



Hebron Parks & Recreation
Mailing Address
15 Gilead Street
Hebron, CT 06248
860-530-1281
860-228-5912 Fax
www.hebronct.com

Office Address
Burnt Hill Park
148 East Street
Hebron, CT 06248

TOWN FACILITY REQUEST FORM

Please provide us with the following information to assure your league the use of the requested facility. We will make every effort to provide you with safe and playable fields and facilities. In the event of a conflict, you will be notified to re-schedule your request or to make other arrangements. Because of the growing concern for liability and insurance, each group requesting facilities must complete this form. If you are applying on behalf of an organized group, please attach a copy of your Organizations' Certificate of Insurance.

Date of Application: _____ Email: _____

Name of Applicant: _____ Contact # _____

Organization Name: _____ Contact # _____
(if applicable)

Address: _____ Town _____ Zip _____

Purpose of Outdoor Use: _____

Date(s) of Use: _____ Hours: _____ to _____

Place an "X" to indicate facilities requested:

Veteran's Memorial Park:

____ Softball Field ____ Veterans Playscape
____ Soccer Field ____ Veterans Trails
____ Baseball Field ____ Veterans Park
____ Basketball Court
____ Skate Park
____ General Parking

Burnt Hill Park:

____ Baseball 1 ____ Multi-Field 1
____ Baseball 2 ____ Multi-Field 2
____ General Parking ____ Multi-Field
____ Pavilion Rental ____ Peters House
____ Burnt Hill Trails

Town Hall:

____ Town Hall Parking
____ Town Gazebo (Town Hall)

Douglas Library:

____ Douglas Library Parking
____ American Legion Parking/Town Green

OTHER:

_____ Pendleton Drive Parking Lot

_____ St Peters Field

_____ Raymond Brook Preserve

_____ Grayville Falls Park (Picnic Area)

_____ Old Colchester Road Field

In making this application, we hereby agree to comply strictly with the rules and regulations as adopted by the Town of Hebron.

Print Name_____
Signature_____
Date

Office Use Only: approved _____ date _____ \$due _____

Parks and Recreation Department, Hebron, CT**Hold Harmless Agreement**

I, _____, a resident of _____, Connecticut, and residing at _____, hereby apply on behalf of myself or the Organization identified below (the "User"), for a permit to use Town property. The Town property to be used and the date(s) of use are as follows: Property: _____; Date(s) of Use: _____.

Complete only if application is for an Organization:

I am applying for this permit on behalf of _____ (the "Organization"), of which I am _____. I hereby represent that I have been authorized by the Organization to make this application and to bind the Organization to this Hold Harmless Agreement.

In exchange for the consideration given by the Town of Hebron in permitting the use of Town property, the undersigned User agrees that it shall not hold the Town of Hebron responsible for any claims or injuries of any nature whatsoever that may arise out of the use of the property. The undersigned User further agrees to indemnify and hold the Town harmless from any and all claims, losses, damages, judgments, costs, settlements, fines, penalties, and expenses (including legal fees) that the Town may incur, directly or indirectly, as the result of the use of the property, including with limitation claims, losses, etc. that may result from a claim by the User or a member of the User or by a third party.

If User is an Individual:_____
Signature of Applicant_____
Date of Application**If User is an Organization:**_____
Print Name of Organization_____
Date of Application

By: _____

Its: _____

Parties of Interest*

YES

NO

DATE

Building Official: _____

Parks & Recreation Director: _____

Planning & Zoning Director: _____

Town Manager: _____

Health Department: _____

Inland/Wetland Agent: _____

Fire Marshall: _____

Board of Selectman: _____

Board of Finance: _____

Planning and Zoning Commission: _____

Inland/Wetland Commission: _____

Parks and Recreation Commission: _____

Douglas Library: _____

Fire Department: _____

Police: _____

*Complete information in this section as applicable.