

**TOWN OF HEBRON  
BOARD OF SELECTMEN and BOARD OF FINANCE  
BUDGET WORKSHOP (VIRTUAL)**

BOS/BOF Budget Workshop - April 21, 2020  
Tue, Apr 21, 2020 7:00 PM - 10:00 PM (EDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/653669821>

**You can also dial in using your phone.**

United States: [+1 \(669\) 224-3412](tel:+16692243412)

**Access Code:** 653-669-821

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**Tuesday, April 21, 2020**

**7:00 p.m.**

**AGENDA**

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**

This section of the agenda is reserved for persons in attendance who wish to briefly address the Boards. The Boards requests that comments be limited to three minutes or less. Persons wishing to comment should type "comment" in the chat box and you will be recognized.
- 4. FY 2020-2021 BUDGET REVIEW**
- 5. REVENUES OVERVIEW AND DISCUSSION/BUDGET DELIBERATIONS**
- 6. FINALIZE SELECTMEN'S FY 2020-2021 BUDGET AND CIP BUDGET**
- 7. PUBLIC COMMENT**
- 8. ADJOURNMENT**

**Please Note:** Guests entering the meeting will be muted and are asked to turn off their camera. During the Public Comment Section of the agenda, people wishing to make a comment should type "comment" in the chat box. The speaker will be unmuted and will be able to make their comment. Thank you.

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**RECEIVED**

2020 APR 16 P 12:27  
*Cal A. Comproun*  
HEBRON TOWN CLERK

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**TOWN OF HEBRON  
BOARD OF SELECTMEN/BOARD OF FINANCE  
SPECIAL MEETING – BUDGET WORKSHOP  
APRIL 21, 2020**

**2020-2021 BUDGET RESOLUTION:**

Be it resolved that pursuant to Hebron Town Charter Chapter IX, Finance and Taxation, Section 902 D, the Hebron Board of Selectmen recommend to the Board of Finance a proposed town government expenditure budget for FY 2020-2021 of \$9,722,318, which is a 7.70 % increase from the FY 2019-2020 budget. This includes:

- |                                                                       |             |
|-----------------------------------------------------------------------|-------------|
| • Town Government Budget                                              | \$7,839,217 |
| • Contribution to Capital Improvement<br>(Projects over \$75,000)     | \$ 590,680  |
| • Contribution to Open Space                                          | \$ 140,000  |
| • Contribution to Capital Projects<br>(Projects \$10,000 to \$75,000) | \$ 118,488  |
| • Contribution to Revaluation                                         | \$ 50,000   |
| • Debt Service                                                        | \$ 983,933  |

Be it further resolved, that the Board of Selectmen recommends that the Board of Finance receive the final recommended expenditure budgets from the Hebron Board of Education and the RHAM Board of Education to be included in the Town Budget.

Be it further resolved that the Board of Selectmen's recommended budget be reviewed by the Board of Finance, and pursuant to the Resolution Pertaining to a Modified Calendar for the FY 2020-2021 General and Capital Fund Budget Authorized by Executive Orders 2020- 7B, 7C and 7I adopted by the Board of Selectmen on April 9, 2020, the Board of Finance as the Budget Making Authority of the Town of Hebron, shall adopt the FY 2020-2021 budget and set the mill rate in accordance with the adopted schedule.

**FY 2020-2021 CIP BUDGET RESOLUTION:**

Be it resolved that the Hebron Board of Selectmen recommend to the Board of Finance a proposed CIP Budget of \$699,697 for FY 2020-2021.

Be it further resolved that the Board of Selectmen's recommended budget be reviewed by the Board of Finance, and pursuant to the Resolution Pertaining to a Modified Calendar for the FY 2020-2021 General and Capital Fund Budget Authorized by Executive Orders 2020- 7B, 7C and 7I adopted by the Board of Selectmen on April 9, 2020, the Board of Finance as the Budget Making Authority of the Town of Hebron, shall adopt the FY 2020-2021 CIP Budget.

**TOWN OF HEBRON**  
**TOWN MANAGER PROPOSED 2020-2021 BUDGET**  
**APRIL 14th, 2020**

Per Section 902C of the Hebron Town Charter, the Town Manager has recommended a budget for 2020-2021 which totals \$35,942,422. This is an increase of .82 percent over last year's adopted budget of \$35,650,290 and represents a total dollar increase of \$292,132.

	ADOPTED Expenditures 2019-2020	PROPOSED Expenditures 2020-2021	Difference	Percent Change
Total Town Budget				
Town Government	\$ 7,478,237	\$ 7,839,217	\$ 360,980	4.83%
Contr. to Capital Improvement	590,552	590,680	128	0.02%
Contr. to Open Space Acq.	140,000	140,000	-	0.00%
Contr. to Cap Non-Recurring	2,000	-	(2,000)	-100.00%
Contr. to Capital Projects	48,204	118,488	70,284	145.81%
Contr. to Revaluation	40,000	50,000	10,000	25.00%
Contr. To Debt Management	-	-	-	#DIV/0!
Debt Service	728,149	983,933	255,784	35.13%
<b>TOWN GOV'T SUB TOTAL</b>	<b>9,027,142</b>	<b>9,722,318</b>	<b>695,176</b>	<b>7.70%</b>
Teacher's Retirement Obligation	71,039	-	(71,039)	-100.00%
Hebron Board of Education	11,340,524	11,561,416	220,892	1.95%
RHAM Assess(w/o debt)	13,934,039	13,422,511	(511,528)	-3.67%
RHAM Debt Service	1,277,546	1,236,177	(41,369)	-3.24%
	-	-	-	0.00%
Total General Government	\$ 35,650,290	\$ 35,942,422	\$ 292,132	0.82%

The recommended revenue budget is as follows:

	ADOPTED 2019-2020	PROPOSED 2020-2021	Difference	Percent Change
General Government	\$ 836,165	\$ 823,319	\$ (12,846)	-1.54%
Other State Revenues	407,988	407,574	(414)	-0.10%
ECS & Special Ed Grant Funding	5,735,276	5,997,693	262,417	4.58%
Other Revenue Sources	100,000	100,000	-	0.00%
Unassigned/Debt Mgmt Contribution	\$ 200,000	\$ 200,000	-	0.00%
Back Taxes / Lien Fees	315,000	315,000	-	0.00%
Tax	28,055,861	28,098,836	42,975	0.15%
	\$ 35,650,290	\$ 35,942,422	\$ 292,132	0.82%

The total amount needed to be raised by taxes is \$28,098,836 which is an increase of \$42,975.

This would result in a mill rate of 36.59 calculated utilizing the following factors:

	<b>TOTAL GL</b>	
<b>Grand List - October 1, 2019</b>	\$ 787,123,490	
<b>Less Potential BAA adjustments</b>	\$ (15,000)	
<b>Reductions to grand list - *</b>	\$ (7,559,040)	(equates to \$369,524 tax dollars)
<b>Adjusted Grand List - October 1, 2019</b>	\$ 779,549,450	
<b>Mill Value</b>	\$ 779,549	
<b><u>Mill Value (based upon 98.50% collection rate)</u></b>	<b><u>\$ 767,856</u></b>	
<b>Mill Rate (per proposed budget)</b>	<b>36.59</b>	

\* Due to Hebron Sr. Living & Crumbling Foundations

Revision #6

\*\* Please note this is a .46 mill rate reduction from the current fiscal year budget.

4/16/2020 1:25 PM

**TOWN OF HEBRON**  
**CAPITAL IMPROVEMENT PROGRAM**  
**FY 2020-2021**  
**BOARD OF SELECTMEN RECOMMENDATION**  
**April 14, 2019**  
Projects Listed by Priority

<b>Priority</b>	<b>Project</b>	<b>Amount</b>
1	Road Resurfacing and Road Improvements	293,697
2	Wall Street Sidewalks	134,000
3	Engine Tanker 310 - Refurbish	35,000
4	Connecticut Community Connectivity Grant	60,000
5	Large Dump w/Plow	152,000
6	Peters House Restoration	25,000
	<b>Total Recommended CIP Budget</b>	<b>\$ 699,697</b>

**PROPOSED CIP REVENUE  
FOR FY 2020-2021  
PROPOSED - April 14, 2020**

	<u>Approved 2019-2020</u>	<u>Proposed 2020-2021</u>
Balance from Previous Appropriations	10,277	740
LOCIP Funding	70,477	70,477
Funding from Other Sources: Public Safety Fund	20,400	31,800
Anticipated State Reimbursement	-	-
Anticipated Contribution from Fund Balance	-	-
CIP Designated Fund Balance	-	-
Interest	10,323	6,000
General Fund Contribution	<u>590,552</u>	<u>590,680</u>
<b>Total Revenues</b>	<b><u>\$ 702,029</u></b>	<b><u>\$ 699,697</u></b>
 <b>Completed Project Balances</b>		
FY 17-18 DPW Roadside Mower	577.09	
FY 18-19 FD Utility 310	162.68	

739.77

<u>Account with Description - Payroll Dept 1000 42 Full Time Employees</u>	<u>Fund Description</u>	<u>1819 ACTUAL</u>	<u>FY1920 ADOPTED</u>	<u>DEPT PROPOSED</u>	<u>TOWN MGR PROP</u>		
					<u>BUDGET</u>	<u>VARIANCE AMOUNT</u>	<u>VARIANCE PERCENT</u>
001.1.1000.100.1100.0000 CLERICAL (UNION) <i>Eight full time staff with a 2.25% contractual obligation. Also contains a reclassification of a position per Union contract and salary alignment per salary survey.</i>	Fund: General Fund - 001	448,996.37	472,931.00	486,260.00	498,439.00	25,508.00	5.39
001.1.1000.100.1111.0000 ADMINISTRATION  <i>Seven full time staff, two of which are contractual obligations @ 2.50% increases. A correction to an incorrect salary has been rectified and a 3% increase is inclusive for non-union staff to continue alignment of salaries per salary survey.</i>	Fund: General Fund - 001	649,281.94	634,083.00	656,952.00	657,952.00	23,869.00	3.76
001.1.1000.100.1112.0000 HEALTH & WELFARE <i>Three full time staff. Salary adjustments were made during the current fiscal year for underpaid staff per BOS and salary survey. A 3% increase is also inclusive to continue alignment of salaries .</i>	Fund: General Fund - 001	134,877.60	137,917.00	151,901.00	151,901.00	13,984.00	10.13
001.1.1000.100.1113.0000 PUBLIC SAFETY <i>2 full time staff 3% increase for continuity and salary survey alignment and avoidance of unionization</i>	Fund: General Fund - 001	82,408.41	99,953.00	102,966.00	102,966.00	3,013.00	3.01
001.1.1000.100.1114.0000 RECREATION DEPARTMENT <i>Four full time staff. Three are contractual @ 2.25% increase, one @ 3% inc. Two staff also receive additional .10 per hour for possession of CDL. Director also receives additional compensation for Turf management at RHAM.</i>	Fund: General Fund - 001	194,725.44	242,109.00	257,660.00	257,660.00	15,551.00	6.42
001.1.1000.100.1115.0000 PUBLIC WORKS  <i>Thirteen full time staff. Contractual obligation with 2.25% increase and promotion of one position to Equipment Operator from Truck Driver/Laborer.</i>	Fund: General Fund - 001	706,703.51	748,507.00	779,289.00	779,289.00	30,782.00	4.11
001.1.1000.100.1115.1000 PUBLIC WORKS STAFF REPLACEMENT-Unused	Fund: General Fund - 001	586.12	0.00	0.00	0.00	0.00	0
001.1.1000.100.1116.0000 LIBRARY <i>Three full time staff. Salary adjustments were made during the year for underpaid staff per Bd of Trustees and salary survey. A 3% increase is also inclusive to continue alignment of salaries and avoid unionization.</i>	Fund: General Fund - 001	149,908.34	157,408.00	164,938.00	164,938.00	7,530.00	4.78
001.1.1000.100.1117.0000 FIRE MARSHAL F/T SALARY <i>3% increase for continuity.</i>	Fund: General Fund - 001	44,814.40	69,914.00	72,011.00	72,011.00	2,097.00	2.99
001.1.1000.100.1120.0000 ELECTED OFFICIAL <i>3% increase for continuity.</i>	Fund: General Fund - 001	64,771.20	66,233.00	68,220.00	68,220.00	1,987.00	3
001.1.1000.100.1125.0000 CONTRACTUAL COMMITMENTS <i>This item is for Andy's car allowance distributed once monthly.</i>	Fund: General Fund - 001	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0
001.1.1000.100.1130.0000 27TH P/R ALLOTMENT <i>This items is added to the assigned fund balance annually for every 10th year 27th payroll allotment rather than accrual dollars.</i>	Fund: General Fund - 001	11,356.00	13,458.00	13,862.00	13,862.00	404.00	3
<b>TOTALS:</b>		2,494,429.33	2,648,513.00	2,760,059.00	2,773,238.00	124,725.00	4.71

Of the total increase amount of \$124,725- \$70,077 is contractual obligations. \$404 is applicable to the 27th payroll. The balance of the increase in the amount of \$54,244 is applicable to non-union employees. Please note the BOE has a payroll increase of 4.72%(budget summary attached)

## Town of Hebron

### Board of Selectmen

Fiscal Year: 2019-2020

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page

Exclude inactive accounts with zero balance

From Date: 4/1/2020

To Date: 4/30/2020

Definition: 2 TOWN MGR BUDGET

Account	Description	1819 ACTUAL	FY1920 ADOPTED	DEPT PROPOSED	PROPOSED BUDGET	VARIANCE AMOUNT	VARIANCE PERCENT
001.1.1000.100.1100.0000	CLERICAL (UNION)	\$448,996.37	\$472,931.00	\$486,260.00	\$498,439.00	\$25,508.00	5.39
001.1.1000.100.1111.0000	ADMINISTRATION	\$649,281.94	\$634,083.00	\$656,952.00	\$657,952.00	\$23,869.00	3.76
001.1.1000.100.1112.0000	HEALTH & WELFARE	\$134,877.60	\$137,917.00	\$151,901.00	\$151,901.00	\$13,984.00	10.14
001.1.1000.100.1113.0000	PUBLIC SAFETY	\$82,408.41	\$99,953.00	\$102,966.00	\$102,966.00	\$3,013.00	3.01
001.1.1000.100.1114.0000	RECREATION DEPARTMEN	\$194,725.44	\$242,109.00	\$257,660.00	\$257,660.00	\$15,551.00	6.42
001.1.1000.100.1115.0000	PUBLIC WORKS	\$706,703.51	\$748,507.00	\$779,289.00	\$779,289.00	\$30,782.00	4.11
001.1.1000.100.1115.1000	PUBLIC WORKS STAFF REF	\$586.12	\$0.00	\$0.00	\$0.00	\$0.00	0.00
001.1.1000.100.1116.0000	LIBRARY	\$149,908.34	\$157,408.00	\$164,938.00	\$164,938.00	\$7,530.00	4.78
001.1.1000.100.1117.0000	FIRE MARSHAL F/T SALARY	\$44,814.40	\$69,914.00	\$72,011.00	\$72,011.00	\$2,097.00	3.00
001.1.1000.100.1120.0000	ELECTED OFFICIALS	\$64,771.20	\$66,233.00	\$68,220.00	\$68,220.00	\$1,987.00	3.00
001.1.1000.100.1125.0000	CONTRACTUAL COMMITME	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
001.1.1000.100.1130.0000	27TH P/R ALLOTMENT	\$11,356.00	\$13,458.00	\$13,862.00	\$13,862.00	\$404.00	3.00
Account Type: Expense - 1		\$2,494,429.33	\$2,648,513.00	\$2,760,059.00	\$2,773,238.00	\$124,725.00	4.71
Fund: General Fund - 001		\$2,494,429.33	\$2,648,513.00	\$2,760,059.00	\$2,773,238.00	\$124,725.00	4.71
<b>Grand Total:</b>		<b>\$2,494,429.33</b>	<b>\$2,648,513.00</b>	<b>\$2,760,059.00</b>	<b>\$2,773,238.00</b>	<b>\$124,725.00</b>	<b>4.71</b>

End of Report



2020-2021 BOARD OF EDUCATION PROPOSED BUDGET

Acct Number	Acct Description	2016-17	2017-18	2018-19	2019-20	2019-20	2019-20	2019-20	2019-20	2020-2021	19-20 Adj.	19-20 Adj.
		Expended	Expended	Expended	Adopted Budget	Budget Transfers	Adjusted Budget	Expended 11/30/2019	Expended Percentage	BOE Proposed Budget	vs. 20-21 \$ Change	vs. 20-21 Change
1000	Total Salaries	\$ 7,138,244.87	\$ 7,067,661.44	\$ 7,023,230.40	\$ 7,173,845.79	\$ -	\$ 7,173,845.79	\$ 2,146,253.55	30%	\$ 7,512,718.74	\$ 227,872.95	4.72%
2000	Total Employee Benefits	\$ 2,084,361.26	\$ 2,158,618.49	\$ 2,140,952.75	\$ 2,258,305.19	\$ -	\$ 2,258,305.19	\$ 985,950.47	44%	\$ 2,149,047.00	\$ (72,308.19)	-4.84%
3000	Total Professional/Technical Ser.	\$ 380,124.17	\$ 307,596.53	\$ 348,319.52	\$ 353,012.60	\$ -	\$ 353,012.60	\$ 157,047.59	44%	\$ 395,152.22	\$ 42,139.62	11.94%
4000	Contracted Services	\$ 542,118.64	\$ 511,813.09	\$ 472,161.88	\$ 370,641.60	\$ -	\$ 370,641.60	\$ 168,198.94	45%	\$ 369,904.00	\$ 55,623.40	-0.20%
5000	Total Purchased Services	\$ 697,131.50	\$ 682,742.14	\$ 813,891.97	\$ 813,342.00	\$ -	\$ 813,342.00	\$ 257,516.68	32%	\$ 758,026.00	\$ (55,316.00)	-6.80%
6000	Total Supplies & Materials	\$ 412,812.47	\$ 435,519.61	\$ 432,129.02	\$ 356,619.82	\$ -	\$ 356,619.82	\$ 181,125.86	51%	\$ 351,221.06	\$ 60,766.24	-1.51%
7000	Total Equipment	\$ 79,076.42	\$ -	\$ 123,339.00	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0.00%
8000	Total Other Purchased Services	\$ 16,318.28	\$ 17,375.59	\$ 21,561.89	\$ 14,757.00	\$ -	\$ 14,757.00	\$ 13,185.51	89%	\$ 25,347.00	\$ 10,590.00	71.76%
	GRAND TOTAL	\$ 11,360,127.81	\$ 11,181,326.29	\$ 11,375,586.53	\$ 11,340,524.00	\$ -	\$ 11,340,524.00	\$ 3,909,278.60	34%	\$ 11,581,416.02	\$ 269,568.02	1.95%

**TOWN OF HEBRON**  
**2020-2021 BUDGET MEETING SCHEDULE - REVSIED**  
**DRAFT PROPOSAL AS OF MARCH 30, 2020**

**Tuesday, March 3, 2020 – Douglas Library BOS/BOF Budget Workshop**

7:30 – 8:15 p.m.      **Town Manager’s Budget Presentation including CIP Budget**  
8:15 – 8:30 p.m.      **Open Space/Land Acquisition**  
8:30 – 10:00 p.m.    **Miscellaneous General Government**

**Tuesday, March 10, 2020 – Douglas Library (Budget Workshop with Board of Finance)**

7:00 – 7:30 p.m.      **Hebron Board of Education**  
7:30 – 8:00 p.m.      **RHAM Board of Education**  
8:00 – 9:30 p.m.      **Miscellaneous General Government**

**Tuesday, April 14, 2020 – Town Office Building – Virtual Meeting**  
**(Budget Workshop with Board of Selectmen and Board of Finance)**

7:00 – 8:00 p.m.      **Miscellaneous General Government**  
8:00 – 8:30 p.m.      **Revenues Overview & Discussion/Budget Deliberations**  
8:30 – 9:30 p.m.      **Finalize Selectmen’s FY 20-21 Budget**

**Monday, April 20, 2020 – RHAM High School – Virtual Meeting**

6:30 p.m.              **RHAM Budget Public Hearing**  
Followed By          **RHAM *Regular or Special* Meeting to Approve Budget**

**Tuesday, April 21, 2020 – Town Office Building – Virtual Meeting**  
**(Budget Workshop with Board of Selectmen and Board of Finance)**

**HERE WE COULD HAVE ANOTHER BOS/BOF MEETING IF DESIRED**

**Wednesday, April 22, 2020 – RHAM High School – Virtual Meeting (If Necessary)**

6:30 p.m.              **RHAM *Regular or Special* Meeting to Approve Budget**

**Tuesday, April 28, 2020 – Town Office Building – Virtual Meeting**

7:00 p.m.              **Board of Finance Budget Workshop**  
                                 **Set BOF Recommended Budget**

**Tuesday, May 5, 2020 – Town Office Building – Virtual Meeting**

7:00 p.m.              **Board of Finance Public Hearing on Budget**

**Wednesday, May 13, 2020 – Town Office Building – Virtual Meeting**

7:00 p.m.              **Board of Finance Meeting to Approve the Budget and Set Mill Rate**

# **RESOLUTION PERTAINING TO A MODIFIED CALENDAR FOR THE FY 2020-2021 GENERAL AND CAPITAL FUND BUDGETS AUTHORIZED BY EXECUTIVE ORDERS 2020-7B, 7C AND 7I**

**WHEREAS**, on March 10, 2020, the Governor of the State of Connecticut (“Governor”) declared a public health emergency and civil preparedness emergency for the State of Connecticut, pursuant to Connecticut General Statutes Sections 19a-131 and 28-9, in response to the global pandemic of COVID-19 disease associated with a novel coronavirus that is currently affecting multiple countries and states; and

**WHEREAS**, on March 13, 2020, the President of the United States (“President”) declared a national emergency to combat the coronavirus that is currently infecting the population of the United States; and

**WHEREAS**, the effects the transmission of COVID-19 has resulted in the spread of infections in Connecticut and throughout the country, as well as resulting in shortages of personal protective equipment and other supplies that could jeopardize public safety and civil preparedness; and

**WHEREAS**, in response to the issuance of declarations of a public health emergency and civil preparedness emergency by the Governor he has issued a series of Executive Orders setting for the law governing the conduct of the business of state and municipal government during the period of the emergency;

**WHEREAS**, on March 14, 2020, the Governor issued Executive Order No. 7B (“EO 7B”), paragraph 1 of which suspends all statutes, charter provisions, ordinances and regulations mandating open meetings in order “...to permit any public agency to meet and take such actions authorized by the law without permitting or requiring in-person, public access to such meetings, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology” (“Electronic Meetings”); and,

**WHEREAS**, EO 7B sets forth the following requirements for Electronic Meetings:

The public has the ability to view or listen to each meeting or proceeding in real time, by telephone, video, or other technology;

Any such meeting or proceeding is recorded or transcribed, and such recording or transcript shall be posted on the agency's website within seven (7) days of the meeting or proceeding, and made available within a reasonable time in the agency's office;

The required notice and agenda for each meeting or proceeding is posted on the agency's website and shall include information about how the meeting will be conducted and how the public can access it;

Any materials relevant to matters on the agenda, including but not limited to materials related to specific applications, if applicable, shall be submitted to the agency a minimum of twenty four (24) hours prior and posted to the agency's website for public inspection prior to, during, and after the meeting, and any exhibits to be submitted by members of the public shall, to the extent feasible, also be submitted to the agency a minimum of twenty-four (24) hours prior to the meeting and posted to the agency's website for public inspection prior to, during, and after the meeting; and

All speakers taking part in any such meeting or proceeding shall clearly state their name and title, if applicable, before speaking on each occasion that they speak; and,

**WHEREAS**, on March 15, 2020 the Governor issued Executive Order No. 7C, paragraph 5 ("EO 7C") of which extended "all budget deadlines for the preparation of the municipal budget" for the FY 2020-2021 "that falls on any date prior to and including May 15, 2020 are extended by thirty (30) days";

**WHEREAS**, EO 7C permits the Board of Selectmen to "alter or modify the schedules and deadlines pertaining to the preparation and submission of a proposed budget and the deliberation or actions on said budget" including any required public hearing(s), publication, referendum or final budget adoption: and,

**WHEREAS**, EO 7C postpones all submission dates set forth in the Charter of the Town of Hebron Code or its Code of Ordinances until such time as the Board of Selectmen approves said modified scheduled and deadline consistent with the thirty (30) day extension; and,

**WHEREAS**, on March 21, 2020, the Governor issued Executive Order No. 7I, paragraph 13 ("EO 7I") of which dispenses with any in-person voting requirements (including referenda and town meetings requiring in-person votes) for purposes of adopting 2020-2021 fiscal year municipal budgets and setting the mill rate; thereby conferring final responsibility on the "budget-making authority" of the town to adopt a budget and set a mill rate;

**WHEREAS**, a Board of Finance is the budget-making authority the Town of Hebron, and,

**WHEREAS**, EOs 7C and 7I do not alter or modify the control of line-items that fall squarely within the authority of the Board of Education budget and, thus, the Board of Education should comply with all submission requirements pertaining to budget deadlines adopted by the municipality; and,

**NOW, THEREFORE, BE IT HEREBY RESOLVED** pursuant to paragraph 5 of Executive Order 7C, the Board of Selectmen hereby sets forth the following modified schedule and deadline for the submission, deliberation and final action on the Town Budget for FY 2020-2021, which meetings shall be conducted in accordance with the requirements noticed in accordance with EO 7B ¶1:

1.	March 3, 2020	<p><b>Tuesday, March 3, 2020 – Douglas Library BOS/BOF Budget Workshop</b></p> <p>7:30 – 8:15 p.m. Town Manager’s Budget including presentation including CIP Budget  8:15 – 8:30 p.m. Open Space/Land Acquisition  8:30 – 10:00 p.m. Miscellaneous General Government</p>
2.	March 10, 2020	<p><b><u>Douglas Library- Budget Workshop with Board of Finance)</u></b></p> <p>7:00 – 7:30 p.m. Hebron Board of Education  7:30 – 8:00 p.m. RHAM Board of Education  8:00 – 9:30 p.m. Misc. General Government</p>
3.	April 14, 2020	<p><b><u>Virtual Meeting- Budget Workshop with Board of Selectmen and Board of Finance</u></b></p> <p>7:00 – 8:00 p.m. Miscellaneous General Government  8:00 – 8:30 p.m. Revenues Overview &amp; Discussion/Budget Deliberations  8:30 – 9:30 p.m. Finalize Selectmen’s FY 20-21 Budget</p>
4.	April 21, 2020	<p><b><u>Tentative Virtual Meeting- Budget Workshop with Board of Selectmen and Board of Finance</u></b>  7:00 p.m. If desired by the Boards, a virtual meeting will be held to conduct a continued budget workshop</p>
5.	April 28, 2020	<p><b><u>Virtual Meeting- Board of Finance</u></b></p> <p>7:00 p.m. Establish Recommended Town Budget</p>
6.	May 5, 2020	<p><b><u>Virtual Meeting- Board of Finance</u></b></p> <p>7:00 p.m. Public Hearing on Proposed Budget</p>
7.	May 13, 2020	<p><b><u>Virtual Meeting-Board of Finance</u></b></p> <p>7:00 p.m. Approve Final Budget and set Mill Rate</p>

A meeting regarding the budget of Regional School District #8 (RHAM) is expected to be held on April 20, 2020. However, any meeting schedule regarding the regional school budget will be set by the RHAM Board of Education and are not subject to this resolution.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** pursuant to paragraph 13 of Executive Order 7I, the provisions of the Charter are hereby suspended for the deliberations pertaining to the adoption of the Town budget for FY 2020-2021 and that the Board of Finance, the budget-making authority of the Town of Hebron, shall adopt the FY 2020-2021 budget and set the Mill Rate in accordance with the schedule set forth herein.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** pursuant to paragraph 1 of Executive Order 7B, the Board of Finance and the Board of Selectmen of the Town of Hebron shall comply with all requirements pertaining to notice including, but not limited to notice and posting on the website of the Town all submission items at least twenty-four hours prior to the public meeting for which the item has been submitted or shall be considered.

**IN TESTIMONY WHERE OF**, we hereunto set our hand and cause the seal of Town of Hebron to be affixed this 9<sup>th</sup> day of April 2020

**TOWN OF HEBRON BOARD OF SELECTMEN**

\_\_\_\_\_  
Daniel Larson

\_\_\_\_\_  
Gail Richmond

\_\_\_\_\_  
John Collins

\_\_\_\_\_  
Peter Kasper

\_\_\_\_\_  
Marc Rubera