (11) Conditions affecting fire fighter safety.

FIRE MARSHAL CONTINUED

As important as Fire Safety inspections are; the Connecticut State Statutes also require the Fire Marshal to: Investigate the origin / cause and circumstance of all fires within the Town and carbon monoxide emergencies where occupants require medical care; issue permits for the use, transportation and storage of explosives in compliance with State Explosives Regulations; inspect all flammable and combustible installations; conduct site inspections and be on site for all Fireworks and Special Effects displays for compliance with applicable State Legislation; inspect all tents and portable structures for compliance with the Fire Safety Regulations. This is a partial list of other responsibilities the Fire Marshal has to be involved in.

In the 2015-2016 FY, 106 annual inspections were completed. In addition to the annual inspections follow-up meetings were held with owners and occupants to develop a plan for compliance. In addition to the annual inspections, 15 re-inspections were completed, inspections during construction where also conducted as needed. Easter Seals/ Oak Hill continued a major life safety update and renovations of the main building which included a NFPA 13 sprinkler system, a new kitchen and updates though out the building. Meetings were attended and inspections were conducted as needed. 10 inspections of propane tank installations as required by Connecticut Fire Safety Code were also completed. Plans for new building construction, remodeling, and fire protection systems were reviewed. Inspections at special events and tent installations were conducted. Maple Fest and the Hebron Lions Fair had continual inspections during their event, Inspections of Concerts at RHAM High School, Hebron Lions Fireworks and other events at the Town Schools and Recreation fields. Fire and Incident investigations were conducted, 6 Structure fires were investigated along with 36 other incidents, which include brush fires, cooking/stove relater fires, open burning complaints and carbon monoxide incidents. Smoke and carbon monoxide detection problems were also addressed. We continued our smoke detector program and replaced over 60 batteries in smoke detectors; these batteries were donated by Energizer. Safety inspections of wood stove installations when required for home owners insurance. Issued Open Burning permits as per the Connecticut Department of Energy and Environmental Protection Regulations. The Fire Marshal also assists with inspections in the absence of the Building Official.

Anyone requesting Fire Safety education, fire inspections, or fire code/safety information may contact the Fire Marshal's office at 860-228-3022.

HEBRON RESIDENT TROOPERS OFFICE

Police coverage for the Town of Hebron is provided by two Resident State Troopers and three part-time Hebron Police Officers. New this fiscal year was the conversion of one of the part time officers to a Full Time School Resource Officer for the Region 8 School System (RHAM Middle & High Schools).

When the two Resident State Troopers are off-duty the police coverage is provided by the State Police Barracks Troop K in Colchester. Hebron employs part-time Police Officers to supplement police coverage specifically for the Town of Hebron and its needs. These officers work predominantly when the Resident Troopers are scheduled off or are unavailable (training, vacation, sick, and investigations). The Hebron part-time Police Officers' primary responsibilities are to respond to calls for service, proactively conduct motor vehicle enforcement, conduct patrol checks within the Town of Hebron, back up and support investigations conducted by Troop K Troopers and the Resident Troopers.

There are dedicated day and evening shift Resident State Troopers whose responsibilities include, but are not limited to, administrative duties, criminal, non-criminal and motor vehicle investigations, citizen assists, program development and implementation, public relations, traffic enforcement and patrol, including mountain bike patrols. In addition the Resident State Troopers are involved in D.A.R.E. (Drug Abuse Resistance Education) program in the town elementary school system, work with AHM Youth Services with the Juvenile Review Board and the Juvenile Alcohol and Narcotics Task Force, and also run an annual food and toy drive.

During the twelve month period from July 1, 2015 through June 30, 2016 Police investigations in Hebron include:

| | |
|------------------|----|
| Homicides: | 0 |
| Robbery: | 0 |
| Larceny: | 22 |
| Burglary: | 9 |
| DUI: | 13 |
| Drug Offenses: | 7 |
| Sex Offenses: | 1 |
| Vandalism: | 11 |
| Disturbances: | 52 |
| Assaults: | 2 |
| Medical Assists: | 87 |

There were also a total of 87 motor vehicle accidents investigated. Traffic Enforcement consisted of 817 motor vehicle violations with speeding being the most prevalent.

ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES

Youth Service Bureaus have been a part of the Connecticut landscape since the 1970's. Youth Service Bureaus by State Statue 10-19m are responsible for researching, developing, and coordinating services that divert young people from the criminal justice system through the provision of intervention, prevention, and positive youth development services.

Since 1983, our organization has worked tirelessly to develop and maintain a multitude of programs and services that support the social and emotional well-being of children and teens. AHM is also committed to help improve the quality of community life for all citizens. We do so through our efforts to strengthen the critical role that families play in the lives of their children. Providing these services is an effort that involves our volunteers, donors, employees and community partners, (towns, schools, civic groups and law enforcement).

The mission of AHM is to: *"provide mental health and positive youth development services that assist children, young people, and their families in creating a supportive and caring environment, for them to reach their maximum potential as members of society."*

ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES

| Family Resource Center | | |
|---------------------------------------------------|---------------------|-------------------|
| Program | Children Served | Adults Served |
| Play & Learn | 35 | 28 |
| KinderRHAMa | 17 | - |
| Home Visits | 17 | 11 |
| Lanterns Mentoring | 13 | - |
| FRC Field Trips | 43 | 60 |
| FRC SHARP Home Alone Program | 12 | 12 |
| FRC Enrichment Programs | 89 | 112 |
| FRC Parent and Provider Workshops | - | 27 |
| Hebron Lions Eye Vision Screening | 6 | - |
| | | |
| Total: | 232 children | 250 adults |
| Gilead Hill and Hebron Elementary School(s) | | |
| Program | Children Served | Adults Served |
| Individual In School Counseling / Case Management | 61 | - |
| Support Groups | 5 | - |
| AHM Support for DARE Program | 104 | - |
| Power of Words Jr. | 15 | - |
| Internet Safety for Parents | - | 8 |
| | | |
| Total: | 185 children | 8 adults |
| RHAM Middle School | | |
| Program | Youth Served | |
| Individual In School Counseling / Case Management | 30 | |
| Support Groups | 4 | |
| Power of Words 8 th Grade | 152 | |
| 7 th Grade Team Building | 142 | |
| | | |
| Total: | 328 youth | |

| RHAM High School | | |
|-------------------------------------------------------|---------------------------|---------------|
| Program | Youth Served | |
| Individual In School Counseling / Case Management | 70 | |
| Peer Helpers | 9 | |
| Power of Words Team | 18 | |
| Power of Words High School | 162 | |
| Freshmen Orientation | 125 | |
| Peer Helpers Retreat | 25 | |
| Stress Management Workshop | 22 | |
| KinderRhama Classroom Aides | 28 | |
| Suicide Prevention Training | 10 | |
| Marijuana Prevention Training | 42 | |
| RX Drug Prevention Training | 10 | |
| RALLY Social Norms | 50 | |
| RALLY Afterschool Celebration | 193 | |
| Teacher Transgender Laws Training | 175 | |
| Total: | 939 youth | |
| Individual and Family Therapy, Psychiatric Evaluation | | |
| Program | Clients Served | |
| Individual Therapy | 15 children | |
| Family Therapy | 13 children and 13 adults | |
| Psychiatric Service | 1 child | |
| Resources, Crisis and Referrals Services | 147 adults | |
| Total: | 29 youth | 160 adults |
| Community | | |
| Program | Youth Served | Adults Served |
| RALLY Group and Activities | 102 | - |
| Juvenile Review Board | 16 | - |
| Project Graduation | 72 | - |
| Summer Youth Theater | 27 | - |
| Summer Youth Theater Audience | 40 | 140 |
| Chores Employment Program | 19 | 29 |
| Girl Power Camp | 6 | |
| Opiate Prevention Forum | | 10 |
| African Drumming | 3 | 25 |
| Lanterns Mentoring Celebration | 40 | 56 |
| CHEC Coalition | 1 | 8 |
| Take Back Event | - | 121 |
| Coffee Talk with Troopers | - | 43 |
| Getting Ahead Budget Training | - | 2 |
| Teen Party Patrol | 16 | - |
| CHORES Student Orientation | 19 | - |
| Teen Center | 5 | - |
| Hebron Economic Development Presentation | - | 20 |
| Total: | 366 youth | 454 adults |

In total, Hebron residents accessed the services provided by AHM 2951 times in individual and/or large group settings. Families often receive multiple services from our agency.

HEBRON INTERFAITH HUMAN SERVICES

Hebron Interfaith Human Services (HIHS) is a 501-(c)(3) non-profit association of faith communities united to provide greater levels of community support and service than each could accomplish individually. These faith communities are: Christ Lutheran Church, Church of the Holy Family, Church of Hope, Gilead Congregational Church, St. Peter's Episcopal Church, United Brethren of Hebron Synagogue and The Worship Center.

Our mission: *"serve as a resource to the community in times of crisis and need, and assist people to regain their self-sufficiency."* Our mission statement is *"A Hand Up, not A Hand Out."*

HIHS employs one part-time Executive Director, Kim Bowers, to plan, direct and manage the operations. It is served by a Board of Directors. The current officers are: Robert Fitzgerald - Chairman; Richard White - Vice-Chairman; and Robert Pisker - Treasurer. Numerous faithful volunteers assist with various daily and special-event tasks.

HIHS currently provides food to approximately 80 Hebron families on a regular basis. With the help of the faith communities, civic organizations, businesses, schools and individuals, special holiday meals are available for clients as well as gifts in December.

HIHS provides help in obtaining state and federal assistance such as Energy Assistance, Operation Fuel and SNAP. We also refer to AHM Youth Services, WIC and Connecticut Legal Aid. In emergency situations HIHS is supported primarily by our local houses of worship, businesses, charitable and civic organizations, local schools and individuals. Funds are also derived through grant writing.

Events in which HIHS participates for the purposes of fundraising and awareness are the Maple Festival, the Hebron Harvest Fair, the Walk Against Hunger, the Walk for Warmth and others.

For additional information or volunteer opportunities, please call our office at 860-228-1681.

USDA WIC PROGRAM

The U.S. Department of Agriculture funds the Special Supplemental Nutrition Program for Women, Infants and Children (WIC). The program provided specific nutritious foods and nutrition education to eligible pregnant, breastfeeding and postpartum women (up to 6 months after delivery and parents/caretakers of infants and children up to the child's 5th birthday. Eligibility is based upon the applicant's income and nutritional needs in addition to categorical eligibility.

During fiscal year 2016 the State of Connecticut WIC program implemented a new MIS system and replaced WIC checks with an EBT card system called e-WIC. The East Hartford program which serves Hebron was the pilot program for the state and began issuing the e-WIC card on February 22, 2016. The state wide roll-out was completed in June of this year.

WIC participants are issued an e-WIC card to purchase a variety of specific nutritious foods. Children and pregnant women receive milk or milk substitutes, eggs, whole grains, fresh fruits and vegetables, iron rich cereals, fruit juice and dried or canned beans or peanut butter. Women who are exclusively breastfeeding receive additional foods to meet the additional nutrient needs. Women who breastfeed but supplement their nutrition education includes a variety of topics such as nutrition during pregnancy, breastfeeding information and support and advice on infant, toddler and preschool nutrition. WIC is also a referral source for families who may be in need of additional services and support. WIC nutritionists and staff often refer families to the state HUSKY medical insurance program and ACCESS Health CT, SNAP, Head Start and other preschool/school readiness programs, Birth to 3 and other health and nutrition sources.

WIC serves approximately 8 million people nationally. In Connecticut WIC provides services to 49,000 economically low to moderate income families. The average number of participants for the Town of Hebron is 19.

To inquire about WIC eligibility, call 860-291-7190.

DOUGLAS LIBRARY

Board of Trustees:

Susan Porter, Chairman
Althea Carr, Vice-Chairman
Marjorie Graham, Treasurer
Peter Casarella, Secretary
Gail Richmond

Deborah Witt
Robert Nichols
Danielle Galligan
Julie Veschi
Mary Anne Foote

Statement of Purpose:

The Douglas Library serves as a learning and community center for all residents of Hebron. The Douglas Library supports and encourages life-long learning and fosters a literate, informed, and culturally-aware community. Working together, we strive to provide equal access to information, ideas, and knowledge through books, programs and other resources. We believe in the freedom to read, to learn, to discover.

Mission Statement:

The mission of the Douglas Library of Hebron is to service the informational, educational, cultural, and recreational needs of all members of the Hebron community by providing access to a professional staff, a state-of-the-art facility, quality resources, programs, and services and preserving records of the town's history that are entrusted to the library.

Service Area and Facility:

The Douglas Library serves residents in Hebron and Amston. The number of registered borrowers is 4,000 (residents) 548 (non-residents) for a total of 4548 active borrowers. The library occupies 16,800 square footage of space, 2,400 of which is the original building which is on the National Historic Register. The new construction which occurred in 2001 was supported by a grant from the Hartford Foundation for Giving.

Collections:

The library provides: a circulating collection of 50783 items for adults, young adults, and children. Our collection includes print books, Audiobooks, DVD's and Blue Rays, magazines and music CD's. Special collections of historical material including genealogy and state, local and town reference works. Non-circulating reference collection of information resources i.e. encyclopedias, statistical sources, state statutes etc. A well-rounded collection of 80 magazine and newspapers is also available in our reading room. Answers to reference questions related to library's collections and general research requests are performed at both service desks. Interlibrary loan services (ILL) to patrons for obtaining materials owned by cooperating libraries is handled at our desks. Support to school curriculum and supplementing of high demand reading materials, especially during the summer months. Museum passes to Connecticut museums and state parks. In addition, we have a subscription to Ancestry Library to be used in the library.

DOUGLAS LIBRARY CONTINUED

Total Circulation: July 1, 2015 through June 30, 2016 was 57,661

| | |
|-------------------------|-------|
| Adult Print | 17193 |
| Young Adult Print | 2115 |
| Children's Print | 14035 |
| DVD's | 11629 |
| Downloadable Audiobooks | 951 |
| Downloadable E-Books | 4040 |
| Museum Passes/Misc. | 1619 |
| Audiobooks/Music | 5842 |

Computers and Online Public Access Catalog (OPAC):

The library offers Public Internet access and MS Office software on a total of 19 computers in the adult, young adult and children's areas. We also offer free WI-FI on all levels of the library. Library staff provides one-on-one assistance to patrons in use of these computers and locating information on the web, as well as using MS Office software. Remote access to the library's catalog and to those of Consortium's member library catalogs is available to patrons with a valid library card. In-house patron access to the library's catalog is available on all public computers. The Douglas Library web page is an access point for Request It database of magazines and proprietary databases which includes Consumer Reports, and downloadable audio books provided by the state, as well as to links to our social media sites and information on upcoming programs.

Programs, Meeting Spaces and Displays:

The children's department has regular story and craft hours for children ages 0 through preschool which supports early literacy and early childhood education, as well as a summer reading program for children of all ages, and special events. This summer our summer reading program encouraged children to both read and participate in our crafts. Some of our special programs included; Cedar Island Touch Tank, ScienceTellers, Riverside Reptiles, Horizon Wings Raptors, and our popular Visit with Santa. The adult department offers programming including author book talks and signings, musical programs, current interest programs, and monthly book discussions (held in conjunction with the senior center). We also hold computer classes to help people feel comfortable with current computer technology and with e-readers. One of our newest initiatives is our Homebound Delivery Program. Hebron patrons unable to get to the library can have items delivered on a monthly basis to their home. This year with the help of a LSTA (a federally funded Library grant), we were able to purchase a 3D Printer, and conduct classes on its use.

The library conference room and the board room are reserved for use of the Town on Tuesdays and Thursdays during budget season. These rooms may be reserved by community and non-profit groups. Three small rooms are used for tutoring and study space, and meetings as stated above. The display case in the main lobby and in the children's area contains rotating community and in-house exhibits, while the display case on lower level showcases the library's historical items. There is a community bulletin board in the main lobby for the posting of community activities.

DOUGLAS LIBRARY CONTINUED

Donations to the Douglas Library

Anonymous
Friends of the Douglas Library
Lion's Club of Hebron
United Way
TRUST

Sibun Family
Alberta Hilding
Graham Family
Tuttle Family

Friends of the Douglas Library:

The volunteer Friends group meets five times throughout the year. Their main fund raising events are book sales held in March, June, September and November. They also have a year round book boutique on the main floor of the library. During the holidays they also sell pre-made gift baskets. Each of these fundraisers goes directly into supporting the services and materials that the library makes available to our patrons. Items such as our great collection of museum passes were supported by this group. The Friends Group is currently seeking members.

Library Hours & Contact

| | |
|----------------------------------------------|---------------------------------------------------------------------------|
| Monday and Wednesday 12 noon to 8:00 p.m. | Tel: (860) 228-9312 Fax: (860)228-4372 |
| Tuesday and Thursday 10:00 a.m. to 8:00 p.m. | Web: www.douglaslibrary.org |
| Friday 12 noon to 6:00 p.m. | OPAC: http://douglas.biblio.org/ |
| Saturday 10:00 a.m. to 3:00 p.m. | Visit us: Facebook, Instagram, Tumblr, Twitter and Pinterest |

As always a special thanks to the Board of Trustees, Douglas Library Association, Town Officials, Friends of Douglas Library, library volunteers, and to the residents of Hebron for their continuing support.

CHATHAM HEALTH DISTRICT

The Chatham Health District consists of six member towns (Colchester, East Haddam, East Hampton, Hebron, Marlborough and Portland) and serves a population of 63,631. The Board of Health consists of one member for every 10,000 population. The Director of Health serves as staff to the Board. The current board members are:

Andrew Tierney (Hebron) – Chairman
 Peter Hughes (Marlborough) – Treasurer
 Susan Bransfield (Portland)
 Rosemary Coyle and Stan Soby (Colchester)
 Michael Maniscalco and Kate Morris (East Hampton)
 Emmet Lyman (East Haddam)
 The Director of Health – Don Mitchell

The Board of Health meets monthly (usually the 4th Tuesday). Additionally three subcommittees meet periodically. The Personnel Policy and Budget Committee, the Environmental Health Committee and the Community Health Committee. Meeting minutes are on file at the Town Clerk's Office of each member town and at www.chathamhealth.org.

Funding:

| | |
|---------------------|------------------|
| Municipal | \$677,625 |
| State/Federal | 126,614 |
| 171 | |
| Fees | 183,500 |
| 161 | |
| Other (flu) | 20,891 |
| 152 | |
| <u>Interest</u> | <u>16</u> |
| 392 | |
| Total | \$1,008,646 |
| Expenditures | \$942,183 |
| Fund Balance | \$66,463 |

Services Provided:

| | |
|------------------------------------|-----|
| Environmental Permits/Applications | |
| Septic Systems (new and repaired) | |
| Water Supply Wells | |
| Soil Testing Lots | |
| Blood reviews | |
| Food Service Permits | 256 |

Environmental inspections were conducted in the following categories: bathing waters, daycare facilities, campgrounds, pools, housing code complaints, elevated blood lead cases, general public health complaints, food service inspections, as well as temporary event (more than 200 temporary event food services were inspected). as temporary event (more than 200 temporary event food services were inspected).

Community Health Programs such as seasonal flu vaccination, community health education events (radon programming, food safety training, safe kids programs) reportable disease follow up, referrals for screening, chronic disease management programs, emergency preparedness drills and community disease casework were all active.

The Chatham Health District has undergone a change in leadership and membership this year. The Director welcomes meeting with any community group looking for more information about your health department. Citizens are encouraged to visit our website www.chathamhealth.org for information or call us at (860)365-0884.

HEBRON PUBLIC SCHOOLS

Mission Statement

The Hebron Public Schools, in partnership with families and the community, is committed to fostering confidence, creativity, responsibility, and academic excellence in our children to enable them to explore possibilities in their diverse world as respectful, contributing members of their community.

District Vision

The Hebron Public Schools is a high achieving district that supports all learners.

We...

- Maintain high academic standards;
- Value the importance of technology;
- Celebrate participation in the Unified Arts;
- Actively recruit, train, and support educational professionals;
- Foster social and emotional well-being;
- Establish meaningful relationships through collaboration with staff, students, families, and the community;
- Adapt to changes in a fiscally responsible manner.

At its August 2015 meeting, the Board of Education identified four areas that became district priorities for Gilead Hill School and Hebron Elementary School. These four areas were as follows:

- Student Achievement and Development
- Communication
- Professional Learning and Growth
- Resource Management

In establishing coherence throughout the district, each school developed a school advancement plan that aligned with our Board of Education goals. Both the district and school advancement plans articulated objectives and established benchmark criteria for attaining the goals. At the conclusion of the year, the schools and the Board of Education reviewed the progress made toward each goal and set forth the goals for the 2016-2017 school years.

The Hebron Public Schools began the 2015-2016 school year with a total of 727 students. Gilead Hill School, which serves pre-kindergarten through second grade, had an enrollment of 291 students. Hebron Elementary School, which serves students in grades three through six, began the school year with 436 students. The declining enrollment the district experienced from the previous year (2014-2015) was 58 students. According to our New England School Development Council (NESDEC) projections, the Hebron Public Schools will experience a declining enrollment through the 2015-2016 school year. However, it is difficult to accurately project the enrollment for that year, as the Town of Hebron has been experiencing counter-trends that would suggest the town is experiencing "in-migration." This occurrence is due to new families moving into the Town of Hebron.

The percentage of Hebron children attending magnet schools continues to be nominal. During the 2015-2016 school year, there were 17 students attending magnet schools. Of the 12 students attending magnet schools, 5 were tuition-free due to the grade level or magnet school choice.

HEBRON PUBLIC SCHOOLS CONTINUED

There were also 866 Hebron students attending RHAM Middle (297 students) and High School (569 students).

Budget:

The Board of Education proposed a 1.54% budget for the 2015-2016 school year. Following the need for a second referendum, the budget was ultimately reduced to 0%. As a result, the operating budget for the Hebron Board of Education for FY 2016 was \$11,990,454.

Personnel:

On July 1, 2015, the Board of Education hired Timothy Van Tasel as its new Superintendent of Schools. Mr. Van Tasel replaced Mark Winzler, who was hired as the interim superintendent following the resignation of Jeffrey Newton. The 2015-2016 school year brought many transitions to the district in terms of its administration. Mrs. Katie Uriano, a longtime Hebron educator, was hired to replace retiring Hebron Elementary School principal Amy Campbell. In addition, the district consolidated the Director of Curriculum and Technology and Director of Special Education positions to create a Director of Educational Services. Mrs. Patricia Buell, a former Pupil Services and Human Resources Director with the Vernon Public Schools was hired for this position. Additionally, the district eliminated the .5 Assistant Principal position at Hebron Elementary School. The district also created a Curriculum and Technology Specialist position due to a staffing vacancy from the previous year.

In terms of its certified and non-certified staffing, the Board of Education employed 145 staff members during the 2015-2016 school year. Of the 145 staff members, 73 were certified and 68 were non-certified. Of the 68 non-certified staff, 9 are not affiliated with any collective bargaining group. There are three collective bargaining groups working for the Hebron Board of Education, the administrators, teachers, and non-certified associations. Collective bargaining took place with only one group during the 2015-2016 school year.

A successor collective bargaining agreement was successfully negotiated in 2015-2016 with the non-certified employees of the Hebron Public Schools. This collective bargaining group moved from their agent of Connecticut State Employees Association to the United Public Service Employees Union – Local 424 – Unit 84 prior to negotiating a successor agreement. The agreement is a 3 year agreement (2016-2018); however, the agreement will be reopened in the 2016-2017 school year for the purpose of negotiating wages and benefits for the 2017-2018 school year. For the first two years of the contract, there were wage and step movements of 3 percent for each year. In addition, all non-certified staff agreed to move to the High Deductible Health Plan with a Health Savings Account option no later than July 1, 2016.

Due to declining enrollment, the Board of Education reduced three certified teaching positions over the 2015-2016 school year. In addition, there were 2 non-certified positions reduced over the 2015-2016 school year. These reductions were in addition to the administrator reductions during the 2015-2016 noted previously.

Curriculum and Programming:

The Hebron Public Schools is an award winning school district for children in pre-kindergarten through sixth grade. In 2010, Hebron Elementary School was awarded Blue Ribbon status by the

HEBRON PUBLIC SCHOOLS CONTINUED

United States Department of Education. In the spring of 2015, our Hebron Early Childhood Center was awarded National Association for the Education of Young Children (NAEYC) accreditation. The success and popularity of our preschool programming has resulted in us offering both a full-day and half-day option to the Hebron community during the 2015-2016 school year.

Throughout the year, students at Gilead Hill School and Hebron Elementary School were immersed in an enriching educational environment. Teachers in all grade levels implemented the Columbia Teachers' College Readers' and Writers' Workshop model. In mathematics, our students were introduced to two new math programs that are aligned with the Common Core Standards. Bridges in Mathematics was taught in kindergarten through fifth grade, and Big Ideas Math was implemented in sixth grade. Our sixth grade Big Ideas Math program aligns with the math program implemented at RHAM Middle School. As for our Social Studies and Science programming, our curricula for both subjects align with our state and national frameworks.

Beyond our core academic areas, Hebron students experienced many innovative programs in the areas of physical education, computer technology, library media, visual arts, vocal music, instrumental music, world language, as well as, a Challenge and Enrichment program. In addition, Gilead Hill School and Hebron Elementary School implemented Positive Behavioral Interventions and Supports (PBIS) programs that fostered safe, supportive, and welcoming school environments for all students. The implementation of these programs has significantly improved the culture and climate in each school, as noted in the annual Board of Education Safe School Climate survey administered to our families.

In terms of student assessments, our Hebron students continue to perform at or above state and national averages on our mandated assessments. For the second year in a row, our children participated in the Common Core aligned Smarter Balanced Assessment. We anticipate seeing consistent improvement in student performance results due to our curriculum and programming realignment that took place during the 2015-2016 school year.

In terms of our district assessments, the district established a committee at the onset of the 2015-2016 school year to address concerns related to our student assessment calendar. The assessment calendar was streamlined for all grade levels to ensure that students were only required to take the necessary assessments. New for 2015-2016 was the implementation of the computer adaptive Northwest Evaluation Association (NWEA) Measurement of Academic Progress. The Measurement of Academic Progress, which assesses both mathematics and reading skills, served as a gateway assessment for all students in Kindergarten through sixth grade.

The Hebron Public Schools and the Town of Hebron collaborated on a School Readiness program during the 2015-2016 school year. This program, which is a joint effort between the Town and the Board, received \$117,282 in state funding. This full day preschool program has been a fixture in Hebron since 2012. In addition to School Readiness, the Hebron Board of Education provided three additional sections of preschool for students ages 3 and 4. This program consisted of 1 full day class and 2 half day classes. As noted earlier, these programs continue to grow in popularity among residents of Hebron. Our preschool offerings are taught by teachers certified by the Connecticut State Department of Education, and our programs are accredited by the National Association for the

HEBRON PUBLIC SCHOOLS CONTINUED

Education of Young Children. These programs also align with the State of Connecticut Early Learning and Development Standards.

During the 2015-2016 school year, the Hebron Public Schools implemented a new standards-based report card. This report card, which was rolled out to parents at a November presentation, replaced the previous grading system utilized in Kindergarten through sixth grade. The shift to standards-based grading is a common trend happening in school districts throughout the state and country. A survey conducted by the Hebron Public Schools in March revealed that 126 districts in Connecticut have already moved to a standards-based report card, and 18 additional districts are in the process of developing their report card. The new report cards provide more consistency in grading between teachers than traditional report cards, better reflect the Connecticut Core Standards for language arts and mathematics, and create greater alignment with the district adopted ELA and Math curriculum.

School Facilities:

The 2015-2016 school year saw many improvements to the facilities of both Gilead Hill and Hebron Elementary School. Due to the two schools being one of the largest assets of the Town of Hebron, the Hebron Board Of Education is committed to ensuring these facilities are well-maintained for generations to come. Over the past year, there were many projects done to enhance each of the schools.

- Hebron Elementary School Roof
- 3M Window Film (GHS & HES)
- Ultraviolet Water Treatment Devices (GHS & HES)
- Video Surveillance cameras (GHS & HES)
- Security Locks (GHS & HES)
- Water Circulator pumps (GHS and HES)

The relationship between the Hebron Parks and Recreation and the Hebron Board of Education continues to grow, and the positive appearance of school grounds is largely due to this partnership. The Hebron Parks and Recreation continue to maintain the exteriors of both schools. Parks and Recreation have done an excellent job maintaining our school grounds, and assisting in snow removal during the winter months.

Community Partnerships and Events:

In terms of partnerships, the Hebron Board of Education also continues to collaborate with a variety of agencies within the community. AHM Youth and Family Services continue to provide fundamental programs and services to our Hebron students and families through Hebron Public Schools. Over the course of the 2015-2016 school year, the AHM Social Worker, Lantern Program, and its Family Resource Center at Gilead Hill Elementary School were all important facets to our educational program. One of its largest endeavors, the Family Resource Center, is designed to provide new parents with educational enriching opportunities for toddlers, as well as, supporting families in their transition to the Hebron Elementary Schools. The Hebron Parks and Recreation also continues to offer quality before and after school care to Hebron families through its PREP program and school vacation camps. Over the past several years, the school-based Park and Recreation programs have continued to grow in popularity. Students from both Gilead Hill and Hebron Elementary participate

HEBRON PUBLIC SCHOOLS CONTINUED

in these programs, and we are collaborating on ways to expand these programs to Hebron students in the future. The Hebron Interfaith Human Services partnership continues to provide assistance to Hebron students and families through multiple undertakings over the course of each school year. One of their largest programs, the backpack program, provides students and families with healthy meal items once per week. For the past ten years, our Hebron Public Schools has also been fortunate to receive an ancillary program known as Nature Trail. This event, which is coordinated and facilitated by volunteers, has educated our students on the flora and fauna found in Hebron and throughout Connecticut. Our students and families look forward to this event each year.

Hebron Education Foundation and Parent Teacher Association:

Two of the largest supporters of the Hebron Public Schools are our Parent Teacher Association (PTA) and the Hebron Education Foundation (HEF). Both organizations have provided our Hebron students and staff with many programs designed to positively enhance our educational opportunities. During the 2015-2016 school year, the PTA hosted the Harlem Wizards, Holiday Craft Fair, Scholastic book fairs, mini-grants, several after-school clubs, and many breakfasts and luncheons for district staff. The Hebron Education Foundation, which is now in its fifth year, has annually funded over \$15,000 in mini-grants to classroom teachers. Technology initiatives, classroom supplies, and curriculum resources have been supported through the Hebron Education Foundation. Each year, the HEF hosts two very popular fundraising events to benefit the children attending the Hebron Public Schools, the Autumn Auction and the Holiday Tea Party.

Technology:

The Hebron Public Schools continues to update its technology resources for its students and staff. As it has transformed the world in which we live, the importance of technology integration in our schools has become critical. As a result, the district continues to wisely invest in the resources necessary to keep our technology infrastructure up-to-date and functional. The use of Chromebooks, iPads, laptops, SmartBoards, specialized software, and our network continues to expand each year. Over the 2015-2016 school year, the district utilized a five year \$100,000 lease-purchase agreement to update our computer hardware for both elementary schools. Additionally, the Board Of Education received a CSDE grant to fund an additional \$17,248 in technology updates for the district.

Student Achievement:

During the 2015-2016 school year, the Board of Education featured a "Schools in the Spotlight" at each of their regularly scheduled meetings. The purpose of these presentations was to highlight and celebrate the many programming initiatives happening throughout the Hebron Public Schools. Throughout the year, there were also many achievements noted in the district. In November, two sixth grade students, Juliana Weir and Derek Johnson, were recognized by the Connecticut Association of Public School Superintendent's (CAPSS) for their leadership and service to the Hebron community. The elementary school band received first place at the Fantastic Festivals Adjudication, and the Hawkapella and Grade 6 Band received platinum and gold medals during the event as well. Our Future Problem-Solvers (FPS) received multiple awards at the State FPS Conference held in April. Sara Weathersbee placed third in the writing competition, and her writing piece was moved for final evaluation during the International FPS Conference held in June. Tim Smith, nominated by fellow classmate Anthony DeDonato, received the citizenship "Medallion" award at this year's event as well.



Town of Hebron

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December 23, 2016

To the Board of Finance, Town Manager and Honorable
Members of the Hebron Board of Selectmen
Town of Hebron, Connecticut

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of audited financials. This report is published to fulfill that requirement for the fiscal year ended June 30, 2016.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Mahoney Sabol & Company, LLP, Certified Public Accountants, have issued unmodified opinions on the Town of Hebron, Connecticut's financial statements for the year ended June 30, 2016. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A is intended to complement this letter of transmittal and should be read in conjunction with it.

Profile of Government

Hebron covers an area of 36.9 miles and is 20 miles southeast of Hartford. Its location is within the suburban fringe of the Hartford metropolitan area. Hebron is bounded on the east by Columbia, the southeast by Lebanon, the south by Colchester, the west by Marlborough and Glastonbury, the north by Bolton, and the northeast by Andover. The Town is traversed by Connecticut Routes 66 and 85. Included in Hebron town limits are Amston (formerly Turnerville), once a thriving mill area, and Gilead, which grew up around the Congregational Church founded there in 1748.

Hebron is considered to be a semi-rural community. The Town's business community is located primarily along Route 66 near the intersection with Route 85. There is also a neighborhood business center located in the southern part of Town near Amston Lake.

The Town of Hebron adopted a charter in 1988, effective as of November 21, 1989. The Charter was amended on November 5, 1996, November 4, 2003, and November 3, 2009 and again on November 4, 2014. The Charter retains a Town meeting form of government, with an elected five-member Board of Selectmen serving overlapping four-year terms and a five-member Board of Finance also serving overlapping four-year terms. A Town Manager, appointed by the Board of Selectmen, acts as the chief executive and chief administrative officer of the Town, and is responsible to the Board of Selectmen for the administration of all departments and

agencies with elected heads or members. The Town Manager has the authority to appoint various officers, including a Finance Director who, among other duties, acts as the Town Treasurer and the agent of all Town funds.

The Board of Education is the policy-making body for grades kindergarten through six. Grades seven through twelve are governed by Regional School District No. 8 composed of the Towns of Hebron, Andover and Marlborough. A member town may withdraw from the District, but such withdrawal does not affect the obligation of the member town to District bondholders.

The Town provides a full range of services including public safety, street maintenance, sanitation, health and human services, public parks and recreation, library, education, culture, public improvement, planning, zoning, sewer and general administrative services.

Regional School District Number 8

Regional School District No. 8 was organized in 1957 under provisions of the Connecticut General Statutes, Section 10-45, after approval by the member Towns of Hebron, Andover and Marlborough. Regional Hebron Andover Marlborough (RHAM) Middle School in Hebron accommodates grades 7 and 8, and Regional Hebron Andover Marlborough (RHAM) High School in Hebron serves grades 9-12. Each member town maintains and funds its own school district, which provides elementary education grades K- 6.

Local Economy

The Town aggressively pursues economic and physical stabilization and revitalization. After many years of steady population growth, Hebron has recently seen an additional 10% increase in population from 2000 to 2010 (Source: Federal Census). Consequently the Town is involved with several projects which will improve both the tax base and quality of life in Hebron.

The net taxable grand list for October 1, 2014 was \$782,001,450, an increase of .42% from the October 1, 2013 grand list amount of \$778,651,850. With the economy appearing to be on the incline, new construction in Town appears to also be rebounding with a recognized increase in our building permits and applications. Hebron's unemployment rate fell slightly to 4.2% at June 30, 2016. This is indicative of a continued fluctuating local re-employment process and economy. Hebron still ranked better than the Federal rate of 5.1% and the State rate of 5.9% at June 30, 2015.

Major Initiatives:

The Economic Development Commission in association with Town staff has continued to promote local businesses and retain them for viability in the Town. There was a review and reworking of the local tax abatement policy to attract new businesses to the Town. These initiatives will aid in increasing the commercial tax base as well as helping keep current businesses strong with a continuous and expanding employment base being kept in Town.

In 2011 the Town initiated a Charrette Process with assistance from the University of Connecticut Architectural and Landscaping students to increase and improve the look of our Main Street business district. Several future infrastructure improvement objectives for this area along Route 66 were identified by bringing in all points of view from residents, Town representatives and experts, who were invited to three interactive charrette sessions. Objectives that were identified at that time continue to be implemented through continuing STEAP grant applications and awards for business owners and in conjunction with the Plan of Development for Hebron through the Planning and Zoning Commission, Economic Development Commission and the Historic Properties Committee as noted below:

- Installation of a traffic light for easier access to the community business district.
- Increase economic viability through the addition of commercial opportunities with the recent opening of a new large CVS Pharmacy, Juliano's Pools and several smaller quaint shops.
- Preserve and enhance the historic district.
- Sidewalk installation has improved walk-ability of the downtown corridor and improved the overall aesthetic appeal of the downtown area with additional parking constructed behind the Town's Douglas Library.

Relevant Financial Policies:

Budgetary Control

The Town maintains extensive budgetary controls including a very strong purchasing policy. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Board of Selectmen and Board of Finance. Activities of the general fund are included in the annual appropriated budget. Project-length budgets are prepared for the capital projects funds. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the appropriated amount) is the departmental level within each fund. The Town also maintains an encumbrance accounting system as one method of maintaining budgetary control. Unencumbered amounts lapse at year end. Encumbered amounts at year end are reported as reservations of fund balance.

As demonstrated by the statements and schedules included in the financial section of this report, the Town continues to meet its responsibility for sound financial management.

Other Policies

The Town Management and Boards of Selectmen and Finance are in the process of reviewing, revising and adopting several financial policies. Most recently reviewed and revised is the General Fund Balance Policy and a formal Debt Management Policy. Also in process are a separate Capital Equipment Replacement Policy, and other Operating Budget and Financial Policies continue to be reviewed and updated.

Long Term Financial Planning:

A significant measure of the Town's financial strength is the level of its fund balances (i.e., the accumulation of the revenues in excess of expenditures). The Town's General Fund fund balance has demonstrated positive trends over the past several years and the current fiscal year. In years where there has been a substantial buildup in the General Fund fund balance, funds have been transferred to a debt service fund in order to set aside funds for future years debt requirements. The Boards of Selectmen and Finance along with Town Management, takes the responsibility of being stewards of public funds very seriously and have implemented a policy effective in April 2014 to maintain a General Fund fund balance between 10% and 12%.

Hebron has a Capital Improvement Program through which its goal is to maintain the Town's infrastructure, provide for capital equipment and vehicle replacement and to make improvements to and/or add community facilities to enhance the Town's overall image and services it provides to Town residents.

The Town's annual Capital Improvement Program (CIP) results in a five-year plan of acquisition, new construction, and repair and replacement of municipal facilities and equipment. The program consists of a planning and a budgetary process. Requests are prepared by Town Departments, Boards and Commissions and are submitted to the Citizen appointed Capital Improvement Committee. The Committee reviews the requests and prioritizes them by 1) Core Projects: Safety and health concerns, mandates, continuation of a current project; 2) Essential projects: conformance with plans and initiatives, grant matches, positive fiscal impact etc.; and 3) Discretionary projects: optional remodeling and construction. The Committee forwards their recommendation for the five year plan and funding to the Town Manager and Board of Selectmen in a five year planning document. The Board of Selectmen and then the Board of Finance complete their reviews and recommends the CIP budget as part of the overall budget process. The budget for the Capital Improvement Program is then voted on by the voters during the yearly budget referendum.

There also is a Long Term Financial Report that is updated each year to try to project future operating budget revenues and expenditures over several years which are utilized to plan appropriately for major events and funding requirements. The Town recognizes that because of population growth variation, residential and commercial development, changes in assessed values and increased cost of operations, a clearer vision is important to the proper allocation of financial resources based on both legal debt capacity and reasonable amount of future funds the Town can afford to fund capital projects.

2015/2016 Revenues

A continuing challenge when considering the Town's budget is the appropriate balance between operational requirements, level of service the community needs and expectations and ongoing taxes. As revenues are highly dependent on the economy and market conditions, naturally the Town, region and nation began to experience a downturn in the early part of 2008. The Town evaluated the impact of the possible reduction in revenues at the State level and during the budget development for 2015-2016 utilized the most accurate numbers available.

2015/2016 Expenditures

The Town continued to face many of the same challenges in the development of expenditures for the 2015/2016 fiscal year. The combined overall Town, Debt, Capital, RHAM Assessment and Education budget increased by \$621,394 or 1.74%. Some of the budgeting challenges continue to include:

First and foremost, managing negotiated increases in wages and health insurance costs for all staff. The RHAM Region 8 Health Consortium District for combined health insurance coverage, which the Town and Board of Education are a part of, continue to manage health insurance costs by implementing new initiatives that include plan design changes, health improvement initiatives and programs, pooled savings and possibly evaluating the feasibility of self-insurance. This is an ongoing process.

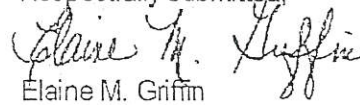
Managing the needs for capital equipment and infrastructure improvements with limited resources. The Capital Improvement Policy (CIP) was reviewed by the policy makers during fiscal year 2012 with changes to the method and threshold of the CIP being made. With the fiscal year 2013/2014 major funding was returned to the Capital Improvement Plan Fund after drastic reductions were made during the 2012/2013 to major projects due to the necessity of a third referendum for budget approval. The policy makers are working together to develop the best funding alternatives for future capital needs. The Town Management, Boards of Selectmen and Finance are proactive in addressing the budgetary needs and the various internal and external factors that affect the Town's budget and finances.

Awards and Acknowledgments:

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Hebron for its comprehensive annual financial report for the fiscal year ended June 30, 2015. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such CAFR must satisfy both generally accepted accounting principles and applicable legal requirements. Certificate of Achievement is valid for a period of one year only. The Town of Hebron received the Certificate of Achievement for the twelfth consecutive fiscal year and is a fact that we boast of continuously. We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to GFOA.

The preparation of this report could not have been accomplished without the efficient and dedicated services of all Town staff specifically within the Finance Department. I must also extend my sincerest appreciation to all members of the Town Departments who assisted with their daily cooperation in its compilation and preparation. While this CAFR is the result of the diligent efforts of Town staff and our auditing firm Mahoney Sabol & Co., LLP, it would not be possible without the ongoing support of the Board of Selectmen, Board of Finance and the Town Manager.

Respectfully submitted,



Elaine M. Griffin
Finance Director



Government Finance Officers Association

Certificate of
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Presented to

**Town of Hebron
Connecticut**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2015

Executive Director/CEO

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Finance
Town of Hebron, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut (the "Town") as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut, as of June 30, 2016 and the respective changes in financial position, and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 13 and the schedules on pension and other post-employment benefit plans on pages 49 and 50 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The introductory section, combining and individual fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules on pages 51 through 68 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section on pages i through viii and the statistical section on pages 69 through 86 have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2016, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Mahoney Sabol & Company, LLP

Glastonbury, Connecticut
December 23, 2016

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED

The management of the Town of Hebron, Connecticut (the "Town") offers the readers of its financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2016. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i - iv of this report, as well as the Town's basic financial statements that follow this section.

HIGHLIGHTS

- The assets and deferred outflows of resources of the Town exceeded its liabilities at the close of the most recent fiscal year by \$57,195,808 (net position). Of this amount, \$9,505,490 represents unrestricted net position, which may be used to meet the government's ongoing obligations to citizens and creditors.
- The Town's total net position increased by \$858,964 during the current fiscal year.
- As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$9,347,574, an increase of \$810,244 in comparison with the prior year.
- At the close of the current fiscal year, unassigned fund balance of the General Fund was \$6,650,032 or 17.7% of total General Fund expenditures and transfers out. Expressed another way, unassigned fund balance for the General Fund was sufficient to cover 2.1 months of General Fund operating expenditures and transfers out.
- The Town's total long-term bonded debt and capital lease obligations decreased by \$871,905 or 13.2% during the current fiscal year due to scheduled principal repayments offset by a new capital lease obligation in the amount of \$100,000.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the Town's assets, deferred outflows of resources, and liabilities, with net position as the residual of these elements. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED *(Continued)*

OVERVIEW OF THE FINANCIAL STATEMENTS *(Continued)*

Government-wide Financial Statements *(Continued)*

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods.

Both of the government-wide financial statements are intended to distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include activities such as: general government, finance, public safety, public works, human services, planning and development, and education. The Town has no business-type activities.

The government-wide financial statements can be found on pages 14 and 15 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains several governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and the Capital Projects Fund, both of which are considered to be major funds. Data from the remaining governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The basic governmental fund financial statements can be found on pages 16 through 20 of this report.

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED (Continued)

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

Fund Financial Statements (Continued)

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to the Town's own programs.

The basic fiduciary fund financial statements can be found on pages 21 and 22 of this report.

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 23 through 48 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also contains required supplementary information other than this management's discussion and analysis that can be found on pages 49 and 50 of this report. Combining and individual fund financial statements and schedules can be found on pages 51 through 68 of this report and statistical information can be found on pages 69 through 86 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position

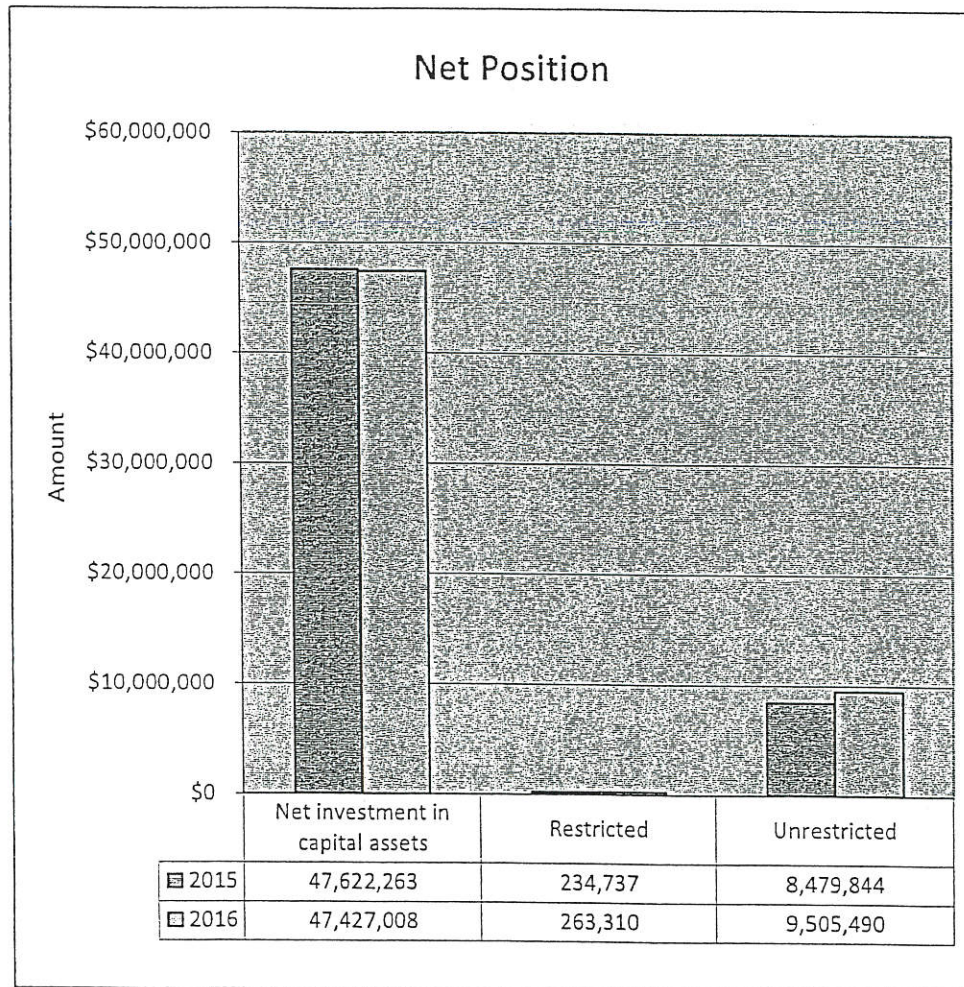
Over time, net position may serve as one measure of a government's financial position. Total net position of the Town totaled \$57,195,808 and \$56,336,844 as of June 30, 2016 and 2015, respectively, and are summarized as follows:

| | 2016 | 2015 |
|----------------------------------|---------------|---------------|
| Current and other assets | \$ 11,788,225 | \$ 10,622,378 |
| Capital assets | 53,112,931 | 54,166,785 |
| Total assets | 64,901,156 | 64,789,163 |
| Deferred outflows of resources | 64,409 | 77,715 |
| Other liabilities | 586,382 | 571,783 |
| Long-term liabilities | 7,183,375 | 7,958,251 |
| Total liabilities | 7,769,757 | 8,530,034 |
| Net position: | | |
| Net investment in capital assets | 47,427,008 | 47,622,263 |
| Restricted | 263,310 | 234,737 |
| Unrestricted | 9,505,490 | 8,479,844 |
| Total net position | \$ 57,195,808 | \$ 56,336,844 |

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED (Continued)

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Net Position (Continued)



As of June 30, 2016, approximately 82.9% of the Town's net position reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

Approximately 0.5% of net position represents resources that are subject to external restrictions on how they may be used.

The remainder of the Town's net position is considered unrestricted.

Overall, net position increased by \$858,964 in comparison with the prior year.

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED (Continued)

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Change in Net Position

Changes in net position for the years ended June 30, 2016 and 2015 are as follows:

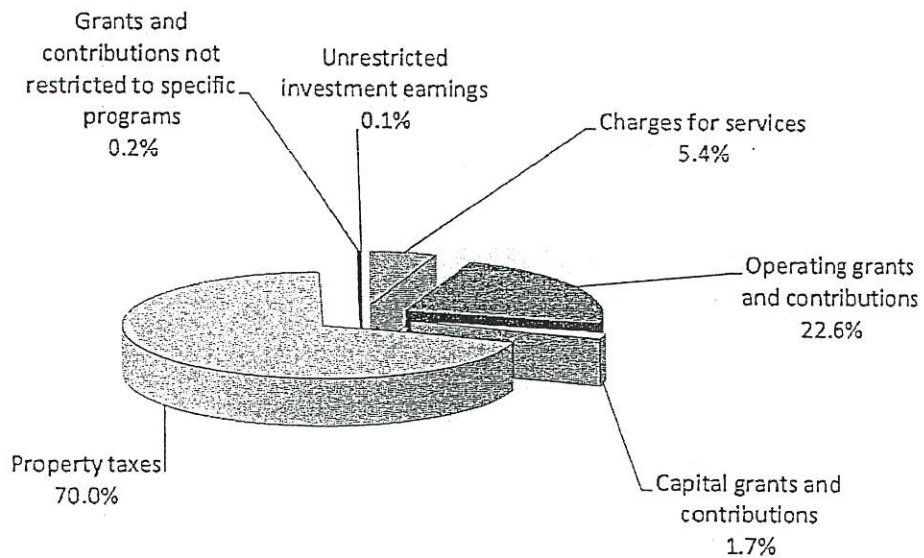
| | 2016 | 2015 |
|--------------------------------------------------------------|-------------------|-------------------|
| Revenues | | |
| Program revenues: | | |
| Charges for services | \$ 2,214,462 | \$ 2,301,079 |
| Operating grants and contributions | 9,229,128 | 9,183,357 |
| Capital grants and contributions | 702,373 | 637,473 |
| General revenues: | | |
| Property taxes, levied for general purposes | 28,607,425 | 28,337,637 |
| Grants and contributions not restricted to specific programs | 89,921 | 104,649 |
| Unrestricted investment earnings | 31,975 | 22,931 |
| Total revenues | <u>40,875,284</u> | <u>40,587,126</u> |
| Expenses | | |
| General government | 4,552,210 | 4,325,420 |
| Public safety | 1,300,518 | 1,268,629 |
| Public works | 2,022,744 | 1,857,033 |
| Civic and human services | 1,839,435 | 1,608,290 |
| Planning and land use | 158,110 | 117,273 |
| Sewer fees | 303,075 | 320,260 |
| Education | 29,639,014 | 29,994,930 |
| Interest expense | 201,214 | 372,985 |
| Total expenses | <u>40,016,320</u> | <u>39,864,820</u> |
| Change in net position | <u>\$ 858,964</u> | <u>\$ 722,306</u> |

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED (Continued)

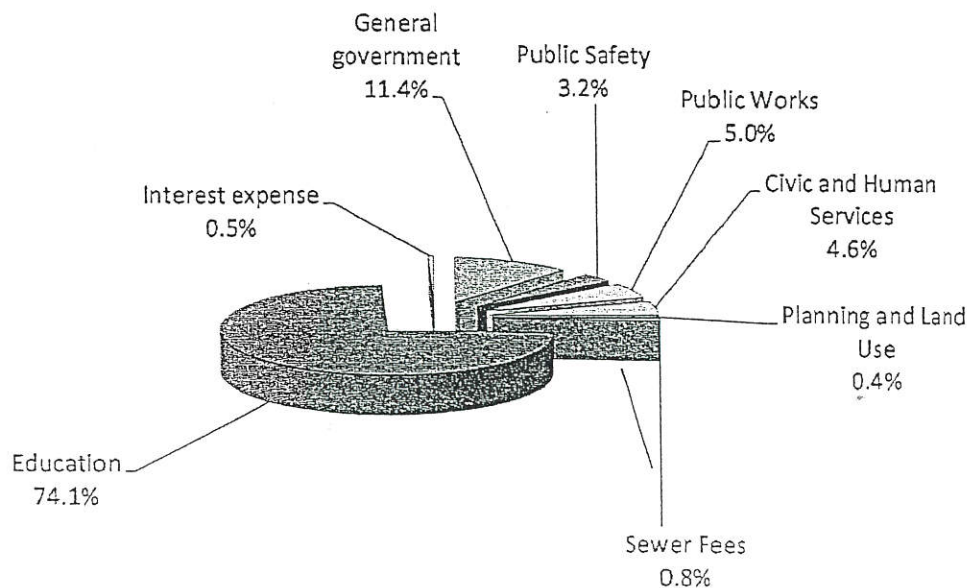
GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Change in Net Position (Continued)

**2016 Revenues by Source -
Governmental Activities**



**2016 Expenses by Function -
Governmental Activities**



TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED *(Continued)*

GOVERNMENT-WIDE FINANCIAL ANALYSIS *(Continued)*

Change in Net Position *(Continued)*

Governmental activities increased the Town's net position by \$858,964. Revenues generated by the Town increased by \$288,158 in comparison to the prior year. This was primarily caused by an increase in taxes levied due to an increase in the Town's mill rate. Expenses incurred increased by \$151,500 in comparison to the prior year. This increase was caused by an increase of approximately \$230 thousand to both the general government and public works expense lines, offset by a decrease in education expenses of approximately \$350 thousand. General government and public works increased due to minor capital outlays and road resurfacing which were not capitalized based on Town policy. Education expenses decreased due to a decrease in overall budgetary expenses.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances \$9,347,574.

General Fund

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$6,650,032, while total fund balance was \$7,022,518. As a measure of the General Fund's liquidity, it may be useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 17.7% of total General Fund expenditures and transfers out. Expressed another way, unassigned fund balance for the General Fund was sufficient to cover 2.1 months of General Fund operating expenditures and transfers out.

The fund balance of the Town's General Fund increased by \$687,744 during the current fiscal year, which was primarily due to favorable budget variances as outlined below under the General Fund Budgetary Highlights section.

Capital Projects Fund

The fund balance of the Capital Projects Fund decreased by \$100,683 during the current fiscal year from \$750,756 to \$650,073. This decrease was primarily due to capital outlays in excess of revenue received and transfers in.

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED *(Continued)*

GENERAL FUND BUDGETARY HIGHLIGHTS

The original and final operating budget for the General Fund included the use of fund balance in the amount of \$110,000. No additional appropriations were approved by the Board of Finance and Town Meeting during the year ended June 30, 2016. The actual net change in fund balance of the General Fund on a budgetary basis was an increase of \$840,375 in the current fiscal year. Total budgetary revenues were \$288,290 more than expected due to increased tax collections of approximately \$134 thousand, increased building fees in the amount of approximately \$58 thousand, and increased ambulance fees of approximately \$49 thousand. Expenditures were \$595,799 less than budgeted, of which approximately \$496 thousand related to education expenditures. Other financing sources were \$66,286 more than expected due to the cancellation of prior year encumbrances.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

The Town's investment in capital assets for its governmental activities as of June 30, 2016 and 2015 totaled \$53,112,931 and \$54,166,785, respectively (net of accumulated depreciation and amortization). This investment in capital assets includes land, construction in progress, buildings and improvements, machinery and equipment, and infrastructure. The total decrease in the Town's investment in capital assets for the current fiscal year was \$1,053,854 or 2.0%. This decrease is attributed to depreciation expense of \$1,982,374 and the net disposal of capital assets in the amount of \$115,690, offset by capital asset additions. Major capital asset events during the current fiscal year included the following:

- Outlays for various ongoing construction projects totaling \$460,715, including Hebron Elementary roof renovations, a Small Town Economic Assistance Grant for parking and safety improvement, and outlays relating to the Marjorie Circle Bridge;
- Outlays related to a new capital lease obligation in the amount of \$100,000 for new school computers; and
- Outlays for various machinery and equipment purchases totaling \$309,044, primarily for the purchase of a new plow, senior center van, and two vehicles.

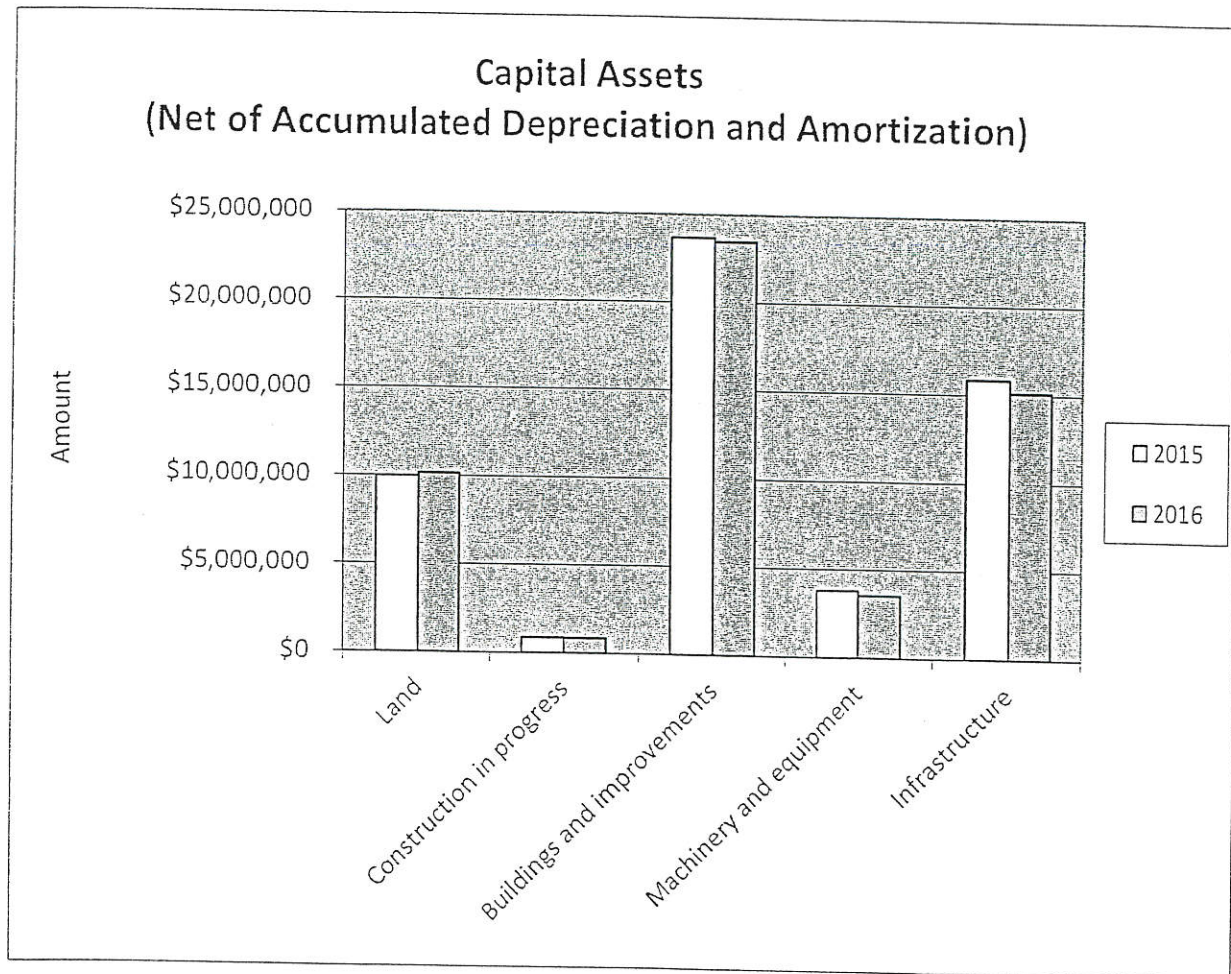
The following table is a two year comparison of the investment in capital assets:

| | 2016 | 2015 |
|---------------------------|----------------------|----------------------|
| Land | \$ 10,127,575 | \$ 9,953,124 |
| Construction in progress | 850,725 | 870,964 |
| Buildings and improvement | 23,450,912 | 23,681,422 |
| Machinery and equipment | 3,545,843 | 3,812,485 |
| Infrastructure | 15,137,876 | 15,848,790 |
| Totals | <u>\$ 53,112,931</u> | <u>\$ 54,166,785</u> |

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED (Continued)

CAPITAL ASSET AND DEBT ADMINISTRATION (Continued)

Capital Assets (Continued)



Additional information on the Town's capital assets can be found in Note D of this report.

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED (Continued)

CAPITAL ASSET AND DEBT ADMINISTRATION (Continued)

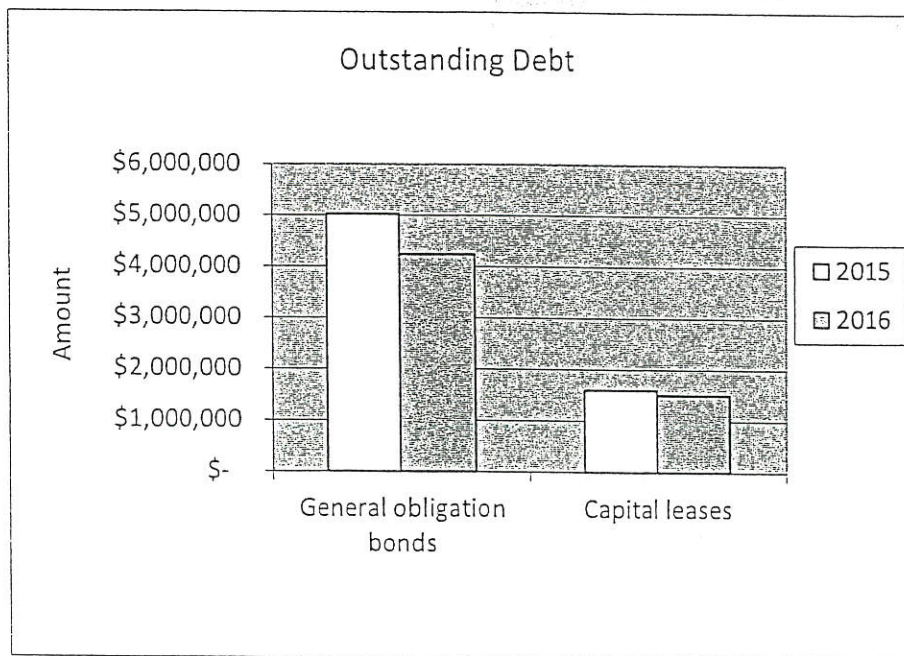
Long-term Debt

At the end of the current fiscal year, the Town had total debt outstanding of \$5,750,332. This entire amount is comprised of debt backed by the full faith and credit of the Town. The Town's total debt decreased by \$871,905 or 13.2% during the current fiscal year due to repayments of principal in the amount of \$971,905, offset by new capital lease financing in the amount of \$100,000. As of June 30, 2016, the Town's bond rating was AAA by Standard & Poor's.

State statutes limit the amount of general obligation debt the Town may issue to seven times its annual receipts from taxation, as defined by the statutes. The current debt limitation for the Town is significantly in excess of the Town's outstanding general obligation debt.

The following table is a two year comparison of long-term debt:

| | 2016 | 2015 |
|--------------------------|--------------|--------------|
| General obligation bonds | \$ 4,242,000 | \$ 5,021,000 |
| Capital leases | 1,508,332 | 1,601,237 |
| Totals | \$ 5,750,332 | \$ 6,622,237 |



Additional information on the Town's long-term debt can be found in Note G of this report.

TOWN OF HEBRON, CONNECTICUT
MANAGEMENTS DISCUSSION AND ANALYSIS – UNAUDITED *(Continued)*

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

A summary of key economic factors affecting the Town are as follows:

- The unemployment rate for the Town was 4.2% as of June 30, 2016. This compared favorably to the state's average unemployment rate of 5.9% and the national unemployment rate of 5.1%.
- Significant estimates affecting next year's budget that are subject to change in the near term consist of the following:
 - For purposes of calculating property tax revenues for fiscal year 2017, the assessor's grand list was used along with an estimated tax rate, and an estimated rate of collection, with deductions for taxes to be paid by the State on behalf of certain taxpayers.
 - Intergovernmental grants were based on estimates from the State.
 - It is unknown how the weakened economy will impact real estate activity and related revenues collected by the Land Use Department, the Town Clerk, the Building Department and the amount of conveyance taxes and interest income.

All of these factors were considered in preparing the Town's budget for fiscal year 2017. The Town's fiscal year 2017 General Fund budget was approved on May 3, 2016. The fiscal year 2017 budget contemplated General budgetary expenditures of \$36,177,949 and a Capital Improvement budget of \$999,816.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Finance Office, Town of Hebron, 15 Gilead Street, Hebron, Connecticut 06248.

TOWN OF HEBRON, CONNECTICUT
STATEMENT OF NET POSITION
JUNE 30, 2016

| | Governmental Activities |
|---------------------------------------|----------------------------|
| ASSETS | |
| Cash and cash equivalents | \$ 8,625,284 |
| Investments | 507,938 |
| Receivables: | |
| Property taxes and interest, net | 2,008,532 |
| Sewer assessments and user fees, net | 154,612 |
| Intergovernmental | 332,185 |
| Other | 3,613 |
| Inventories | 3,815 |
| Loans receivable | 152,246 |
| Capital assets: | |
| Non-depreciable | 10,978,300 |
| Depreciable, net | 42,134,631 |
| Total assets | <u>64,901,156</u> |
| DEFERRED OUTFLOWS OF RESOURCES | |
| Deferred charges on refunding | <u>64,409</u> |
| LIABILITIES | |
| Accounts payable | 382,242 |
| Accrued interest payable | 48,928 |
| Unearned revenue | 138,712 |
| Other liabilities | 16,500 |
| Noncurrent liabilities: | |
| Due within one year | 1,009,571 |
| Due in more than one year | 6,173,804 |
| Total liabilities | <u>7,769,757</u> |
| NET POSITION | |
| Net investment in capital assets | 47,427,008 |
| Restricted for: | |
| Endowments: | |
| Expendable | 5,993 |
| Nonexpendable | 5,945 |
| Grant restrictions | 196,998 |
| Donor restrictions | 32,515 |
| Other purposes | 21,859 |
| Unrestricted | 9,505,490 |
| Total net position | <u>\$ 57,195,808</u> |

The accompanying notes are an integral part of these financial statements .

TOWN OF HEBRON, CONNECTICUT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2016

| Functions/Programs | Expenses | Program Revenues | | | Net (Expense) Revenue and Changes in Net Position |
|--------------------------------------------------------------|---------------|-------------------------|------------------------------------------|----------------------------------------|------------------------------------------------------------|
| | | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | |
| Primary Government: | | | | | |
| Governmental activities: | | | | | |
| General government | \$ 4,552,210 | \$ 600,786 | \$ - | \$ - | \$ (3,951,424) |
| Public safety | 1,300,518 | 293,785 | 42,786 | - | (963,947) |
| Public works | 2,022,744 | 31,449 | - | 528,988 | (1,462,307) |
| Civic and human services | 1,839,435 | 640,935 | 155,599 | 110,500 | (932,401) |
| Planning and land use | 158,110 | 18,070 | - | - | (140,040) |
| Sewer fees | 303,075 | 343,774 | - | - | 40,699 |
| Education | 29,639,014 | 285,663 | 9,030,743 | 62,885 | (20,259,723) |
| Interest expense | 201,214 | - | - | - | (201,214) |
| Total governmental activities | \$ 40,016,320 | \$ 2,214,462 | \$ 9,229,128 | \$ 702,373 | (27,870,357) |
| General revenues: | | | | | |
| Property taxes, levied for general purposes | | | | | 28,607,425 |
| Grants and contributions not restricted to specific programs | | | | | 89,921 |
| Unrestricted investment earnings | | | | | 31,975 |
| Total general revenues | | | | | 28,729,321 |
| Change in net position | | | | | 858,964 |
| Net position - beginning | | | | | 56,336,844 |
| Net position - ending | | | | | \$ 57,195,808 |

The accompanying notes are an integral part of these financial statements.

TOWN OF HEBRON, CONNECTICUT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2016

| | General Fund | Capital Projects Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|------------------------------------------------------------------------|----------------------|-----------------------------|-----------------------------------|--------------------------------|
| ASSETS | | | | |
| Cash and cash equivalents | \$ 6,779,351 | \$ 1,085,624 | \$ 760,309 | \$ 8,625,284 |
| Investments | 496,000 | - | 11,938 | 507,938 |
| Receivables: | | | | |
| Property taxes, net | 1,523,387 | - | - | 1,523,387 |
| Interest on property taxes, net | 485,145 | - | - | 485,145 |
| Intergovernmental | - | 172,936 | 159,249 | 332,185 |
| Loans | - | - | 152,246 | 152,246 |
| Sewer assessments, net | - | - | 64,896 | 64,896 |
| Sewer user charges, net | - | - | 89,716 | 89,716 |
| Other | 3,381 | - | 232 | 3,613 |
| Due from other funds | 892,792 | 160,172 | 808,189 | 1,861,153 |
| Inventories | - | - | 3,815 | 3,815 |
| Total assets | <u>\$ 10,180,056</u> | <u>\$ 1,418,732</u> | <u>\$ 2,050,590</u> | <u>\$ 13,649,378</u> |
| LIABILITIES | | | | |
| Accounts payable | \$ 344,205 | \$ 14,890 | \$ 23,147 | \$ 382,242 |
| Due to other funds | 968,129 | 753,602 | 139,422 | 1,861,153 |
| Unearned revenue | 61,855 | 167 | 76,690 | 138,712 |
| Other liabilities | 16,500 | - | - | 16,500 |
| Total liabilities | <u>1,390,689</u> | <u>768,659</u> | <u>239,259</u> | <u>2,398,607</u> |
| DEFERRED INFLOWS OF RESOURCES | | | | |
| Unavailable revenue - property taxes and interest | 1,766,849 | - | - | 1,766,849 |
| Unavailable revenue - sewer assessments | - | - | 53,042 | 53,042 |
| Unavailable revenue - sewer user charges | - | - | 83,306 | 83,306 |
| | <u>1,766,849</u> | <u>-</u> | <u>136,348</u> | <u>1,903,197</u> |
| FUND BALANCES | | | | |
| Nonspendable | - | - | 162,006 | 162,006 |
| Restricted | - | - | 105,119 | 105,119 |
| Committed | - | 650,073 | 1,407,858 | 2,057,931 |
| Assigned | 372,486 | - | - | 372,486 |
| Unassigned | 6,650,032 | - | - | 6,650,032 |
| Total fund balances | <u>7,022,518</u> | <u>650,073</u> | <u>1,674,983</u> | <u>9,347,574</u> |
| Total liabilities, deferred inflows of resources, and fund balances | <u>\$ 10,180,056</u> | <u>\$ 1,418,732</u> | <u>\$ 2,050,590</u> | <u>\$ 13,649,378</u> |

The accompanying notes are an integral part of these financial statements.

TOWN OF HEBRON, CONNECTICUT
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2016

| | | |
|--------------------------------------------|--|--------------|
| Total fund balances for governmental funds | | \$ 9,347,574 |
|--------------------------------------------|--|--------------|

Total net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. Those assets consist of:

| | | | |
|------------------------------------------------|----|---------------------|------------|
| Land | \$ | 10,127,575 | |
| Construction in progress | | 850,725 | |
| Buildings and improvements | | 40,482,301 | |
| Machinery and equipment | | 10,540,964 | |
| Infrastructure | | 35,545,701 | |
| Less accumulated depreciation and amortization | | <u>(44,434,335)</u> | |
| Total capital assets, net | | | 53,112,931 |

Some of the Town's taxes, sewer user charges and sewer assessments will be collected after year end, but are not available soon enough to pay for the current period's expenditures and, therefore, are reported as deferred inflows of resources in the funds.

1,903,197

Long-term liabilities applicable to the Town's governmental activities are not due and payable in the current period and accordingly are not reported in the governmental funds. All liabilities and related amounts - both current and long-term - are reported in the statement of net position.

| | | | |
|------------------------------|----------|------------------|--------------------|
| Accrued interest payable | (48,928) | | |
| Long-term debt: | | | |
| Bonds payable | | (4,242,000) | |
| Deferred amount on refunding | | 64,409 | |
| Capital lease obligations | | (1,508,332) | |
| Other long-term liabilities: | | | |
| Compensated absences | | (526,043) | |
| Net OPEB obligation | | <u>(907,000)</u> | |
| Total long-term liabilities | | | <u>(7,167,894)</u> |

| | | |
|-----------------------------------------|--|----------------------|
| Net position of governmental activities | | \$ <u>57,195,808</u> |
|-----------------------------------------|--|----------------------|

The accompanying notes are an integral part of these financial statements .

TOWN OF HEBRON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2016

| | General Fund | Capital Projects Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|------------------------------------------------------|---------------------|-----------------------------|-----------------------------------|--------------------------------|
| REVENUES | | | | |
| Property taxes | \$ 28,191,796 | \$ - | \$ - | \$ 28,191,796 |
| Intergovernmental | 8,840,024 | 284,608 | 878,454 | 10,003,086 |
| Charges for services | 825,496 | - | 1,268,894 | 2,094,390 |
| Investment income | 26,973 | 3,066 | 1,936 | 31,975 |
| Other | 178,913 | 1,804 | 18,811 | 199,528 |
| Total revenues | <u>38,063,202</u> | <u>289,478</u> | <u>2,168,095</u> | <u>40,520,775</u> |
| EXPENDITURES | | | | |
| Current: | | | | |
| General government | 3,064,360 | - | 1,335 | 3,065,695 |
| Public safety | 979,887 | - | - | 979,887 |
| Public works | 1,119,108 | - | - | 1,119,108 |
| Civic and human services | 674,514 | - | 645,965 | 1,320,479 |
| Planning and land use | 144,713 | - | - | 144,713 |
| Sewer | 9,800 | - | 280,210 | 290,010 |
| Education | 28,289,109 | - | 796,704 | 29,085,813 |
| Insurance and benefits | 1,339,685 | - | - | 1,339,685 |
| Capital outlays | 100,000 | 1,069,670 | 264,853 | 1,434,523 |
| Debt service: | | | | |
| Principal payments | 900,886 | 71,019 | - | 971,905 |
| Interest and fiscal charges | 191,040 | 5,349 | - | 196,389 |
| Total expenditures | <u>36,813,102</u> | <u>1,146,038</u> | <u>1,989,067</u> | <u>39,948,207</u> |
| Excess (deficiency) of revenues over expenditures | 1,250,100 | (856,560) | 179,028 | 572,568 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Capital lease financing | 100,000 | - | - | 100,000 |
| Proceeds from sale of capital assets | - | 137,676 | - | 137,676 |
| Transfers in | 72,845 | 618,201 | 117,000 | 808,046 |
| Transfers out | (735,201) | - | (72,845) | (808,046) |
| Total other financing sources (uses) | <u>(562,356)</u> | <u>755,877</u> | <u>44,155</u> | <u>237,676</u> |
| Net change in fund balances | 687,744 | (100,683) | 223,183 | 810,244 |
| Fund balances - beginning | <u>6,334,774</u> | <u>750,756</u> | <u>1,451,800</u> | <u>8,537,330</u> |
| Fund balances - ending | <u>\$ 7,022,518</u> | <u>\$ 650,073</u> | <u>\$ 1,674,983</u> | <u>\$ 9,347,574</u> |

The accompanying notes are an integral part of these financial statements.

TOWN OF HEBRON, CONNECTICUT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2016

| | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------------|-----------|
| Net change in fund balances - total governmental funds | | \$ | 810,244 |
| Total change in net position reported for governmental activities in the statement of activities is different because: | | | |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The amount by which depreciation and amortization expense exceeded capital outlays in the current period is as follows: | | | |
| Expenditures for capital assets | \$ | 1,044,210 | |
| Depreciation and amortization expense | | (1,982,374) | |
| Net adjustment | | | (938,164) |
| In the statement of activities, only the loss on the sale of capital assets is reported whereas the proceeds from the sale increase financial resources in the governmental funds. | | | |
| | | | (115,690) |
| The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal on long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. The net effect of these differences in the treatment of long-term obligations is as follows: | | | |
| Debt incurred: | | | |
| Capital lease financing | | (100,000) | |
| Principal repayments: | | | |
| Bonds payable | | 779,000 | |
| Capital lease financing | | 192,905 | |
| Net adjustment | | | 871,905 |
| Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues. The net effect of such items is as follows: | | | |
| Accrued interest | | 8,481 | |
| Deferred amount on refunding | | (13,306) | |
| Compensated absences | | (42,029) | |
| Net OPEB obligation | | (55,000) | |
| | | | (101,854) |
| Certain revenues reported in the statement of activities do not provide current financial resources and, therefore, are reported as deferred inflows of resources in the governmental funds. This amount represents the change in deferred inflows. | | | |
| | | | 332,523 |
| Change in net position of governmental activities | | \$ | 858,964 |

The accompanying notes are an integral part of these financial statements.

TOWN OF HEBRON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016

| | Budgeted Amounts | | | Variance With |
|-----------------------------------------|------------------|---------------|---------------|---------------|
| | Original | Final | | Final Budget |
| | Budget | Budget | Actual | Over (Under) |
| REVENUES | | | | |
| Property taxes | \$ 28,058,140 | \$ 28,058,140 | \$ 28,191,796 | \$ 133,656 |
| Licenses and permits | 535,530 | 535,530 | 682,686 | 147,156 |
| Intergovernmental | 7,437,665 | 7,437,665 | 7,388,751 | (48,914) |
| Investment income | 20,000 | 20,000 | 26,973 | 6,973 |
| Other revenues | 147,620 | 147,620 | 197,039 | 49,419 |
| Total revenues | 36,198,955 | 36,198,955 | 36,487,245 | 288,290 |
| EXPENDITURES | | | | |
| Current: | | | | |
| General government | 2,945,288 | 2,902,195 | 2,879,168 | (23,027) |
| Public safety | 926,227 | 1,019,404 | 1,000,378 | (19,026) |
| Civic and human services | 695,707 | 692,892 | 679,091 | (13,801) |
| Planning and land use | 138,920 | 154,204 | 148,211 | (5,993) |
| Public works | 1,022,568 | 999,917 | 985,630 | (14,287) |
| Sewer | 9,800 | 9,800 | 9,800 | - |
| Insurance and benefits | 1,407,237 | 1,367,335 | 1,344,685 | (22,650) |
| Education | 27,494,878 | 27,494,878 | 26,998,415 | (496,463) |
| Debt service | 955,974 | 955,974 | 955,422 | (552) |
| Total expenditures | 35,596,599 | 35,596,599 | 35,000,800 | (595,799) |
| Excess of revenues over expenditures | 602,356 | 602,356 | 1,486,445 | 884,089 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Appropriation of fund balance | 110,000 | 110,000 | - | (110,000) |
| Cancellation of prior year encumbrances | - | - | 66,286 | 66,286 |
| Transfers in | 72,845 | 72,845 | 72,845 | - |
| Transfers out | (785,201) | (785,201) | (785,201) | - |
| Total other financing sources (uses) | (602,356) | (602,356) | (646,070) | (43,714) |
| Net change in fund balances | \$ - | \$ - | 840,375 | \$ 840,375 |
| Fund balances - beginning | | | 5,809,658 | |
| Fund balances - ending | | | \$ 6,650,033 | |

The accompanying notes are an integral part of these financial statements .

TOWN OF HEBRON, CONNECTICUT
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2016

| | Pension Trust Fund | Agency Funds |
|---------------------------------|-----------------------|-------------------|
| ASSETS | | |
| Cash and cash equivalents | \$ - | \$ 178,326 |
| Investments | 3,295,079 | - |
| Other assets | - | 8,265 |
| Total assets | <u>3,295,079</u> | <u>\$ 186,591</u> |
| LIABILITIES | | |
| Due to student groups | - | 34,516 |
| Due to others | - | 152,075 |
| Total liabilities | <u>-</u> | <u>\$ 186,591</u> |
| NET POSITION | | |
| Restricted for pension benefits | <u>\$ 3,295,079</u> | |

The accompanying notes are an integral part of these financial statements .

TOWN OF HEBRON, CONNECTICUT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2016

| | Pension Trust Fund |
|--------------------------------------------------|----------------------------|
| ADDITIONS | |
| Employer contributions | \$ 245,582 |
| Employee contributions - rollover | 16,776 |
| Total contributions | <u>262,358</u> |
| Investment earnings: | |
| Net decrease in the fair value of investments | <u>(2,142)</u> |
| Net investment earnings | <u>(2,142)</u> |
| Total additions | <u>260,216</u> |
| DEDUCTIONS | |
| Benefit payments | 183,253 |
| Administrative expenses | 630 |
| Total deductions | <u>183,883</u> |
| Change in net position | 76,333 |
| Net position - beginning | <u>3,218,746</u> |
| Net position - ending | <u><u>\$ 3,295,079</u></u> |

The accompanying notes are an integral part of these financial statements.

RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION

550 Old Colchester Road

860-228-2871

HOURS: Tuesday, Thursday and Saturday 7:30 a.m.-4:00 p.m. (winter)
Sunday 7:30 a.m.-2:00 p.m. (winter)
Tuesday & Thursday 8:00 a.m.-6:00 p.m. (During Daylight Saving Time)
Saturday 8:00 a.m.-4:00 p.m. (During Daylight Savings Time)
Sunday 8:00 a.m.-2:00 p.m. (During Daylight Savings Time)
Closed Official Town Holidays

PERMIT: Town of Hebron permit sticker must be affixed to all vehicles.
Sticker may be obtained at the Town Office Building,
with proof of residency and vehicle information.

RULES: Follow All Signs - CHILDREN STAY IN VEHICLES
5 MPH Maximum Speed
All vehicles using lower section must stop at Building
before proceeding to deposit materials.
No Stumps, Rocks or Dead Animals
No Scavenging

BULKY WASTE FEES: Asphalt/Singles/Sheetrock - \$40/per cubic yard
Demolition Material and General Debris - \$40/per cubic yard
Pick up with six foot bed considered 1 1/2 cubic yards
Pick up with eight foot bed considered 2 1/4 cubic yards
Trunk load is considered 1/4 load
Minimum charge is \$5

LARGE APPLIANCES: \$ 5.00 per item
\$13.00 per item requiring removal of refrigerant

FURNITURE: \$ 5.00 per item
\$10.00 couch/sofa bed
\$20 contaminated mattress/box spring
\$30 sleeper sofa

TIRES (without rims): Up to 16.5" diameter - \$2/each
17" and over - \$5/each
20" and over - \$7/each
Off road tires or tires on rims – see attendant for price

SCRAP METAL: No Charge

BRUSH & LEAVES: \$5/per cubic yard
Minimum \$1 per bag

ELECTRONIC WASTE No charge (Computers, Monitors, Cell Phones, Other Electronic Devices)
No charge mattress/box spring

LAMPS, BALLASTS & BULBS: \$1 each

RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION CONTINUED

Mandatory Recyclable Items:

Glass Food and Beverage Containers any color (caps removed)
Metal Food and Beverage Containers, Juice Cartons, Milk Cartons, Aluminum Foil
Newspapers, Magazines, Junk Mail, Boxboard, Paper Egg Cartons - Bundled
Corrugated Cardboard - flattened
Used Motor Oil
Lead-Acid Batteries - auto, boat, tractors, etc.
Nickel-Cadmium (Rechargeable) Batteries
White Office Paper - computer paper, stationery, etc.
Leaves
Scrap Metal - appliances, bicycles, etc.
Plastic Containers - #1 through #7 and screw-top jars
Bulky waste, clean brush, furniture and wood scraps
Electronic Waste – Computers, Monitors, Cell Phones, Other Electronic Devices

WASTE MATERIALS MUST BE FROM PROPERTY IN HEBRON

CREOC 2017 HOUSEHOLD HAZARDOUS WASTE COLLECTION SCHEDULE

June 3 August 26 September 30 October 28

Saturday mornings, 8:00 a.m. to 1:00 p.m.

October 14 (Fall Outreach Collection: Somers, CT)

Time: 8:00 a.m. to 1:00 p.m. Bring a driver license, tax bill or car registration to prove residency.

Directions: Olcott Street, Manchester - Exit 1 from 384, turn right onto Spencer Street, go .9 miles then turn left onto Olcott Street. Follow signs to facility.

WHAT TO BRING

(LEAVE ALL WASTES IN ORIGINAL CONTAINERS - DO NOT MIX WASTES)

Oil Based Paints
Paint Thinners
Lead Based Paint
Rodent Killers
Pool Chemicals
Chemicals

Polishes
Paint Removers
Hair Dye & Spray
Fertilizer
Gasoline
Kerosene

Medications
Oil Based Stains
Herbicides
Photography
Acids
Flea Powder,
Dips & Sprays

Cleaning Fluids
Chemistry Kits
Pesticides
Car Fluids
Asbestos
(double bagged)

DO NOT BRING: LATEX PAINT, RADIOACTIVE MATERIALS, MEDICAL WASTE

TOWN MAP

FACTS ABOUT HEBRON

Hebron was incorporated in 1708.

Hebron is in the County of Tolland, Connecticut. Census Tract number 5261.

The town covers an area of 37.5 square miles. Population 9,686 per 2010 Census.

To qualify for admission as an elector, you must attain the age of 18, be a U.S. citizen, be a Hebron resident, and not be convicted of a felony. Contact the Registrars of Voters for Mail-In Voter Registration.

Voting District# 1 - Hebron Elementary School

Hebron's Representatives:

U.S. Senators:

Richard Blumenthal
Christopher Murphy

State Senator:

Cathy Osten
19th Senatorial District

Representative to Congress:

Joe Courtney
Second Congressional District

State Representative:

Robin Green
55th Assembly District

HOLIDAY CLOSINGS - 2017

New Year's Day - January 2
Martin Luther King, Jr. Day- January 16
President's Day- February 20
Good Friday – April 14
Memorial Day – May 29
Independence Day – July 4

Labor Day – September 4
Columbus Day- October 9
Veterans Day – November 10
Thanksgiving Day – November 23
Day After Thanksgiving – November 24
Christmas Holiday – December 25 & 26

EMERGENCY INFORMATION

Emergency Medical Service and Fire Department

HEBRON VOLUNTEER FIRE DEPARTMENT

DIAL 911

**Say "Send HEBRON FIRE DEPARTMENT
to the home of
on House #, Street
for a (grass, brush, chimney, or house) fire."**

TAKE YOUR TIME

**Be sure the Fire Department understands
the nature and location of the Fire.**

EMERGENCY AMBULANCE SERVICE

DIAL 911

RESIDENT STATE TROOPER

DIAL 860-228-3710

If no answer dial

860-465-5400

IF EMERGENCY - DIAL 911

POISON CONTROL

1-800-222-1222