

# TOWN OF HEBRON, CONNECTICUT

Annual Report  
For Fiscal Year July 1, 2017 – June 30, 2018



**Woody Acres Sugarhouse**

## TELEPHONE DIRECTORY

Town Office Building Phone: 860-228-5971  
15 Gilead Street, Hebron, Connecticut 06248 Fax: 860-228-4859  
Monday-Wednesday 8:00 a.m. - 4:00 p.m.  
Thursday 8:00 a.m. - 6:00 p.m.  
Friday 8:00 a.m. - 1:00 p.m.

Town Manager – Ext. 122	Director of Finance – Ext. 131
Town Clerk – Ext. 124	Financial Administrator – Ext. 135
Tax Collector – Ext. 146	Assessor – Ext. 147
Sanitarian – Ext. 140	Building Official – Ext. 142
	Planning and Zoning (Town Planner) – Ext. 137

Senior Services Director, Russell Mercier Senior Center	860 228-1700
Housing Authority	860 228-4411
Parks and Recreation Department, 148 East Street	860 530-1281
Transfer Station/Public Works Department, 550 Old Colchester Road	860 228-2871
Fire Department - Routine Business	860 228-3022
Police Department – Routine Business	860 228-3710
Glastonbury Hebron Probate Court	860 652-7629
Animal Control Officer	860 228-5971, Ext. 150
Chatham Health District	860 365-0884
Water Pollution Control Authority	860 228-2871

### **Public Schools:**

Superintendent of Schools – Hebron BOE	860 228-2577
Superintendent of Schools – RHAM BOE	860 228-2115
RHAM Senior High School	860 228-9474
RHAM Senior High School Guidance Department	860 228-5301
RHAM Middle School	860 228-9423
Hebron Elementary School	860 228-9465
Gilead Hill School	860 228-9458

AHM Youth Services	860 228-9488
Visiting Nurse Association East	860 456-7288
Hebron Interfaith Human Services (Food Bank)	860 228-1681

Douglas Library, 22 Main Street	860 228-9312
Monday and Wednesday 12:00 Noon - 8:00 p.m.	
Tuesday and Thursday 10:00 a.m. - 8:00 p.m.	
Friday 12:00 Noon – 6:00 p.m.	
Saturday 10:00 a.m. - 3:00 p.m.	

Hebron Post Office	860 228-6904
Daily 8:30 a.m. - 5:00 p.m. (Closed for Lunch 1:00 – 2:00 p.m.)	
Saturday 8:30 a.m. - 12:00 noon	
Amston Post Office	860 228-3671
Daily 8:30 a.m. - 12:30 p.m. Saturday 9:30 a.m. - 1:00 p.m.	

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Town Report Editors: Donna Lanza and Dori Wolf

**DEDICATION**

This Edition of the Hebron Annual Report is dedicated to

**Denise Schaller**



Denise Schaller was a longtime resident of the Town of Hebron. In October 2000, she was employed by the Town as Administrative Secretary in the Public Works Department and retired from that position after 17 years of dedicated service.

Denise and her husband Russell, owners of Woody Acres Sugarhouse on Cone Road, were involved for many years, along with other local sugar makers, in organizing and promoting the annual “Hebron Maple Festival”. As special treats for sale during that weekend, Denise would prepare and package her own special maple sugar-coated walnuts. Throughout the Festival, their sugar house was open to visitors for demonstrations on how the syrup is made and bottled for sale.

## TOWN OFFICERS/BOARDS AND COMMISSIONS

(AS OF JUNE 30, 2018)

### BOARD OF SELECTMEN:

	<u>TERM</u>
Daniel E. Larson, Chairman	2021
Gail Richmond, Vice Chairman	2019
Brian O'Connell	2019
Clara O'Brien	2019
John B. Collins	2021

**TOWN MANAGER:** Andrew J. Tierney

### TOWN CLERK AND REGISTRAR OF VITAL STATISTICS:

Carla A. Pomprowicz	2022
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### BOARD OF FINANCE:

David Veschi, Chairman	2019
Malcolm Leichter	2021
Diane L. Del Rosso	2021
Peter Kasper	2021
Ramon W. Bieri	2019

### BOARD OF EDUCATION:

Erica E. Bromley, Chairman	2021
Maryanne Leichter	2019
Kevin Williams	2019
Heather R. Petit	2021
Geoffrey Davis	2019
Kathy Williams	2019
Christopher L. Aker	2021

### PLANNING & ZONING COMMISSION:

Natalie Wood, Chairman	2021
Frank Zitkus	2019
Devon Garner	2021
Gerald Garfield	2019

### ALTERNATE MEMBERS:

Joseph A. Colletti	2021
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### ZONING BOARD OF APPEALS:

Michael McCormack, Chairman	2021
June Danaher	2019
Anthony Novak	2021
Gilbert Salk	2019
Martin J. Halloran	2021

### ALTERNATE MEMBERS:

Marilyn Alden	2019
Jim Petrozza	2021

## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

### BOARD OF ASSESSMENT APPEALS:

Mark Falade	2019
Phil LoBianco	2021
Peter G. Byram	2021

### REGIONAL SCHOOL DISTRICT 8 BOARD OF EDUCATION:

Amy D'Amaddio	2019
Joseph E. O'Connor	2021
Thomas Tremont	2019
Kathleen Goodwin	2021
Robert M. Schadtler	2021

### REGISTRARS OF VOTERS:

John F. Richmond	2021
Elizabeth Fitzgerald	2021

### DEPUTY REGISTRARS OF VOTERS:

Merris Williams	2021
Thomas Golub	2021

**JUDGE OF PROBATE:** Sean Peoples

**ANIMAL CONTROL OFFICER:** William Bell

**ASSESSOR:** Debra Gernhardt

**ASSISTANT TO ASSESSOR – REVENUE COLLECTOR:** Christina Ristaino

**ASSISTANT TOWN CLERK AND REGISTRAR OF VITAL STATISTICS:** vacant

**BUILDING OFFICIAL:** Randy Blais

**BURNING OFFICIAL:** Tony Pitrone

### CAPITAL IMPROVEMENT PROGRAM COMMITTEE:

Clara O'Brien	Nick Wallick	Kathy Williams
Mal Leichter	Kevin Kelly	David Morrison
Charles Daniels	Tiffany Venture Thiele	Keith Petit (Alternate)

### HEBRON GREEN COMMITTEE:

Kaitlin Hershey	Eszter Samodai	Joshua Esposito
Gil Salk	Michael Harder	

## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

### COMMISSION ON AGING:

Laura Bennett	2021
Gertrude Catullo	2019
Pamela Meliso	2021
Barbara Soderberg	2019
Cecile Piette	2018
Beth Schmeizl	2018

### ALTERNATE MEMBERS:

Virginia Grabowski	2021
William Witt	2018

### CONSERVATION COMMISSION:

Thomas Loto, Chairman	2020
Guy Holzer	2018
Christopher Frey	2021
Clint Grano	2019

**RESIDENT STATE TROOPERS:** Daniel Greenwood

**CONSTABLES:** Marc Rubera      Ricardo Martinez      James Tilley

**DIRECTOR OF HEALTH:** Chatham Health District

### ECONOMIC DEVELOPMENT COMMISSION:

Victoria Avelis	2020
Jon Lesisko	2019
Gerald Garfield	2021
Neil Amwake	2018
Peter Cassarella	2018

**EMERGENCY MANAGEMENT DIRECTOR/LEPC CHAIRMAN:** Sean Shoemaker

**FINANCIAL ADMINISTRATOR:** Sue Hushin

**FINANCE DIRECTOR:** Elaine Griffin

**FIRE CHIEF:** Nick Wallick      **DEPUTY FIRE CHIEF:** Daniel Huppe

**FIRE MARSHAL:** Randy Blais      **DEPUTY FIRE MARSHAL:** Daniel E. Larson

## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

### HISTORIC PROPERTIES COMMISSION:

Deena Watson, Chairman	2020
Mary Ann Foote	2021
Jon Minard	2021
Susan Morin	2021

### ALTERNATE MEMBERS:

Janice Porter Tarbell	2021
Patricia Larson	2021

### HOUSING AUTHORITY:

Florence O'Sullivan, Chairman	2020
Anne-Lee Boynton	2018
Robert Pisker	2021
Karen Emmons	2020

### JUSTICES OF THE PEACE:

Randy Anagnostis	Philip Eugene Booe	Peter F. Casarella	James P. Cordier
Rodney Goldberg	Marjorie W. Graham	Carol B. Holcomb	John D. Hooker
Gary D. Hummel	Patricia A. Kamarowski	Scot Kauffman	Philip LoBianco
Mary Beth Lombardi-Mack	Richard Marzi	Robert J. McKay	Cathleen R. Murphy
Jardo Opocensky, Jr.	John O. O'Sullivan	Paul L. Pomprowic	Eaglemoon F. Raes
Gail B. Richmond	John F. Richmond	Paul Rosati	Gilbert J. Salk
Robert Sehi	Jeffery Standish	Stella S. Stanescu	Robert N. Warner
Natalie A. Wood			

### OPEN SPACE/LAND ACQUISITION COMMITTEE:

Brian O'Connell	Christopher Frey	John Mullaney	David Veschi
James Cordier	Jessica Petro	Frank Zitkus	

### MUNICIPAL AGENT FOR THE ELDERLY: Sharon Garrard

### PARKS AND RECREATION COMMISSION:

Claudia Natorski, Co-Chair	2019
Ken Jardin, Co-Chair	2020
Machel Gauthier	2021
Charles Daniels	2018
Daniel Grabowski	2018
Chris Cowles	2019
John Russo	2021

### ALTERNATE MEMBERS:

Eric Lemieux	2021
Jessica Petro	2020



## TOWN OFFICERS/BOARDS AND COMMISSIONS CONTINUED

**DIRECTOR OF PARKS AND RECREATION:** Rich Calarco

**PANEL OF MODERATORS:**

Kevin Connors	2019
Scot Kauffman	2019
Joseph Krist	2019
Catherine Marx	2019

**PUBLIC BUILDING COMMITTEE:**

Wayne Warwick, Chairman	2019
Richard Steiner	2018
Malcolm Leichter	2021
Brian Whalen	2019
David Foster	2018

**PUBLIC WORKS DIRECTOR:** Kevin Kelly

**SANITARIAN:** Steve Knauf - Chatham Health District

**SENIOR SERVICES DIRECTOR/MUNICIPAL AGENT:** Sharon Garrard

**SUPERINTENDENT OF SCHOOLS – HEBRON:** Tim Van Tasel

**SUPERINTENDENT OF SCHOOLS – RHAM:** Patricia Law

**TAX COLLECTOR:** Adrian MacLean

**TOWN ATTORNEY:** Ken Slater of Halloran & Sage

**TOWN HISTORIAN:** Hebron Historical Society

**TOWN PLANNER:** Michael O’Leary

**TREE WARDEN:** Kevin Kelly

**WATER POLLUTION CONTROL AUTHORITY:**

Clara O’Brien, Chairman	2019
James Reilly	2020
Kevin Grady	2019
Chris Hemberger	2018
Mark Falade	2018

## BOARD OF SELECTMEN

July 20, 2017, the Selectmen approved the Contract Between the State of Connecticut Department of Emergency Services and Public Protection, Division of State Police and the Town of Hebron for the services of one (1) Resident State Trooper for the contract period July 1, 2017 to June 30, 2019; and to authorize Andrew J. Tierney, Town Manager, to sign any necessary contract documents.

September 14, 2017, the Selectmen moved that Chapter 313, Streets and Sidewalks, Article IV, Snow and Ice Removal be repealed effective immediately.

October 19, 2017, the Selectmen authorize the Town Manager and Tax Collector's department to negotiate and complete a contract with point and pay for credit card, debit card, ACH and eCheck payments.

November 2, 2017, the Selectmen approved the Town Manager's appointment of Halloran & Sage, LLP to continue to serve as Town Attorney, for a two-year term of office commencing on Tuesday, November 21, 2017 to continue until Tuesday, November 19, 2019.

December 7, 2017, the Selectmen approve the application submitted by Hebron Senior Living, LLC for a five year graduated percentage fixed assessment (0, 20%, 40%, 60%, 80%) as recommended by the Economic Development Commission and in accordance with the Town of Hebron Economic Development Incentive Program approved by the Board of Selectmen July 15, 2010 Revised April 6, 2017.

December 21, 2017, the Selectmen recognized and presented Kyle Nelson with an Eagle Scout Proclamation.

January 18, 2018, the Selectmen approved the FFY 2017 State Homeland Security Grant Program Region 3 Memorandum of Agreement, may enter into with and deliver to the State of Connecticut Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection any and all documents which it deems to be necessary or appropriate.

February 1, 2018, the Selectmen recognized and presented Jason Cook with an Eagle Scout Proclamation.

February 1, 2018, the Selectmen approve the Agreement between the Town of Hebron and Regional School District No. 8 for Turf Management and authorize Town Manager, Andrew J. Tierney to sign any appropriate documents.

March 15, 2018, the Selectmen recognized and presented Gavin Joseph LaFleur with an Eagle Scout Proclamation.

April 5, 2018, the Selectmen recognized Jameson Robert Averill and Gregory Shimchick as Eagle Scouts.

April 5, 2018, the Selectmen congratulated Samantha Thompson as the winner of a poster contest in the 34<sup>th</sup> annual county competition and thanked her for representing Hebron in this event.

April 5, 2018, the Selectmen adjusted the tax abatement interest rate to 3% for the July 1, 2018 tax bill (2017 GL).

April 5, 2018, the Selectmen determined to establish a Charter Revision Commission consisting of 9 members, pursuant to the provision of the Hebron Town Charter, Chapter XII, Section 1207 (page 34) and Connecticut General Statutes, Chapter 99, concerning Municipal Charter and Special Act.

April 19, 2019, the Selectmen in accordance with The Code Chapter 305 Solid Waste, Section 305-18 Fees, adopt the Transfer Station/Recycling Center Disposal Rates as presented.

May 17, 2018, the Selectmen recognized and presented Luke Christopher Slater with an Eagle Scout Proclamation.

June 7, 2018, the Selectmen recognized and presented Luke Christopher Slater with an Eagle Scout Proclamation.

June 7, 2018, the Selectmen recognized and presented Fred Massa with a Certificate of Appreciation for serving the Boy Scouts and the community for 25 years.

June 7, 2018, the Selectmen adopted the "Ordinance Establishing the Regulation of Bingo Games" in accordance with Town Charter Chapter IV Section 404.

June 7, 2018, the Selectmen adopted the amendment to Hebron Town Code Chapter 158: "Ordinance Providing for the Regulation of Bazaars and Raffles" in accordance with Town Charter Chapter IV, Section 404.

June 21, 2018, the Selectmen recognized and presented Connor Garrity with an Eagle Scout Proclamation.

June 21, 2018, the Selectmen recognized and presented Shaughn Maleryn with an Eagle Scout Proclamation.

June 21, 2018, the Selectmen recognized and thanked Ann Hughes for her 24 years of service to the Town of Hebron and wished her well in retirement.

## APPOINTMENTS

8/17/2017	Gerald Garfield	Planning and Zoning Commission
10/5/2017	Kaitlin Hershey	Citizens Green Committee
10/5/2017	Katherine Caddy	Citizens Green Committee
11/16/2017	Christopher Frey	Conservation Commission
11/16/2017	Gerald Garfield	Economic Development Commission
11/16/2017	Mary Ann Foote	Historic Properties Commission
11/16/2017	Susan Morin	Historic Properties Commission
11/16/2017	Jon Minard	Historic Properties Commission
11/16/2017	Janice Porter Tarbell	Historic Properties Commission - Alternate
11/16/2017	Machel Gauthier	Parks and Recreation Commission
11/16/2017	John Russo	Parks and Recreation Commission
11/16/2017	Eric Lemieux	Parks and Recreation Commission - Alternate
11/16/2017	Laura Bennett	Commission on Aging
11/16/2017	Pamela Meliso	Commission on Aging
11/16/2017	William Witt	Commission on Aging - Alternate
11/16/2017	Eszter Samodai	Citizens Green Committee
11/16/2017	Malcolm Leichter, Jr.	Public Building Committee
11/16/2017	Kevin Connors	Town Moderator
11/16/2017	Scot Kaufman	Town Moderator
11/16/2017	Joseph Krist	Town Moderator
11/16/2017	Catherine Marx	Town Moderator
11/16/2017	Marc Rubera	Hebron Police Officer
11/16/2017	Ricardo Martinez	Hebron Police Officer
11/16/2017	James Tilley	Hebron Police Officer
12/7/2017	Clara O'Brien	Capital Improvement Committee
12/7/2017	Kathy Williams	Capital Improvement Committee
12/7/2017	Charles Daniels	Capital Improvement Committee
12/7/2017	Jeffrey Cormier	Capital Improvement Committee
12/7/2017	Nicholas Wallick III	Capital Improvement Committee
12/7/2017	Kevin Kelly	Capital Improvement Committee
12/7/2017	David Morrison	Capital Improvement Committee
12/7/2017	Tiffany Ventura Thiele	Capital Improvement Committee
12/7/2017	Keith Petit	Capital Improvement Committee – Alternate
12/7/2017	Katherine Caddy	Citizens Green Committee
12/21/2017	Malcolm Leichter Jr.	Capital Improvement Committee
12/21/2017	Robert Pisker	Hebron Housing Authority
1/18/2018	Devon Garner	Brownfield Task Force – P&Z Representative
2/1/2018	Patricia Larson	Historic Properties Commission - Alternate
3/15/2018	Virginia Grabowski	Commission on Aging – Alternate
3/15/2018	David Foster	Public Building Committee
4/5/2018	Peter Casarella	Economic Development Commission
5/17/2018	Joshua Esposito	Green Committee
6/21/2018	Clint Grano	Conservation Commission

## TOWN MEETINGS

It was voted:

### **July 20, 2017**

- Pursuant to Section 304 C of the Hebron Town Charter, to approve the purchase and to authorize the Town Manager to enter into a purchase agreement with Joseph Serra for property which is approximately 10 acres in size and is located on Grayville Road, Hebron, Connecticut, and shown on Assessor's Map 28, Lot 5 (Volume 171, Page 442) in the amount of \$65,000.00 funds to come from the Open Space Land Acquisition Fund.

### **August 17, 2017**

- Pursuant to Section 304 C of the Hebron Town Charter, to approve the purchase and to authorize the Town Manager to enter into a purchase agreement with the Fish Family Trust for property which is approximately 47.5 acres in size and is located on Gilead Street, Hebron, Connecticut, and shown on a map entitled "Boundary Survey, Prepared for the Town of Hebron, Proposed Open Space and Lot Cut, Property of the 'Fish Family Trust', Gilead Street, Hebron, Connecticut" Scale 1" 120', Sheet 1 of 1, Dated July 5, 2017 by Rob Hellstrom Land Surveying LLC, in the amount of \$175,000 funds to come from the Hebron Land Acquisition Fund.

### **December 21, 2017**

- Pursuant to Section 304 C of the Hebron Town Charter to authorize the Town Manager to accept on behalf of the Town a conveyance of the Alpert/Fisher/Goldstein/Rosenbaum Property, at 745 Church Street totaling 20.2 acres consisting of two parcels; Parcel 1 – 15.7 acres Assessor's Map Block Lot Parcel 10-21A, and Parcel 2 – 4.5 acres Assessor's Map Blok Lot Parcel ID 10-21.

### **May 8, 2018 Budget Referendum**

- To approve a FY 2018-2019 Budget of \$35,799,365 as recommended by the Board of Finance:  
Referendum Results: Yes 827, No 343
- To approve a FY 2018-2019 Capital Improvement Budget of \$781,171 as recommended by the Board of Finance: Referendum Results: Yes 858, No 313
- To approve a FY 2018-2019 Operations and Maintenance Budget of \$29,071,436 of the Regional School District No. 8 Public School System (RHAM):  
Referendum Results: Hebron: Yes 753, No 421  
Andover: Yes 89, No 74  
Marlborough Yes 370, No 194
- To approve a 2018-2019 Capital Improvement Program Budget of \$243,286 as recommended by the Regional School District No. 8 Board of Education (RHAM):  
Hebron Yes 798, No 375  
Andover Yes 87, No 74  
Marlborough Yes 383, No 181

## TOWN CLERK

The Town Clerk's office is one of neutrality and impartiality, with an emphasis on preserving, protecting and providing access to records according to state and local laws accurately, efficiently, cost effectively in a timely and courteous manner.

The Town Clerk performs the administrative and technical duties of municipal records management, permit and licensing activities, collects conveyance taxes for the Town and the State Department of Revenue Services, historic preservation revenue for the Connecticut State Library, farmland and affordable housing revenue for the State of Connecticut, sportsmen license revenue for the Department of Energy and Environmental Protection, and dog licensing revenue for the Department of Agriculture.

Responsibilities include serving as clerk to town meetings, processing, maintaining and preserving maps and land records and making application for preservation grants. Additionally, the Town Clerk serves as an historic collection archivist, makes preparations for all federal, state and town elections, primaries and referenda; issues marriage licenses, birth certificates for home births, certifies birth, marriage, and death certificates; tracks memberships on boards and commissions; maintains and archives board and commission minutes and town ordinances.

Town meeting agenda and minutes as well as those of most boards and commissions are filed with the Town Clerk. The Town Clerk also maintains the town's vaults and is the keeper of the Town Seal.

The Town Clerk has comprehensive and diverse responsibilities established by the Connecticut State Statutes and Town Charter and is a prime revenue-generating department.

## REGISTRAR OF VOTERS

The Registrar of Voters Office strives to ensure impartiality and access. We endeavor to ensure that *all* residents are guaranteed access to vote. We stay current on all new rules and regulations. In addition to attending the annual Registrar of Voters conference which is a three day professional development/ continuing educational series, we are enrolled in Registrar of Voters and Moderator Certification classes.

We work in tandem to ensure that the Registrar of Voters Office is current with all statutes and regulations. The Registrars are responsible for:

- ✓ Election administration, laws and regulations;
- ✓ Voter registration, maintaining voter list and service to voters;
- ✓ Registrar's Office management;
- ✓ Preparing for elections, primaries, referenda and election day registration;
- ✓ Conducting elections, primaries and referenda and EDR;
- ✓ Absentee voting and supervising absentee ballot counting;
- ✓ Post-election results, audits and recanvasses;
- ✓ Petitions; and
- ✓ Ensuring the proper maintenance, transportation, storage and preparation of voting machines.

In addition, we conduct an annual canvass. We maintain a relationship with the RHAM High School civics teachers to supply them with voter registration cards and in conjunction with Andover and Marlborough registrars, we go to RHAM High School each spring to conduct a voter registration drive.

## PROBATE COURT

Probate Court Administrator Judge Paul J. Knierim has stated, *“Connecticut’s Probate Courts are built on a 300-year-old foundation of commitment to service, integrity, and the rule of law. Today, in addition to their traditional role of overseeing decedents’ estates and trusts, the Probate Courts handle a wide range of sensitive issues affecting children, the elderly, persons with intellectual disability, and individuals with psychiatric disabilities. In carrying out their responsibilities, the Probate Courts strive to protect the rights of individuals while affording those involved in probate matters an approachable and consumer-friendly environment.”*

The Glastonbury-Hebron Probate Court has maintained its long-standing commitment of serving the citizens of our communities with compassion, efficiency and fairness. It is an honor to serve as our community’s Probate Judge and my first term has been both rewarding and challenging.

Every effort has been made to continue the high standards of the Court. As our communities grow and diversify, the demand for the Court’s services in children’s and elder law matters has grown. The Court seeks better ways to deliver its services with diligence and compassion to the members of our communities who are in need. In 2017, I had the added opportunity to serve as the acting judge in Probate Courts in Manchester, East Hartford and Marlborough in place of the sitting judge when there was a conflict. In maintaining the high standards of the Court, my staff and I took advantage of continuing education and training. Last year I attended over 22 hours of continuing education. Chief Clerk, Mary M. MacGregor earned 22 hours of professional training; Assistant Clerk, Lori Crandall Macri earned 18 hours and Court Assistant, Alex LaValley earned 8 credit hours of training.

Many people are unaware of the breadth of matters the Court handles. Included in each annual report will be a listing of the new petitions. Below are the new matters that the Court addressed in the last year. During calendar year 2017, the Glastonbury-Hebron Probate Court held 223 hearings and processed 122 streamlined matters. The petitions processed by the Probate Court are: decedents’ estates, conservatorships: voluntary and involuntary, guardianships, matters involving persons with intellectual disabilities, adoptions, temporary custody, termination of parental rights, guardianships of the estate of a minor, compromise of claims, emancipations, commitment of mentally ill, commitment of persons who are drug and/or alcohol-dependent, trusts, name changes, custody of the remains, marriage waivers, passport services.



## PROBATE COURT CONTINUED

In 2017, the Court had applications to process the following matters

Full Estates (assets over \$40,000.00)	118
Small Estates (assets under \$40,000.00)	73
Tax Purpose Only	54
Estate Examiner / Safety Deposit Box	7
4a-16 (Title XIX)	19
Conservator	17
Change of Name	35
Adoption	19
Termination of Parental Rights	8
Placement of an Out-of-State Adoption	2
Statutory Parent	8
Temporary Guardian	3
Custody of Remains	1
Guardian of Estate	7
Guardian of the Intellectually Challenged	9
Passport Applications	1,352

By volume, decedents' estates continue to consume much of the Court's time and attention. However, children's matters remain a priority and I continue to serve in the Hartford Regional Children's Court. Decisions made in children's matters are personalized for each case and can be very time-consuming. Termination of parental rights, guardianships, adoptions and appointment of guardians present continuing challenges in which the Court must always be guided by determinations of the best interests of the child.

The Court fulfills the important role in protecting our elderly citizens through voluntary and involuntary conservatorships. A conservatorship requires the Court's continuing review, care and attention as the needs and resources of our elderly change while under the control of others. It is the goal of the Probate Court to protect and serve the elderly using the least restrictive and least intrusive methods possible while providing security and protection.

I want to assure you that my staff and I are committed to continuing to serve the citizens of Glastonbury and Hebron with the professionalism, courtesy and consideration we have always shown. I am honored to serve as your Judge and appreciate the trust that you have placed in me.

Respectfully,

Sean Peoples  
Judge of Probate  
Glastonbury-Hebron Probate Court  
2155 Main Street  
Glastonbury, Connecticut 06033  
Telephone: 860-652-7629  
Facsimile: 860-368-2520

## BOARD OF FINANCE

The Board conducted eleven Regular Meetings, five Special Meetings, five joint budget workshops with the Board of Selectmen, and one Public Hearing during the 2017-2018 fiscal year.

Members of the Board of Finance for the 2017-2018 fiscal year included the following: David Veschi, as Chairman, Malcolm Leichter as Vice Chair, Peter Kasper, Ramon W. Bieri and Diane DelRosso.

The adopted budget for fiscal year 2018-2019 of \$35,799,365 (-2.56% decrease) was approved at the first Budget Referendum on May 8th, 2018. The Town Charter Section 902, paragraph 'f', requires the Board of Finance to hold a public hearing on their recommended budget not later than the third Tuesday in April. Within one week after the public hearing, the Board of Finance recommends a budget to be presented for vote by the Annual Budget Referendum. The Town Charter Section 903 requires a referendum vote to be conducted on the first Tuesday after the first Monday in May. If the budget fails, then the Board of Finance may present the same or a revised budget for vote to be held three weeks later. This process will continue for three week intervals until a budget is passed. The Board of Finance will set a mill rate by June 15. If a budget is not passed by June 30th then the Charter Section 903 allows for an interim mill rate calculation.

## FINANCE DIRECTOR

Under the Town Charter, the Finance Director shall be the Town Treasurer and the agent of all town funds, and shall have all powers and duties prescribed for Town Treasurers by the General Statutes. The Finance Department is responsible for all municipal financial activities including, bonding, investments and cash management of all town funds, financial statement preparation, budgeting and a variety of accounting functions such as payroll, accounts payable, debt administration and fund accounting activities.

Vision Statement: We are committed to providing high quality and reliable, financial, procurement, and cash management with a well-established financial system through the use of constantly changing technology and financial expertise. This provision of information shall assist in making ethical decisions and accountability to elected boards and commissions, internal management, employees, citizens, financial institutions, investors, state and federal agencies and vendors.

Financial Operation Results: The Finance Director is responsible for the management of investments of surplus cash which are invested in Certificates of Deposit, Municipal Money Market Accounts and investment pools, such as Connecticut Treasury Short Term Investment Fund (STIF). The fiscal year 2017-2018 continued with an increase in financial market investment interest rates, with rates exceeding the budgeted estimates. This fiscal year also recognized an increase in its debt obligations due to a Short Note borrowing with Webster Bank to fund the newly installed Connecticut Natural Gas Pipeline. The Finance Department received the Government Finance Officers Association Award for the Certificate of Achievement in Excellence in Financial Reporting on the Comprehensive Annual Financial Report for Fiscal Year 2017 for the fourteenth consecutive year. Most communities prepare this report as part of the compliance to disclosure requirements mandated by the government.

## FINANCE DIRECTOR CONTINUED

Below is a summary for the 2017-2018 fiscal year showing where actual revenue came from and where the actual budgetary expenditures were spent in the General Fund as presented under generally accepted accounting principles basis:

Revenue Sources:		Expenditure Distribution:	
Property Taxes	\$28,069,187	Education	\$26,833,811
Intergovernmental	6,332,492	Town Government	6,045,223
Charges for Services	702,438	Debt Service	1,132,974
Income on Investments	69,017	Cont. to Capital Projects	815,171
Hebron Park Cell Tower	25,000		
Surplus Funds	0		
Other Revenues	<u>204,801</u>		<u>                    </u>
	\$35,402,935		\$34,827,179

### Guiding Principles/Values

We will act with integrity by being:

1. Responsive to the needs of fellow employees, elected boards and commissions, internal management, citizens, financial institutions, investors, state and federal agencies and vendors.
2. Dedicated towards service, savings and accountability.
3. Ethical in how we create policies and procedures.
4. Professional, respectful and maintaining confidentiality where required to do so.
5. Proactive in our approach on the use of new technologies or methods of performing tasks to be more efficient and effective.
6. Fair in listening and understanding the needs of our customers.

## REVENUE COLLECTION DEPARTMENT

Revenue Collector: Adrian MacLean  
Assistant to Assessor/Revenue Collector: Christina Ristaino

During the Fiscal Year 2017/2018 the Revenue Department continues to look for cost-saving measures while staying current on new statutes and innovative practices. We implemented acceptance of credit cards over-the-counter and contracted a new company to lower the cost to our taxpayers.

The Revenue Department ended the year with a tax collection rate for the current levy of 97.9%. We will continue to actively pursue delinquent taxes contributing to the lowest possible mill rate.

Fiscal Year 2017-2018 Billings:

### July 2017

3926 Real Estate accounts	\$ 24,542,123
537 Personal Property accounts	\$ 581,161
9766 Motor Vehicle accounts	\$ 2,742,318

### October 2017

746 Sewer Use accounts	\$ 364,700
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### January 2018

1543 Motor Vehicle Supplemental	\$ 356,548
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In addition to collection of taxes and sewer accounts the Revenue Department is responsible for verifying and depositing the revenues for all other departments.

Office Procedures are continually evaluated for efficiency and accuracy. The Revenue Department is diligent in maintaining an excellent collection rate while providing the highest level of customer service.

## ASSESSOR

The Assessment Department is staffed by the Assessor and a part time Assistant to the Assessor. The duties and responsibilities of this office are specified by State Statute, with the principal assignment being to discover and appraise all real and personal property within the Town of Hebron and to provide the Boards of Finance and Selectmen with the total value of the Grand Lists. The real property is assessed at 70% of the fair market value as of the time of the revaluation, with personal property being assessed at 70% of current value each year. Hebron implemented a revaluation for the October 1, 2016 Grand List and the next is scheduled for October 1, 2021. The sum of these assessed values forms the Grand List, which serves as the community's tax base.

### Comparative Annual Grand List

**October 1, 2015**      **October 1, 2016**  
**(F/Y 2016-2017)**      **(F/Y 2017-2018)**

	2015	2016	Change	%
Real Estate	\$696,865,670	664,655,560	-32,210,110	-4.85
Personal Property	\$ 15,327,010	15,721,650	+394,640	+2.57
Motor Vehicles	\$ 73,903,240	74,780,990	+877,750	+1.19
Net Totals	\$786,095,920	755,158,200	-30,937,720	-4.10

As indicated above, the 2016 total taxable Grand List decreased \$30,937,720 from the 2015. Contributing to the decrease was the results of the State Mandated Revaluation. During a revaluation the values of real estate are adjusted to reflect the current market values. The market values of some properties for the 2016 revaluation showed a decline since the 2011 revaluation, primarily that of unimproved vacant land.

The 2016 Supplemental Motor Vehicle List had a total net assessment after credits and exemptions, of \$9,654,154 which was a 7.92% decrease from the 2015 Supplemental list. There were 1,579 accounts, a decrease of 56 accounts.

The office continues to incorporate new technology. Linked with the Building Department and with the use of online information on properties listed for sale we're able to keep up with improvements that have been done. Your property record cards are available both, on-line through the Town of Hebron website and with the use of a computer terminal on a public counter in the Assessor's Office during regular Town Office hours. Our Town maps are through MainStreet GIS, with maps being available online through the Town website. The online system allows you to look up properties and has the ability to overlay such layers as an aerial photograph, wetlands, and even create an abutters list. Some information is not updated daily, therefore, it's recommended to confirm the information by contacting the office.

## BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals (BAA) is an official municipal agency. It is designed to serve as an appeal body for taxpayers who believe that Town or City Assessors erred in the valuation of their properties or erroneously denied them exemptions. The Board is the first level of appeal from the actions of the Assessors.

It is important to note that the Board is not an assessing agency. It does not value taxable property – that is the function of the Assessor. Its purpose is best explained by the word “review”. It is a review body, and as such serves independently of the Assessor.

Appeal process:

1. Application made to the BAA on or before February 20<sup>th</sup>.
2. February 21<sup>st</sup> – March 1<sup>st</sup> notice of hearing sent to applicant.
3. Legal notice published 10 days prior to meeting.
4. March – BAA holds hearings.
5. BAA to complete their duties by March 31<sup>st</sup>.
6. Notice of final determination of appeals sent to applicant by April 7<sup>th</sup>.
7. BAA to hold a meeting in September to hear Motor Vehicle appeals.

If an extension to file the Grand List is granted to the Assessor, the BAA dates are extended automatically.

The BAA had three meetings scheduled in March 2017 during which they had 15 applications for appeals on the October 1, 2016 Grand List. After hearing, reviewing and acting on the appeals, the Board reduced a MVS account, two PP accounts and nine RE accounts. There was a total reduction in the October 1, 2016 MVS list of \$1,800. There was a reduction of \$5,570 on the 2016 PP, and \$88,440 on 2016 RE, for a total reduction to the 2016 list of \$94,010.

The Board held one meeting in September 2017 and heard six Motor Vehicle appeals on the October 2016 Grand List. After hearing, reviewing and acting on the appeals, the Board reduced 5 of the accounts. There was a total reduction in the October 1, 2016 Motor Vehicle Grand List of \$12,500 in assessment.

Meeting dates for the October 1, 2017 Grand List had been set and posted with the Town Clerk:

- Tuesday, March 13, 2018
- Thursday, March 15, 2018
- Saturday, March 17, 2018
- Wednesday, September 12, 2018

## BUILDING DEPARTMENT

The Building Department is a professional business-friendly organization committed to preserving the health, welfare and safety of its residents, businesses and the general public through effective and efficient administration of the Connecticut State Building Code and the Hebron Zoning Regulations. This is accomplished by working together through open communication and cooperation with the community we serve. We are committed to providing services to all citizens through excellence in customer service, timely delivery, innovation, high level of professionalism and continuous improvement. We believe that through education and cooperation, we can and will build positive working relationships within the building community, consumers and citizens alike.

The primary function of the Building Department is to ensure the health, safety and general welfare of the public. This is accomplished by:

- Performing plan reviews
- Issuing permits and conducting inspections to ensure compliance with the Connecticut State Building Code and local ordinances.
- Issuing necessary orders and notices to remove illegal or unsafe conditions.
- Requiring the necessary safeguards during construction and demolition of structures.
- Interpreting and providing guidance regarding all applicable codes to architects, engineers, contractors, developers and other interested parties.
- Reviewing applications with the Town Planner, Town Engineer, Fire Marshal, Chatham Health District, along with various other local, state, and federal agencies as required.

A permit is required whenever any owner or authorized agent intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical, or plumbing systems.

The State of Connecticut adopted a new building code which went into effect on October 1, 2016. Connecticut went from a set of model codes that was published in 2003 to a model code that is more in-line with our neighboring states and across the nation. This was a result of legislation being passed that streamlined the review and adoption process of the State Building Code, Fire Safety Code and the Fire Prevention Code. In 2018 a New State Building Code will be adopted.

The current model codes in effect are:

- 2012 International Building Code
- 2012 International Residential Building Code
- 2012 International Existing Building Code
- 2012 International Plumbing Code
- 2012 International Mechanical Code
- 2012 International Energy Conservation Code
- 2014 National Electrical Code
- 2009 ICC/ANSI A117.1 Accessibility standards
- 2016 Connecticut Amendments

## BUILDING DEPARTMENT CONTINUED

This fiscal year has been very active with the continuation of extending the natural gas line from the north end of town down to Main Street. Construction of Colebrook Assisted Living at 55 John E. Horton Boulevard was completed, with the facility receiving the Certificate of Occupancy. Along with this is the start of construction of several new homes.

We are averaging 500 building permits per year, with the majority of these as a “blanket” permit. An example would be a single permit issued for a new home construction which would include foundation, framing, insulation, electrical, plumbing, and mechanical and finishes. This is done in order to service the public more efficiently and to reduce the amount of paperwork required within the department. A few projects are still broken down for each trade and that is handled on a case-by-case basis.

The Department issued;

Total Permits .....	486
New Single Family Dwellings .....	16
Residential Additions .....	7
Demolition Permits .....	3
Commercial New/Additions/Alterations/Conversions.....	10
Permit Fees Collected, based on permits issued .....	\$178,491.10
Estimated Value of Work, based on permits issued .....	\$15,563,010.67

Maintaining a high level of customer service remains a top priority for the department. I would like to thank the staff for their efforts in helping to achieve that goal. As always, I want to encourage residents and contractors to contact the department whenever they have a question about anything relevant to building codes, requirements or procedures.

Randy Blais, CBO  
Building Official



## ZONING BOARD OF APPEALS

The Board meets in regular session on the first Tuesday of the month at 7:30 p.m. in the Town Office Building. An Organizational Meeting was held in January of 2018 to elect new officers. The newly elected Officers of the Hebron Zoning Board of Appeals are: Michael McCormack, Chairman; Anthony Novak, Vice-Chair; and, Martin Halloran as Secretary.

The Mission of the Zoning Board of Appeals is as follows. If a town adopts a set of Zoning Regulations, State law requires that the town also establish a Zoning Board of Appeals so that if the Regulations create a true hardship on a parcel of property, there is a Board established to be able to grant relief. In this capacity, the Board's charge is to hear and decide on applications for variances to the Zoning Regulations where a property owner claims that there is a hardship. Variances may be considered where there is an unusual circumstance with the parcel of land, which may have created a hardship in complying with the Zoning Regulations. Also, the Board receives any applications appealing decisions of the Zoning Enforcement Officer to determine if there was an error in that decision. Notifications of all Public Hearings are placed in The Rivereast News Bulletin. For each application received, a public hearing is held, abutting property owners are notified, and the public is encouraged to express its comments and concerns.

The Zoning Board of Appeals met four times between July 1, 2017 and June 30, 2018. During this time period, the Board received two applications for variance requests, as follows:

- One (1) variance application concerning the size of a free-standing garage building; and, this application was approved.
- One (1) variance application concerning the size of the lot frontage to permit the split of an existing lot creating a new building lot; and, this application was approved.

The Board during one of their regular meeting also reviewed a new proposed section of the comprehensive update to the Hebron Zoning Regulations that concerns the Board and its functions. The Board provided input and suggested changes to the Planning and Zoning Commission. Also the Board held a workshop session with the Hebron Town Attorney to review the law as it pertains to the Boards functions and to review Freedom of Information requirements.

The public is encouraged to attend any and all public hearings and meetings held by this agency. Your input is appreciated.

## PLANNING AND ZONING COMMISSION

**Natalie Wood, Chairman**

**Michael O'Leary, AICP, Town Planner**



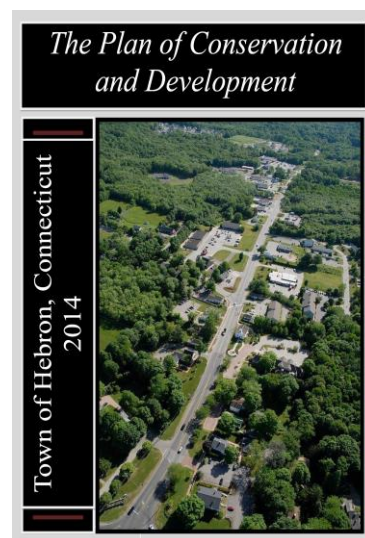
The Planning and Zoning Commission is the Town's community planning agency performing long-range planning as well as short-term planning functions. The Commission is charged with adopting and periodically updating the Town's master plan as well as Hebron's Zoning and Subdivision Regulations (regulations that set standards for new development). In addition, the Commission reviews and approves all new development proposals in Hebron to ensure that they conform to these plans and regulations. The Commission's mission is to continue to preserve the Community's

prized "small town character" and rural ambiance while guiding new growth and economic development in a way that complements our existing high quality of life. The Commission's officers are: Natalie Wood, Chairperson; Frank Zitkus, Vice-Chairperson; and Gerry Garfield, Secretary.

The Planning and Zoning Commission held thirteen (13) regular and special meetings during Fiscal Year 2017-2018. Special Meetings are held to perform site walks and field investigations of development sites as well as for the purpose of holding workshop meetings on a variety of planning and zoning related topics.

During this fiscal year, the Commission conducted four (4) individual public hearing sessions on land-use applications requiring a hearing. The Commission accepted a total of ten (10) new land use applications for the 2017-2018 fiscal year including: six (6) Site Plan applications; two (2) Special Permit applications; one (1) application to amend the Zoning Regulations; and, one (1) subdivision modification application.

One of the Planning and Zoning Commission's most important projects is the adoption, update and implementation of the Town's "*Plan of Conservation and Development*." A comprehensive update is required by State Statutes at least every ten years. The Plan is an important overall vision statement of how the Town wants to grow and develop, as well as how it wants to conserve its important resources in the future. In June of 2014 the Plan was adopted. During this Fiscal Year the Commission spent a significant amount of time implementing the recommendations contained in the Plan. In particular, the Commission held workshop meetings on an ongoing project from last Fiscal Year to review and complete a comprehensive update to the Town's Zoning Regulations. This Fiscal Year a public informational meeting was held to inform the public on the updated Regulations; and, in March 2018 a public hearing was held and the new Regulations were formally adopted.



## PLANNING AND ZONING COMMISSION CONTINUED

Also, during this Fiscal Year the Commission approved several land use applications in the Hebron Center area including approval of an addition to a medical building and offices at 27 Main Street. The Commission also approved a Zoning Regulation amendment to adopt a “Village District” over the Hebron Green Zoning District. This is permitted by the Connecticut General Statutes to preserve the character of historic centers of a community. A new Master Plan for Raymond Brook Preserve park was presented by the Parks and Recreation Department and was approved by the Commission. An application by the Hebron Housing Authority was approved to provide for site improvements at the Stonecroft Senior Housing development. And the Commission formally approved a change-of-use application to permit activities at the Zagray Farm Museum on Church Street at the Colchester town-line. The Commission also offered their recommendations to the Town on open space acquisitions and offered positive recommendations on the Fish open space purchase on Gilead Street as well as for the donations of open space parcels from the Alpert / Goldstein families along Church Street and the Air Line Trail Spur.



One method of implementing the policies embodied in the Town’s *“Plan of Conservation and Development”* is through the Town’s Capital Improvement Program and through available State grants. A significant planning goal is to improve pedestrian accessibility throughout Hebron Center. A number of such projects have been funded either by the Capital Improvement Program or STEAP (Small Town Economic Assistance Program) grants. During this Fiscal Year, design is progressing on a new LOTCIP grant funded sidewalk project from Main Street, along Church Street, to Hebron Elementary

School and further south to the Neighborhood Convenience center. This project is expected to begin construction in the Spring of 2019. The Commission was active in the planning for these projects and authored support letters for grants that fund these improvements.

The Planning and Zoning Commission meetings are generally held on the second and fourth Tuesdays of each month (except July, August, November and December when the Commission meets only one time each month). All legal notices for public hearings are generally printed in the Rivereast News Bulletin. All meetings are conducted at the Town Office Building at 7:00 p.m. unless otherwise posted. The Commission’s staff offices are located in the Horton House at the Town Office Building Complex. The Town Planner, Michael K. O’Leary, AICP, can be reached at 228-5971, Ext. 137, or through e-mail at [moleary@hebronct.com](mailto:moleary@hebronct.com).

## PUBLIC WORKS DEPARTMENT

The Public Works Department for the Town of Hebron is located at 550 Old Colchester Road. It is staffed by a Director, an Administrative Assistant, a Foreman and a crew of 10. In addition there is a Transfer Station attendant which is part of the Department along with a part time employee.

**Mission:** The mission of the Town of Hebron Public Works Department is to provide a safe and well maintained infrastructure and transportation system by keeping current with modern road maintenance technologies and production methods while adapting to the changing environment of a growing community.

**Description and Accomplishments:** The Town of Hebron Public Works Department's overall responsibility is to maintain and repair the roadway and drainage system of the Town of Hebron. This includes snow and ice management, road construction, pavement maintenance, and right-of-way maintenance. The Department provides support service to other Town departments. These duties have been created to ensure a safe and reliable infrastructure, consistent with the needs and expectations of the Town residents.

In the past winter season, the Department responded to 26 snow and ice events, including the call-outs from the Police Department. The entire roadway system was swept and all catch basins were cleaned to comply with the DEEP MS4 regulations. Road paving projects and pavement maintenance is conducted annually and includes the drainage that is installed and maintained as needed. Roadside mowing to manage sight lines and vegetation is an ongoing process throughout the spring, summer and fall seasons. Risk tree management is an ongoing responsibility of the Department.

The Director of Public Works is the appointed Tree Warden and can be contacted at the Department if there are any questions on tree maintenance in the public right-of-way.

## TOWN OF HEBRON RECYCLING CENTER/TRANSFER STATION

The Town of Hebron operates a Recycling Center and Transfer Station at 550 Old Colchester Road, Amston, Connecticut. The service provided here is a disposal site for municipal solid waste, bulky waste, single stream recycling, electronic recycling, brush and tire disposal, mattress recycling, used oil recycling and a drop off site for donated clothing. The facility is not intended for commercial use. "Resident Stickers" are required to be shown on vehicles using the facility and can be obtained at the attendant's shed or the Town Office Building.

The Municipal Solid Waste collected for the 2017-2018 period was 1,279.55 tons with a disposal cost of \$86,114. MSW drop off is allowed at no charge to Town of Hebron residents.

**Recycling is Mandatory:** The single stream recycling collected totaled 595.22 tons. The revenue credited from this was \$8,928.30. Residents are required to recycle all mandatory recyclable materials. The Town of Hebron contributes to the regional Household Hazard Waste Collection through (CREOC) Capitol Region East Operating Committee. This expense for 2017-2018 was \$9,129.09.

Bulky Waste and acceptable materials are collected at a charge listed in the schedule on pages 92-93.

## WATER POLLUTION CONTROL AUTHORITY

The Mission of the Town of Hebron WPCA is to oversee and maintain the wastewater system in accordance with State and Federal Standards. The commission serves the community by identifying needs of a changing population and preparing for future generations. Maintaining the sewer system helps to promote business and enhances the quality of life for the residents of the Town of Hebron.

The Water Pollution Control Authority (WPCA) is comprised of five members and meets the second Tuesday of every month. The primary responsibility of the WPCA is the effective management of the municipal sewage system. The sewer system has been on-line since November 1991. Sewers are located in the Amston Lake Area, Route 85 from the intersection of Route 66 and Route 85 to Crouch Road, Crouch Road, North Pond Road, Brennan Road, Hope Valley Road, Slicer Drive, parts of Millstream Road and Wall Street, Main Street, Pendleton Drive and Wellswood Road. The sewer system also serves the retirement community located on Loveland Road, RHAM High and Middle School, Hebron Elementary School, the Stonecroft Retirement Community and Hebron Senior Center and Colebrook Village on John E. Horton Boulevard. There are 17 miles of sewer line installed in these areas and nine sewage-pumping stations. Hebron pumps its sewage to the Town of Colchester and from there it is pumped to the Town of East Hampton where the sewage treatment plant is located.

## CONSERVATION COMMISSION

The following commentary highlights the activities of the Hebron Conservation and Inland Wetlands Commission during 2017-2018.

The Commission accepted and acted upon 16 Applications, to include one timber harvesting application and one violation during this fiscal year.

As part of its ongoing charge to educate its citizens, the Hebron Conservation Commission offers many free pamphlets and guides, which are available through the Office of the Wetlands Agent. Residents are encouraged to take advantage of this service.

The Hebron Conservation Commission is the Town's land use agency consisting of five citizen members that is mandated and empowered by the State of Connecticut to enforce the Inland Wetlands Act (Sections 22a-36 and 22a-45 inclusive) of the Connecticut General Statutes as amended. Commission members, appointed by the Board of Selectmen, serve four overlapping terms during which they participate in ongoing training and educational programs intended to aid in the understanding and execution of their duties.

Landowners, contractors and land use professionals are advised to familiarize themselves with the *"Inland Wetlands and Watercourses Regulations of the Town of Hebron"* regarding activity in and around our wetlands and watercourses and to secure the proper permits and approvals before commencing any regulated activity. Regulated activities include but are not limited to: polluting, clearing, removal of vegetated understory or stream cover, grubbing, grading, paving, excavating, filling, constructing, installing or repairing septic systems, depositing or removing material, diverting or obstructing water flow and discharging storm water within 100 feet of a wetland or watercourse. Also,

## CONSERVATION COMMISSION CONTINUED

subject to review and regulation are activities to be undertaken in upland areas which have a potential for affecting a wetland or watercourse. There are also “*wetlands of special concern*” which have regulated areas of 200’ and 300’.

Permitted as-of-right and non-regulated uses in and around our watercourses and wetlands are very limited and narrow in scope. Therefore, it is prudent, and often necessary, to obtain a declaration of exemption from the Commission or its duly authorized agent, prior to conducting any such activity. Some permitted as-of-right and non-regulated uses include certain farming and agricultural activities. Uses incidental to the enjoyment and maintenance of residential property are permitted, but shall not include removal or deposition of significant amounts of material from or in wetlands or watercourses.

## HEBRON GREEN COMMITTEE

The Hebron Green Committee works to help the town and its citizens do a better job of protecting our environment through education, outreach and assistance efforts. In 2018 the Committee was involved in several activities in these areas.

The Committee continues to focus its efforts on increasing recycling rates, lowering contamination and reducing waste generation overall. A new Hebron specific set of recycling standards have been publicized through the Committee’s website ([hebrongoesgreen.com](http://hebrongoesgreen.com)), given to residents as a flyer to take home, and communicated in person with assistance from Public Works at the point of intake at the Transfer Station. These efforts continue to pay off, as Hebron’s contamination and recycling rates have both improved. Single stream recycling has continued to make it easier for residents to recycling.

In addition, the Committee completed certification for SustainableCT. This state-wide certification showcased the work Hebron has done, and will continue to do, to move towards a more sustainable and equitable future. It was awarded to 22 of 169 towns and Hebron continues to be involved with outreach to other municipalities for this program.

Two members moved out of town and resigned, but the Committee gained two new stellar additions a short time later.

The following are other activities that the Green Committee was involved in during FY2018:

1. Held 10 monthly meetings and one special meeting
2. Attended several conferences with Capital Region Council of Governments
3. Held the 4th Annual Shred-Event to recognize America Recycles Day
4. Celebrated Earth Day with a town-wide roadside cleanup
5. Received a grant from Eversource for energy efficient installations in Hebron
6. Set up educational tables at both Maple Fest and Hebron Day
7. Gave presentations to town groups on Recycling regulations
8. Set up a 3-bin composting system at the Douglas Library
9. Sent 2 mailers through the Rivereast (one recycling, one composting)
10. Published articles in the Hebron Views
11. Started a quarterly e-newsletter about local and global environmental news

## HEBRON PARKS & RECREATION DEPARTMENT

The Parks and Recreation Department continues to have successful programs and events.

The Parks and Recreation Department program guide/brochure for our community is mailed directly to residents four times per year.

All three of our camps, Great Beginnings, Great Escape Camp and Adventure Camp, were very successful again this past year. Our staff continues to provide a diverse assortment of games, crafts, and fun on each day of the camp.

Mad Science Camp, Performing Arts, Tennis and Golf rounded out the summer experience for many area children. Our Shooting Stars Camp for children aged 5 – 14 celebrated its 24<sup>th</sup> consecutive year. Also our Volleyball camp had two week camps, and a football camp, which both were very successful.

Summer rounded out with our second annual Hebron Day held at Burnt Hill Park. On Saturday, August 26<sup>th</sup>, 2017, we opened up Burnt Hill Park to a number of vendors, organizations and entertainers for a day in the park to bring our community together. The event included a fun run, geocaching, hula hooping, face painting, music, drumming, food, inflatables, and more. The Hebron Day Event includes Crafters, Non-profit Vendors, Car Show, Pony Rides, Face Painting and Food Vendors. The 27<sup>th</sup> annual 5K Road Race was also part of the August 26<sup>th</sup>, 2017 the Hebron Day Event. It has turned into great community event.

The Fall/Winter Season kicked off our very popular Youth Basketball Program. Players in grades 1-12 enjoyed learning the fundamentals, and playing games each weekend during the winter months.

Parks & Recreation Enrichment Program (PREP) the Before & After School Program, had a very exciting year. The program was held in three rooms at Gilead Hill School. This program continues to be a success, led by a very dedicated staff; it provides a safe and stimulating environment for our town's children. The students enjoyed many enrichment programs such as arts classes, and visits from various groups. We have also provided working parents Vacation Week camps and Staff Development camps at Gilead Hill School.

This past winter season we held a Holiday Extravaganza in conjunction with the Douglas Library and Hebron Fire Department.

We welcomed in spring by hosting our annual Easter Egg Hunt held at Gilead Hill School. We also coordinate efforts with the Cafeteria Director at Gilead Hill School to hold a Bunny Breakfast. This program included volunteers, as well as a visit with the Easter Bunny.

Trail Day is a special day for entire state. It celebrates all the trails in Connecticut with informational stations that hand out t-shirts if you visit three stations along the trail.

## HEBRON PARKS AND RECREATION DEPARTMENT CONTINUED

The Parks division maintains all Town and School grounds, and also brush hogged the Way, Church Street and Smith properties. In addition, all our playing fields were upgraded and showed excellent improvement in turf quality. The Parks Department uses an integrated pest management plan. This plan entails using common sense and good cultural practices in the maintenance of turf. The key to success is the following:

- Maintain the site history
- Identification of the source of any problems
- If problem-what is the cause (i.e., disease, insect, weed)
- Determination of the tolerance level for pest
- Regular scouting
- Determination other means available then pesticides
- Identification and implementation of cultural techniques to manage pest problem

### Events and Programs

#### **Adult Programs**

Pilates  
Basketball  
Yoga  
Zumba  
Cardio Fitness  
Tennis League  
Softball league  
Volleyball League  
Continuing Adult Classes with RHAM

#### **Youth Programs**

Shooting Stars Camp  
Performing Arts  
Tennis Lessons  
Mad Science  
Youth Basketball Camp  
Youth Football Camp  
Golf

Great Escape Camp  
Great Beginnings Camp  
Adventure Camp  
Volleyball camp  
Running Club  
Cross Country Run  
Taekwondo

Haunted Happening ran on Friday, October 13<sup>th</sup>, 2017, which included Trunk or Treat at The Lions Fairgrounds. At this event we had people open their trunks and hand out the candy to Halloween dressed children. Much fun was had by all.

The Ghost Run is presented by The Parks and Recreation Departments of Colchester, East Hampton and Hebron along with the state of CT Department of Environmental Protection, the 15<sup>th</sup> Annual 13.1 Airline Trail Ghost run took place on Saturday, November 4<sup>th</sup>, 2017. We had 318 participants who came out to run the race beginning at Hebron Elementary School and ending at Center Elementary School in East Hampton.

The Hebron Parks & Recreation Department is supported by resident participation, as well as volunteer efforts to make Special Events and programs happen. Once again, we thank our participants and particularly all our loyal volunteers for their help throughout the year.



## HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE

The Hebron Open Space Land Acquisition Committee (the Committee), formed by Town Ordinance on June 4, 1998, consists of seven members including one representative from the Board of Selectmen, the Board of Finance, the Planning and Zoning Commission, the Parks and Recreation Commission and the Conservation Commission. Two members from the public also serve on the Committee. The Committee is charged with the responsibility of evaluating and recommending open space land acquisitions to the Board of Selectmen.

The Ordinance also created a Hebron Open Space Land Acquisition Fund, to be used for preservation and acquisition of open space. The Fund is financed primarily by an annual appropriation of up to ½ of a mil as approved in the town budget. Land Acquisition funds are also derived from fees received by the Town in lieu of open space dedications required with subdivision applications, from state grants and from voluntary contributions. Open Space land can be acquired or preserved through direct purchase by the Town, by the acquisition of conservation easements, the purchase of development rights or by landowner donation.

The Committee continued to work closely with other Town boards and land use commissions in open space planning and evaluating open space preservation possibilities, especially for those parcels that can be linked into a town-wide greenway system.

The Committee has adopted its top preservation priorities to include “Watercourse / Waterbody Protection”, “Farmland Preservation”, “Extension of Existing Open Space Properties”, “Air Line Trail Corridor / Connections” and “Protection of Gateway / Scenic Parcels”. The Committee has further identified its highest priority areas within the town for open space preservation to include the Fawn Brook / West Branch Fawn Brook corridor, the Raymond Brook Marsh and the Judd Brook areas for passive recreational and natural resource protection and the Gilead Hill area for farmland preservation. The Committee also continues to pursue connection from the Air Line Trail to Hebron Center via Raymond Brook Preserve.

To this end, the Committee conducted nine Regular and Special Meetings in fiscal year 2017/18, including one site walk. In August 2017, the Committee recommended acceptance of a gracious 20.2-acre donation of property, located alongside the Colchester Spur of the Air Line Trail, for open space offered by the Alpert, Fisher, Goldstein and Rosenbaum families. The proposed donation was accepted at Town Meeting in December 2017. The donated property protects sensitive wetlands and the scenic character of the trail while offering additional parking access to trail.

Also in August 2017, the Committee requested town staff to alert the State to consider the acquisition of the 189-acre Fracchia property along North Street that abuts Gay City State Park. The State is in active review and consideration of acquiring this unique property.

At Town Meetings in July 2017 and August 2017, respectively, the 10-acre Serra parcel on Grayville Road and the 48-acre Fish parcel on Gilead Street were approved for acquisition. The Serra parcel provides a link between two parcels of town-open space and protects a portion of Hope Valley Brook

## HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE CONTINUED

and the Fish parcel that protects a scenic portion of Fawn Brook and includes an extensive trail system connecting to Gilead Elementary School. In January 2018, the Town was awarded its fifth open space state grant award. The \$102,000 grant funded 60% of the Fish property acquisition cost.

In December 2017, with assistance from town staff, the State announced the acquisition of development rights of the 193-acre Porter Farm on Porter Road, the tenth such acquisition in Hebron, encompassing over 1,000 acres protected farmland. In April 2018, the Committee approved funding of an appraisal of the St. Peter's baseball field / open space area totaling 8 acres. The town has long leased the ballfield from St. Peter's and is now considering its acquisition and improvement.

At its May 2018 meeting, the Committee approved an appraisal for the 82-acre Hibbert parcel located along Old Colchester and Northam Roads. The property abuts the Air Line Trail, includes Raymond Brook, is adjacent to Raymond Brook Marsh and includes a species of Special Concern. The property was subject to a Committee site walk and was recommended for acquisition in June 2018. A purchase agreement to acquire the property was agreed to with the landowner in July 2018. It is expected that a Town Meeting to consider acquiring this high priority property will be scheduled in the Fall of 2018.

Together with open space purchases of prior years, all researched and recommended by the Committee, the Town has preserved 600 acres of farm and forestland, including Burnt Hill Park, the scenic Raymond Brook Preserve, and open space on Jagger Lane, Church Street, Old Colchester Road, Gilead Street and along the Raymond Brook Marsh. In past years, in conjunction with the State of Connecticut, the Town contributed to the purchase of 126 acres of other valuable farm and forestland in Hebron, including open space along the Air Line Trail. In addition, the Committee has referred several large open space parcels, totaling 480 acres, to the State for their subsequent acquisition. This cooperative effort has resulted in the preservation of open space while maximizing the effectiveness of the Town's funds.

The Committee wishes to reiterate the many varied benefits of Open Space preservation including enhancing home values; mitigating future tax increases; providing for recreational areas, both passive and active which promotes tourism and helps local business; providing a desirable setting for harmonious economic growth and living environment; providing areas of historical heritage, scenic vistas and habitat for wildlife; protecting natural resources including clean air and drinking water; and preserving our rural character by protecting productive and scenic farm and forest lands.

The Committee is chaired by Brian O'Connell of the Board of Selectmen, with Planning and Zoning Commission member Frank Zitkus serving as Secretary and John Mullaney serving as Vice-Chairman. Regular meetings are scheduled on a bi-monthly basis, beginning with the first Wednesday in January, at 7:00 p.m. in the Town Hall, unless otherwise posted. All residents and Hebron landowners interested in participating in development of the town's open space vision are encouraged to join us at our meetings and contact the Committee. The Committee hopes to provide such landowners an opportunity to share in the future stewardship of open space land in Hebron.

## HISTORIC PROPERTIES COMMISSION



*The Historic Properties Commission is charged with promoting the educational, cultural, economic and general welfare of the Town of Hebron through the preservation and protection of historic properties within the Town and to preserve and protect its architectural and historical integrity.*

Of excitement is the fact that Hebron and its WWII Civilian Aircraft Observation Post was selected for the Congressional District #2 “Rosie the Riveter Memorial Rose Garden”. There are only five CT Congressional Districts, and there is only one remaining coastal WWII Civilian Aircraft Observation Post – ours! The dedication of the garden will match the 75<sup>th</sup> anniversary of the end of World War II. As many Scouts have worked on the Observation Post to achieve their Eagle Scout or Gold Awards, this is an opportunity for a Scout to work on a project with great historic impact.

A large part of the Historic Properties Commission’s work has involved guidance in the restoration of the Peters House, the impressive Federal era 1795 house standing at the entrance to Burnt Hill Park.

Flooring has been replaced so that individuals may safely tour the first floor of the house. Upon that flooring was constructed a straight-run staircase to the second floor so that volunteers and others will more safely access that level for work and events. Volunteer recruitment and work scheduling continue to be vital to the Historic Properties Commission and Peters House Restoration.



Work Staircase to 2<sup>nd</sup> floor.



Natural Gas Brought to Peters House

As with other Town of Hebron owned properties, the Peters House is now connected to the natural gas pipeline. Both water, originally drawn and carried from the well, and heat, provided by fires burning in the house’s six fireplaces, will now be heated by natural gas.

## HISTORIC PROPERTIES COMMISSION CONTINUED

A modern bathroom, located in the former “Borning Room”, has been started. Framing, flooring, plaster repair, plumbing and electrical needs are all being addressed for this small but vital room. Plumbing and lighting fixtures are being selected.

The CIP proposal from 2016-17 was subsequently approved in the Town of Hebron’s budget vote. However, the lack of a state budget in 2017 and freeze on town monies, prevented work on the Peters House to continue.

Due to too much air leakage, framing in the ell of the House was added so that the area could be, and has been, insulated. Due to structural need, ceiling joists in the ell were also replaced.

Thanks to Dan Larson, the majority of the rough wiring in the House has been completed.

Additional information about the Hebron Historic Properties Commission, the Inventory of Historic Hebron Properties, the Historic Property Designation Nomination Form, and other Historic Resources may all be found at [www.hebronhpc.org](http://www.hebronhpc.org). The Historic Properties Commission generally meets on the second Thursday of each month at 7 p.m. at the Russell Mercier Senior Center and welcomes input and suggestions from Town residents.

## HEBRON HOUSING AUTHORITY

Merit Properties, Inc., of Berlin, Connecticut is contracted by Hebron Housing Authority to manage Stonecroft Village Elderly Housing located at 14 Stonecroft Drive of Hebron, Connecticut, a 25 unit apartment complex for the elderly, disabled and handicapped. These rental units for seniors 62 years of age and older and for the certified disabled 18 years of age and older were funded to be built by a State housing program and its operation is subject to regulations of the Department of Economic Community and Development and Connecticut Housing Finance Authority. The Department of Economic and Community Development also provides funds for rental assistance payments for qualified renters that are currently living at Stonecroft Village.

Applicants must complete an application and meet certain income and screening requirements to be eligible for occupancy at Stonecroft Village. Applicants on the waiting list are selected to fill vacant apartments. Six vacancies in the past year had been filled from the waiting list. A resident's rental payment is based on 30 percent of the resident's income or base rent, whichever is greater, plus utilities. All residents of Connecticut are eligible to apply. There are three designated handicapped apartments. The remainder of the apartments are adapted to the needs of the residents as they age so that they do not need to move due to physical barriers.

The five Hebron Housing Authority Commissioners are appointed by the Town of Hebron Board of Selectmen to serve on the Hebron Housing Authority for four-year terms. The management company is accountable to the Hebron Housing Authority Commissioners. For information on Stonecroft Village, please contact Merit Properties, Inc., at Deming Road, Suite A, Berlin, CT 06037 or call (860) 828-0531.

## SENIOR SERVICES

*Mission Statement: The Russell Mercier Senior Center is a community focal point where older adults come together for services and activities that reflect their experiences and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the senior center and the community.*

Construction of the Russell Mercier Senior Center was completed in 1990. Located conveniently near the Town Green, the Center is adjacent to the Stonecroft Elderly Housing Complex at the intersection of State Routes 66 and 85. In November 2002, an expansion project began allowing the senior center to increase from 3,600 to more than 6,000 square feet. This endeavor was made possible through funding from the State of Connecticut Department of Economic and Community Development and the Hartford Foundation for Public Giving, along with the extreme generosity of the Peridot Foundation, the Hebron Lions Club, and the American Legion Post 95. In February 2004 the center reopened in its newly renovated quarters.

The Senior Center is a multi-purpose center that serves as a community resource for information on aging and a conduit to other services available to older adults, including support services for family caregivers. It offers a central location where individuals can receive information and services of interest, aims to develop innovative approaches to addressing aging issues, and strives to prevent isolation and encourage socialization.

The Russell Mercier Senior Center has been designated a community focal point by the North Central Area Agency on Aging signifying that it provides a comprehensive delivery of services essential for maintaining the health, independence and well-being of its elders. Focal points are highly visible places where anyone in a community can obtain information and access to services. The focal point does not serve a single or limited function, but rather assures access to a broad and comprehensive array of services and opportunities for other people, either on site or through referral. The community focal point's staff assume a proactive role in finding out about new resources, creating linkages with other organizations, and assuring that the information given out is accurate and up-to-date. Additional emphasis focuses on reaching out to the community's older residents and caregivers, and targets more vulnerable populations for special effort.

Information regarding available services and opportunities are publicized in the Senior Center's monthly newsletter and several local newspapers along with being available through the Town of Hebron's website at [www.hebronct.com](http://www.hebronct.com).

The goal of Hebron's Senior Services is to meet the needs of older residents who require assistance in maintaining or achieving their full potential for self-direction, self-reliance, and independent living. Services are delivered by a full-time Senior Services Coordinator/Municipal Agent for the Elderly, a full-time Senior Center Program Coordinator, and a full-time Social Worker with the Social Worker also serving the needs of adults through collaboration with Hebron Interfaith Human Services.

## SENIOR SERVICES, CONTINUED

Senior Services ensures that Hebron's elders have access to the supportive services necessary to live with dignity, security, and independence. It is the responsibility of Senior Services to plan, develop, and administer a comprehensive and integrated service delivery system for elderly persons in Hebron. To accomplish this, Senior Services conducts needs assessments, surveys methods of service administration, evaluates and monitors such services, maintains information and referral services, and develops, coordinates, and/or collaborates with other appropriate departments, organizations, and agencies to provide outreach, financial, social, transportation, health, educational, legal, cultural, employment, volunteer, and nutritional programs that help Hebron's elderly residents.

Examples of available services, include, but are not limited to:

- Health Screenings/Wellness Programs: Hearing screenings, foot care, and flu/pneumonia vaccinations, reflexology, massage, mindful meditation, etc. are available. Additionally, a wide variety of exercise groups (Zumba Gold, Yoga, Silver Sneakers FLEX, Men's Fitness, EnhanceFitness, and Tai Ji Quan: Moving for Better Balance), and access to strength and resistance equipment are offered. Both EnhanceFitness and Tai Ji Quan: Moving for Better Balance are evidence-based program with extensive research demonstrating proven benefits.
- Free File of Life magnetized (for display on the refrigerator) and wallet packets are available. The File of Life provides a system to record emergency personal information, medical history, and other important data which can be readily accessed by emergency responders. Additionally, the Senior Center has obtained, through a CT Association of Senior Center Personnel collaborative grant from the Hartford Foundation of Public Giving, the MySeniorCenter database management system which also allows the Senior Center to maintain pertinent information for funding/reporting statistics, case recording, and facilitation of response in an emergency. In accordance with Public Act 10-17 effective October 1, 2010 Senior Centers are exempt under the state's Freedom of Information Act from disclosure of a member's or enrollee's name, address, telephone number or email address.
- Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, and Eligibility Screening (CHOICES): Comprehensive information is provided regarding issues such as Medicare, Medicare Savings Programs, Medigap, prescription drug assistance benefits, Medicaid, etc.
- Case Management – Through the Senior Center's Social Worker needs assessment, coordination, and on-going evaluation is provided for various supportive services, including in-home services and various financial assistance programs. Evaluation and assistance is also provided to link individuals with such programs as the CT Home Care Program for Elders, the Statewide Alzheimer Respite Program, the National Family Caregiver Support Program, the Money Follows the Person program, etc. Support services are also available for those 55+ living with chronic disease through self-management workshops employing evidence-based effective strategies and techniques. And, in collaborations with AHM Youth Services, a caregiver support group is offered.
- Free Tax Preparation Assistance/Driver Safety Program: IRS trained AARP volunteers assist with the completion of simple, uncomplicated tax returns. Additionally, in cooperation with AARP, a 4-hour classroom driving refresher course is available for individuals age 50 and older. State law mandates that persons age 62+ who complete this course be granted a minimum 5% discount on their auto insurance premium, however, some companies grant more generous discounts and/or permit persons under age 62 to also be eligible for discounts.

## SENIOR SERVICES, CONTINUED

- Financial Assistance/Support Services: Community donations allow financial assistance to be available for various needs through the Marion Celio Angel Fund, the Russell Schlitter Outreach Fund, and the Lions Utility Assistance Fund. Additionally, referrals are made to Hebron Interfaith Human Services for assistance with food and dry goods needs.
- Senior Community Service Employment Program – the Senior Center serves as a host site for workers through the Senior Community Service Employment Program in collaboration with Maturity Works. SCSEP is a community services and work based training program for older workers. The program provides an average of 20 hours per week of subsidized, service-based training through Title V of the Federal Older Americans Act for low-income persons age 55+ who are unemployed and have limited employment prospects.
- Youth Chore Program – in collaboration with AHM Youth Services, with funding from the North Central Area Agency on Aging through Title III of the Federal Older Americans Act, seniors age 60+ are eligible to receive chore services, at no cost to the senior, provided by area teens.
- Energy Assistance & Weatherization/Elderly & Disabled Renters' Rebate Program: Seniors (age 60+) with limited income and liquid assets are provided supplemental assistance to help defray heating costs. Also, a partial reimbursement of rent and utilities is available for elderly or totally disabled renters with limited income.
- Transportation: Through the Russell Mercier Senior Center, transportation is coordinated for senior and adult disabled individuals via two handicapped accessible vans and a town-owned car for medical care, social trips, shopping, banking, or other needs.
- Senior Nutrition Programs –
  - Meals on Wheels: A nutrition program for homebound individuals consisting of a midday home delivered hot meal Monday through Friday with optional suppers and weekend meals (delivered on Fridays). Most special diets can be accommodated.
  - Community Café: A nutritionally balanced mid-day hot meal is served on Mondays through Thursdays in a group setting. Advance reservations by noon the prior business day are necessary.
  - Foodshare Van – Every other Tuesday AM, year-round, from 10:30AM to 11AM the Foodshare van comes to Hebron's First Congregational Church to distribute fresh produce and many other food items. The Senior Center provides transportation for seniors and disabled adults in order for them to fully participate.
- Arts & Crafts, Recreation, Social and Educational Programs: handcrafts, art, various card and board games, mah jongg, dominoes, bingo, book club, discussion groups, choral group, movies, trips, intergenerational opportunities, LGBT Movable Senior Center, special events, etc. are provided. The Senior Center also offers the evidence-based Aging Mastery Program, a 10 session educational course with demonstrated proven benefits.
- Volunteer Opportunities: Assistance is needed at the Senior Center with reception/clerical tasks, leading/coordination programs, etc.
- Educational Collaboration: The Senior Center collaborates with Eastern CT State University's BSW program serving as a placement site for student interns during the academic year.

## COMMISSION ON AGING

**Commission on Aging:** In accordance with Hebron's Town Charter, there shall be the following appointed Town Board, a Commission on Aging consisting of seven (7) members, each of whom shall serve four (4) year overlapping terms. The Commission is charged with studying the needs of and coordinating programs for the aging in the Town of Hebron and may organize itself in whatever manner it may determine in order to carry out its duties. Through continuous study of the conditions and needs of elderly person in the community, recommendations shall be made.

Hebron's Commission on Aging conducts public meetings at the Russell Mercier Senior Center the first Wednesday of every other month starting at 8:30 a.m. Interested individuals may contact the senior center at 860-228-1700 for more information.

## MUNICIPAL AGENT

**The Municipal Agent for the Elderly** program was established in 1972 by the Connecticut State Legislature in order to assure that elderly persons in each town has an officially appointed representative who is responsible for providing elders with information and assistance on services and benefits. In accordance with the General Statutes of Connecticut Volume 2 Title 7 Chapter 97 Section 7-127b the municipal agent for the elderly shall (1) disseminate information to elderly persons and assist such persons in learning about the community resources available to them and publicize such resources and benefits; (2) assist elderly persons in applying for federal and other benefits available to such persons.

The position of Municipal Agent for the Elderly is incorporated into the Senior Services Director's position along with the Senior Services Director being a MyPlace CT Community Partner. Information, referral and assistance is available by contacting the Russell Mercier Senior Center Monday through Thursday from 8 a.m. to 4:30 p.m., and Friday from 8 a.m. to 1 p.m. at 860-228-1700.



## ECONOMIC DEVELOPMENT COMMISSION

**Victoria Avelis, Chair**

**Michael K. O’Leary, AICP, Town Planner**

**John Guszkowski, AICP, Economic Development Coordinator**



The Economic Development Commission (EDC) mission is to:

- *Broaden the tax base of the Town of Hebron through the encouragement of planned business growth;*
- *Encourage the expansion of job opportunities, goods, and services to town residents; and,*
- *Preserve Hebron's rural character and charm.*

EDC works to ensure that there are sufficient parcels of land available in Town for new business development, either from existing businesses or from new businesses wishing to move into Hebron, and to support and enhance the existing business districts in Hebron.

The Town has designated the Hebron Village Green District as the major expansion area for new business growth for Hebron’s future. This new district is planned to be a mixed use zone to include commercial, retail, office, light industrial and residential functions within its 130 acres located on the south side of Route 66. Successful implementation of this planned district will provide Hebron with additional commercial services, employment opportunities, an expanded tax base as well as alternate housing opportunities. The development of the new assisted living facility, Colebrook Village, has become the first major anchor in this new mixed-use district. The Commission has also continued to support existing business districts, including Hebron’s Main Street – Route 66. Many of the past and current EDC events and programs are focused on supporting and enhancing the existing business districts and maintaining value in these areas. Significant programs have included: the Town’s Façade Improvement Program, new sidewalk construction, landscaping and benches along Main Street, and “Welcome to Hebron” signs located at each end of the business district.

The Commission maintains a presence on the Town’s website providing information on Hebron, Hebron’s tax abatement program for new business growth, a listing of Heron businesses, as well as and other valuable information to support business growth in town (<http://www.hebronct.com/edc.htm>).

During this Fiscal Year the EDC met at ten (10) Regular and Special Meetings and were involved in a variety of initiatives:

- The EDC continued to discuss ways to implement the recommendations of the Hebron Center Market Study that the Commission sponsored. Discussions were held at each meeting on priorities and specific Action Steps to implement the recommendation of the Study.
- Gerry Garfield continued to serve as the EDC representative to the Town’s Brownfield Task Force with the Economic Development Coordinator serving as Alternate Member and the Town Planner serving as staff support to the Commission.

## ECONOMIC DEVELOPMENT COMMISSION CONTINUED

- The ED Coordinator, Town Planner and the Brownfield Task Force oversaw the ongoing Phase II and III Environmental Site Assessment (ESA) at the Turshen Mill property. This is being funded with a grant from the State DECD, and the work is being accomplished by CME, an engineering consulting firm. This effort was being pursued as part of the EDC's support for a reuse and redevelopment of this significant historic building in Amston.
- The Commission and ED Coordinator produced a new marketing brochure called, "Set Up Shop in Hebron" and updated their "Restaurant and Fine Dining" Brochure. These are posted on the Town website, and are available at the Town Hall and other locations.
- The EDC heard several presentations by The Town Center Project (TTCP), a new non-profit organization focused on working with the Town and the EDC on branding, special promotions and events in Hebron Center as well as working on grants to improve the center. The EDC helped support the start-up efforts of TTCP and issued a letter of support for their non-profit application process.
- The EDC heard a presentation by Hebron Senior Living, LLC, the developers of the new Colebrook assisted living facility, requesting approval of their application for a tax agreement with the Town as provided for under the Hebron Economic Development Incentive Program. Following a review of the detailed application, the EDC unanimously recommended to the Board of Selectmen that the Town should enter into a tax agreement given the positive economic impact that this development is expected to have on the Town of Hebron.
- The EDC worked with the ED Coordinator to initiate a business visitation program where he and the Town Manager, if available, as well as EDC members if available, will make periodic visits to town businesses as a proactive outreach program.
- An election of officers was held in April where Vickie Avelis was elected Chair, Neil Amwake was elected as Vice Chair, and Garry Garfield was elected as Secretary. Also, the EDC approved a change to EDC By-Laws to simplify the election-of-officer process and to institute a two-year term of office rather than one.
- The ED Coordinator assisted Colebrook Village with a Hard-Hat pre-grand opening celebration of their new facility in May of 2018.
- The EDC began the process of developing a new economic development promotional video. The product will be developed by CME, which serves as the EDC's Economic Development Coordinator. Preliminary meetings were held to develop the concept of the video.
- The EDC agreed to be part of the First Impressions Program with the Town of Durham. This is a program developed by UCONN and CT Main Street Center where two towns are paired and provide "first impressions" of each other's town after researching and visiting the other community.
- In addition to the items listed above, the Town's Economic Development Coordinator organized, implemented and continued several activities during the year:
  - issued a series of electronic newsletters between the EDC and the Hebron business community;
  - organized a series of Business Networking Meetings held with Town Officials, State Officials, and local businesses to create a forum for networking and communications.

The Economic Development Commission generally meets on the third Monday of each month at 7 p.m. in the Hebron Town Office Building and welcomes input and suggestions from Town residents.

## ANIMAL CONTROL OFFICER

Animal Control Officer Willie Bell provides coverage for the Town of Hebron. During the 12-month period covering July 1, 2017 to June 30, 2018, some of the Animal Control calls are broken down as follows:

Dogs Impounded	16
Dogs Reclaimed by Owner	16
Dogs Adopted	6
Dog Bite/Attack	7
Dogs Euthanized	0
Dogs Quarantined	0
Infractions Issued	3
Misdemeanors	1
Total Complaints Investigated	210
Wildlife Calls	200-400

A large percentage of impounded dogs are not licensed with the Town of Hebron, and therefore the owner could not be notified of their impounded dog, often resulting in the dog remaining in the pound for a number of days before the owner calls to report the dog missing. Regardless of its license status, if your dog is missing, please call the Animal Control Officer immediately. This will result in a quicker reunion with your dog as well as keeping the impoundment fees to a minimum.

A growing number of people allow their dogs to roam off-leash in public areas; Grayville Park, Hebron Veterans Memorial Park, Airline Trail, etc. Allowing your dog to “run free” will result in a roaming infraction, Connecticut General Statute 22-364A.

Owners of dogs that are not licensed and vaccinated could be issued an infraction or a misdemeanor for “Failure to Vaccinate”. The owner would be responsible for these fines, and still be required to have the pet vaccinated and licensed in a time frame set by the Animal Control Officer.

**CONNECTICUT STATE LAW REQUIRES ALL DOGS AND CATS OVER THREE  
MONTHS OF AGE TO BE VACCINATED AGAINST RABIES AND DOGS OVER  
SIX MONTHS OF AGE TO BE LICENSED.**

**Please be considerate of others by cleaning your dog waste.**

## HEBRON FIRE DEPARTMENT



### **Mission Statement:**

*The Hebron Fire Department is an organization of individuals dedicated to promoting public safety and the preservation and protection of life, property and the environment.*

The Fire Department has three stations covering 37.5 square miles of Hebron. The Department provides fire, rescue, hazardous materials and emergency medical services to Hebron residents and our mutual aid towns from the three fire stations.

### **Station #1, 44 Main Street, Constructed in 1984**

Serves as fire headquarters, training center for the Fire Department and town agencies, houses the Resident Trooper Office and the Fire Marshal's Office.

**APPARATUS:** Ladder Truck (TR110), 3000 gallon Tanker Truck (T110), Rescue Truck (R110), Ambulance (A510), Ambulance (A610), Service 110 (S110)

### **Station #2, 663 Church Street, Constructed in 2005**

**APPARATUS:** Engine 1 (1937 Sanford), Engine-Tanker (ET210), Engine (E110), with 2000' of supply hose, Service/multipurpose vehicle (S210), Utility vehicle (U110) and trailer, Water/Ice Rescue Boat (M210)

### **Station #3, 164 North Street, Constructed in 1970**

**APPARATUS:** Engine-Tanker (ET310), Service/multipurpose vehicle (S310), UTV (F310), Marine 310.

The Town of Hebron Fire Department is staffed Monday through Friday with a Fire Chief, two Firefighter/EMT/Maintainers and a Department Secretary from 7:30 a.m. to 4:30 p.m.

The Hebron Fire Department is a member of the Tolland County Mutual Aid Fire Service which provides dispatching services (911) and other operational functions supporting the department.

The Town of Hebron is a member of the Capital Region Council of Governments, and participates in the Capital Region Emergency Planning Council for regional response purposes.

The volunteer memberships of active members are broken down as follows:

24 Firefighter/EMTs, 14 Firefighters, 3 EMTs, 7 Fire Police, 11 Auxiliary, 6 Cadets and 12 Support.

In fiscal year 2017-18 the Department responded to 887 calls-11 fires, 593 medicals & 283 service calls.

## HEBRON FIRE DEPARTMENT CONTINUED

**Fire:** The Hebron Fire Department provides and receives Fire & EMS mutual aid from our neighboring towns: Andover, Bolton, Colchester, Columbia, East Hampton, Glastonbury, Lebanon, Marlborough, Willimantic, and Manchester.

**EMS:** The Hebron Fire Department provides Emergency Medical Services at the Basic Life Support level (BLS) with two ambulances. Mutual aid is received from the following paramedic services: Windham Hospital, Marlborough, and ASM providing the initial response for Advanced Life Support (ALS) services. Approximately 75 percent of the department's calls each year are for Emergency Medical Services.

**Fire Police:** The Fire Police are responsible for ensuring the roadways remain safe for our emergency responders, and that traffic flows smoothly during emergency incidents. Fire Police respond to downed wires, mutual aid and state police calls as needed. Our men and women are members of the Tri-County Fire Police Association and State of CT Fire Police Association.

**Auxiliary:** The Department is fortunate to have auxiliary members who volunteer in the department. They serve in a support function providing various services as needed during incidents or events.

**Cadets:** The Hebron Fire Department has cadet members – 16 and 17 year-olds who serve as Emergency Medical Technicians and other support roles. These enthusiastic young men and women also assist with day-to-day operations, helping improve the readiness of the department.

The Hebron Fire Department is recruiting for committed individuals to join our Department in providing Fire, EMS, and other support services to the Town of Hebron and surrounding communities.

The Hebron Fire Department provides emergency services to community events such as the Mapfest, Hebron Harvest Fair, Hebron Day, The Ghost Run, Santa Claus Run, Trunk or Treat, and performs many public safety educational sessions within the school system. Child car seat installations and CPR classes are held during the year at fire headquarters.

## HEBRON OFFICE OF EMERGENCY MANAGEMENT

**MISSION STATEMENT:** *Our Mission is to provide a comprehensive and integrated emergency management system that coordinates community resources to protect lives, property and the environment through mitigation, preparedness, response and recovery from all natural and man-made hazards that may impact our community.*

In the 2017-18 fiscal year the Hebron and Andover CERTs (Community Emergency Response Teams) continued to work together under a mutual aid agreement. Hebron CERTs were deployed a total of 8 times during the year. Traffic control was provided during the Andover Memorial Day Parade. Traffic control and runner safety were provided for the Andover 5K race, the Andover 5/10K race, the Hebron Ghost Run, and the Shamrock Race in Bristol, CT. The CERTs provided basic first aid during the Summer Solstice race at Gay City State Park and also performed a missing person search during the race. The CERT Trailer/Command Post, owned by RHAM High School and stocked/operated by the two towns, was present at the Hebron Harvest Fair where CERT members distributed educational materials to the public and provided hands-on fire extinguisher training. CERT members assisted with communications during the fair by operating the main communications center, known as Faircomm, during all hours of fair operation. The CERT team also met monthly for continued training and skills development.

## FIRE MARSHAL

**MISSION STATEMENT:** *The Office of the Fire Marshal is committed to providing the best public service possible in order to improve public safety and protect the lives and property of every citizen and visitor to the Town of Hebron.*

This mission will be accomplished through providing professional life safety protection and help reduce the harm associated with fires, explosions and mechanical failures to the citizens and visitors of the Town of Hebron. This will be achieved through; inspection, education and investigation as regulated by applicable Connecticut State Laws.

We will actively participate with our community, serve as role models, and strive to effectively and efficiently utilize all resources made available, to provide safety and excellent customer service to the citizens and visitors of the Town of Hebron.

By Connecticut State Statute the Fire Marshal is required to inspect all buildings and facilities of public service and occupancies regulated by the Connecticut General Statutes.

The State Fire Safety Code and The Connecticut Fire Prevention Code, covers all occupancies except one and two family dwellings. On May 7, 2015 the State of Connecticut adopted a new Connecticut State Fire Prevention Code and on October 1, 2016 the new Connecticut Fire Safety Code which includes, The Life Safety Code, The International Fire Code, NFPA 1, ASME Publications, Regulations of Connecticut State Agencies/Required by Connecticut State Statutes, the International Building Code and the International Mechanical Code. Then the code references, NFPA Standards and ICC Codes. There are Connecticut State Statute's that are also part of this inspection process.

## **FIRE MARSHAL CONTINUED**

As of May 7, 2015 the new Connecticut State Fire Prevention Code will be enforced. The scope of the Fire Prevention Code includes, but is not limited to, the following:

- (1) Inspections of permanent and temporary buildings, processes, equipment, systems and other fire related life safety issues.
- (2) Review of design and construction plans, drawings, and specifications for life safety systems, fire protection systems, access water supplies, processes and hazardous materials and other fire and life safety issues.
- (3) Fire and Life safety education.
- (4) New and existing occupancies and conditions.
- (5) Access required for fire department operations.
- (6) Hazards from outside fires in vegetation, trash, building debris and other materials.
- (7) Regulation and control of special events including, but not limited to, assemblage of people, exhibits, trade shows, amusement parks, haunted houses, outdoor events and other similar special temporary and permanent occupancies.
- (8) Interior finish, decorations, furnishings and other combustibles that contribute to fire spread, fire load and smoke production.
- (9) Storage, use, processing, handling and on-site transportation of flammable and combustible gasses, liquid and solid.
- (10) Storage, use, processing, handling and on-site transportation of hazardous materials.
- (11) Conditions affecting fire fighter safety.

As important as Fire Safety inspections are; the Connecticut State Statutes also require the Fire Marshal to: Investigate the origin / cause and circumstance of all fires within the town and carbon monoxide emergencies where occupants required medical care. Issue permits for the use, transportation and storage of explosives in compliance with State Explosives Regulations. Inspect all flammable and combustible installations. Conduct site inspections and be on site for all fireworks and special effects displays for compliance with applicable state legislation. Inspect all tents and portable structures for compliance with the Fire Safety Regulations. This is a partial list of other responsibilities of the Fire Marshal.

During the 2017-2018 fiscal year, 58 annual inspections were completed. In addition to the annual inspection follow-up meetings were held with owners and occupants to develop a plan for compliance. In addition to the annual inspections, 10 re-inspections were completed, 40 inspections during construction where also conducted as needed and 20 special events were held and inspections as needed. Construction of Colebrook Village continued and was completed in June of 2018. Acceptance inspections of the fire protection systems were conducted before a certificate of occupancy could be issued. Inspections of six (6) propane tank installations as required by Connecticut Fire Safety Code were also completed.

Plans were reviewed for new building construction, remodeling, and fire protection systems. Inspections at special events and tent installations were conducted. Maple Fest and the Hebron Lions Fair had continual inspections during their event, inspections of concerts at RHAM High School, Hebron Lions fireworks and other events at the town schools and recreation fields. Fire and incident investigations were conducted, two structure fires were investigated along with five vehicle fires and 12 other incidents, which include brush fires, cooking/stove related fires, open burning complaints and

## **FIRE MARSHAL CONTINUED**

carbon monoxide incidents. Smoke and carbon monoxide detection problems were also addressed. We continued our smoke detector program and replace over 60 batteries in smoke detectors; these batteries were donated by Energizer. Safety inspections of wood stove installations when required for home owners insurance. Open burning permits were issued as per the Connecticut Department of Energy and Environmental Protection Regulations. In January of 2018, the Fire Marshal also assumed the position of Building Official for the Town.

Anyone requesting fire safety education, fire inspections, or fire code/safety information may contact the Fire Marshal's Office at 860-228-3022.

## **HEBRON RESIDENT STATE TROOPER**

Police coverage for the Town of Hebron this fiscal year went to one Resident State Trooper, one full-time Hebron Officer contracted to the School Resource Officer (SRO) for the Region 8 School System (RHAM Middle & High Schools) and two part-time Hebron Police Officers.

When the Resident State Trooper is off-duty police coverage is provided by the State Police Barracks Troop K in Colchester. Hebron employs part-time Police Officers to supplement police coverage specifically for the Town of Hebron and its needs. These officers work predominantly when the Resident Trooper is scheduled off or unavailable (training, vacation, sick and investigations). The Hebron part-time Police Officers' primary responsibilities are to respond to calls for service, proactively conduct motor vehicle enforcement, conduct patrol checks within the Town of Hebron, back up and support investigations conducted by Troop K Troopers and the Resident Trooper.

There is a dedicated day shift Resident State Trooper whose responsibilities include, but are not limited to, administrative duties, criminal, non-criminal and motor vehicle investigations, citizen assists, program development and implementation, public relations, traffic enforcement and patrol, including mountain bike patrols. In addition, the Resident State Trooper is involved in D.A.R.E. (Drug Abuse Resistance Education) program in the town elementary school system, work with AHM Youth Services with the Juvenile Review Board and the Coalition for a Healthy Empowered Community (CHEC), and also run an annual food and toy drive.

During the twelve month period from July 1, 2017 through June 30, 2018 Police investigations in Hebron include:

Homicides:	0	Sex Offenses:	0
Robbery:	0	Vandalism:	7
Larceny:	25	Disturbances:	42
Burglary:	6	Assaults:	0
DUI:	13	Medical Assists:	88
Drug Offenses:	6		

There were also a total of 117 motor vehicle accidents investigated. Traffic Enforcement consisted of 528 motor vehicle violations with speeding being the most prevalent.



## ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES

The mission of AHM is to: *“provide mental health and positive youth development services that assist children, young people, and their families in creating a supportive and caring environment, for them to reach their maximum potential as members of society.”*



### 2017-2018 Hebron Data Summary

During the 2017-2018 fiscal year, the residents of your community utilized the services and programs of AHM Youth and Family Services as listed below:			
Family Resource Center			
Program	Children Served	Adults Served	
Play & Learn Groups	36	32	
KinderRHAMa Preschool	12	0	
Home Visits	4	4	
Lanterns Meetings for Mentors		7	
Lanterns Mentoring	12	0	
FRC Field Trips	64	56	
FRC SHARP Home Alone Program	23	26	
FRC Enrichment Programs	37	53	
FRC Parent Workshops		6	
Developmental Screenings	20		
<b>Total:</b>	<b>208</b>	<b>184</b>	
Gilead Hill and Hebron Elementary School(s)			
Program	Children Served	Adults Served	
Individual In School Counseling / Case Management	20	0	
Power of Words Jr.	15	0	
Social Skills groups	7	0	
<b>Total:</b>	<b>42</b>	<b>0</b>	
RHAM Middle School			
Program	Youth Served	Adults Served	
Individual In School Counseling / Case Management	40	0	
Power of Words 7th Grade	103		
Power of Words 8 <sup>th</sup> Grade	112	0	
Meeting Support Staff	215		
7 <sup>th</sup> Grade Team Building	120	0	
Social Media Trends and Laws	30	25	
RHAM Prevention Week	51		
Tina Roy Social Media Presentation	215	50	
<b>Total:</b>	<b>886</b>	<b>75</b>	

## ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES CONTINUED

RHAM High School			
Program	Youth Served	Adults Served	
Individual In School Counseling / Case Management	32	0	
Peer Helpers	28	0	
Power of Words Team	37	0	
Power of Words High School	140	0	
Freshmen Orientation	134	0	
Mock Accident	281	0	
Child Development Lab Students	22	0	
RALLY Awareness Group	13	0	
Project Graduation	55	0	
Athletics Night Opiod Presentation		7	
Hidden in Plain Sight		17	
Resilience Workshop		13	
Prevention Training RHAM H.S.	120	0	
<b>Total:</b>	<b>862</b>	<b>37</b>	
Individual and Family Therapy			
Program	Children	Adults Served	
Individual Therapy	21	5	
Family Therapy	10	10	
Crisis Intervention	8		
Resources, Crisis and Referrals Services	7	100	
<b>Total:</b>	<b>46</b>	<b>115</b>	
Community			
Program	Youth Served	Adults Served	
Chores Employment Program Program	17	25	
TIPS- Liquor permittee training - CHEC Coalition		7	
Lanterns Mentoring Celebrations	29	35	
Juvenile Review Board	12		
Summer Youth Theater	18		
Summer Youth Theater Audience	94	195	
Nature and Adventure Day	84	81	
Outreach		75	
Girl Power Camp	1		
Mental Health First Aid Training		5	
Narcan Training		10	
Parent Talk		10	
CHEC Coalition Members/ Meetings	2	24	
Opiod Hebron Democratic Committee Presentation		25	
Take Back Event		90	
SMART Recovery		4	
Coffee Talk with Troopers	0	8	
<b>Total:</b>	<b>257</b>	<b>594</b>	
<b>Total Children served</b>	<b>2301</b>		
<b>Total Adults Served</b>		<b>968</b>	
<b>Total</b>			<b>3269</b>
<small>In total, Hebron residents accessed the services provided by AHM 3,269 times in individual and/or large group settings. Families often receive multiple services from our agency.</small>			

## HEBRON INTERFAITH HUMAN SERVICES

Hebron Interfaith Human Services (HIHS) is a 501-(c)(3) non-profit association of faith communities united to provide greater levels of community support and service than each could accomplish individually. These faith communities are: Christ Lutheran Church, Church of the Holy Family, Church of Hope, Gilead Congregational Church, St. Peter's Episcopal Church, United Brethren of Hebron Synagogue and The Worship Center.

Our mission: *"serve as a resource to the community in times of crisis and need, and assist people to regain their self-sufficiency."* Our mission statement is *"A Hand Up, not A Hand Out."*

HIHS employs one part-time Executive Director, Christa Goodwin-Babka, to plan, direct and manage the operations. It is served by a Board of Directors. The current officers are: Richard White – President; Robert Pisker – Treasurer and Jean D'Aquila - Secretary. Numerous faithful volunteers assist with various daily and special-event tasks.

HIHS currently provides food to Hebron families on a regular basis. With the help of the faith communities, civic organizations, businesses, schools and individuals, special holiday meals are available for clients as well as gifts in December.

HIHS provides help in obtaining state and federal assistance such as Energy Assistance, Operation Fuel and SNAP. We also refer to AHM Youth Services, WIC and Connecticut Legal Aid. In emergency situations HIHS is supported primarily by our local houses of worship, businesses, charitable and civic organizations, local schools and individuals. Funds are also derived through grant writing.

Events in which HIHS participates for the purposes of fundraising and awareness are the Maple Festival, the Hebron Harvest Fair, the Walk Against Hunger, the Walk for Warmth and others.

For additional information or volunteer opportunities, please call our office at 860-228-1681.

## USDA WIC PROGRAM

The U.S. Department of Agriculture funds the Special Supplemental Nutrition Program for Women, Infants and Children (WIC). The program provided specific nutritious foods and nutrition education to eligible pregnant, breastfeeding and postpartum women (up to 6 months after delivery and parents/ caretakers of infants and children up to the child's 5<sup>th</sup> birthday. Eligibility is based upon the applicant's income and nutritional needs in addition to categorical eligibility.

WIC participants are issued an e-WIC card to purchase a variety of specific nutritious foods. Children and pregnant women receive milk or milk substitutes, eggs, whole grains, fresh fruits and vegetables, iron rich cereals, fruit juice and dried or canned beans or peanut butter. Women who are exclusively breastfeeding receive additional foods to meet the additional nutrient needs. Women who breastfeed but supplement their nutrition education includes a variety of topics such as nutrition during pregnancy, breastfeeding information and support and advice on infant, toddler and preschool nutrition. WIC is also a referral source for families who may be in need of additional services and support. WIC nutritionists and staff often refer families to the state HUSKY medical insurance program and ACCESS Health CT, SNAP, Head Start and other preschool/school readiness programs, Birth to 3 and other health and nutrition sources.

To inquire about WIC eligibility, call 860-291-7190.

## DOUGLAS LIBRARY

### **Board of Trustees:**

Susan Porter, Chairman  
Althea Carr, Vice-Chairman  
Peter Casarella, Secretary  
Dale Bland

Mary Ann Foote  
Danielle Galligan  
Gail B Richmond  
Julie Veschi  
Deborah Witt

### **Statement of Purpose:**

The Douglas Library serves as a learning and community center for all residents of Hebron. The Douglas Library supports and encourages life-long learning and fosters a literate, informed, and culturally-aware community. Working together, we strive to provide equal access to information, ideas, and knowledge through books, programs and other resources. We believe in the freedom to read, to learn, to discover.

### **Mission Statement:**

The mission of the Douglas Library of Hebron is to service the informational, educational, cultural, and recreational needs of all members of the Hebron community by providing access to a professional staff, a state-of-the-art facility, quality resources, programs, and support and preserving records of the town's history that are entrusted to the library.

### **Vision Statement:**

The Douglas Library of Hebron is an integral part of our community offering a welcoming, safe, and diverse environment to pursue lifelong learning by utilizing our ever evolving collections, services and innovative technologies.

### **Service Area and Facility:**

The Douglas Library serves residents in Hebron and Amston. The number of registered borrowers is 3,759 (residents) 736 (non-residents) for a total of 4,495 active users. The library occupies 16,800 square footage of space, 2,400 of which is the original building which is on the National Historic Register. The new construction which occurred in 2001 was supported by a grant from the Hartford Foundation for Giving.

### **Collections:**

The library provides: a circulating collection of 49,810 items for adults, young adults, and children. Our collection includes print books, Audiobooks, DVD's and Blue Rays, magazines, and music CD's. Special collections of historical material including genealogy and state, local and town reference works. Non-circulating reference collection of information resources i.e. encyclopedias, statistical sources, state statutes etc. A well-rounded collection of 60 magazine and newspapers is also available in our reading room. Answers to reference questions related to library's collections and general research requests are performed at both service desks. Interlibrary loan services (ILL) to patrons for obtaining materials owned by cooperating libraries is handled at our desks. Support to school curriculum and supplementing of high demand reading materials, especially during the summer months. Museum passes to Connecticut museums and state parks. We have also begun offering WiFi HotSpots to check out. The library also subscribes to Ancestry Library Genealogy database for in-house use.

## DOUGLAS LIBRARY CONTINUED

### **Total Circulation: July 1, 2017 through June 30, 2018 was 49,279**

Adult Print	15,164
Young Adult Print	1,523
Children's Print	12,100
DVD's	9,222
Downloadable Audiobooks	2,072
Downloadable E-Books	3,134
Museum Passes/Misc	1,217
Audiobooks/Music	4,847

### **Computers and Online Public Access Catalog (OPAC)**

The library offers Public Internet access and MS Office software on a total of 19 computers in the adult, young adult and children's areas. We also offer free WI-FI on all levels of the library. Library staff provides one-on-one assistance to patrons in use of these computers and locating information on the web, as well as using MS Office software. Remote access to the library's catalog and to those of Consortium's member library catalogs is available to patrons with a valid library card. In-house patron access to the library's catalog is available on all public computers. The Douglas Library's redesigned webpage is an access point for the RequestIt database of magazines and proprietary databases which includes Consumer Reports, and downloadable audio books provided by the state, as well as to links to our social media sites and information on upcoming programs.

### **Programs, Meeting Spaces and Displays**

The Children's Department has regular story and craft hours for children ages 0 through preschool which supports early literacy and early childhood education, as well as a summer reading program for children of all ages, and special events. The Children's Room invited all the kindergartners in for a special visit to tour the library and receive their new library cards. This summer our summer reading program encouraged children to both read and participate in our crafts. Some of our special programs included; Lunch with a Llama, Riverside Reptiles, Horizon Wings Raptors, LEGO Brick Challenge, Animal Embassy, The Storycrafters, Bring the Hoopla. We also hosted a Summer Picnic pilot program in conjunction with the ACHM HAT Committee. The Adult Department offers programming including author book talks and signings, musical programs, current interest programs, Passport on wheels, chess nights, Friday movies and monthly book discussions (held next door at the American Legion). We also hold computer classes to help people feel comfortable with current computer technology and with e-readers. We offer a Homebound Delivery Program for our residents that cannot get to the library due to short-term or long-term health issues. Hebron patrons unable to get to the library can have items delivered on a monthly basis to their home. This year we hosted the Hebron Art and Craft Fair, the Solar Eclipse viewing party, and held the second annual Hebron Community Holiday Event. The library community room and the board room are reserved for use of the town on Tuesdays and Thursdays during budget season. These rooms may be reserved by community and non-profit groups. Three small rooms are used for tutoring and study space, and meetings as stated above. The display case in the main lobby and in the children's area contains rotating community and in-house exhibits, while the display case on lower level showcases the library's historical items. There is a community bulletin board in the main lobby for the posting of community activities.

## DOUGLAS LIBRARY CONTINUED

### Donations to the Douglas Library

Anonymous	Pate Family
Friends of the Douglas Library	Rhodes Family
Lion's Club of Hebron	Sibun Family
United Way	Tuttle Family
TRUiST	Hochberg Grant
Bethlehem ELCA	(Heller Family)

### Friends of the Douglas Library

The volunteer Friends group meets 5 times throughout the year. Their main fund raising events are book sales held in March, June, September and November. They also have a year round book boutique on the main floor of the library. During the holidays they also sell pre-made gift baskets. Each of these fundraisers goes directly into supporting the services and materials that the library makes available to our patrons. Items such as our great collection of museum passes were supported by this group. The Friends Group is currently seeking members.

### Library Hours & Contact

Monday and Wednesday 12 (noon) to 8 p.m.	Tel: (860) 228-9312 Fax: (860) 228-4372
Tuesday and Thursday 10 a.m. to 8 p.m.	Web: <a href="http://www.douglaslibrary.org">www.douglaslibrary.org</a>
Friday 12 (noon) to 6 p.m.	OPAC: <a href="http://douglas.biblio.org/">http://douglas.biblio.org/</a>
Saturday 10 a.m. to 3 p.m.	Visit us: Facebook, Instagram, Tumblr, Twitter and Pinterest

As always a special thanks to the Board of Trustees, Douglas Library Association, Town officials, Friends of Douglas Library, library volunteers, and to the residents of Hebron for their continuing support.

## CHATHAM HEALTH DISTRICT

**Chatham Health Mission Statement:** The mission of the Chatham Health District is to preserve and improve the health of all its residents through their active engagement in the provision of the Ten Essential Services (of Public Health) within a process of assessment, policy development and assurance.

The Chatham Health District consists of six member towns (Colchester, East Haddam, East Hampton, Hebron, Marlborough and Portland) and serves a population of 63,233. The Board of Health consists of one member for every 10,000 population. The Director of Health serves as staff to the Board. The current board members are:

Andrew Tierney (Hebron) – Chairman  
Peter Hughes (Marlborough) – Treasurer  
Susan Bransfield (Portland)  
Rosemary Coyle and Stan Soby (Colchester)  
Michael Maniscalco and Kate Morris (East Hampton)  
Emmett Lyman (East Haddam)  
The Director of Health is Don Mitchell.

The Board of Health meets monthly (usually the 4th Tuesday). Additionally three subcommittees meet periodically. They are: The Personnel Policy and Budget Committee, The Environmental Health Committee and The Community Health Committee. Meeting minutes are on file at the Town Clerk's Office of each member town and at [www.chathamhealth.org](http://www.chathamhealth.org).

### **Funding:**

Municipal	\$ 683,270
State/Federal	156,137*
Fees	173,442
Flu income	17,689
<u>Other</u>	<u>5,695</u>
Total	\$1,036,233
<b>Expenditures</b>	\$ 991,383*
<b>Fund Balance</b>	\$ 44,850

\* Will change slightly when final payments and expenses are recorded

### **Services provided:**

#### **Environmental Permits/Applications**

Septic Systems (new and repaired)	185
Water Supply Wells	117
Soil Testing Lots	155
B100a reviews	297
Food Service Permits	331 (Year round and Temporary)



## CHATHAM HEALTH DISTRICT CONTINUED

**Environmental services** were provided in the following categories: bathing waters, day care facilities, campgrounds, pools, housing code complaints, elevated blood lead cases, soil testing, septic plan review, new and repair septic inspections, general public health complaints and food service inspections, as well as temporary events (a constantly growing number as more and more community events serve food).

**Community Health Programs** such as chronic disease management programs (Live Well), seasonal flu vaccination, community health education events (food safety training, safe kids programs), reportable disease follow up, referrals for screening, emergency preparedness drills and community disease casework were all active.

The Chatham Health District and many other Health Departments have been challenged with staff shortages this past year and there are less people entering the field. The Director of Health continues to welcome meeting with any community group looking for more information about your health department and would be happy to address schools or youth programs about the field of public health. Citizens are encouraged to visit our website [www.chathamhealth.org](http://www.chathamhealth.org) for information or call us at (860)365-0884.

## HEBRON PUBLIC SCHOOLS

**Mission Statement:** The Hebron Public Schools, in partnership with families and the community, is committed to fostering confidence, creativity, responsibility, and academic excellence in our children to enable them to explore possibilities in their diverse world as respectful, contributing members of their community.

**District Vision:** The Hebron Public Schools is a high achieving district that supports all learners. We... maintain high academic standards; value the importance of technology; celebrate participation in the Unified Arts; actively recruit, train, and support educational professionals; foster social and emotional well-being; establish meaningful relationships through collaboration with staff, students, families, and the community; adapt to changes in a fiscally responsible manner.

At its August 2017 meeting, the Board Of Education identified four areas that became district priorities for Gilead Hill School and Hebron Elementary School. These four areas were as follows:

- Student Achievement and Development
- Professional Learning and Growth
- Communication
- Resource Management

In establishing coherence throughout the district, each school has developed a school advancement plan that is aligned with our Board Of Education goals. Both the district and school advancement plans articulated objectives and established benchmark criteria for attaining the goals. At the conclusion of the year, the schools and the Board Of Education reviewed the progress made toward each goal and set forth the goals for the current school year.

## HEBRON PUBLIC SCHOOLS CONTINUED

The Hebron Public Schools began the 2017-2018 school year with a total of 701 students. Gilead Hill School, which serves pre-kindergarten through second grade, had an enrollment of 321 students. Hebron Elementary School, which serves students in grades three through six, began the school year with 380 students. It is difficult to accurately project the enrollment for the future, as the Town of Hebron has been experiencing counter-trends that would suggest the town is experiencing “in-migration.” This occurrence is due to new families moving into the Town of Hebron.

The percentage of Hebron children attending magnet schools continues to be nominal. At the conclusion of the 2017-2018 school year, there were 26 students attending magnet schools. Of the 26 students attending magnet schools, 10 were tuition-free due to the grade level or magnet school choice. There were also 832 Hebron students attending RHAM Middle (220 students) and High School (549 students).

**Budget:** The Board Of Education proposed a -0.13% budget for the 2017-2018 school year. The budget was ultimately reduced to -0.88%. As a result, the operating budget for the Hebron Board Of Education for FY 2018 was \$11,486,421.

**Personnel:** In terms of its certified and non-certified staffing, the Board Of Education employed 132 staff members during the 2017-2018 school year. Of the 132 staff members, 74 were certified and 58 were non-certified. Of the 58 non-certified staff, nine are not affiliated with any collective bargaining group. There are three collective bargaining groups working for the Hebron Board Of Education, the administrators, teachers, and non-certified associations. Collective bargaining took place with two groups during the 2016-2017 school year, which prevented the need for negotiations during the 2017-2018 school year. The two groups involved were the Hebron Education Association and our non-certified staff, United Public Service Employees Union Local 424-Unit 84. It is important to note that both collective bargaining agreements were settled prior to mediation or arbitration. This presented a significant financial savings to the district and taxpayers of Hebron. In addition, all three collective bargaining agreements stipulate the High Deductible Health Plan option as the sole option for employees of the Hebron Board Of Education. Contract negotiations with the non-certified collective bargaining group will commence in November 2018. The administrator and teacher contracts will then be negotiated in subsequent years.

**Curriculum and Programming:** The Hebron Public Schools is an award winning school district for children in pre-kindergarten through sixth grade. In 2010, Hebron Elementary School was awarded Blue Ribbon status by the United States Department of Education. In the spring of 2015, our Hebron Early Childhood Center was awarded National Association for the Education of Young Children (NAEYC) accreditation. The success and popularity of our preschool programming has resulted in us offering both a full-day and half-day options to the Hebron community.

In the Hebron Public Schools, we recognize that the skills and knowledge that are needed for today’s workforce will be vastly different than the skills that will be needed by the time our students graduate from school. As they progress through their careers, it is likely that the advent of new technologies will further accelerate change. To prepare our students for this likelihood, we must spark their sense of wonder and teach them to become independent learners. To this end, our educators are continuously

## HEBRON PUBLIC SCHOOLS CONTINUED

researching, reflecting on, and refining their teaching practice. As a district, we have emphasized the importance of providing our students opportunities for critical thinking, creativity, collaboration, and problem-solving and we are mindful of the developmental appropriateness of the activities our students are partaking in.

Throughout the year, students at Gilead Hill School and Hebron Elementary School were immersed in an enriching educational environment. Teachers in all grade levels implemented the Columbia Teachers' College Readers' and Writers' Workshop model. In mathematics, our students receive instruction through the use of two math programs that are aligned with the Common Core Standards. Bridges in Mathematics is taught in kindergarten through fifth grade, and Big Ideas Math was implemented in sixth grade. Our sixth grade Big Ideas Math program aligns with the math program implemented at RHAM Middle School. New for 2017-2018 was the implementation of the Next Generation Science Standards, often referred to as NGSS. The new standards explore the crosscutting concepts of Physical Science, Life Science, Earth and Space Science, and Engineering. In addition, they are designed to be instructed through both science and engineering practices, which is an important aspect of the NGSS framework. The NGSS framework also includes a K-12 continuum that provides learning progressions that promote inquiry into the scientific explanations of our world.

In terms of student assessments, our Hebron students continue to perform at or above state and national averages on our mandated assessments. For the third year in a row, our children participated in the Common Core aligned Smarter Balanced Assessment. Our student results for the 2017-2018 assessment showed significant improvement from the previous year, and a formal presentation of these results was made during the October 2018 Board Of Education meeting. A copy of this presentation can be found on our school district website.

The Hebron Public Schools and the Town of Hebron continued to partner with our School Readiness program during the 2017-2018 school year. This program, which is a joint effort between the Town and the Board, received \$113,400 in state funding. This full day preschool program has been a fixture in Hebron since 2012. In addition to School Readiness, the Hebron Board Of Education provide 3 additional sections of preschool for students ages 3 and 4. This program consisted of 3 full day class and 2 half day classes. As noted earlier, these programs continue to grow in popularity among residents of Hebron. Our preschool offerings are taught by teachers certified by the Connecticut State Department of Education, and our programs are accredited by National Association for the Education of Young Children accredited. These programs also align with the State of Connecticut Early Learning and Development Standards.

2017-2018 was also the inaugural year for two very special programs in the Hebron Public Schools. The Bonstingl Leaders for the Future program and Invention Convention created new and exciting learning opportunities for our participating students. The nationally recognized Bonstingl Leaders for the Future program engages students in a year-long journey that taught them the characteristics of leadership and what it means to be civic-minded. The program cultivated these understandings through the combination of teacher advisory, community service, and self-reflection. A special evening semi-formal dinner was held in May at AHM Youth and Family Services to hear presentations from our

## HEBRON PUBLIC SCHOOLS CONTINUED

2018 class of Bonstingl Leaders for the Future graduates. Invention Convention was another very successful endeavor for students in the Hebron Public Schools. Twenty-seven student inventors participated in an invention education program that culminated in a district sponsored Invention Convention. Some of our Hebron inventors presented their inventions at the regional, state, and national competitions. The Innovation Team would like to thank Wepco Plastics and the Hebron Education Foundation for sponsoring this year's program, as well as providing student scholarships to attend the Charles Barrows STEM Academy summer camp.

**School Facilities:** The 2017-2018 school year saw many improvements to the facilities of both Gilead Hill and Hebron Elementary School. Due to the two schools being one of the largest assets of the Town of Hebron, the Hebron Board Of Education and the Town are committed to ensuring these facilities are well-maintained for generations to come. Over the past year, there were many projects done to enhance each of the schools. The following are some of the projects completed:

- Underground Oil Tank Removal (GHS & HES)
- Natural Gas Boiler Installation (GHS & HES)
- Parking Lot Sealing and Striping (GHS & HES)
- Indirect Water Heaters (GHS & HES)
- Activity Room Skylight Replacement (GHS)
- Window Replacements (GHS)
- Brick Walkway Repairs (HES)
- Basketball Backboard Replacement (HES)
- Concrete Walkway Repairs (HES)
- Courtyard Landscaping Update (GHS)
- Multi-purpose Room Sound System Replacement (GHS)

**Community Partnerships and Events:** In terms of partnerships, the Hebron Board Of Education also continues to collaborate with a variety of agencies within the community. AHM Youth and Family Services continues to provide fundamental programs and services to our Hebron students and families through Hebron Public Schools. AHM Youth and Family Services continues to provide support to the school district through their AHM Social Worker, Lantern Program, and its Family Resource Center at Gilead Hill Elementary School. One of its largest endeavors, the Family Resource Center, is designed to provide new parents with educational enriching opportunities for toddlers, as well as, supporting families in their transition to the Hebron Public Schools. The Hebron Parks and Recreation also continues to offer quality before and after school care to Hebron families through its PREP program and school vacation camps. Over the past several years, the school-based Park and Recreation programs have continue to grow in popularity. Students from both Gilead Hill and Hebron Elementary participate in these programs, and we are collaborating on ways to expand these programs to Hebron students in the future. The Hebron Interfaith Human Services partnership continues to provide assistance to Hebron students and families through multiple undertakings over the course of each school year. One of their largest programs, the backpack program, provides students and families with healthy meal items once per week.

**Parent Teacher Association and Hebron Education Foundation:** Two of the largest supporters of the Hebron Public Schools are our Parent Teacher Association (PTA) and the Hebron Education Foundation (HEF). Both organizations have provided our Hebron students and staff with many programs designed to positively enhance our educational opportunities.

## HEBRON PUBLIC SCHOOLS CONTINUED

During the 2017-2018 school year, the Parent Teacher Association hosted the Harlem Wizards, Holiday Craft Fair, Scholastic Book Fairs, mini-grants, several after-school clubs, and many breakfasts and luncheons for district staff. In addition, they sponsored and coordinated a special end of the year Fun Fair and movie night for all parents and families in the district. This was a very special and well-attended event. New for 2017-2018 was a Golf Ball Drop fundraising event, which involved dropping hundreds of individually sponsored golf balls from an aerial lift provided by Distinctive Tree Care. Prizes were given to the donors whose golf balls landed closest to the center of the target. In addition, 2017-2018 saw the return of the tremendously popular PTA Basket Bonanza fundraiser. Classrooms and PTA supporters created over seventy-five themed baskets.

The Hebron Education Foundation continues to annually fund over \$15,000 in mini-grants to classroom teachers. Technology initiatives, classroom supplies, and curriculum resources are just some of the ways in which the HEF has supported our teachers and students. Each year, the HEF hosts two very popular fundraising events, the Autumn Auction and the Holiday Tea Party. New for 2017-2018 was the HEF Mini-Mudder Challenge. This event, which was held at Hebron Elementary School, was a tremendous success and has left many of our parents and students looking forward to the 2<sup>nd</sup> annual running of the HEF Mini-Mudder. Important to mention, the Hebron Education Foundation has continued to be a key partner in our development of the Science, Technology, Engineering, Arts, and Mathematics (STEAM) program. At the conclusion of each year, the HEF continues to make a generous donation for purchasing supplies and equipment for our STEAM classrooms.

**Schools in the Spotlight:** For the past three years, the Board Of Education has featured a “Schools in the Spotlight” at each of their regularly scheduled meetings. The purpose of these presentations is to highlight and celebrate the many programming initiatives happening throughout the Hebron Public Schools. We view this as an opportunity to communicate and showcase the talents and endeavors of our students and staff.

During the 2017-2018 school year, there were many instances when our students were recognized for both achievement and civic engagement. The following is a list of the awards and recognitions received by students in the Hebron Public Schools:

- Fire Prevention Poster Contest County Winner
- Fantastic Festivals Adjudication Recognitions
  - Sixth Grade Band - Platinum Award
  - Sixth Grade Band - First Place Overall
- Future Problem Solvers State Finals – Second Place
- Invention Convention Recognitions
  - 9 Regional Qualifiers
  - 3 State Finalists Qualifiers
  - 1 National Invention Convention Expo Qualifier
- Connecticut River Salmon Association Award
- Connecticut Association of Public School Superintendents Award
- Jones-Keefe Batson American Legion Post 95 Award

## REGIONAL SCHOOL DISTRICT NO. 8 – RHAM BOARD OF EDUCATION

The 2017-18 school year provided the opportunity for a variety of changes in programming, personnel and strategic planning at RHAM. From October 2017 to March 2018 a dedicated group of volunteers representing the Region 8 Board of Education, administration, faculty, students, parents, and members from the three town's Board of Selectmen worked together to develop the Region 8 Strategic Plan. The RHAM BOE adopted the plan in May 2018. The strategic plan represents an overview of the priorities of the district. It will provide transparency and accountability as the district works to achieve its Mission and Vision. The Theory of Action, Commitments and Goals are important levers that can be included in all district activities and will drive Region 8's improvement efforts. The plan will guide and influence district based decision making and provide guidance in budgeting and programming; ultimately resulting in improved student success.

Enrollment at RHAM middle and high schools has seen a slight decrease for the start of the 2018-2019 school year. The high school realized a decrease in enrollment from 1040 students in 2017-18 to 957 students in August 2018. RHAM middle school's enrollment actually increased from 469 students in 2017-18 to 484 students in August 2018.

RHAM students continue to demonstrate strong academic performance on state assessments such as, Smarter Balanced, SAT and Advanced Placement tests. Student SAT scores, based on the School Day Test, decreased slightly in 2017-18 compared to the previous year's scores. However, the 2017-18 SAT scores are still above the 2015-16 SAT scores. The SAT score is an indication of College and Career Readiness and our overall combined math and reading score of 1146 in 2017-18 indicates that RHAM students are well prepared for post-secondary school. Another assessment that students take to demonstrate college level preparedness are the Advanced Placement (AP) exams. From 2015-2018 the district has increased the number of AP exams taken by 40%, 25% more students are participating in AP courses, and 43% more students are passing the exams with AP scores of 3 or higher. Additionally, the RHAM high school has added 3 new AP courses over the past three years. Many colleges give students college credit for AP scores of a 3 or higher. Smarter Balanced (SBAC) scores for seventh graders remained unchanged in Math and decreased slightly in English in 2017-18 while eighth grade scores increased in English but dipped slightly in Math. All of the RHAM middle school SBAC scores were considerably above the state average.

Community outreach and engagement is one of the goals of our strategic plan. As part of this goal, the district launched a new website in August 2018 in an effort to increase communication. Another strategy the district utilized during the 2017-18 school year was the live streaming of BOE meetings.

RHAM schools also excel beyond the academic classroom. In April 2018, RHAM was again honored with the Best Communities for Music Education designation from The National Association of Music Merchants (NAMM) Foundation for its outstanding commitment to music education. RHAM is one of 4% of districts across the nation receiving the prestigious award in 2017. Several of our extra-curricular clubs competed in local, state and national events, showcasing the various talents of our students in areas such as broadcasting, business, and problem solving. Lastly, close to 45% of RHAM middle and high school students participate on at least one athletic team. This involvement of students in activities outside of the classroom is an important part of the district's theory of action for developing informed citizens that are ready for college and/or career.

## **REGIONAL SCHOOL DISTRICT # 8 – RHAM BOARD OF EDUCATION CONTINUED**

The budget for the 2018-19 school year was voted on in May of 2018. The budget was passed by all three towns and included a 1.76% increase over the previous year's budget. This budget included the reconfiguration of the District Technology Department, the addition of a Pupil Personnel Services Supervisor and a new program at RHAM for students with school anxiety. The budget also included plans to address noted ADA access issues throughout the campus as well as other needed capital improvement projects.

In conclusion, our schools have wonderful students, dedicated teachers and staff and a high degree of parent and community support. The towns of Hebron, Andover and Marlborough are receiving an excellent return on their investment and Regional School District 8 continues to develop collaborative and cooperative relationships with each of the three towns.



## *Town of Hebron*

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ELAINE GRIFFIN  
FINANCE DIRECTOR

SUE HUSHIN  
FINANCIAL ADMINISTRATOR

TAMMY FILBIG  
ACCOUNT CLERK

ANDREW J. TIERNEY  
TOWN MANAGER

December 26, 2018

To the Board of Finance, Town Manager and Honorable  
Members of the Hebron Board of Selectmen  
Town of Hebron, Connecticut

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of audited financials. This report is published to fulfill that requirement for the fiscal year ended June 30, 2018.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Mahoney Sabol & Company, LLP, Certified Public Accountants, have issued unmodified opinions on the Town of Hebron, Connecticut's financial statements for the year ended June 30, 2018. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A is intended to complement this letter of transmittal and should be read in conjunction with it.

### **Profile of Government**

Hebron covers an area of 36.9 miles and is 20 miles southeast of Hartford. Its location is within the suburban fringe of the Hartford metropolitan area. Hebron is bounded on the east by Columbia, the southeast by Lebanon, the south by Colchester, the west by Marlborough and Glastonbury, the north by Bolton, and the northeast by Andover. The Town is traversed by Connecticut Routes 66 and 85. Included in Hebron town limits are Amston (formerly Turnerville), once a thriving mill area, and Gilead, which grew up around the Congregational Church founded there in 1748.

Hebron is considered to be a semi-rural community. The Town's business community is located primarily along Route 66 near the intersection with Route 85. There is also a neighborhood business center located in the southern part of Town near Amston Lake.



The Town of Hebron adopted a charter in 1988, effective as of November 21, 1989. The Charter was amended on November 5, 1996, November 4, 2003, and November 3, 2009 and again on November 4, 2014. The Charter retains a Town meeting form of government, with an elected five-member Board of Selectmen serving overlapping four-year terms and a five-member Board of Finance also serving overlapping four-year terms. A Town Manager, appointed by the Board of Selectmen, acts as the chief executive and chief administrative officer of the Town, and is responsible to the Board of Selectmen for the administration of all departments and agencies with elected heads or members. The Town Manager has the authority to appoint various officers, including a Finance Director who, among other duties, acts as the Town Treasurer and the agent of all Town funds.

The Board of Education is the policy-making body for grades kindergarten through six. Grades seven through twelve are governed by Regional School District Number 8 composed of the Towns of Hebron, Andover and Marlborough. A member town may withdraw from the District, but such withdrawal does not affect the obligation of the member town to District bondholders.

The Town provides a full range of services including public safety, street maintenance, sanitation, health and human services, public parks and recreation, library, education, culture, public improvement, planning, zoning, sewer and general administrative services.

#### Regional School District Number 8

Regional School District No. 8 was organized in 1957 under provisions of the Connecticut General Statutes, Section 10-45, after approval by the member towns of Hebron, Andover and Marlborough. Regional Hebron Andover Marlborough (RHAM) Middle School in Hebron accommodates grades 7 and 8, and Regional Hebron Andover Marlborough (RHAM) High School in Hebron serves grades 9-12. Each member town maintains and funds its own school district, which provides elementary education grades K- 6.

#### Local Economy

The Town aggressively pursues economic and physical stabilization and revitalization. After many years of steady population growth, Hebron has recently seen an additional 10% increase in population from 2000 to 2010 (Source: Federal Census). Consequently the Town is involved with several projects which will improve both the tax base and quality of life in Hebron and has recently been ranked the sixth top Connecticut town with a description classification of "quaint".

The net taxable grand list for October 1, 2016 was \$755,158,200, a decrease of 4.10% from the October 1, 2015 grand list amount of \$786,093,820. With the economy appearing to be on the incline, crumbling foundations and the influx at the State level with grant funding seemed to be the primary culprits in the grand list reductions. However, building permits continue to remain fairly steady in application requests. Hebron's unemployment rate fell slightly to 3.5% at June 30, 2018. This is indicative of a continued fluctuating local re-employment process and economy. Hebron still ranked better than the Federal rate of 4.4% and the State rate of 5.1% at June 30, 2018.

Major Initiatives:

The Economic Development Commission in association with Town staff has continued to promote local businesses and retain them for viability in the Town. There was a review and reworking of the local tax abatement policy to attract new businesses to the Town. These initiatives will aid in increasing the commercial tax base as well as helping keep current businesses strong with a continuous and expanding employment base being kept in Town.

In 2011 the Town initiated a Charrette Process with assistance from the University of Connecticut Architectural and Landscaping students to increase and improve the look of our Main Street business district. Several future infrastructure improvement objectives for this area along Route 66 were identified by bringing in all points of view from residents, Town representatives and experts, who were invited to three interactive charrette sessions. Objectives that were identified at that time continue to be implemented through continuing STEAP grant applications and awards for business owners and in conjunction with the Plan of Development for Hebron through the Planning and Zoning Commission, Economic Development Commission and the Historic Properties Committee as noted below:

- Installation of a traffic light for easier access to the community business district.
- Increase economic viability through the addition of commercial opportunities with the opening of a new large CVS Pharmacy, Giuliano Pools and several smaller quaint shops.
- Preservation and enhancement of the historic district.
- Sidewalk installation has improved walk-ability of the downtown corridor and improved the overall aesthetic appeal of the downtown area with additional parking constructed behind the Town's Douglas Library.
- Construction of Colebrook Village, an Assisted Living Facility and the first in this area was completed during this past fiscal year.
- Completion of the financing for the installation of 8 miles of Connecticut Natural Gas pipeline also occurred during this fiscal year and involved many Managerial hours to bring to fruition.
- Receipt of several large STEAP and DOT Grants for reconstruction of the Marjorie Circle Bridge and RHAM Campus Improvements through the combined efforts of management and Elected Officials.

Relevant Financial Policies:

Budgetary Control

The Town maintains extensive budgetary controls including a very strong purchasing policy. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Board of Selectmen and Board of Finance. Activities of the general fund are included in the annual appropriated budget. Budget to actual comparisons are provided in this report for the General Fund, the only fund for which an appropriated annual budget has been adopted. This comparison is presented on pages 54 through 58 of the Required Supplementary Information. Project-length budgets are prepared for the capital projects funds. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the appropriated amount) is the departmental level within each fund. The Town also maintains an encumbrance accounting system as one method of maintaining budgetary control. Unencumbered amounts lapse at year end. Encumbered amounts at year end are reported as reservations of fund balance.

As demonstrated by the statements and schedules included in the financial section of this report, the Town continues to meet its responsibility for sound financial management.

Other Policies

The Town Management and Boards of Selectmen and Finance are in the process of reviewing, revising and adopting several financial policies. Most recently reviewed and revised is the General Fund Balance Policy and a formal Debt Management Policy. Also in process are a separate Capital Equipment Replacement Policy, and other Operating Budget and Financial Policies continue to be reviewed and updated.

Long Term Financial Planning:

A significant measure of the Town's financial strength is the level of its fund balances (i.e., the accumulation of the revenues in excess of expenditures). The Town's General Fund Balance has demonstrated positive trends over the past several years and the current fiscal year. In years where there has been a substantial buildup in the General Fund Balance funds were transferred to a debt service fund in order to set aside funds for future years debt requirements. The Boards of Selectmen and Finance along with Town Management, takes the responsibility of being stewards of public funds very seriously and have implemented a policy effective in April 2014 to maintain a General Fund Balance between 10% and 12%.

Hebron has a Capital Improvement Program through which its goal is to maintain the Town's infrastructure, provide for capital equipment and vehicle replacement and to make improvements to and/or add community facilities to enhance the Town's overall image and services it provides to Town residents.

The Town's annual Capital Improvement Program (CIP) results in a five-year plan of acquisition, new construction, and repair and replacement of municipal facilities and equipment. The program consists of a planning and a budgetary process. Requests are prepared by Town Departments, Boards and Commissions and are submitted to the Citizen appointed Capital Improvement Committee. The Committee reviews the requests and prioritizes them by 1) Core Projects: Safety and health concerns, mandates, continuation of a current project; 2) Essential projects: conformance with plans and initiatives, grant matches, positive fiscal impact etc.; and 3) Discretionary projects: optional remodeling and construction. The Committee forwards their recommendation for the five year plan and funding to the Town Manager and Board of Selectmen in a five year planning document. The Board of Selectmen and then the Board of Finance complete their reviews and recommends the CIP budget as part of the overall budget process. The budget for the Capital Improvement Program is then voted on by the voters during the yearly budget referendum.

There also is a Long Term Financial Report that is updated each year to try to project future operating budget revenues and expenditures over several years which are utilized to plan appropriately for major events and funding requirements. The Town recognizes that because of population growth variation, residential and commercial development, changes in assessed values and increased cost of operations, a clearer vision is important to the proper allocation of financial resources based on both legal debt capacity and reasonable amount of future funds the Town can afford to fund capital projects.

### 2017/2018 Revenues

A continuing challenge when considering the Town's budget is the appropriate balance between operational requirements, level of service the community needs and expectations and ongoing taxes. Fiscal year 2017/2018 was especially cumbersome with the continuing influx at the State level and anticipated annual grant receipt such as the Educational Cost Sharing Grant which is the largest offsetting Grant revenue to the Municipal Tax Base. The Town evaluated the impact of the possible reduction in revenues at the State level and during the budget development for 2017-2018 utilized the most accurate numbers available.

### 2017/2018 Expenditures

The Town continued to face many of the same challenges in the development of expenditures for the 2017/2018 fiscal year. The combined overall Town, Debt, Capital, RHAM Assessment and Education budget increased by \$562,289 or 1.55% largely due to the RHAM Operating Budget increase. Some of the budgeting challenges continue to include:

First and foremost, managing negotiated increases in wages and health insurance costs for all staff. The RHAM Region 8 Health Consortium District for combined health insurance coverage, which the Town and Board of Education are a part of, continue to manage health insurance costs by implementing new initiatives that include plan design changes, health improvement initiatives and programs, pooled savings and formally implementing self-insurance.

Managing the needs for capital equipment and infrastructure improvements with limited resources. The Capital Improvement Policy (CIP) was reviewed by the policy makers during fiscal year 2012 with changes to the method and threshold of the CIP being made. Major funding was returned to the Capital Improvement Plan Fund through the referendum process of an additional \$404,000 in this fiscal year. The policy makers are working together to develop the best funding alternatives for future capital needs. The Town Management, Boards of Selectmen and Finance are proactive in addressing the budgetary needs and the various internal and external factors that affect the Town's budget and finances.

### Awards and Acknowledgments:

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Hebron for its comprehensive annual financial report for the fiscal year ended June 30, 2017. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such CAFR must satisfy both generally accepted accounting principles and applicable legal requirements. Certificate of Achievement is valid for a period of one year only. The Town of Hebron received the Certificate of Achievement for the fourteenth consecutive fiscal year and is a fact that we boast of continuously. We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to GFOA.

The preparation of this report could not have been accomplished without the efficient and dedicated services of all Town staff specifically within the Finance Department. I must also extend my sincerest appreciation to all members of the Town Departments who assisted with their daily cooperation in its compilation and preparation. While this CAFR is the result of the diligent efforts of Town staff and our auditing firm Mahoney Sabol & Co., LLP, it would not be possible without the ongoing support of the Board of Selectmen, Board of Finance and the Town Manager.

Respectfully submitted,



Elaine M. Griffin  
Finance Director



Government Finance Officers Association

Certificate of  
Achievement  
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Presented to

**Town of Hebron**  
**Connecticut**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2017**

*Christopher P. Morrill*

Executive Director/CEO

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## INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Finance  
Town of Hebron, Connecticut

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut (the "Town") as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut, as of June 30, 2018 and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### ***Change in Accounting Principle***

As discussed in Note 1 to the financial statements, the Town adopted new accounting guidance, GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pension*. Our opinion is not modified with respect to this matter.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 13, the budgetary comparison information and the schedules on pension and other post-employment benefit plans on pages 54 through 64 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The introductory section, combining and individual fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules on pages 65 through 80 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section on pages i through ix and the statistical section on pages 81 through 98 have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 26, 2018, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.



Certified Public Accountants  
Glastonbury, Connecticut  
December 26, 2018



**TOWN OF HEBRON, CONNECTICUT**  
MANAGEMENTS DISCUSSION AND ANALYSIS (UNAUDITED)  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

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The management of the Town of Hebron, Connecticut (the "Town") offers the readers of its financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2018. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i - vi of this report, as well as the Town's basic financial statements that follow this section.

**HIGHLIGHTS**

- The assets and deferred outflows of resources of the Town exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$59,200,975 (net position). Of this amount, \$10,425,179 represents unrestricted net position, which may be used to meet the government's ongoing obligations to citizens and creditors.
  
- The Town's total net position increased by \$725,551 during the current fiscal year.
  
- The beginning net position of the Town was decreased by \$383,720 as a result of implementing Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions*. This decrease represented the difference between the net other post-employment benefits obligation previously recognized in accordance with GASB Statement No. 45 and the total other post-employment liability recognized in accordance with GASB Statement No. 75.
  
- As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$10,654,946, a decrease of \$916,137 in comparison with the prior year.
  
- At the close of the current fiscal year, unassigned fund balance of the General Fund was \$6,758,878 or 18.9% of total General Fund expenditures and transfers out. Expressed another way, unassigned fund balance for the General Fund was sufficient to cover 2.3 months of the fiscal year 2019 General Fund budgetary expenditure appropriations.
  
- The Town's total long-term bonded debt and capital lease obligations decreased by \$1,036,136 or 17.33% during the current fiscal year. This decrease represents scheduled principal repayments made during the current fiscal year.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the Town's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with net position as the residual of these elements. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

**TOWN OF HEBRON, CONNECTICUT**  
MANAGEMENTS DISCUSSION AND ANALYSIS (UNAUDITED) *(Continued)*  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

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**OVERVIEW OF THE FINANCIAL STATEMENTS *(Continued)***

**Government-wide Financial Statements *(Continued)***

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods.

Both of the government-wide financial statements are intended to distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include activities such as: general government, public safety, public works, civic and human services, planning and land use, sewer fees, and education. The Town has no business-type activities.

The government-wide financial statements can be found on pages 14 and 15 of this report.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and fiduciary funds.

***Governmental Funds***

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains several governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and the Capital Projects Fund, both of which are considered to be major funds. Data from the remaining governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The basic governmental fund financial statements can be found on pages 16 through 20 of this report.

***Fiduciary Funds***

Fiduciary funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to the Town's own programs.

**TOWN OF HEBRON, CONNECTICUT**  
MANAGEMENTS DISCUSSION AND ANALYSIS (UNAUDITED) *(Continued)*  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

**OVERVIEW OF THE FINANCIAL STATEMENTS *(Continued)***

**Fund Financial Statements *(Continued)***

***Fiduciary Funds (Continued)***

The basic fiduciary fund financial statements can be found on pages 21 and 22 of this report.

**Notes to the Financial Statements**

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 23 through 53 of this report.

**Other Information**

In addition to the basic financial statements and accompanying notes, this report also contains required supplementary information other than this management's discussion and analysis that can be found on pages 54 and 64 of this report. Combining and individual fund financial statements and schedules can be found on pages 65 through 80 of this report and statistical information can be found on pages 81 through 98 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

**Net Position**

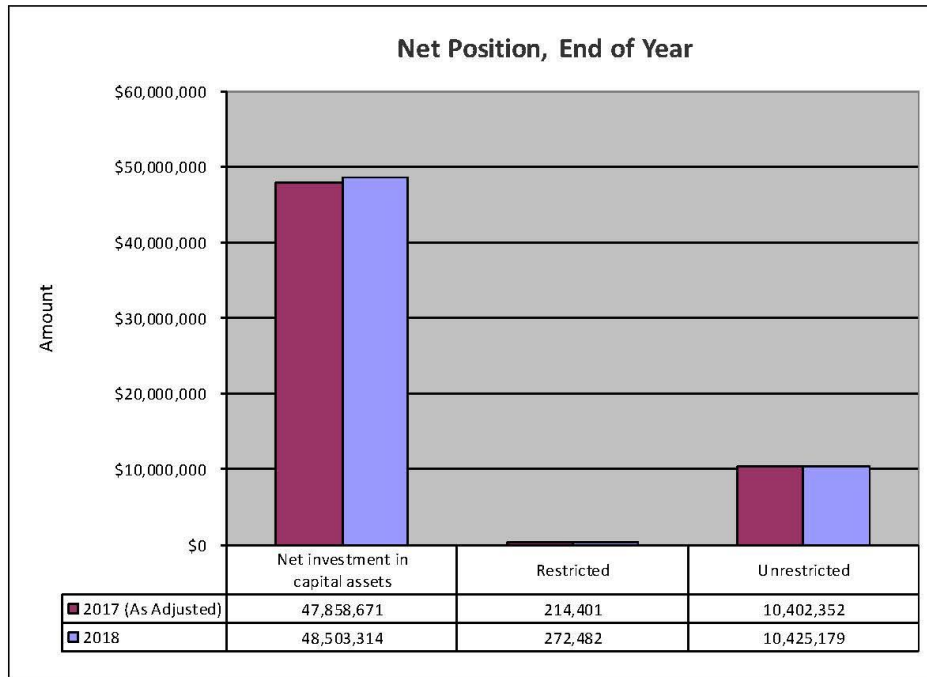
Over time, net position may serve as one measure of a government's financial position. Total net position of the Town totaled \$59,200,975 as of June 30, 2018 and \$58,475,424 as of June 30, 2017, as adjusted for the implementation of GASB Statement No. 75, and is summarized as follows:

	2018	2017 (As Adjusted)	\$ Variance	% Variance
Current and other assets	\$ 13,644,610	\$ 14,174,639	\$ (530,029)	-3.7%
Capital assets	53,408,193	52,706,566	701,627	1.3%
Total assets	<u>67,052,803</u>	<u>66,881,205</u>	<u>171,598</u>	0.3%
Deferred outflows of resources	37,796	51,102	(13,306)	-26.0%
Other liabilities	311,710	545,430	(233,720)	-42.9%
Long-term liabilities	7,504,714	7,911,453	(406,739)	-5.1%
Total liabilities	<u>7,816,424</u>	<u>8,456,883</u>	<u>(640,459)</u>	-7.6%
Deferred outflows of resources	73,200	-	73,200	100.0%
Net position:				
Net investment in capital assets	48,503,314	47,858,671	644,643	1.3%
Restricted	272,482	214,401	58,081	27.1%
Unrestricted	10,425,179	10,402,352	22,827	0.2%
Total net position	<u>\$ 59,200,975</u>	<u>\$ 58,475,424</u>	<u>\$ 725,551</u>	1.2%

**TOWN OF HEBRON, CONNECTICUT**  
 MANAGER'S DISCUSSION AND ANALYSIS (UNAUDITED) (Continued)  
 AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)**

**Net Position (Continued)**



As of June 30, 2018, approximately 81.93% of the Town's net position reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

Approximately 0.46% of net position represents resources that are subject to external restrictions on how they may be used.

The remainder of the Town's net position is considered unrestricted.

Overall, net position increased by \$725,551 in comparison with the prior year.

**TOWN OF HEBRON, CONNECTICUT**  
MANAGEMENTS DISCUSSION AND ANALYSIS (UNAUDITED) *(Continued)*  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

**GOVERNMENT-WIDE FINANCIAL ANALYSIS *(Continued)***

**Change in Net Position**

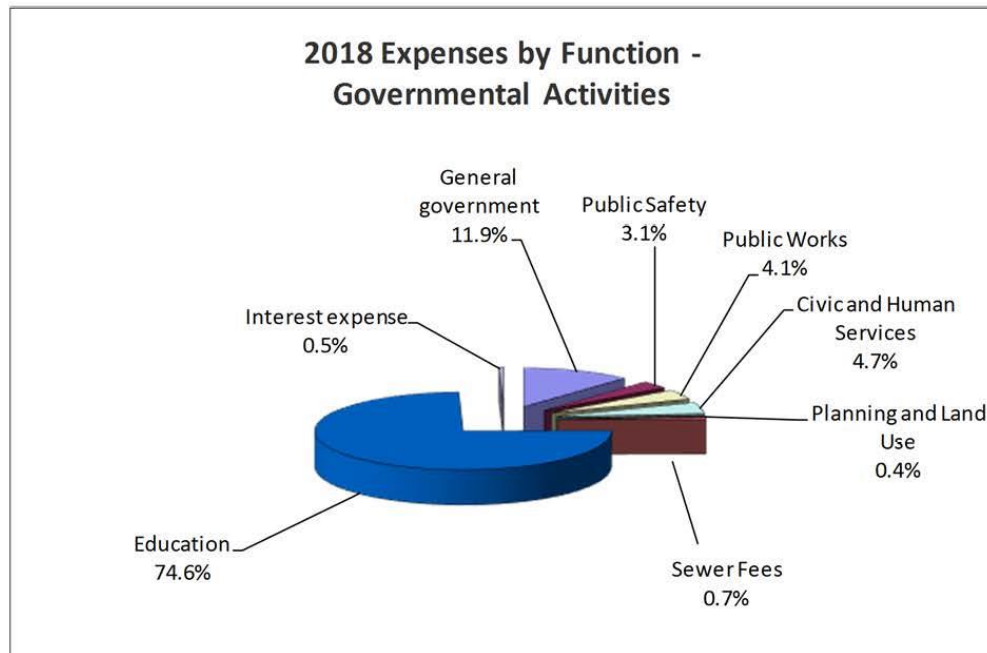
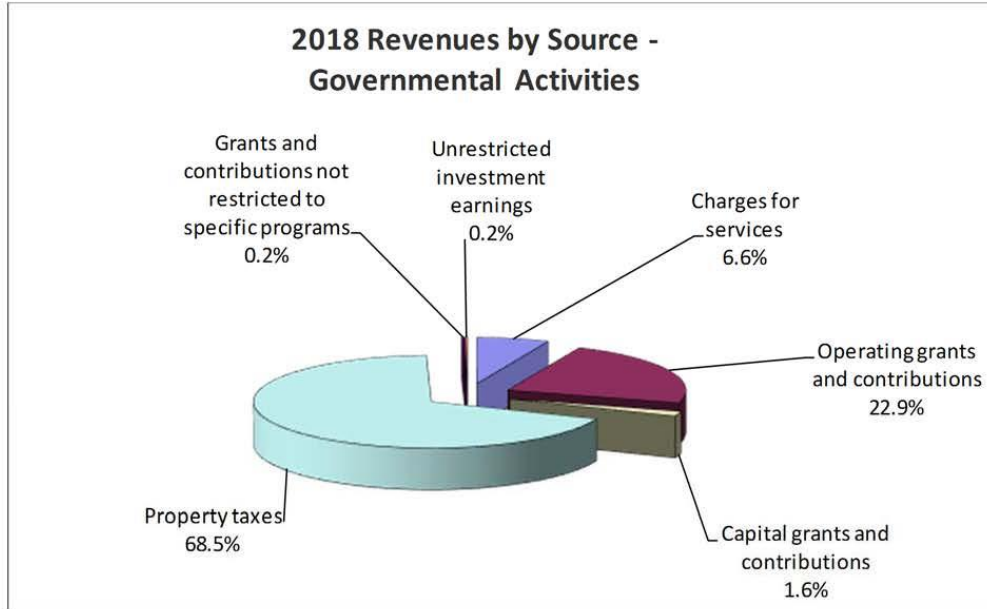
Changes in net position for the years ended June 30, 2018 and 2017 are as follows. Reclassifications have been made to the amounts reported for the year ended June 30, 2017 to conform with the current year presentation. The amounts reported for the year ended June 30, 2017 have not been adjusted for the implementation of GASB Statement No. 75, since the effects of the adjustments on the statements of changes in net position are not readily determinable.

	2018	2017	\$ Variance	% Variance
<b>Revenues</b>				
Program revenues:				
Charges for services	\$ 2,729,603	\$ 2,878,928	\$ (149,325)	-5.2%
Operating grants and contributions	9,506,291	9,732,741	(226,450)	-2.3%
Capital grants and contributions	670,384	643,547	26,837	4.2%
General revenues:				
Property taxes, levied for general purposes	28,447,338	28,500,682	(53,344)	-0.2%
Grants and contributions not restricted to specific programs	100,627	293,076	(192,449)	-65.7%
Unrestricted investment earnings	88,263	46,525	41,738	89.7%
Total revenues	<u>41,542,506</u>	<u>42,095,499</u>	<u>(552,993)</u>	-1.3%
<b>Expenses</b>				
General government	4,852,884	4,511,393	341,491	7.6%
Public safety	1,270,103	1,441,755	(171,652)	-11.9%
Public works	1,669,748	1,575,925	93,823	6.0%
Civic and human services	1,921,900	2,125,803	(203,903)	-9.6%
Planning and land use	147,348	143,330	4,018	2.8%
Sewer fees	289,147	337,576	(48,429)	-14.3%
Education	30,472,350	30,086,366	385,984	1.3%
Interest expense	193,475	210,015	(16,540)	-7.9%
Total expenses	<u>40,816,955</u>	<u>40,432,163</u>	<u>384,792</u>	1.0%
Change in net position	725,551	1,663,336	<u>\$ (937,785)</u>	-56.4%
Net position, beginning, as originally reported	<u>58,859,144</u>	<u>57,195,808</u>		
Cumulative effect of implementing new accounting standard	<u>(383,720)</u>	<u>-</u>		
Net position, beginning, as adjusted	<u>58,475,424</u>	<u>57,195,808</u>		
Net position, ending	<u>\$ 59,200,975</u>	<u>\$ 58,859,144</u>		

**TOWN OF HEBRON, CONNECTICUT**  
 MANAGER'S DISCUSSION AND ANALYSIS (UNAUDITED) (Continued)  
 AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)**

**Change in Net Position (Continued)**



**TOWN OF HEBRON, CONNECTICUT**  
MANAGEMENTS DISCUSSION AND ANALYSIS (UNAUDITED) *(Continued)*  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

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**GOVERNMENT-WIDE FINANCIAL ANALYSIS *(Continued)***

**Change in Net Position *(Continued)***

Governmental activities increased the Town's net position by \$725,551.

Revenues generated by the Town decreased by \$552,993 or 1.3% in comparison to the prior year. This decrease was due primarily to a decrease in operating grants and contributions of approximately \$447 thousand, a \$192 thousand decrease in grants and contributions not restricted to specific programs, and a decrease of approximately \$149 thousand in charges for services, offset by an increase in on-behalf contributions made by the State of Connecticut into the State Teachers' Retirement System of approximately \$221 thousand. The decrease in operating grants and contributions was primarily related to an anticipated decrease of \$1.5 million in operating grants received in connection with the State of Connecticut's Education Cost Sharing Assistance Grant. The decrease in charges for services is primarily attributable to a decrease in building fee collections from the prior year.

Expenses incurred increased by \$384,792 in comparison to the prior year. This increase is primarily a result of an increase of approximately \$342 thousand in general government expenses relating to the recognition of a contribution payable to a natural gas distribution company and an increase in Board of Education expenses. This increase was offset by a decrease in civic and human services related to a decrease in overall enrollment for recreation activities and a decrease in public safety expenses of approximately \$172 thousand. The increase in education expenses include the current year recognition of on-behalf contributions made by the State of Connecticut into the State Teachers' Retirement System of approximately \$221 thousand.

**FINANCIAL ANALYSIS OF THE TOWN'S FUNDS**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds**

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances \$10,654,946.

**General Fund**

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$6,758,878, while total fund balance was \$7,459,192. As a measure of the General Fund's liquidity, it may be useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 18.9% of total General Fund expenditures and transfers out. Expressed another way, unassigned fund balance for the General Fund was sufficient to cover 2.3 months of the fiscal year 2019 General Fund budgetary expenditure appropriations.

The fund balance of the Town's General Fund decreased by \$283,569 during the current fiscal year, which was primarily due to significant transfers out to fund various capital projects and current year acquisitions of land offset by favorable budget variances as outlined below under the General Fund Budgetary Highlights section.

**TOWN OF HEBRON, CONNECTICUT**  
MANAGEMENTS DISCUSSION AND ANALYSIS (UNAUDITED) *(Continued)*  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

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**FINANCIAL ANALYSIS OF THE TOWN'S FUNDS *(Continued)***

**Capital Projects Fund**

The fund balance of the Capital Projects Fund decreased by \$737,755 during the current fiscal year. This decrease was primarily due to increased expenditures relating to a gas line extension and conversion project and replacement of self-contained breathing apparatus for the Town's Fire Department, offset by budgeted transfers in from the General Fund.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

The original operating budget for the General Fund included no use of fund balance. An additional appropriation of \$404,133 was approved by the Board of Finance and Town Meeting during the year ended June 30, 2018. The appropriation was from unassigned fund balance to fund 2017-2018 capital projects. The actual net change in fund balance of the General Fund on a budgetary basis was a decrease of \$452,874 in the current fiscal year. Total budgetary revenues were \$1,073,138 less than expected due to overall reductions in State aid.

Expenditures were \$953,838 less than budgeted, of which approximately \$594 thousand related to favorable variance within education expenditures.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**

The Town's investment in capital assets for its governmental activities as of June 30, 2018 and 2017 totaled \$53,408,193 and \$52,706,566, respectively (net of accumulated depreciation and amortization). This investment in capital assets includes land, construction in progress, buildings and improvements, machinery and equipment, and infrastructure. The total increase in the Town's investment in capital assets for the current fiscal year was \$701,627 or 1.3%. This increase is attributed to capital asset additions of approximately \$2.7 million offset by depreciation expense of \$2,034,454. Major capital asset events during the current fiscal year included the following:

- Outlays for various ongoing construction projects totaling \$1,489,461; including expenditures relating to the replacement of Marjorie Circle Bridge and expenditures related to a gas line extension and conversion project;
- Acquisition of a 47.5 acre parcel of land located at the Fish Property on Gilead Street in the amount of \$175,000; and
- Outlays for various machinery and equipment purchases totaling \$809,432, primarily for the purchase of new self-contained breathing apparatus equipment for the Town's Fire Department and public works equipment;
- An increase of \$150,594 in buildings and improvements relating to the completion of various Town improvement projects.



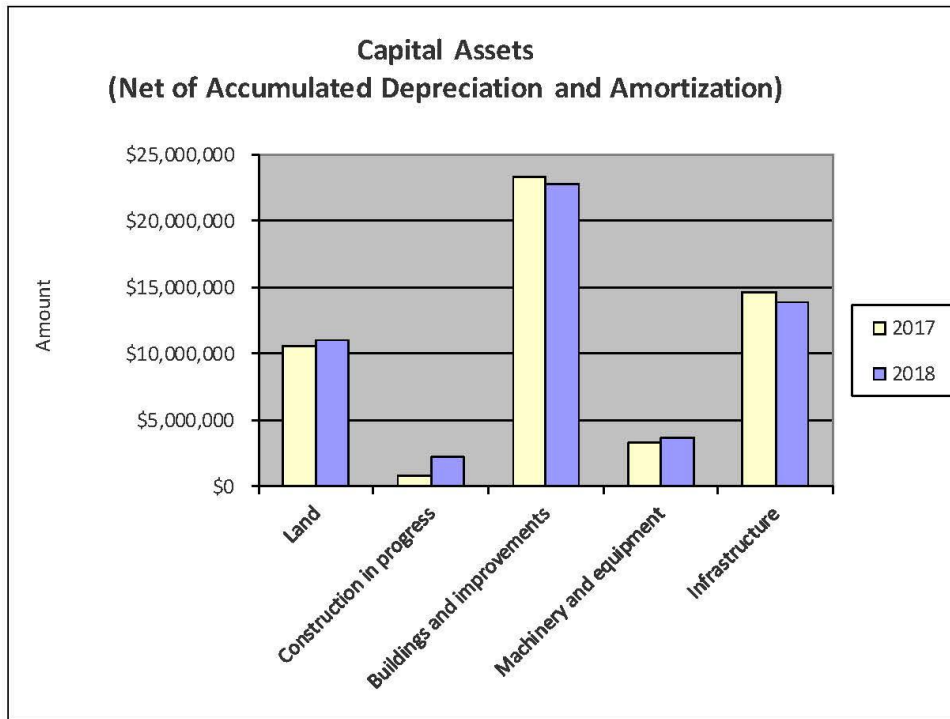
**TOWN OF HEBRON, CONNECTICUT**  
 MANAGMENTS DISCUSSION AND ANALYSIS (UNAUDITED) *(Continued)*  
 AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

**CAPITAL ASSET AND DEBT ADMINISTRATION *(Continued)***

**Capital Assets *(Continued)***

The following table is a two year comparison of the investment in capital assets:

	<b>2018</b>	<b>2017</b>
Land	\$ 10,966,512	\$ 10,527,058
Construction in progress	2,187,199	848,332
Buildings and improvement	22,737,668	23,342,964
Machinery and equipment	3,605,423	3,355,626
Infrastructure	13,911,391	14,632,586
Totals	<u>\$ 53,408,193</u>	<u>\$ 52,706,566</u>



Additional information on the Town's capital assets can be found in Note 4 on page 34 of this report.

**TOWN OF HEBRON, CONNECTICUT**  
MANAGEMENTS DISCUSSION AND ANALYSIS (UNAUDITED) *(Continued)*  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

**CAPITAL ASSET AND DEBT ADMINISTRATION *(Continued)***

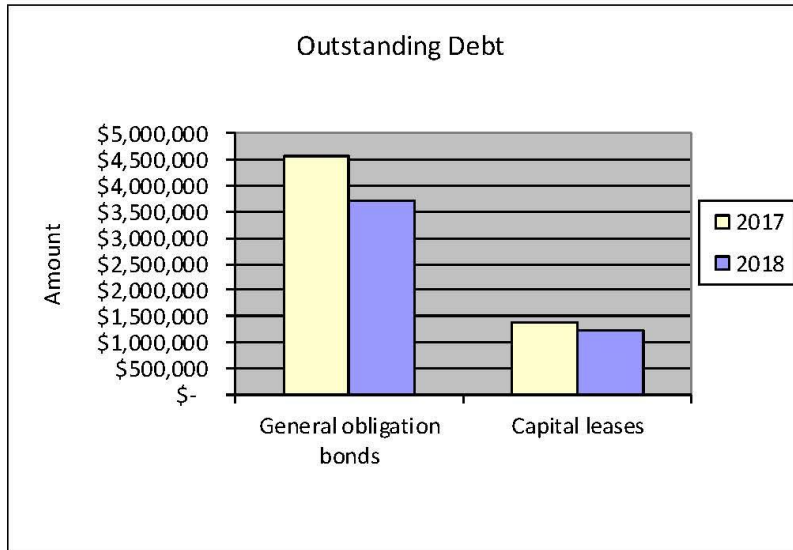
**Long-term Debt**

At the end of the current fiscal year, the Town had total long-term debt (consisting of bonds and capital lease obligations) outstanding of \$4,942,675. This entire amount is comprised of debt backed by the full faith and credit of the Town. The Town's total debt decreased by \$1,036,136 or 17.3% during the current fiscal year due to scheduled debt repayments. As of June 30, 2018, the Town's bond rating was AAA by Standard & Poor's.

State statutes limit the amount of general obligation debt the Town may issue to seven times its annual receipts from taxation, as defined by the statutes. The current debt limitation for the Town is significantly in excess of the Town's outstanding general obligation debt.

The following table is a two year comparison of long-term debt:

	<b>2018</b>	<b>2017</b>
General obligation bonds	\$ 3,726,000	\$ 4,586,000
Capital leases	1,216,675	1,392,811
<b>Totals</b>	<b>\$ 4,942,675</b>	<b>\$ 5,978,811</b>



Additional information on the Town's long-term debt can be found in Note 7 on page 36 of this report.

**TOWN OF HEBRON, CONNECTICUT**  
MANAGEMENTS DISCUSSION AND ANALYSIS (UNAUDITED) *(Continued)*  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

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**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

A summary of key economic factors affecting the Town are as follows:

- The unemployment rate for the Town (October 2018) was 2.7%, which compares favorably to the state's unemployment rate of 3.8%.
- Significant estimates affecting next year's budget that are subject to change in the near term consist of the following:
  - For purposes of calculating property tax revenues for fiscal year 2019, the assessor's grand list was used along with an estimated tax rate, and an estimated rate of collection, with deductions for taxes to be paid by the State on behalf of certain taxpayers.
  - Intergovernmental grants were based on estimates from the State.
  - It is unknown how the weakened economy will impact real estate activity and related revenues collected by the Land Use Department, the Town Clerk, the Building Department and the amount of conveyance taxes and interest income.

All of these factors were considered in preparing the Town's budget for fiscal year 2019. The Town's fiscal year 2019 General Fund budget was approved on May 8, 2018. The fiscal year 2019 budget contemplated General budgetary expenditures of \$35,799,365 and a Capital Improvement budget of \$781,171.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Finance Office, Town of Hebron, 15 Gilead Street, Hebron, Connecticut 06248.

**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2018**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 9,933,529
Investments	524,791
Receivables:	
Property taxes and interest, net	2,392,986
Sewer assessments and user fees, net	208,713
Grants and contracts receivable	192,317
Other	56,906
Inventories	22,716
Contracts receivable, long-term portion	179,400
Loans receivable, long-term portion	133,252
Capital assets:	
Non-depreciable	13,153,711
Depreciable, net	40,254,482
Total assets	67,052,803
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred charges on refunding	37,796
 <b>LIABILITIES</b>	
Accounts payable	57,008
Accrued interest payable	37,972
Unearned revenue	199,230
Other liabilities	17,500
Noncurrent liabilities:	
Due within one year	1,117,821
Due in more than one year	6,386,893
Total liabilities	7,816,424
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred charges on OPEB expense	73,200
 <b>NET POSITION</b>	
Net investment in capital assets	48,503,314
Restricted for:	
Endowments:	
Expendable	6,157
Nonexpendable	5,945
Grant restrictions	200,153
Donor restrictions	60,227
Unrestricted	10,425,179
Total net position	\$ 59,200,975

*The accompanying notes are an integral part of these financial statements.*

**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	
<b>Primary Government:</b>			<b>Capital Grants and Contributions</b>	<b>Governmental Activities</b>
Governmental activities:				
General government	\$ 4,852,884	\$ 473,526	\$ 100,000	\$ (4,081,802)
Public safety	1,270,103	409,211	2,014	(858,878)
Public works	1,669,748	68,185	381,686	(747,049)
Civic and human services	1,921,900	682,382	96,933	(1,142,585)
Planning and land use	147,348	6,439	-	(140,909)
Sewer fees	289,147	742,426	-	453,279
Education	30,472,350	347,434	8,925,658	(21,199,258)
Interest expense	193,475	-	-	(193,475)
Total governmental activities	\$ 40,816,955	\$ 2,729,603	\$ 9,506,291	\$ (27,910,677)
General revenues:				
Property taxes, levied for general purposes				28,447,338
Grants and contributions not restricted to specific programs				100,627
Unrestricted investment earnings				88,263
Total general revenues				28,636,228
Change in net position				725,551
Net position - beginning, as originally reported				58,859,144
Cumulative effect of implementing new accounting standard (See Note 1)				(383,720)
Net position - beginning, as adjusted				58,475,424
Net position - ending				\$ 59,200,975

The accompanying notes are an integral part of these financial statements.

**TOWN OF HEBRON, CONNECTICUT**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2018**

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 8,036,744	\$ 1,100,583	\$ 796,202	\$ 9,933,529
Investments	512,689	-	12,102	524,791
Receivables:				
Property taxes, net	1,803,289	-	-	1,803,289
Interest on property taxes, net	589,697	-	-	589,697
Intergovernmental	-	-	92,317	92,317
Loans	-	-	133,252	133,252
Sewer assessments, net	-	-	117,407	117,407
Sewer user charges, net	-	-	91,306	91,306
Other	11,837	-	45,069	56,906
Due from other funds	504,763	437,842	1,334,010	2,276,615
Inventories	-	-	22,716	22,716
Total assets	<u>\$ 11,459,019</u>	<u>\$ 1,538,425</u>	<u>\$ 2,644,381</u>	<u>\$ 15,641,825</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 38,318	\$ 1,955	\$ 16,735	\$ 57,008
Due to other funds	1,710,322	504,763	61,530	2,276,615
Unearned revenue	-	85,286	113,944	199,230
Other liabilities	17,500	-	-	17,500
Total liabilities	<u>1,766,140</u>	<u>592,004</u>	<u>192,209</u>	<u>2,550,353</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue - property taxes and interest	2,233,687	-	-	2,233,687
Unavailable revenue - sewer assessments	-	-	117,408	117,408
Unavailable revenue - sewer user charges	-	-	85,431	85,431
Total deferred inflows of resources	<u>2,233,687</u>	<u>-</u>	<u>202,839</u>	<u>2,436,526</u>
<b>FUND BALANCES</b>				
Nonspendable	-	-	28,661	28,661
Restricted	-	209,439	266,537	475,976
Committed	-	736,982	1,954,135	2,691,117
Assigned	700,314	-	-	700,314
Unassigned	6,758,878	-	-	6,758,878
Total fund balances	<u>7,459,192</u>	<u>946,421</u>	<u>2,249,333</u>	<u>10,654,946</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 11,459,019</u>	<u>\$ 1,538,425</u>	<u>\$ 2,644,381</u>	<u>\$ 15,641,825</u>

*The accompanying notes are an integral part of these financial statements.*

**TOWN OF HEBRON, CONNECTICUT**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF NET POSITION**  
**JUNE 30, 2018**

Total fund balances for governmental funds		\$ 10,654,946
Total net position reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. Those assets consist of:		
Land	\$ 10,966,512	
Construction in progress	2,187,199	
Buildings and improvements	41,262,594	
Machinery and equipment	11,597,073	
Infrastructure	35,751,325	
Less accumulated depreciation and amortization	<u>(48,356,510)</u>	
Total capital assets, net		53,408,193
Long-term contract receivable amounts from the Town's Regional School District is not susceptible to accrual and is therefore not reported in the funds.		279,400
The following deferred outflows and inflows of resources are applicable to the Town's governmental activities, but do not effect the current period and, therefore, are not reported in the funds:		
Deferred amount on refunding	37,796	
Deferred gains on OPEB expense	<u>(73,200)</u>	
Total deferred outflows (inflows) of resources, net		(35,404)
Some of the Town's taxes, sewer user charges and sewer assessments will be collected after year end, but are not available soon enough to pay for the current period's expenditures and, therefore, are reported as deferred inflows of resources in the funds.		2,436,526
Long-term liabilities applicable to the Town's governmental activities are not due and payable in the current period and accordingly are not reported in the governmental funds. All liabilities and related amounts - both current and long-term - are reported in the statement of net position.		
Accrued interest payable	(37,972)	
Long-term debt:		
Bonds payable	(3,726,000)	
Contract payable	(650,400)	
Capital lease obligations	(1,216,675)	
Other long-term liabilities:		
Compensated absences	(536,106)	
OPEB liability	<u>(1,375,533)</u>	
Total long-term liabilities		<u>(7,542,686)</u>
Net position of governmental activities		<u>\$ 59,200,975</u>

*The accompanying notes are an integral part of these financial statements .*

**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>REVENUES</b>				
Property taxes	\$ 28,169,495	\$ -	\$ -	\$ 28,169,495
Intergovernmental	7,846,979	171,997	1,048,491	9,067,467
Charges for services	801,549	-	1,765,207	2,566,756
Investment income	69,017	10,323	8,923	88,263
Other	186,091	60,066	30,318	276,475
Total revenues	<u>37,073,131</u>	<u>242,386</u>	<u>2,852,939</u>	<u>40,168,456</u>
<b>EXPENDITURES</b>				
Current:				
General government	3,029,899	-	53	3,029,952
Public safety	783,923	-	119,369	903,292
Public works	850,808	-	95	850,903
Civic and human services	658,652	-	669,772	1,328,424
Planning and land use	124,783	-	-	124,783
Sewer	9,800	-	279,347	289,147
Education	28,089,532	-	811,980	28,901,512
Insurance and benefits	1,379,971	-	-	1,379,971
Capital outlays	76,285	2,117,727	750,085	2,944,097
Debt service:				
Principal payments	1,072,143	82,942	-	1,155,085
Interest and fiscal charges	175,601	1,826	-	177,427
Total expenditures	<u>36,251,397</u>	<u>2,202,495</u>	<u>2,630,701</u>	<u>41,084,593</u>
Excess (deficiency) of revenues over expenditures	821,734	(1,960,109)	222,238	(916,137)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	264,165	1,222,354	216,144	1,702,663
Transfers out	(1,369,468)	-	(333,195)	(1,702,663)
Total other financing sources (uses)	<u>(1,105,303)</u>	<u>1,222,354</u>	<u>(117,051)</u>	<u>-</u>
Net change in fund balances	(283,569)	(737,755)	105,187	(916,137)
Fund balances - beginning	<u>7,742,761</u>	<u>1,684,176</u>	<u>2,144,146</u>	<u>11,571,083</u>
Fund balances - ending	<u>\$ 7,459,192</u>	<u>\$ 946,421</u>	<u>\$ 2,249,333</u>	<u>\$ 10,654,946</u>

*The accompanying notes are an integral part of these financial statements .*



**TOWN OF HEBRON, CONNECTICUT**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

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Net change in fund balances - total governmental funds \$ (916,137)

Total change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The amount by which depreciation and amortization expense exceeded capital outlays in the current period is as follows:

Expenditures for capital assets	\$	2,540,791	
Depreciation and amortization expense		<u>(2,034,454)</u>	
Net adjustment			506,337

In the statement of activities, only the loss on the sale of capital assets is reported whereas the proceeds from the sale increase financial resources in the governmental funds. (2,266)

Donated capital assets are accounted for at their acquisition value at the date of donation in the statement of activities. 197,556

Contract revenue from the Town's Regional School District is not susceptible to accrual and therefore, is only reported as revenue in the governmental funds when the cash is received. In the government-wide financial statements, the cash received reduces the contract receivable recognized. (100,000)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal on long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. The net effect of these differences in the treatment of long-term obligations is as follows:

Debt incurred:			
Contract payable		(379,400)	
Principal repayments:			
Bonds payable		860,000	
Contract payable		108,400	
Capital lease financing		<u>176,136</u>	
Net adjustment			765,136

*(Continued)*

*The accompanying notes are an integral part of these financial statements .*

**TOWN OF HEBRON, CONNECTICUT**  
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
 TO THE STATEMENT OF ACTIVITIES *(Continued)*  
 FOR THE YEAR ENDED JUNE 30, 2018

Deferred inflows of resources resulting from changes in the components of the net OPEB liability are amortized as a component of pension expense in the statement of activities.	\$	(73,200)
<p>Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues. The net effect of such items is as follows:</p>		
Accrued interest	\$	7,807
Deferred amount on refunding		(13,306)
Compensated absences		28,816
Total OPEB liability		<u>(7,813)</u>
		15,504
<p>Certain revenues reported in the statement of activities do not provide current financial resources and, therefore, are reported as deferred inflows of resources in the governmental funds. This amount represents the change in unavailable revenues.</p>		
		<u>332,621</u>
Change in net position of governmental activities	\$	<u><u>725,551</u></u>

*The accompanying notes are an integral part of these financial statements.*

**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -**  
**BUDGETARY BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original Budget	Final Budget		
<b>REVENUES</b>				
Property taxes	\$ 28,236,545	\$ 28,236,545	\$ 28,069,187	\$ (167,358)
Licenses and permits	676,150	676,150	702,438	26,288
Intergovernmental	7,304,519	7,304,519	6,332,492	(972,027)
Investment income	25,000	25,000	69,017	44,017
Other revenues	233,859	233,859	229,801	(4,058)
Total revenues	<u>36,476,073</u>	<u>36,476,073</u>	<u>35,402,935</u>	<u>(1,073,138)</u>
<b>EXPENDITURES</b>				
Current:				
General government	2,941,439	2,964,369	2,836,727	(127,642)
Public safety	888,901	912,797	841,809	(70,988)
Civic and human services	686,442	694,170	656,627	(37,543)
Planning and land use	144,356	144,356	128,048	(16,308)
Public works	1,024,925	1,043,168	1,007,644	(35,524)
Sewer	9,800	9,800	9,800	-
Insurance and benefits	1,525,213	1,451,858	1,379,739	(72,119)
Education	27,427,524	27,427,524	26,833,811	(593,713)
Debt service	1,132,417	1,132,975	1,132,974	(1)
Total expenditures	<u>35,781,017</u>	<u>35,781,017</u>	<u>34,827,179</u>	<u>(953,838)</u>
Excess of revenues over expenditures	695,056	695,056	575,756	(119,300)
<b>OTHER FINANCING SOURCES (USES)</b>				
Appropriation of fund balance	-	404,133	-	(404,133)
Cancellation of prior year encumbrances	-	-	70,559	70,559
Transfers in	264,165	264,165	264,165	-
Transfers out	(959,221)	(1,363,354)	(1,363,354)	-
Total other financing sources (uses)	<u>(695,056)</u>	<u>(695,056)</u>	<u>(1,028,630)</u>	<u>(333,574)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	(452,874)	<u>\$ (452,874)</u>
Fund balances - beginning			<u>7,211,752</u>	
Fund balances - ending			<u>\$ 6,758,878</u>	

*See accompanying notes to required supplementary information.*

**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**JUNE 30, 2018**

	<b>Pension Trust Fund</b>	<b>Agency Funds</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ -	\$ 141,653
Investments - pooled separate accounts	4,191,364	-
Other assets	-	6,864
Total assets	4,191,364	\$ 148,517
<b>LIABILITIES</b>		
Due to student groups	-	\$ 27,815
Due to others	-	120,702
Total liabilities	-	\$ 148,517
<b>NET POSITION</b>		
Restricted for pension benefits	\$ 4,191,364	

*The accompanying notes are an integral part of these financial statements .*

**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	<b>Pension Trust Fund</b>
<b>ADDITIONS</b>	
Employer contributions	\$ 239,392
Other revenue	5,154
	244,546
Investment earnings:	
Interest	28,327
Net change in the fair value of investments	264,192
Total investment earnings	292,519
Total additions	537,065
<b>DEDUCTIONS</b>	
Benefit payments	193,589
Administrative expenses	470
Other	3,964
Total deductions	198,023
Change in net position	339,042
Net position - beginning	3,852,322
Net position - ending	\$ 4,191,364

*The accompanying notes are an integral part of these financial statements .*

## RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION

550 Old Colchester Road

860-228-2871

- HOURS:** Tuesday, Thursday and Saturday 7:30 a.m.-4:00 p.m. (winter)  
Sunday 7:30 a.m.-2:00 p.m. (winter)  
Tuesday & Thursday 8:00 a.m.-6:00 p.m. (During Daylight Saving Time)  
Saturday 8:00 a.m.-4:00 p.m. (During Daylight Savings Time)  
Sunday 8:00 a.m.-2:00 p.m. (During Daylight Savings Time)  
Closed Official Town Holidays
- PERMIT:** Town of Hebron permit sticker must be affixed to all vehicles.  
Sticker may be obtained at the Town Office Building, with proof of residency and vehicle information.
- RULES:** Follow All Signs - CHILDREN STAY IN VEHICLES  
5 MPH Maximum Speed  
All vehicles using lower section must stop at Building before proceeding to deposit materials.  
No Stumps, Rocks or Dead Animals  
No Scavenging

Please note that the landfill has been closed and bulky waste is now transported off site. **The following bulky waste fee schedule was revised by the Board of Selectmen on April 19, 2018.**

<b>Demolition Material and General Debris</b>	\$40 per cubic yard
Minimal Charge	\$5.00
Car trunk load is considered 1/4 load	
<b>Large Appliances (without Freon)</b>	No Charge
<b>Appliances Requiring Removal of Refrigerant</b>	No Charge
<b>Ballast, Bulbs &amp; Lamps*</b>	No Charge
<b>Furniture</b>	\$5.00 per item
Couch	\$10
Sleeper Sofa	\$30
Mattress, Box Spring	No charge, unless soiled
<b>Scrap Metal</b>	No charge
<b>Tires: (without rims)</b>	
Up to 16.5" Diameter	\$2.25
17" and over	\$2.25
20" and over	\$2.25
Off road tires or tires on rims	see attendant for price listing attached
Truck Tires	\$11
<b>Brush and Leaves</b>	\$5 per cubic yard; minimum \$1 per bag
<b>Electronics</b>	No Charge

\*\*All prices subject to change upon approval of the Board of Selectmen\*\*

## RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION CONTINUED

### Mandatory Recyclable Items:

Glass Food and Beverage Containers any color (caps removed)  
Metal Food and Beverage Containers, Juice Cartons, Milk Cartons, Aluminum Foil  
Newspapers, Magazines, Junk Mail, Boxboard, Paper Egg Cartons - Bundled  
Corrugated Cardboard - flattened  
Used Motor Oil  
Lead-Acid Batteries - auto, boat, tractors, etc.  
Nickel-Cadmium (Rechargeable) Batteries  
White Office Paper - computer paper, stationery, etc.  
Leaves  
Scrap Metal - appliances, bicycles, etc.  
Plastic Containers - #1 through #7 and screw-top jars  
Bulky waste, clean brush, furniture and wood scraps  
Electronic Waste – Computers, Monitors, Cell Phones, Other Electronic Devices  
Mattresses – Must be unsoiled and dry

### WASTE MATERIALS MUST BE FROM PROPERTY IN HEBRON

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### CREOC 2019 HOUSEHOLD HAZARDOUS WASTE COLLECTION SCHEDULE

April 6    May 4    June 1    August 24    September 28    November 2  
Saturdays - 8:00 a.m. to 1:00 p.m.

October 19 (Fall Outreach Collection: Somers, CT)

Time: 8:00 a.m. to 1:00 p.m. Bring a driver license, tax bill or car registration to prove residency.

Directions: 321 Olcott Street, Manchester - Exit 1 from 384, turn right onto Spencer Street; go .9 miles then turn left onto Olcott Street. Follow signs to facility.

### WHAT TO BRING

#### (LEAVE ALL WASTES IN ORIGINAL CONTAINERS - DO NOT MIX WASTES)

Aerosol cans	Fungicides	No Pest Strips	Rechargeable Batteries
Brake Fluid	Gasoline	Paint Removers	-Lithium
Chemical Paint Strippers	Hair Dye & Spray	Paint Thinners	-Lithium Ion
Chemistry Kits	Hearing Aid Batteries	Pesticides	-Nickel Cadmium
Cleaning Fluids	Herbicides	Photography Chemicals	-Nickel Metal Hydroxide
Compact Florescent Lightbulbs	Kerosene	Poisons	Stains
Degreasers	Latex Paint	Polishes	Transmission/Automotive Fluids
Fertilizers	Lead Paint	Pool Chemicals	Wood Preservatives
Flammable Liquids	Oil Based Paint	Propane Cylinders/Canisters	Household smoke/CO2 detectors
Flea Powder, Dips & Sprays	Road Flares Only (no marine flares)	Rodent Killers	Household type Fire Extinguishers
Florescent Bulbs	Muriatic Acid	Slug Baits	

#### Asbestos (ACM) & Lead Paint Chips:

Up to 60 lbs. of Asbestos Containing Materials (ACM)\*  
and/or Lead Paint Chips

\*(wet, double bag)

*Please contact 860-647-5279  
for advance authorization for  
disposing of ACM or lead paint chips*

DO NOT BRING: RADIOACTIVE MATERIALS, MEDICAL WASTE

## TOWN MAP



## FACTS ABOUT HEBRON

Hebron was incorporated in 1708.

Hebron is in the County of Tolland, Connecticut. Census Tract number 5261.

The town covers an area of 37.5 square miles. Population 9,686 per 2010 Census.

To qualify for admission as an elector, you must attain the age of 18, be a U.S. citizen, be a Hebron resident, and not be convicted of a felony. Contact the Registrars of Voters for Mail-In Voter Registration.

Voting District# 1 - Hebron Elementary School

Hebron's Representatives:

U.S. Senators:

Richard Blumenthal  
Christopher Murphy

State Senator:

Cathy Osten  
19<sup>th</sup> Senatorial District  
860-240-0579

Representative to Congress:

Joe Courtney  
Second Congressional District  
860-886-0139

State Representative:

Robin Green  
55<sup>th</sup> Assembly District  
860-240-8700

## HOLIDAY CLOSINGS - 2019

New Year's Day - January 1  
Martin Luther King, Jr. Day - January 21  
President's Day - February 18  
Good Friday - April 19  
Memorial Day - May 27  
Independence Day - July 4

Labor Day - September 2  
Columbus Day - October 14  
Veterans Day - November 11  
Thanksgiving Day - November 28  
Day After Thanksgiving - November 29  
Christmas Holiday - December 25 & 26

## **EMERGENCY INFORMATION**

### **Emergency Medical Service and Fire Department**

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#### **HEBRON VOLUNTEER FIRE DEPARTMENT**

**DIAL 911**

**Say "Send HEBRON FIRE DEPARTMENT  
to the home of .....  
on ..... House #, Street  
for a (grass, brush, chimney, or house) fire."**

**TAKE YOUR TIME**

**Be sure the Fire Department understands  
the nature and location of the Fire.**

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#### **EMERGENCY AMBULANCE SERVICE**

**DIAL 911**

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#### **RESIDENT STATE TROOPER**

**DIAL 860-228-3710**

**If no answer dial**

**860-465-5400**

**IF EMERGENCY - DIAL 911**

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#### **POISON CONTROL**

**1-800-222-1222**