

# TOWN OF HEBRON, CONNECTICUT

## Annual Report

For Fiscal Year July 1, 2021 – June 30, 2022



*1940 Tanker Truck*

## TELEPHONE DIRECTORY

Town Office Building Phone: 860-228-5971  
15 Gilead Street, Hebron, Connecticut 06248 Fax: 860-228-4859

Monday-Wednesday 8:00 a.m. - 4:00 p.m.

Thursday 8:00 a.m. - 6:00 p.m.

Friday 8:00 a.m. - 1:00 p.m.

Town Manager – Ext. 122

Town Clerk – Ext. 124

Tax Collector – Ext. 146

Sanitarian – Ext. 140

Director of Finance – Ext. 131

Financial Administrator – Ext. 135

Assessor – Ext. 147

Building Official – Ext. 142

Planning and Zoning (Town Planner) – Ext. 137

Senior Services Director, Russell Mercier Senior Center 860 228-1700

Housing Authority 860 228-4411

Parks and Recreation Department, 148 East Street 860 530-1281

Transfer Station/Public Works Department, 550 Old Colchester Road 860 228-2871

Fire Department - Routine Business 860 228-3022

Police Department – Routine Business 860 228-3710

Glastonbury Hebron Probate Court 860 652-7629

Animal Control Officer 860 228-5971, Ext. 150

Chatham Health District 860 365-0884

Water Pollution Control Authority 860 228-2871

### **Public Schools:**

Superintendent of Schools – Hebron BOE 860 228-2577

Superintendent of Schools – RHAM BOE 860 228-2115

RHAM Senior High School 860 228-9474

RHAM Senior High School Guidance Department 860 228-5301

RHAM Middle School 860 228-9423

Hebron Elementary School 860 228-9465

Gilead Hill School 860 228-9458

AHM Youth Services 860 228-9488

Visiting Nurse Association East 860 456-7288

Hebron Interfaith Human Services (Food Bank) 860 228-1681

Douglas Library, 22 Main Street 860 228-9312

Monday and Wednesday 12:00 Noon - 8:00 p.m.

Tuesday and Thursday 10:00 a.m. - 8:00 p.m.

Friday 12:00 Noon – 6:00 p.m.

Saturday 10:00 a.m. - 3:00 p.m.

Hebron Post Office 860 228-6904

Daily 8:30 a.m. - 5:00 p.m. (Closed for Lunch 1:00 – 2:00 p.m.)

Saturday 8:30 a.m. - 12:00 noon

Amston Post Office 860 228-3671

Daily 8:30 a.m. - 12:30 p.m. Saturday 9:30 a.m. - 1:00 p.m.

## TABLE OF CONTENTS

CO-DEDICATION .....	2
TOWN OFFICERS/BOARDS AND COMMISSIONS .....	4
BOARD OF SELECTMEN.....	9
APPOINTMENTS .....	11
TOWN MEETINGS .....	13
TOWN CLERK.....	14
REGISTRAR OF VOTERS.....	14
PROBATE COURT.....	15
BOARD OF FINANCE .....	16
FINANCE DIRECTOR.....	16
REVENUE COLLECTION DEPARTMENT.....	18
ASSESSOR.....	19
BOARD OF ASSESSMENT APPEALS .....	21
BUILDING DEPARTMENT .....	22
ZONING BOARD OF APPEALS .....	23
PLANNING AND ZONING COMMISSION .....	24
PUBLIC WORKS DEPARTMENT.....	26
RECYCLING CENTER/TRANSFER STATION.....	27
WATER POLLUTION CONTROL AUTHORITY.....	27
CONSERVATION COMMISSION.....	28
HEBRON GREEN COMMITTEE .....	31
HEBRON PARKS & RECREATION DEPARTMENT .....	30
HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE.....	31
HEBRON HOUSING AUTHORITY.....	34
HEBRON HISTORIC PROPERTIES COMMISSION .....	35
SENIOR SERVICES/COMMISSION ON AGING/MUNICIPAL AGENT.....	37-39
ECONOMIC DEVELOPMENT COMMISSION .....	40
ANIMAL CONTROL OFFICER.....	42
HEBRON FIRE DEPARTMENT .....	43
HEBRON OFFICE OF EMERGENCY MANAGEMENT .....	44
FIRE MARSHAL.....	45
HEBRON RESIDENT STATE TROOPER.....	46
ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES.....	47
HEBRON INTERFAITH HUMAN SERVICES .....	49
USDA WIC PROGRAM .....	50
DOUGLAS LIBRARY .....	51
CHATHAM HEALTH DISTRICT.....	53
HEBRON PUBLIC SCHOOLS.....	55
REGIONAL SCHOOL DISTRICT NO. 8 – RHAM BOARD OF EDUCATION.....	58
FINANCE DIRECTOR'S LETTER OF TRANSMITTAL FY 2021-2022 .....	59
INDEPENDENT AUDITOR'S REPORT .....	65
MANAGEMENT'S DISCUSSION AND ANALYSIS .....	69
STATEMENT OF NET POSITION .....	77
STATEMENT OF ACTIVITIES .....	78
GOVERNMENTAL FUNDS - BALANCE SHEET.....	79
STATEMENT OF REVENUES AND EXPENDITURES .....	82
RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION.....	85
CREOC 2022 HOUSEHOLD HAZARDOUS WASTE COLLECTION SCHEDULE.....	86
TOWN MAP.....	87
FACTS ABOUT HEBRON / HOLIDAY CLOSINGS (2023) .....	88
EMERGENCY INFORMATION .....	89

## CO-DEDICATION

This Edition of the Hebron Annual Report is dedicated to



Patricia Griffin  
(1945 - 2021)

For 24 years Patie Griffin worked at RHAM High School as a paraprofessional, and in her spare time would work for the Westchester town auctions and volunteering her time with the Hebron Volunteer Fire Department. She served for a total of 35 years with the Hebron Volunteer Fire Department starting as a fire fighter and medical technician. Over the years Patie climbed through the ranks within the department serving as a Lieutenant, and finally as Captain of the fire police from 2012 until her retirement in 2017. After her retirement Patie moved to Vero Beach Florida where she continued to serve her community by joining the American Legion Post 39 Auxiliary. Patie was a woman of strong faith and was a communicant of the Church of the Holy Family in Hebron, and St. Helen's Roman Catholic Church in Vero Beach.



**WILLIAM V. BORST**  
(1947 - 2022)

William V. Borst graduated from RHAM High School and went on to complete undergraduate work at Hamline University in St. Paul, MN. He then returned to Hebron and earned his law degree from UCONN School of Law. William retired several years ago after a long and successful career as an attorney and legal counselor with the Kalom and Borst Law Office in Hebron. William's true avocation, his passion and the great honor of his life was being a member of the Hebron Fire Department. Following in his father's footsteps, he joined the department in 1964 at the age of 16. He later served as Fire Chief for 17 years and then served as Department Health & Safety Officer prior to retiring from active duty.

## TOWN OFFICERS/BOARDS AND COMMISSIONS

(AS OF JUNE 30, 2022)

<b>BOARD OF SELECTMEN:</b>	<u>TERM</u>
Daniel E. Larson, Chairman	2025
Gail B. Richmond, Vice Chairman	2023
Peter D. Kasper	2023
Marc P. Rubera	2023
Tiffany V. Thiele	2025

**TOWN MANAGER:** Andrew J. Tierney

### **TOWN CLERK AND REGISTRAR OF VITAL STATISTICS:**

Carla A. Pomprowicz	2026
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### **BOARD OF FINANCE:**

Diane L. Del Rosso, Chairman	2025
Malcolm Leichter	2025
David Veschi	2023
Janet Fodaski	2023
Michael T. McCormack	2025

### **BOARD OF EDUCATION:**

Heather R. Petit, Chairman	2025
Diana Morales	2025
Nicole A. Matthews	2025
Joe Margaitis	2023
Alex Crawford	2023
Allyson L. Schmeizl	2023
Amanda M. Veneziano	2023

### **PLANNING & ZONING COMMISSION:**

Natalie Wood, Chairman	2025
Frank Zitkus	2023
Devon Garner	2025
David V. Sousa	2025

### **ALTERNATE MEMBERS:**

Eric R.W. Lindquist	2025
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### **ZONING BOARD OF APPEALS:**

Martin J. Halloran, Chairman	2025
Jim Petrozza	2025
June Danaher	2023
Lisa H. Richards	2023

### **ALTERNATE MEMBERS:**

Bryan D. Smith	2023
Steve Weir	2023

## **TOWN OFFICERS/BOARDS AND COMMISSIONS, CONTINUED**

### **BOARD OF ASSESSMENT APPEALS:**

Phil LoBianco	2025
Thomas Tremont	2025
David Rose	2023

### **REGIONAL SCHOOL DISTRICT 8 BOARD OF EDUCATION:**

Michael Morris	2023
Michael Charron	2025
Joseph A. Colletti	2025
Gabriel J. Marques	2025

### **REGISTRARS OF VOTERS:**

John F. Richmond	2025
Elizabeth Fitzgerald	2025

### **DEPUTY REGISTRARS OF VOTERS:**

Merris Williams	2025
Thomas Golub	2025

**JUDGE OF PROBATE:** Sean Peoples

**ANIMAL CONTROL OFFICER:** William Bell

**ASSESSOR:** Debra Gernhardt

**ASSISTANT TO ASSESSOR – REVENUE COLLECTOR:** Christina Ristaino

**ASSISTANT TOWN CLERK AND REGISTRAR OF VITAL STATISTICS:** Francesca Villani

**BUILDING OFFICIAL:** Randy Blais

**BURNING OFFICIAL:** Tony Pitrone

### **HEBRON GREEN COMMITTEE:**

Kaitlin Hershey	2023
Eileen Terlecki	2023
Lidia Conterno-Howard	2025
John Matra	2025
Michael Harder	2023
Lindsay Ockman	2025
Denise Rodosevich	2023

### **ALTERNATE MEMBERS:**

Joshua Esposito	2025
Brian Barlow	2023



## **TOWN OFFICERS/BOARDS AND COMMISSIONS, CONTINUED**

### **CONSERVATION COMMISSION:**

Thomas Loto, Chairman	2024
Christopher Frey	2025
Joanna Chester	2022
Jasmin Okugic	2023
Daniel Seremet	2024

### **ALTERNATE MEMBERS:**

Ann Zitkus	2023
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### **COMMISSION ON AGING:**

Tonya Maurer	2022
Catherine Litwin	2023
Dianne Welch	2025
Sandra Waldo	2023
Carol Wheeler	2022
Cecile Piette	2022
Angela Corentin	2025

**RESIDENT STATE TROOPER:** Trooper Bryce Reed

<b>CONSTABLES:</b>	Marc Rubera	Ricardo Martinez	Thomas Regan
	Thomas Topulos	Kevin Dowd	

**DIRECTOR OF HEALTH:** Russell Melmed, Chatham Health District

### **DOUGLAS LIBRARY BOARD OF TRUSTEES:**

Patricia Ayars, Chairperson	2024
Peter Casarella, Vice Chairperson	2022
Mary Ann Foote, Secretary	2022
Dale Bland	2024
Colleen Brennan	2022
Emily Cyr	2024
Susan Porter	2022
Gail B Richmond	2022
Althea Carr	2022

### **ECONOMIC DEVELOPMENT COMMISSION:**

Neil Amwake, Chairman	2022
Peter Cassarella	2022
Jon Lesisko	2023
Judith Podell	2024
Michelle Nicholson	2025

**EMERGENCY MANAGEMENT DIRECTOR/LEPC CHAIRMAN:** Paul Bancroft

**FINANCE DIRECTOR:** Elaine Griffin **FINANCIAL ADMINISTRATOR:** Sue Hushin



## TOWN OFFICERS/BOARDS AND COMMISSIONS, CONTINUED

**FIRE CHIEF:** Peter Starkel

**DEPUTY FIRE CHIEF:** Daniel Huppe

**FIRE MARSHAL:** Randy Blais

**DEPUTY FIRE MARSHAL:** Daniel E. Larson

### **HISTORIC PROPERTIES COMMISSION:**

Mary Ann Foote, Chairman	2025
Jon Minard	2025
Susan Morin	2025
Patricia Larson	2023
Elizabeth Gannon	2024

### **HOUSING AUTHORITY:**

Florence O'Sullivan, Chairman	2024
Anne-Lee Boynton	2022
Kathi Loto	2024
Deborah Hart	2024
John D'Atri	2025

### **JUSTICES OF THE PEACE: from Town Clerk**

Michael Beaulieu	Anne M. Buchalski	Tricia Canterbury	Peter F. Casarella
James P. Cordier	Devon Garner	Rodney Goldberg	Marjorie W. Graham
Katie L. Groome	John D. Hooker	Gary D. Hummel	Scot R. Kauffman
Philip J. LoBianco	Mary Beth Lombardi-Mack	Richard Marzi	Cathleen R. Murphy
Jardo Opocensky, Jr.	John O. O'Sullivan	Paul Pomprowicz	Gail B. Richmond
John F. Richmond	Paul J. Rosati	Robert Sehi	Stella S. Stanesco
Kevin Williams	Natalie A. Wood		

### **OPEN SPACE/LAND ACQUISITION COMMITTEE:**

Brian O'Connell	Christopher Frey	John Mullaney	David Veschi
James Cordier	Tiffany V. Thiele	Frank Zitkus	Kate Wilcox

**MUNICIPAL AGENT FOR THE ELDERLY:** Sharon Garrard

### **PARKS AND RECREATION COMMISSION:**

Ken Jardin, Chairman	2024
Eric Lemieux	2022
Kate Wilcox	2023
Eric May	2025
Ryan Price	2023

### **ALTERNATE MEMBERS:**

Kimberly Mizesko	2024
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**DIRECTOR OF PARKS AND RECREATION:** Craig Bryant

## **TOWN OFFICERS/BOARDS AND COMMISSIONS, CONTINUED**

### **PANEL OF MODERATORS:**

Kevin Connors	2023
Joseph Krist	2023
Scot Kauffman	2023

### **PUBLIC BUILDING COMMITTEE:**

Wayne Warwick, Chairman	2023
Richard Steiner	2022
Malcolm Leichter	2025
David Foster	2022

**PUBLIC WORKS DIRECTOR:** Kevin Kelly

**SANITARIAN:** Emily Miller - Chatham Health District

**SENIOR SERVICES DIRECTOR/MUNICIPAL AGENT:** Sharon Garrard

**SUPERINTENDENT OF SCHOOLS – HEBRON:** Thomas J. Baird, EdD

**SUPERINTENDENT OF SCHOOLS – RHAM:** Colin McNamara

**TAX COLLECTOR:** Adrian MacLean

**TOWN ATTORNEY:** Kenneth Slater, Esq. of Halloran & Sage

**TOWN HISTORIAN:** Hebron Historical Society

**TOWN PLANNER:** Matthew Bordeaux

**TREE WARDEN:** Kevin Kelly

### **WATER POLLUTION CONTROL AUTHORITY:**

Clara O'Brien, Chairman	2023
James Reilly	2024
Kevin Grady	2023
Chris Hemberger	2022
Benjamin Gilmore	2022

## BOARD OF SELECTMEN

July 15, 2021, the Selectmen proclaimed July 31, 2021 as Hunter Linwood Massey Day as he has attained the rank of Eagle Scout with BSA Troop 28.

July 15, 2021, the Selectmen approved the year-end intra and interdepartmental transfer for FY 2020-2021 as presented.

July 15, 2021, the Selectmen approved the Contract between the State of Connecticut Department of Emergency Services and Public Protection for the services of one Resident State Trooper for the period from July 1, 2021 to June 30, 2023.

July 15, 2021, the Selectmen approved the contract for reclamation and paving of Webster Lane, Hickory Drive and Walnut Drive to B&W Paving of Oakdale, CT for \$526,000.

July 15, 2021, the Selectmen approved the request for bid waiver for the emergency repair of the Old Slocum Road bridge culvert.

August 19, 2021, the Selectmen proclaimed September 18, 2021 as Dylan James Peuschel Day as he has attained the rank of Eagle Scout with BSA Troop 28.

August 19, 2021, the Selectmen awarded the contract for the East Street Drainage Work for RFP 2021-06 to Precision Trenchless of Schenectady, New York for \$18,423.

August 19, 2021, the Selectmen approved the submission of the Application for State Library Construction Grant FY 2021-2022 Category 2 Grants to the Connecticut State Library Division of Library Development for the Douglas Library of Hebron Roof Project in the amount of \$232,666.

September 2, 2021, the Selectmen accepted the State of Connecticut Department of Housing Affordable Housing Plan Grant Technical Assistance Program – Round 3 in the amount of \$15,000.

September 2, 2021, the Selectmen accepted the Local Transportation Capital Improvement Program grant through the State of Connecticut Department of Transportation Local Transportation Capital Improvement Program (LOTICIP) for Roadway Improvements to Martin Road in the amount of \$2,984,400.

September 16, 2021, the Selectmen proclaimed September 25, 2021 as Adam Joseph Lemieux Day as he has attained the rank of Eagle Scout with BSA Troop 28.

September 16, 2021, the Selectmen proclaimed September 25, 2021 as Matthew George Richard Day as he has attained the rank of Eagle Scout with BSA Troop 28.

October 7, 2021, the Selectmen approved the Parking Lot Easement and Maintenance Agreement between L & J Properties LLC and the Town of Hebron.

October 7, 2021, the Selectmen approved an application to the State of Connecticut, Connecticut State Library, for the Targeted Grant FY 2022 Historic Documents Preservation Program in the amount of \$5,500.

October 21, 2021, the Selectmen awarded the contract for the Affordable Housing Plan Consultant to Planimetrics of Simsbury, Connecticut in the amount of \$15,000.

October 21, 2021, the Selectmen awarded the sale of a 2007 GMC Canyon Pickup Truck surplus vehicle to Gordon Rathbun for the price of \$1,100.

November 4, 2021, the Selectmen approved the Historic Preservation Enhancement Grant application through the State of Connecticut Department of Economic and Community Development State Historic Preservation Office in the amount of \$20,000.

November 18, 2021, the Selectmen approved the reappointment of Halloran & Sage, LLP to continue to serve as Town Attorney for a two-year term commencing November 16, 2021 until November 21, 2023.

November 18, 2021, the Selectmen approve an application to Connecticut Department of Economic and Community Development for \$245,520 to undertake the Turshen Mill Renovation and Reuse Project.

## **BOARD OF SELECTMEN, CONTINUED**

November 18, 2021, the Selectmen approved an application to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security for the EMPG Grant for the period October 1, 2021 to September 30, 2022 in the amount of \$5,000.

December 2, 2021, the Selectmen awarded Phase 1 of the Branding and Marketing Study Project to FHI Studio of Hartford, Connecticut for \$22,410.

December 2, 2021, the Selectmen approved the purchase of the body-worn and in-car cameras from Telrepco as recommended by the Resident State Trooper and Town Manager.

December 2, 2021, the Selectmen approved a supplemental appropriation in the amount of \$32,800 to fund the purchase of a truck body replacement for a 2006 dump truck (Truck 2) and referred this to the Board of Finance for approval.

January 6, 2022, the Selectmen approved the grant application to the Connecticut State Library Internal Connection Grant program for the Douglas Library.

January 6, 2022, the Selectmen amended the fee schedule to increase the fees for tire disposal to \$12 per truck tire.

January 6, 2022, the Selectmen approved the Town of Hebron's participation in the National Opioid Settlement.

January 20, 2022, the Selectmen approved Hebron's share of the FY 22-23 AHM Youth and Family Services budget in the amount of \$281,349.

February 17, 2022, the Selectmen approved a final list of projects for the FY 2022-2023 CIP Budget and the Five-Year Plan totaling \$2,853,279.

March 4, 2022, the Selectmen approved the grant application for \$18,720 with \$42,898 in-kind matching funds for Hebron Senior Center budget for the FY 2023 NCAAA-Hebron Outreach Information, Assistance and Referral and Social Support Services Project Grant.

March 4, 2022, the Selectmen approved the grant application for \$11,700 with \$53,018 in-kind matching funds for Hebron Senior Center budget for the FY 2023 NCAAA-Hebron Therapeutic Activity Grant.

March 4, 2022, the Selectmen approved the grant application for \$32,292 with \$64,990 in-kind matching funds for Hebron van budget for the FY 2023 NCAAA-Hebron Transportation Grant.

March 17, 2022, the Selectmen approved the School Resource Officer Agreement between the Town of Hebron and Hebron Public Schools.

March 17, 2022, the Selectmen awarded the Engineering Services Scope of Work for Wall Street/RHAM HS Sidewalk Plan to Luchs Consulting and Engineers, LLC for \$18,450.

April 21, 2022, the Selectmen proclaimed May 7, 2022 as Brynn Delaney Maleryn Day as she has attained the rank of Eagle Scout with BSA Troop 1028.

April 21, 2022, the Selectman approved an application in the amount of \$500,000 to the FY 2023 Community Project Funding Grant Program for the WPCA Infiltration/Inflow Correction Project.

May 5, 2022, the Selectmen proclaim May 14, 2022 as Apraxia Awareness Day.

May 5, 2022, the Selectmen proclaim June 20 to June 26, 2022 as National Pollinator Week.

June 2, 2022, the Selectmen discontinued the \$20,000 annual payment to the Town from WPCA for the FY 2022-2023.

June 16, 2022, the Selectmen proclaim June 2022 as LGBTQ month.

## APPOINTMENTS

9/2/2021	Catherine Litwin	Commission on Aging
9/2/2021	Benjamin Gilmore	Water Pollution Control Authority
9/16/2021	David Foster	HES/GHS Roof Building Committee
9/16/2021	Wayne Warwick	HES/GHS Roof Building Committee
9/16/2021	Richard Steiner	HES/GHS Roof Building Committee
9/16/2021	Malcolm Leichter	HES/GHS Roof Building Committee
9/16/2021	Heather Petit	HES/GHS Roof Building Committee
9/16/2021	Joseph Margaitis	HES/GHS Roof Building Committee
10/7/2021	Alex Crawford	Hebron Board of Education
11/4/2021	Ryan Price	Parks & Recreation Commission
11/18/2021	Christopher Frey	Conservation Commission
11/18/2021	Mary Ann Foote	Historic Properties Commission
11/18/2021	Susan Morin	Historic Properties Commission
11/18/2021	Jon Minard	Historic Properties Commission
11/18/2021	Eric May	Parks & Recreation Commission
11/18/2021	Malcolm Leichter	Public Building Committee
11/18/2021	Joshua Esposito	Hebron Green Committee – Alternate
11/18/2021	Lindsay Ockman	Hebron Green Committee
11/18/2021	Kevin Connors	Moderator
11/18/2021	Scot Kauffman	Moderator
11/18/2021	Joseph Krist	Moderator
11/18/2021	Marc Rubera	Hebron Police Officer
11/18/2021	Ricardo Martinez	Hebron Police Officer
11/18/2021	Thomas Regan	Hebron Police Officer
11/18/2021	Thomas Tremont	Board of Assessment Appeals
12/2/2021	Tiffany V. Thiele	Open Space Land Acquisition Committee
12/2/2021	David Rose	Board of Assessment Appeals
12/2/2021	Thomas Topulos	Town Police Officer
1/6/2022	Dianne Welch	Commission on Aging
1/6/2022	Michelle Nicholson	Economic Development Commission
1/6/2022	Kate Wilcox	Open Space Land Acquisition Committee
2/17/2022	Eric R.W. Lindquist	Planning and Zoning Commission – Alternate
2/17/2022	John D'Atri	Hebron Housing Authority
3/17/2022	Sandra Waldo	Commission on Aging
3/17/2022	Lidia Conterno-Howard	Hebron Green Committee
3/17/2022	John Matra	Hebron Green Committee
3/17/2022	David Foster	Douglas Library Roofing Building Committee

## APPOINTMENTS, CONTINUED

3/17/2022	Wayne Warwick	Douglas Library Roofing Building Committee
3/17/2022	Richard Steiner	Douglas Library Roofing Building Committee
3/17/2022	Malcolm Leichter	Douglas Library Roofing Building Committee
3/17/2022	Patricia Ayars	Douglas Library Roofing Building Committee
3/17/2022	Kevin Sullivan	Douglas Library Roofing Building Committee
4/21/2022	Kevin Dowd	Hebron Police Officer
5/5/2022	Carol Wheeler	Commission on Aging
5/5/2022	Angela Corentin	Commission on Aging
5/5/2022	Emily Cyr	Douglas Library Board of Trustees
5/19/2022	Denise Rodosevich	Hebron Green Committee
5/19/2022	Brian Barlow	Hebron Green Committee – Alternate

## TOWN MEETINGS

It was voted:

### **September 30, 2021 – Special Town Meeting**

Pursuant to Section 303C of the Hebron Town Charter, the Town of Hebron, approve the acquisition by donation of the “Morin Property” an approximately 4.4-acre parcel of land located off Crouch Road abutting the Colchester Spur of the Air Line Trail for open space purposes.

Pursuant to Section 304C of the Hebron Town Charter the Town of Hebron, approve the purchase from The Ella Bernstein Trust (James Grossman and Agnes G. Stern; trustees) an approximately 215.5-acre parcel of land located on Old Colchester Road.

Pursuant to Section 304B of the Hebron Town Charter, approve a Supplemental Appropriation from the Unassigned Fund Balance in the amount of \$1 million to the Debt Management Fund, as recommended by the Hebron Board of Finance.

### **May 3, 2022 – Budget Referendum Results**

- To approve a FY 2022-2023 Budget of \$37,016,920 as recommended by the Board of Finance:  
Referendum Results: Yes 528, No 526
- To approve a FY 2022-2023 Capital Improvement Program Budget of \$675,088 as recommended by the Board of Finance:  
Referendum Results: Yes 603, No 454
- To approve the Budget of \$29,771,705 for the Operation and Maintenance of the Regional School District 8 Public School System (RHAM) for the fiscal year July 1, 2022 to June 30, 2023 be approved:  
Referendum Results:  
Hebron: Yes 542, No 513  
Andover: Yes 122, No 181  
Marlborough: Yes 815, No 399
- To approve the Capital Improvement Program Budget of \$504,619 as recommended by the Regional School District 8 Board of Education (RHAM) for the fiscal year July 1, 2022 to June 30, 2023 be approved:  
Referendum Results:  
Hebron: Yes 562, No 492  
Andover: Yes 124, No 178  
Marlborough: Yes 804, No 412

### **June 28, 2022 – Special Town Meeting**

Pursuant to Section 303C of the Hebron Town Charter, the Town of Hebron approve the acquisition of “The Raymond Property” an approximately 8.5-acre parcel of land located on Millstream Road, in the amount of \$16,000.



## **TOWN CLERK**

The Town Clerk's office is one of neutrality and impartiality, with an emphasis on preserving, protecting, and providing access to records according to state and local laws accurately, efficiently, cost effectively and in a timely and courteous manner.

The Town Clerk performs the administrative and technical duties of municipal records management, permit and licensing activities, collects conveyance taxes for the Town and the State Department of Revenue Services, historic preservation revenue for the Connecticut State Library, farmland and affordable housing revenue for the State of Connecticut, sportsmen license revenue for the Department of Energy and Environmental Protection, and dog licensing revenue for the Department of Agriculture.

Responsibilities include serving as clerk to town meetings, processing, maintaining, and preserving maps and land records and making application for preservation grants. Additionally, the Town Clerk serves as an historic collection archivist, prepares for all federal, state and town elections, primaries and referenda; issues marriage licenses, birth certificates for home births, certifies birth, marriage, and death certificates; tracks memberships on boards and commissions; maintains and archives board and commission minutes and town ordinances.

Town meeting agenda and minutes as well as those of most boards and commissions are filed with the town clerk. The Town Clerk also maintains the town's vaults and is the keeper of the Town Seal.

The Town Clerk has comprehensive and diverse responsibilities established by the Connecticut State Statutes and the Town Charter and is a prime revenue-generating department that processed \$1,336,121 in receipts during the fiscal year 2021-2022.

## **REGISTRAR OF VOTERS**

The Registrar of Voters Office continues its task of registering voters, maintaining voter registration lists, conducting the annual canvass in addition to holding referenda and elections.

2022 was relatively normal. We had Democratic and Republican Primaries in addition to our local budget referendum and fall election. We have taken our lessons from the 2020 and 2021 elections and incorporated them into our normal practice. We are gearing up for the introduction of early voting as this will be a significant change in our operations.

Registrars continue to recruit and train new poll workers to serve at the election.

Registrars and deputy registrars participated in annual continuing education at various times of the year to allow them to stay on top of laws, processes and concerns.

## PROBATE COURT

It's hard to imagine a year has gone by since my last annual report and eight years since my first report. In looking back over the years, there has been an increase in decedent's estates and conservatorship files, which may be due to our aging population. We have also experienced a significant increase in name change petitions for minors.

The 4a-16 petitions have decreased due to the State of Connecticut's change in reimbursement guidelines. There has also been a marked decrease in adoptions as we no longer have an adoption agency in our district. The Department of Children and Families (DCF) has decreased their petitions for Mentally Incompetent, Non-Committals.

Removal of Guardians and Termination of Parental Rights cases continue to be the most emotionally challenging of matters. Facilitating communication among family members and addressing the needs of families in an effort to restore stability is rewarding work.

My staff and I continue to take advantage of the educational training offered by the State of Connecticut, Office of Probate Administration. The following is last year's recap: Judge Sean M. Peoples, 30 hours; Chief Clerk, Mary M. MacGregor, 16.25 hours; Assistant Clerk, Lori C. Macri, 15.5 hours and Assistant Clerk, Alex M. La Valley; 9.75 hours.

I have been cited into two local Courts: West Hartford and Region 14, Marlborough. Hearings were held last year at Hartford Hospital, Glastonbury HealthCare, Salmon Brook, Colebrook Village at Hebron and Hebron Town Hall.

Due to Covid, Court hearings were altered to accommodate the demands of social distancing; many matters were heard via Webex. As a result, changes are being implemented to accommodate the needs of out-of-state parties or those who cannot physically attend a hearing in person. Additionally, the Probate Courts in Connecticut are currently being outfitted with electronics to enable remote hearings.

I look forward to continuing to serve the communities of Glastonbury and Hebron. My staff and I are committed to serving your probate needs and I thank you for the trust you have placed in me.

Warm regards,  
Hon. Sean Michael Peoples, Judge  
Glastonbury-Hebron Probate Court  
2155 Main Street  
Glastonbury, Connecticut 06033  
Telephone: 860-652-7629 / Facsimile: 860-368-2520

## **BOARD OF FINANCE**

Due to continued concerns with the COVID-19 Pandemic Outbreak, the 2021-2022 fiscal year public meetings remained virtual. Meetings consisted of eleven regular meetings, one Special Meeting, one joint budget discussion meeting with the Board of Education and Board of Selectmen, one virtual Public Hearing, and four virtual joint budget meetings with the Selectmen during the month of March.

Members of the Board of Finance for the 2021-2022 fiscal year included the following: David Veschi, Malcolm Leichter, Janet Fodaski, Diane DelRosso, Chairperson, and Michael McCormack, Vice-Chairman.

The adopted budget for fiscal year 2022-2023 of \$37,016,920 (1.68% increase) was approved at referendum on May 3<sup>rd</sup>, 2022. The Town Charter Section 903 requires a referendum vote to be conducted on the first Tuesday after the first Monday in May. If the budget fails, then the Board of Finance may present the same or a revised budget for a vote to be held three weeks later. This process will continue for three-week intervals until a budget is passed. The Board of Finance will set a mill rate by June 15. If a budget is not passed by June 30th, then the Charter Section 903 allows for an interim mill rate calculation.

## **FINANCE DIRECTOR**

Under the Town Charter, the Finance Director shall be the Town Treasurer and the agent of all town funds and shall have all powers and duties prescribed for Town Treasurers by the General Statutes. The Finance Department is responsible for all municipal financial activities including, bonding, investments and cash management of all town funds, financial statement preparation, budgeting, and a variety of accounting functions such as payroll, accounts payable, debt administration and fund accounting activities.

Finance Department: Vision Statement - We are committed to providing high quality and reliable, financial, procurement, and cash management with a well-established financial system with constantly changing technology and financial expertise. This provision of information shall assist in making ethical decisions and accountability to Elected Boards and Commissions, Internal Management, Employees, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors.

Financial Operation Results: The Finance Director is responsible for the management of investments of surplus cash which are invested in Certificates of Deposit, Municipal Money Market Accounts, and investment pools, such as Connecticut Treasury Short Term Investment Fund (STIF). The fiscal year 2019-2020 incurred a drastic decrease in financial market investment interest rates due to COVID-19, but slowly started to rise during the 2021-2022 fiscal year. A major bonded construction project in the amount of \$6,300,000 continued during this year and the Town maintained an excellent credit rating of 'AAA'.

## FINANCE DIRECTOR, CONTINUED

Below is a summary for the 2021-2022 fiscal year showing actual revenue sources and where the actual budgetary expenditures were spent in the General Fund as presented under generally accepted accounting principles basis:

Revenue Sources:		Expenditure Distribution:	
Property Taxes	\$29,716,676	Education	\$26,001,669
Intergovernmental	6,415,868	Town Government	8,196,356
Charges for Services	1,032,556	Debt Service	2,093,110
Income on Investments	27,095	Cont. to Capital Projects	1,095,899
Hebron Park Cell	25,000	Pension/OPEB	1,702,274
Surplus Funds	99,143	Nonlapsing Fund Transfer	228,000
Other Revenues	<u>99,963</u>	O/S FYE Encumbrances	<u>(143,946)</u>
	\$37,416,301		\$39,173,362

### Guiding Principles/Values

We will act with integrity by being:

1. Responsive to the needs of Fellow Employees, Elected Boards and Commissions, Internal Management, Citizens, Financial Institutions, Investors, State and Federal Agencies and Vendors.
2. Dedicated towards Service, Savings and Accountability.
3. Ethical in how we create policies and procedures.
4. Professional, respectful, and maintaining confidentiality where required to do so.
5. Proactive in our approach with the use of new technologies or methods of performing tasks to be more efficient and effective.
6. Fair in listening and understanding the needs of our taxpayers.

## REVENUE COLLECTION DEPARTMENT

Revenue Collector: Adrian MacLean  
Assistant to Assessor/Revenue Collector: Christina Ristaino

During the fiscal year 2021/2022 the Revenue Department continues to look for cost-saving measures while staying current on new statutes and innovative practices. We have focused on maintaining communication and accessibility to our community and taxpayers particularly during the Covid-19 pandemic.

The Revenue Department ended the year with a tax collection rate for the current levy of 98.4%.

### Fiscal Year 2021/2022 Billings:

#### July 2021

3931 Real Estate accounts	\$ 24,874,808
511 Personal Property account	\$ 824,686
9894 Motor Vehicle accounts	\$ 3,065,050

#### October 2021

775 Sewer Use accounts	\$ 573,163
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#### January 2022

1712 Motor Vehicle Supplemental	\$ 483,432
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In addition to collection of taxes and sewer accounts, the Revenue Department is responsible for verifying and depositing the revenues for all other departments.

Office procedures are continually evaluated for efficiency and accuracy. The Revenue Department is diligent in maintaining an excellent collection rate while providing the highest level of customer service.

## ASSESSOR

The Assessor's Office is staffed by the Assessor and the part-time Assistant to the Assessor. The duties and responsibilities of this office are specified by State Statute, with the principal assignment being to discover, list, and value all real and personal property within the Town of Hebron. Real property is assessed at 70% of the fair market value as of the date of the last revaluation (October 1, 2016), while personal property, including motor vehicles, is assessed at 70% of the October 1<sup>st</sup> value each year. The sum of these assessed values forms the Grand List.

### Comparative Annual Grand List

	<b>October 1, 2019 (F/Y 2020-2021)</b>	<b>October 1, 2020 (F/Y 2021-2022)</b>		
	<b>2019</b>	<b>2020</b>	<b>Change</b>	<b>%</b>
Real Estate	\$686,103,720	\$690,574,840	+ 4,471,120	+ .65
Personal Property	\$ 21,264,220	\$ 22,381,620	+ 1,117,400	+ 5.25
Motor Vehicles	\$ 79,755,550	\$ 85,318,040	+ 5,562,490	+ 6.97
Net Totals	\$787,123,490	\$798,274,500	+11,151,010	+ 1.42

As indicated above, the 2020 total taxable Grand List increased by \$11,151,010 compared to the 2019 Grand List. The increase was the result of new construction of residential dwellings and other improvements to existing dwellings, as well as an increase in motor vehicle values.

The 2020 Supplemental Motor Vehicle Grand List was completed on November 9, 2021. There are 1,718 accounts, an increase of 370 from the 2019 list. The net assessment is \$13,046,202, an increase of \$3,315,339 or 34.07% more than the 2019 Supplemental Grand List. The increase is primarily due to the purchasing of new vehicles and an increase in the average retail value for most used vehicles.

The office continues to incorporate new technology to help with assessing properties. Building permits are now accessed electronically, which are used alongside online sales listings to discover improvements that have been made to real estate. Property record cards are available both on-line through the Town of Hebron's website and in the Assessor's Office. Our Town mapping software is through CAI's AXISGIS, with maps being available online through the Town's website. The online system allows you to look up properties and provides mapping overlays such as aerial photographs and wetlands.

The Department of Motor Vehicles provides a list of all vehicles that have a valid license plate registered to the Town as of the assessment date of October 1<sup>st</sup>. Motor vehicles are assessed at 70% of the clean retail value from the October issue of the JDPower valuation books. The assessment year for motor vehicles is October 1<sup>st</sup> through September 30<sup>th</sup>. If a vehicle is sold, stolen, totaled, donated, or registered out of state, and the license plate has been canceled with the Connecticut DMV between October 2<sup>nd</sup> and August 31<sup>st</sup>, the bill may be prorated. To have a bill prorated, this office must have documentation showing the license plate has been canceled along with some form of documentation

## **ASSESSOR, CONTINUED**

showing what happened to the vehicle, such as a bill of sale, or an out of state registration. If the license plate is transferred to another vehicle before July 31<sup>st</sup>, a January Supplemental bill will be generated for the new vehicle with an automatic credit for the previous vehicle. Also, any change of address should be reported to the Connecticut Department of Motor Vehicles as soon as possible so that your motor vehicle is billed by the correct town. The DMV now allows for changes of address and plate cancellations online at their website.

As per CGS §12-42, Personal Property Declarations due by November 1<sup>st</sup> each year are mailed out in late September to all businesses in Town, including farming operations and home-based businesses. Declarations are also required to be filed for any unregistered motor vehicle or vehicles registered in another state but garaged in Hebron. Failure to file results in a mandated 25% penalty of the assessment and a loss of any previous exemptions.

Virtually all decisions of the Assessor effecting the assessment of property can be appealed to the Board of Assessment Appeals. Per State statute, the BAA meets at least once in the month of September to hear motor vehicle appeals. The BAA must also meet at least once in the month of March to hear appeals for real estate, personal property, and supplemental motor vehicles. Applications for the March meeting must be submitted to the Assessor's Office by February 20<sup>th</sup>.

This department also assists eligible residents in applying for tax exemptions and tax relief programs. There are various exemptions and programs available in the Assessor's Office for veterans, elderly low-income persons, permanently disabled persons, blind persons, farmers, and active-duty personnel. Detailed information about these programs or any questions about the office can be obtained by calling the Assessor's Office at 860-228-5971 ext. 147 or emailing [assessor@hebronct.com](mailto:assessor@hebronct.com).



## BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals (BAA) is an official municipal agency. It is designed to serve as an appeal body for taxpayers who believe that the Assessor erred in the valuation of their properties or erroneously denied an exemption. The BAA is the first level of appeal from the actions of the Assessors.

It is important to note that the BAA is not an assessing agency. It does not value property; that is the function of the Assessor. The purpose of the BAA is best explained by the word “review.” It is a review body, and as such serves independently of the Assessor.

Any owner of real estate or personal property who wishes to appeal their assessment must file a written application to the BAA by February 20<sup>th</sup> for tax bills due the **following** July. Any motor vehicle owner who wishes to appeal their assessment must attend the BAA meeting to be held in September **after** the July tax bills are issued.

The BAA met on Monday, March 8, 2021 and Wednesday, March 10, 2021 to hear and act on appeals for one personal property account and three real estate accounts on the October 1, 2020 Grand List. The BAA reduced the personal property account by \$3,500 and made a reduction to one of the real estate accounts of \$13,480. The total reduction the BAA made to the October 1, 2020 Grand List was \$16,980.

The BAA met on Wednesday, September 8, 2021 to hear appeals and Thursday, September 9, 2021 for a special meeting to act on appeals for motor vehicles on the October 1, 2020 Grand List. The BAA heard and acted on one appeal and reduced the assessment by \$2,490.

## BUILDING DEPARTMENT

The Building Department is a professional business-friendly organization committed to preserving the health, welfare and safety of Hebron residents, businesses, and the public through effective and efficient administration of the Connecticut State Building Code and the Hebron Zoning Regulations. This is accomplished by working together through open communication and cooperation with the community we serve. We are committed to providing services to all citizens through excellence in customer service, timely delivery, innovation, high level of professionalism and continuous improvement. We believe that through education and cooperation, we can and will build positive working relationships within the building community, consumers, and citizens alike.

The primary function of the Building Department is to ensure the health, safety, and general welfare of the public. This is accomplished by:

- Performing plan reviews.
- Issuing permits and conducting inspections to ensure compliance with the Connecticut State Building Code and local ordinances.
- Issuing necessary orders and notices to remove illegal or unsafe conditions.
- Requiring the necessary safeguards during construction and demolition of structures.
- Interpreting and providing guidance regarding all applicable codes to Architects, Engineers, contractors, developers, and other interested parties.
- Reviewing applications with the Town Planner, Town Engineer, Fire Marshal, Chatham Health District, along with various other local, state, and federal agencies as required.

A permit is required whenever any owner or authorized agent intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any electrical, gas, mechanical, or plumbing systems.

The State of Connecticut adopted a new building code which went into effect on October 1, 2022. This was a result of legislation being passed that streamlined the review and adoption process of the State Building Code, Fire Safety Code, and the Fire Prevention Code. The current model codes are:

- 2021 International Building Code
- 2021 International Residential Building Code
- 2021 International Existing Building Code
- 2021 International Plumbing Code
- 2021 International Mechanical Code
- 2021 International Energy Conservation Code
- 2020 National Electrical Code
- 2017 ICC/ANSI A117.1 Accessibility standards
- 2022 Connecticut Amendments
- 2021 International Swimming Pool & Spa Code

This year the office issued 446 building permits, a decrease of 297 from last year. With the majority of these as a “blanket” permit. An example would be a single permit issued for a new home construction which would include foundation, framing, insulation, electrical, plumbing, and mechanical and finishes.

## BUILDING DEPARTMENT, CONTINUED

This is done to service the public more efficiently and to reduce the amount of paperwork required within the department. A few projects are still broken down for each trade and that is handled on a case-by-case basis.

The Department issued:

Total Permits .....	446
New Single-Family Dwellings .....	12
Residential Additions .....	7
Demolition Permits .....	1
Commercial New/Additions/Alterations/Conversions .....	35
Permit Fees Collected, based on permits issued .....	\$ 114,193
Estimated Value of Work, based on permits issued .....	\$ 8,481,544

Maintaining a high level of customer service remains a top priority for the department. Thank you to the staff for their efforts in helping to achieve this goal. As always, residents and contractors are encouraged to contact the department whenever they have a question about anything relevant to building codes, requirements, or procedures.

## ZONING BOARD OF APPEALS

When a town adopts a set of Zoning Regulations, State law requires that the town also establish a Zoning Board of Appeals so that if the regulations create a true hardship on the parcel of property, there is a mechanism for relief to be granted appropriately. In this capacity, the Zoning Board of Appeals (ZBA) is charged to hear and decide on applications for variances to the Zoning Regulations where a property owner claims that there is a hardship. Variances may be considered where there is an unusual circumstance with the parcel of land, which may have created a hardship in complying with the Zoning Regulations. Also, the ZBA receives any applications appealing decisions of the Zoning Enforcement Officer to determine if there was an error in the decision. All petitions to the ZBA require a public hearing and notifications of all public hearings are placed in the Rivereast News Bulletin. For each application received, abutting property owners are notified, and the public is encouraged to express its comments and concerns. The Zoning Board of Appeals met three times between July 1, 2021 and June 30, 2022 and during that time, received two applications for variance requests.

The Board meets in regular session on the first Tuesday of the month at 7:30 p.m.

## PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission is the Town's community planning agency, performing long-range planning as well as short-term planning functions. The Commission is charged with adopting and periodically updating the Town's Master Plan as well as the Hebron Zoning and Subdivision Regulations (regulations that set standards for new development). In addition, the Commission reviews and approves all new development proposals in Hebron to ensure that they conform to these plans and regulations. The Commission's mission is to continue to preserve the community's prized small-town character and rural ambience, as defined in our land use regulations and detailed design guidelines, while guiding new growth and economic development in a way that complements our existing high quality of life and protects the environment.

The Commission is an elected body of five (5) regular members and up to two (2) alternate members. The current officers and members are Natalie Wood, Chairperson; Franklin Zitkus, Vice-Chairperson; David Sousa, Secretary, Devon Garner, Jason Boice and alternate member Terry McManus.

The Planning and Zoning Commission held 20 regular and special meetings during fiscal year 2021-2022 and conducted 10 public hearings. As with most other public agencies, due to the persistence of the Coronavirus, these meetings were held virtually on the GoToMeeting platform. As the public's familiarity with virtual meetings improves, public hearings have been well attended over this duration. The Commission accepted a total of 16 new land use applications for the 2021-2022 fiscal year including four site plan applications, four special permit applications, three applications to amend the zoning regulations, four subdivision applications and two 8-24 statutory referrals (recommendations from the Planning Commission to the Board of Directors regarding municipal improvements); one for improvement of the Wall St/Main St intersection and one for acquisition of the Raymond property on Millstream Rd for open space purposes. The Commission frequently conducts workshops, integrated into regular meetings or conducted at special meetings for the purpose of considering a variety of planning and zoning related topics.

The Commission must stay abreast of Federal and State legislation that may direct local action. One such directive is a State requirement to adopt an affordable housing plan. On May 24, 2022, the Commission adopted the "Hebron 2022-27 Hebron Plan for Housing Choices." The "2022-27 Hebron Plan for Housing Choices" is a 5-year plan to address and make recommendations on housing affordability and housing diversity to accommodate a wider range of households in the community.

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## HEBRON

2022-27 Plan For Housing Choices



Planning and Zoning Commission  
Affordable Housing Plan Working Group

Adopted May 24, 2022

## **PLANNING AND ZONING COMMISSION, CONTINUED**

The Commission has also considered changes to the local regulation of land uses influenced by CT Public Acts 21-1 and 21-29. These legislative reforms require communities to consider the regulation of cannabis establishments, housing and sustainability. The Commission continues to work to satisfy the local requirements of these bills.

One of the Planning and Zoning Commission's most important projects is the adoption, update and implementation of the Town's "Plan of Conservation and Development." A comprehensive update is required by State Statute at least every ten years. The Plan is an important overall vision statement of how the Town should grow and develop as well as how to conserve its important resources for the future. In June 2014 the current plan was adopted. During this fiscal year and the last, the Commission has dedicated numerous hours working with Michael K. O'Leary, former Town Planner and project planning consultant, to prepare the next update of the Plan due in June 2024. The Commission has formally requested and openly invited input from a broad base of stakeholders and the public at large, to inform the Plan as it gets updated.

A central, long-term goal of the Plan is the improvement of the Hebron Center. The Hebron Center is the core of economic, social and institutional activity in Hebron. Implementation through the Town's Capital Improvement Program and available State grants has yielded numerous improvements in the Hebron Center. In the Fiscal Year 2021-22, planning and design was conducted to prepare for a grant application to construct a pedestrian bridge to connect the Douglas Library of Hebron to Pendleton Drive. The project will be funded by the Small Town Economic Assistance Program (STEAP) and is anticipated to begin in the Fall, 2023.

The Planning and Zoning Commission meetings are generally held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month except July, August, November, and December when the Commission meets only one time each month. All legal notices for public hearings are generally printed in the Rivereast News Bulletin. While meetings are typically conducted at the Town Office Building at 7:00 PM during this fiscal year these meetings have been conducted online using GoToMeeting. The Commission's staff offices are located in the Horton House at the Town Office Building Complex. The Town Planner, Matthew R. Bordeaux, and Administrative Assistant, Donna Godbout, may be reached at 860-228-5971, Ext. 138.

## PUBLIC WORKS DEPARTMENT

The Public Works Department for the Town of Hebron is located at 550 Old Colchester Road. It is staffed by a Director, an Administrative Assistant, a Foreman and a crew of 10. In addition, there is a Transfer Station attendant which is part of the Department along with a part-time employee.

**Mission:** The mission of the Town of Hebron Public Works Department is to provide a safe and well-maintained infrastructure and transportation system by keeping current with modern road maintenance technologies and production methods while adapting to the changing environment of a growing community.

**Description and Accomplishments:** The Town of Hebron Public Works Department's overall responsibility is to maintain and repair the roadway and drainage system of the Town of Hebron. This includes snow and ice management, road construction, pavement maintenance, and right-of-way maintenance. The Department provides support service to other Town departments. These duties have been created to ensure a safe and reliable infrastructure, consistent with the needs and expectations of the Town residents.

In the past winter season, the Department responded to 23 snow and ice events, including the callouts from the Police Department. The entire roadway system was swept, and all catch basins were cleaned to comply with the DEEP MS4 regulations. Road paving projects and pavement maintenance is conducted annually which includes the drainage that is installed and maintained as needed. In addition, in 2020, the voters approved a bond at referendum that included funding for road improvements and pavement projects. The department has been working on these projects for 2 years into 2022. Along with Capital Improvement funding, the projects completed include the paving of the parking lots of Gilead School, Hebron Elementary School, Firehouse #3, Center parking areas, improvements to East Street, West Street, West Street Extension, Meeting House Road, Burnt Hill Road, Burrows Hill Road, Webster Lane, Hickory Drive, Walnut Drive, Hoadly Road and a portion of Indian Field Road.

Roadside mowing to manage sight lines and vegetation is an ongoing process throughout the spring, summer and fall seasons. Risk tree management is an ongoing responsibility of the Department.

The Director of Public Works is the appointed Tree Warden and can be contacted at the Department if there are any questions on tree maintenance in the public right-of-way.

## TOWN OF HEBRON RECYCLING CENTER/TRANSFER STATION

The Town of Hebron operates a Recycling Center and Transfer Station at 550 Old Colchester Road, Amston, Connecticut. The service provided here is a disposal site for municipal solid waste, bulky waste, single stream recycling, electronic recycling, brush and tire disposal, mattress recycling, used oil recycling and a drop off site for donated clothing. The facility is not intended for commercial use. "Resident Stickers" are required to be shown on vehicles using the facility and can be obtained at the attendant's shed or the Town Office Building.

The Municipal Solid Waste collected for the 2021-2022 period was 1181.93 tons with a disposal cost of \$88,573.83. MSW drop off is allowed at no charge to Town of Hebron residents.

**Recycling is Mandatory:** The single stream recycling collected totaled 438.64 tons with a disposal cost of \$13,957.52. Residents are required to recycle all mandatory recyclable materials. The Town of Hebron contributes to the regional Household Hazard Waste Collection through (CREOC) Capitol Region East Operating Committee. This expense for 2020-2021 was \$11,780.43.

A listing of charges for bulky waste and acceptable materials is located on pages 85 and 86.

## WATER POLLUTION CONTROL AUTHORITY

The Mission of the Town of Hebron WPCA is to oversee and maintain the wastewater system in accordance with State and Federal Standards. The WPCA serves the community by identifying needs of a changing population and preparing for future generations. Maintaining the sewer system helps to promote business and enhances the quality of life for the residents of the Town of Hebron.

The Water Pollution Control Authority (WPCA) is comprised of five members and meets the second Tuesday of every month. The primary responsibility of the WPCA is the effective management of the municipal sewage system. The sewer system has been on-line since November 1991. Sewers are located in the Amston Lake Area, Route 85 from the intersection of Route 66 and Route 85 to Crouch Road, Crouch Road, North Pond Road, Brennan Road, Hope Valley Road, Slicer Drive, parts of Millstream Road and Wall Street, Main Street, Pendleton Drive and Wellswood Road. The sewer system also serves the retirement community located on Loveland Road, RHAM High and Middle School, Hebron Elementary School, the Stonecroft Retirement Community, Hebron Senior Center, Hebron Town Offices and Colebrook Village on John E. Horton Boulevard. There are 17 miles of sewer line installed in these areas and nine sewage-pumping stations. Hebron pumps its sewage to the Town of Colchester and from there it is pumped to the Town of East Hampton where the sewage treatment plant is located. As part of a facility upgrade project, which was funded through a bond from the Town, four pump stations are being upgraded and will be complete by the Summer of 2023. New emergency generators are being installed on the pump stations that don't presently have them.



## CONSERVATION COMMISSION

**MISSION:** The Conservation and Inland Wetlands Commission is committed to the preservation of Hebron's wildlife, natural resources, historical assets, and agrarian community charm.

The sparkling streams, clean groundwater, scenic vistas, fields, forests, and the peaceful rural aura of our Town did not happen by chance. These attributes are a legacy of forebears that practiced conscientious land stewardship. They were thoughtful planners and doers committed to a balance between conservation and modest community development.

Since Hebron's major roles and values to the State of Connecticut are those of agriculture, recreation, preserved ecosystems and residential housing, the community has historically sought to preserve its farmlands, woodlands, wetlands and open spaces through careful development, active conservation and a robust land acquisition program that will benefit all of Connecticut's future generations. The Conservation and Inland Wetlands Commission plays a critical part in these concerted efforts.

The Inland Wetlands and Watercourse regulations of the State of Connecticut (CGS Section 22a-36 through 22a-45) and the Town of Hebron establish the intent and the charge of the Town of Hebron Conservation Commission with the protection, preservation, maintenance and use of inland wetlands, watercourses, aquifers, and upland review areas. The Town's Inland Wetlands Regulations can be reviewed on the Town website. Other roles served by the commission, such as undeveloped area indexing, natural resources inventories, greenway designations, land use suggestions, water supply management, and public information and outreach can be referenced under CGS 7-131a.

Functionally, wetlands are above-ground manifestations of the water table. They protect and recharge our aquifers. We would note that all Hebron residents are entirely reliant upon underground water for their drinking supplies. Other inherent values of wetlands and preserved, vegetated upland areas include pollution filtration; water quality, water quantity and watercourse maintenance; flood mitigation; erosion control; the provision of integral plant and wildlife habitat; carbon storage and atmospheric nitrogen and oxygen balance; rural aesthetics and recreational opportunities. The preservation of natural areas and their functioning ecosystems is central to addressing and solving both the current climate and biodiversity crises.

Many wetlands and water courses have been destroyed by reason of the deposition, filling or removal of material, the diversion or obstruction of water flow, or the illegal erection of structures. State and local law require that a permit be issued prior to commencing any activity within a certain distance of a wetland, water body or water course. In most towns that distance is within one hundred feet, although it may be within three hundred feet from Hebron's major swamps and marshes, two hundred feet from the high-water mark of most of Hebron's streams or within one hundred feet of the wetlands associated with these streams.

Common property owner activities that come under the purview of the foregoing laws include: filling swampy areas, extending lawn or parking area, clearcutting significant vegetation within the aforesaid 100-foot buffer, brush and fill disposal into a wetland, septic discharge, the discharge of "greywater" (water used for cleaning purposes), disposal of hazardous material such as oil, gasoline, paint, or cleaning solvents, swimming pool discharge, driveway expansion or home improvement construction.

## CONSERVATION COMMISSION, CONTINUED

Some of these activities are prohibited while others are allowable if certain preconstruction safeguards are employed. Therefore, a Town permit is required.

The Conservation, Parks and Recreation, Planning and Zoning and Historic Properties Commissions and the Open Space Land Acquisition Committee, with the dedicated Town staff that assists them, work in league to ensure that Hebron's heritage of "timeless beauty," our historical assets and our critical natural resources are passed on to future generations.

The following commentary highlights the activities of the Conservation and Inland Wetlands Commission during local fiscal year 2021 – 2022:

- Held 9 Regular meetings and 5 Special Meetings.
- Accepted and acted upon nine applications and two extensions.
- Assisted the Town and the CT Resource Conservation and Development Agency for Environmental Review Team field analyses of the 215-acre Bernstein and 82-acre Hibbert open space parcels. These properties are being used for natural resources and wildlife habitat preservation, historic site protection, passive recreation, and linkage with the regional Air Line Trail State Park.
- Contributed to the update of Hebron's decennial Plan of Conservation and Development. This multi-agency effort serves as Hebron's policy blueprint and decision-making guidance document toward the insurance of our quality of life. It is also a requirement for state and federal grant funding eligibility.
- Coordinated with a local Girl Scout Gold Award project and town resident toward identification and mapping of hiking trails and distinctive features of Open Space parcels in Hebron.
- Coordinating with the Parks and Recreation Department, Historic Properties Commission, regional experts, and the Town Planner to submit public recreational opportunities, historic highlights, and related local amenities, services, and celebrations for inclusion in the state-funded Air Line Trail Master Plan Marketing effort.
- Conducted outreach activities with booths at the Hebron Maple Fest and Hebron Day events.
- Drafted and contributed several public information articles to the Hebron Views magazine and other media channels to elevate awareness toward the care, maintenance and enjoyment of our natural resources and passive recreational and environmental treasures. These articles included a narrative on the Air Line Trail Master Plan; Habitat Protection for Birds and Caterpillars; Septic Field Maintenance; an appeal to "Tread Lightly" regarding open space and trail stewardship; a non-native invasive Jumping Worm Alert with an extensive flyer distribution; Well Water Protection; and a Wetlands Preservation primer with GIS instructions.
- The Commission has also synergized its efforts with DEEP, other municipal agencies and NGOs, including the CT Association of Wetlands Scientists, the Hebron Open Space and Land Acquisition Committee, the Hebron Parks and Recreation Department, the Hebron Pollinator Conservation Project, and the Salmon River Watershed Partnership.

If you have any questions or need guidance related to work in or near wetland areas, please contact the Conservation Commission through Inland Wetlands Agent at 860-228-5971, extension 139.

## HEBRON PARKS & RECREATION DEPARTMENT

Although we continued to experience restrictions regarding COVID-19 for a good portion of the year, the Parks and Recreation Department was able to offer in-person classes, programs, and events. We also continued to see the trend of increased use of parks for passive recreation, including hiking, biking, and dog-walking.

Summer Camps and the Youth Basketball program were held this year with modifications. Along with these programs we were able to offer adult pickleball, youth running club, adult basketball, yoga, barre, baby-sitter training, home alone safety, and high school volleyball clinics.

A number of annual events saw their return this past year including Hebron Day, the Farmer's Market, The Ghost Run Half Marathon, and the Holiday Celebration. We altered the Halloween Happenings event to a Trunk or Treat, located at Burnt Hill Park which saw over two hundred young trick or treaters. The Easter Eggtravaganza was also held at Burnt Hill Park with three hundred or so young families collecting eggs. Hebron Day was celebrated in August as well as a new date in June. Due to the increase in attendance and incredible success following the date change, Hebron Day will be celebrated in June moving forward as a "Summer Kickoff".

Parks and Recreation Enrichment Program (PREP), the department's before and after school program, was held in two rooms at Gilead Hill School, remaining in compliance with all social distancing and safety protocols. Although numbers were reduced, the program continues to be a success, led by a dedicated staff providing a safe and stimulating environment for the town's youth. PREP camps were also provided during school vacation days.

### Recreation Programs Offered

#### Adult Programs

Pickleball  
30+ Basketball  
Barre Fusion  
Virtual paint night  
Zumba  
Yoga In the park

#### Youth Programs

PREP  
School Vacation Camps  
Summer Adventure Camp  
Rec Basketball (Grades 1-12)  
Grip and Rip Tennis Camp  
Home Alone Safety  
Babysitter Training  
Running Club  
High School Volleyball Clinic

We saw the completion of Phase II of the Raymond Brook Preserve with the installation of the 65' pedestrian bridge over Raymond Brook. A grand opening and trail dedication was held on June 6<sup>th</sup> in conjunction with Connecticut Trails Day.

Phase III of the Air Line Connection Trail is being finalized. This trail will connect the Airline Trail on the North side of Route 27 to the Highland Drive neighborhood. Through grants this trail will aid in connecting the Air Line Trail to the center of town.

## **HEBRON PARKS & RECREATION DEPARTMENT, CONTINUED**

The Parks division continues to maintain all Town property and Hebron School grounds. Along with regular maintenance of athletic fields, and routine mowing, trimming, weeding, etc., the Parks division maintains town trails and open space properties such as the Way Property, Hebron Center Trail, and Burnt Hill trails. The Parks department uses an integrated pest management plan. This plan entails the use of common sense and proper cultural practices in the maintenance of turf. The key to success is the following:

- Maintain the site history
- Identifying the source and causes of problem areas (i.e. disease, insects, weeds, etc.)
- Determining the tolerance level of the pest
- Regular scouting
- Determining other means for treatment other than pesticides
- Identifying and implementing cultural techniques to manage pest problems

The Hebron Parks and Recreation Department is supported by resident participation along with volunteer efforts in providing successful programs and events. We appreciate the patience, understanding, and support of our participants, volunteers, and the community as a whole as we continue to move forward and grow as a department.

## **HEBRON GREEN COMMITTEE**

The Hebron Green Committee works to help the town and its citizens do a better job of protecting our environment through education, outreach and assistance efforts.

The Committee continues to focus its efforts on increasing recycling rates, lowering contamination and reducing waste generation overall. A new Hebron specific set of recycling standards have been publicized through the Committee's website ([hebrongoesgreen.com](http://hebrongoesgreen.com)), given to residents as a flyer to take home, and communicated in person with assistance from Public Works at the point of intake at the Transfer Station. These efforts continue to pay off, as Hebron's contamination and recycling rates have both improved. Single stream recycling has continued to make it easier for residents to recycle.

## **HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE**

The Hebron Open Space Land Acquisition Committee (the Committee), formed by Town Ordinance on June 4, 1998, consists of eight members including one representative from the Board of Selectmen, the Board of Finance, the Planning and Zoning Commission, the Parks and Recreation Commission and the Conservation Commission. Three members from the public also serve on the Committee. The Committee is charged with the responsibility of evaluating and recommending open space land acquisitions to the Board of Selectmen.

## HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE, CONTINUED

The Ordinance also created a Hebron Open Space Land Acquisition Fund, to be used for preservation and acquisition of open space. The Fund is financed primarily by an annual appropriation as approved in the town budget. Land Acquisition funds are also derived from fees received by the Town in lieu of open space dedications required with subdivision applications, from state grants and from voluntary contributions. Open Space land can be acquired or preserved through direct purchase by the Town, by the acquisition of conservation easements, the purchase of development rights or by landowner donation.

The Committee continued to work closely with other Town boards and land use commissions in open space planning and evaluating open space preservation possibilities, especially for those parcels that can be linked into a town-wide greenway system.

The Committee has adopted its top preservation priorities to include “Watercourse / Waterbody Protection”, “Farmland Preservation”, “Extension of Existing Open Space Properties”, “Air Line Trail Corridor / Connections” and “Protection of Gateway / Scenic Parcels”. The Committee has further identified its highest priority areas within the town for open space preservation to include the Fawn Brook / West Branch Fawn Brook corridor, the Raymond Brook Marsh and the Judd Brook areas for passive recreational and natural resource protection and the Gilead Hill area for farmland preservation. The Committee also continues to pursue opportunities to connect the Air Line Trail to Hebron Center via Raymond Brook Preserve.

To this end, the Committee conducted 3 Regular and 2 Special Meetings in fiscal year 2021/22, including an April 2022 site walk of the O’Connor property located along Chittenden and Hoadley Roads for site assessment and open space acquisition consideration.

As part of its public outreach efforts, the Committee hosted a booth at the August 2021 and June 2022 Hebron Day Events as well as at the 2022 Maple Fest. In addition, the Committee contributes open space acquisition articles for the quarterly “Hebron Views” and annual “Salmon River Watershed Partnership Annual Newsletter” publications.

In September 2021 at Special Town Meeting, attending voters approved acquisition of the 215.5-acre Bernstein property. The Bernstein property, with frontage along Old Colchester Road, with additional access from Birch Hill Road, extends along the eastern border of the Air Line Trail for over 1/3 of a mile providing a scenic view from Grayville Park to the Judd Brook bridge crossing. Judd Brook traverses a portion of the property featuring historic bridge foundations for an Air Line Railroad spur used to carry materials to construct portions of the Air Line Trail. The property abuts Salmon River State Forest land designated as an Old Forestland Site (reserved to become Old Growth) and town-owned open space providing an extensive area of undisturbed mixed forest, host to many “Species of Special Concern”.

Judd Brook and its upland wetlands merge with Jeremy River, a Class A watercourse, just south of the property. A \$199,960 State Department of Energy and Environment Open Space and Watershed Land Acquisition Grant supported this purchase.

## HEBRON OPEN SPACE LAND ACQUISITION COMMITTEE, CONTINUED

In June 2022 at Special Town Meeting, attending voters approved the 8.5-acre Raymond family parcel, located along Millstream Road and within the Raymond Brook Greenway as depicted in the Plan of Conservation and Development, for open space land acquisition. The property, which contains Raymond Brook, lies between Town-owned open space parcels at its southern and northern boundaries and its acquisition affords an opportunity to connect Raymond Brook Preserve towards the Air Line Trail while protecting the upstream watercourse of the Raymond Brook Marsh, a State-wide Wetlands of Special Concern and potential source of future drinking water.

To date, upon extensive research and recommendation of the Committee, the Town has permanently preserved 949 acres of open space, including Burnt Hill Park, Raymond Brook Preserve, open field land on Jagger Lane and forested land off Church Street, Old Colchester Road, Gilead Street and along the Raymond Brook Marsh protecting Hebron's high water quality streams and areas of potential future drinking water supplies. In addition, the Town's two most recent acquisitions have preserved nearly 300 acres of pristine forest along the Air Line Trail. These town-owned properties include marked and unmarked trails that can be viewed at [hebronpaths.org](http://hebronpaths.org).

In coordination with the State, the Committee has identified and referred several large open space parcels to the State Departments of Energy and Environmental Protection (DEEP) and Department of Agriculture (DOA) for their subsequent open space preservation. A total of 488 acres has been acquired by DEEP including 54 acres along the Air Line Trail and 293 acres of forest and farmlands abutting and directly across from Gay City State Park. The DOA has acquired the development rights of 604 acres of active farmland resulting in the permanent preservation of such land for farming. These cooperative efforts with the State have aided in the preservation of the town's rural landscape while enhancing in-town tourism and maintaining farming business activity.

The Committee wishes to reiterate the many varied benefits of Open Space preservation including enhancing home values; mitigating future tax increases (preserved open space produces tax revenues in excess of its cost of services); protecting the town's productive and scenic farmland; preserving areas of historic heritage and cultural assets; providing for recreational areas and opportunities, both passive and active, which promote healthy exercise and in-town tourism, a help to local business; providing a desirable setting for harmonious economic growth and living environment; preserving forest lands in their natural condition to enhance biodiversity of vital habitat for plant and wildlife; safeguarding our natural resources including clean air, soils and drinking water; and sequestering / storing carbon emissions, a most-effective manner to mitigate the adverse effects of climate change. In fact, two very recent surveys of town residents conclude that the town's rural characteristics and open spaces are the first and third reasons, respectively, that people move to and remain living in Hebron.

Regular Committee meetings are scheduled on a bi-monthly basis, beginning with the first Wednesday in January, at 7:00 p.m. conducted virtually, unless otherwise posted. All residents and Hebron landowners are encouraged to join at these meetings.

## HEBRON HOUSING AUTHORITY

Merit Properties, Inc., of East Berlin, Connecticut is contracted by Hebron Housing Authority to manage Stonecroft Village, a 25 one-bedroom apartment complex for the elderly and disabled. These rental units are for seniors 62 years of age and older and for the certified disabled 18 years of age and older. Stonecroft Village was funded by a state housing program and its operation is subject to regulations of the Department of Housing and Connecticut Housing Finance Authority.

Applicants must complete an application and meet certain income and screening requirements to be eligible for occupancy at Stonecroft Village. Applicants on the waitlist are selected to fill vacant apartments from a lottery method. Currently, the waitlist is closed. A resident's rental payment is based on 30 percent of the resident's adjusted income or base rent, whichever is greater, plus electric. The property does not have rental assistance. Section 8 vouchers or alternative subsidies are welcomed.

Unit Information	1 Bedroom
Rent	\$593 - \$875
Square footage	650
Total Units	25
Current Vacancies	0

The five Hebron Housing Authority Commissioners are appointed by the Town of Hebron Board of Selectmen to serve on the Hebron Housing Authority for four-year terms. The management company is accountable to the Hebron Housing Authority Commissioners.

For information on applying to Stonecroft Village, please contact Ashley Connell, Site Manager, (860) 228-4411 x 207.





## HEBRON HISTORIC PROPERTIES COMMISSION

*The Historic Properties Commission is charged with promoting the identification, preservation and protection of historic properties within the Town, and to preserve and protect their architectural and historical integrity.*

See [www.hebronthpc.org](http://www.hebronthpc.org) for information on Hebron's historic properties.

The Historic Properties Commission continued with the enthusiasm garnered from the "Rosie the Riveter Memorial Rose Garden Dedication" held in June 2020. Open houses were conducted at the World War II Civilian Aircraft Observation Post and The Gull Schoolhouse in July and August drawing over 50 visitors over a four-month period. Plans were made to continue the open houses in the Spring of 2022.

In keeping with the commission's mission statement to promote the identification, preservation and protection of historic properties within the town, the members worked on composing a letter to be sent to property owners within the Hebron Center Historic District as it is listed in the National Register. Its purpose will be to make the owners aware of the architectural and historical significance of their property as a part of the whole district.

Work continued at the Peters House. All the light fixtures have been purchased and installed. With the culmination of many years of work from both members and volunteers, members discussed the potential town use or opening the Peters House to the public.

Since the house is town owned, it was agreed that the town be involved in the decision-making process of furnishing the house.

In February, the Commission learned that the Hebron Coalition on Diversity and Equity group had booked the Peters House for Juneteenth (Hebron Day), 2022. Since HHPC has been involved in Hebron Day every year, members agreed that the Commission would be involved in the event by conducting Peters House tours and answering questions about historic Hebron.



**HEBRON HISTORIC PROPERTIES COMMISSION, CONTINUED**

The Juneteenth event, along with the Witness Stones presentation by Hebron Greater Together Fund on June 3rd, ended the year on an exhilarating note. Both events were well attended, and the sight of people mingling on the lawn and touring the house brought the long-awaited vision of vibrancy back to the Peters House.

## SENIOR SERVICES

**Mission Statement:** The Russell Mercier Senior Center is a community focal point where older adults come together for services and activities that reflect their experiences and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the senior center and the community.

The Senior Center is a multi-purpose center that serves as a community resource for information on aging and a conduit to other services available to older adults, including support services for family caregivers. It offers a central location where individuals can receive information and services of interest, aims to develop innovative approaches to addressing aging issues, and strives to prevent isolation and encourage socialization.

The Russell Mercier Senior Center has been designated a community focal point by the North Central Area Agency on Aging signifying that it provides a comprehensive delivery of services essential for maintaining the health, independence, and well-being of its elders. Focal points are highly visible places where anyone in a community can obtain information and access to services. The focal point does not serve a single or limited function, but rather assures access to a broad and comprehensive array of services and opportunities for other people, either on site or through referral. A community focal point's staff assume a proactive role in finding out about new resources, creating linkages with other organizations, and assuring that the information given out is accurate and up-to-date. Additional emphasis focuses on reaching out to the community's older residents and caregivers, and targets more vulnerable populations for special effort.

Information regarding available services and opportunities are publicized in the Senior Center's monthly newsletter which is currently offered on-line through the Town of Hebron's website at [www.hebronct.com](http://www.hebronct.com) along with highlights being published in several local newspapers. The Senior Center also has a Facebook page at <https://www.facebook.com/search/top/?q=russell%20mercier%20senior%20center>

The goal of Hebron's Senior Services is to meet the needs of older residents who require assistance in maintaining or achieving their full potential for self-direction, self-reliance, and independent living.

Senior Services ensure that Hebron's elders have access to the supportive services necessary to live with dignity, security, and independence. It is the responsibility of Senior Services to plan, develop, and administer a comprehensive and integrated service delivery system for elderly persons in Hebron. To accomplish this, Senior Services conducts needs assessments, surveys methods of service administration, evaluates and monitors such services, maintains information and referral services, and develops, coordinates, and/or collaborates with other appropriate departments, organizations, and agencies to provide outreach, financial, social, transportation, health, educational, legal, cultural, employment, volunteer, and nutritional programs that help Hebron's elderly residents.

Effective May 2, 2021 the Senior Center re-opened to the public following closure to the public due to the COVID-19 pandemic. A broad array of safety measures have been implemented both within the Senior Center and in the Dial-a-Ride transportation vehicles, additionally, the Senior Center has

## SENIOR SERVICES, CONTINUED

completed the Department of Economic and Community Development's self-certification for re-opening.

Examples of available services, include, but are not limited to:

- Health Screenings/Wellness Programs
- Free File of Life
- Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, and Eligibility Screening (CHOICES)
- Case Management
- Tax Preparation Assistance/Driver Safety Program
- Financial Assistance/Support Services
- Senior Community Service Employment Program
- Youth Chore Program
- Energy Assistance & Weatherization/Furnace Repair & Replacement Program/Water & Sewer Assistance/Operation Fuel
- Elderly & Disabled Renters' Rebate Program
- Transportation
- Senior Nutrition Programs:
  - Meals on Wheels
  - Grab & Go Meals
  - Community Café
  - Mobile Foodshare Van
  - The Senior Center has worked with the North Central Area Agency on Aging in order to provide a new service that they launched designed to address food insecurity for those age 60+ who are able to prepare meals, unable to shop for groceries due to the pandemic, and who may be unable to pay for groceries. A Grocery Shopping and Delivery service is being offered in conjunction with the Senior Center whereby the Area Agency on Aging will cover, once a month, the delivery charges, any shopping fees, and the cost of groceries at +/- \$100.00 per shopping trip
- Arts & Crafts, Recreation, Social and Educational Programs
- Volunteer Opportunities
- Educational Collaboration
- Zero Isolation and Get Connected, Stay Connected

## COMMISSION ON AGING

In accordance with Hebron's Town Charter, there shall be the following appointed Town Board, a Commission on Aging consisting of seven (7) members, each of whom shall serve four (4) year overlapping terms. Additionally, there are two (2) alternate members.

The Commission is charged with studying the needs of and coordinating programs for the aging in the Town of Hebron and may organize itself in whatever manner it may determine in order to carry out its duties. Through continuous study of the conditions and needs of elderly person in the community, recommendations shall be made.

Hebron's Commission on Aging conducts public meetings held either virtually or in-person at the Russell Mercier Senior Center the first Wednesday of every other month starting at 8:30 AM. Since the start of the COVID-19 pandemic, meetings have been held virtually. Interested individuals may contact the senior center at 860-228-1700 for more information.

## MUNICIPAL AGENT

The Municipal Agent for the Elderly program was established in 1972 by the Connecticut State Legislature in order to assure that elderly persons in each town has an officially appointed representative who is responsible for providing elders with information and assistance on services and benefits. In accordance with the General Statutes of Connecticut Volume 2 Title 7 Chapter 97 Section 7-127b the municipal agent for the elderly shall (1) disseminate information to elderly persons and assist such persons in learning about the community resources available to them and publicize such resources and benefits; (2) assist elderly persons in applying for federal and other benefits available to such persons.

The position of Municipal Agent for the Elderly is incorporated into the Senior Services Director's position along with the Senior Services Director being a MyPlace CT Community Partner. Information, referral and assistance is available by contacting the Russell Mercier Senior Center Monday through Thursday between 8 AM and 4:30 PM, and Friday between 8 AM and 1 PM at 860-228-1700.

## ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission's (EDC) mission is to:

- Broaden the tax base of the Town of Hebron through the encouragement of planned business growth,
- Encourage the expansion of job opportunities, goods, and services to town residents; and,
- Preserve Hebron's rural character and charm.



EDC works to ensure that there are sufficient parcels of land available in Town for new business development, either from the expansion of existing businesses or from new businesses wishing to move into Hebron, and to support and enhance the existing business districts in Hebron.

The Town has designated the Village Green District on Horton Boulevard as the major expansion area for new business growth for Hebron's future. This District is planned to be a mixed-use zone to include commercial, retail, office, light industrial and residential uses. Successful implementation of this planned district will provide Hebron with additional commercial services, employment opportunities, an expanded tax base as well as housing opportunities. The development of the assisted living facility, Colebrook Village, has become the first major anchor in this new mixed-use district.

In addition to the Village Green District, the Commission has continued to support existing business districts, including Hebron's Main Street – Route 66. Many of the past and current EDC events and programs are focused on supporting and enhancing the existing business districts and maintaining value in these areas. Significant programs have included: the Town's Façade Improvement Program, new sidewalk construction, landscaping, and benches along Main Street, and "Welcome to Hebron" signs located at each end of the business district.

The Commission maintains a meaningful presence on the Town's website providing information on Hebron, Hebron's tax abatement program for new business growth, a listing of Hebron businesses, as well as other valuable information to support business growth in town. The website address is <https://hebronct.com/town-departments/economic-development/>.

A comprehensive marketing tool sponsored by the EDC was the creation of a promotional video highlighting and promoting the Town's assets for residential and business growth. The completed video is located on the Town's website and Facebook pages. The video is also located on YouTube, Vimeo, and can be viewed here: <https://vimeo.com/314055306>.



## ECONOMIC DEVELOPMENT COMMISSION, CONTINUED

During Fiscal Year 2022, the EDC met at six Regular or Special Meetings. Although the Covid pandemic curtailed some of the business outreach activities, the Commission was involved in a variety of initiatives:

- The EDC selected a consultant to develop and implement a comprehensive town branding program that effectively describes and captures what distinguishes and sets Hebron apart from other municipalities, and to develop a strategic marketing plan to attract new businesses, residents and visitors to Hebron over the next ten years. FHI Studio of Hartford, Connecticut was selected from six (6) responses received.
- FHI Studio conducted a small business focus group and prepared and distributed a community survey. The results of these activities were summarized in a report to the EDC that will guide the subsequent steps of the Branding and Marketing Plan development. Overarching themes including family friendliness, rural character and passive and active recreational resources stood out amongst the many reasons community members love Hebron.
- The EDC continued to discuss ways to implement the recommendations of the Hebron Center Market Study that the Commission sponsored. Discussions were held at each meeting on priorities and specific Action Steps to implement the recommendations of the Study.
- The EDC took a proactive step in resetting their goals and their mission by conducting a survey of members, staff, other board and commission members, and town officials concerning the optimum role of the EDC. This culminated in a joint meeting with the Board of Selectmen to review the survey results in the Fall of 2019. From this a new set of priorities was established.
- From the joint EDC / BOS meeting an objective was established to produce a concise marketing tool that could easily be distributed to prospective developers, containing specific metrics of Hebron and the positive aspects of the town. This developed into an interactive pdf document that continued to be discussed and developed during the FY.

During the FY, the Economic Development Coordinator and the Town Planner participated in the Air Line Trail Master Plan. This multi-town project is being funded by a grant from the State of Connecticut. One aspect of the plan is to seek ways to promote the trail crossing in each town as an incentive for economic development activity.

- An election of officers was held in April of 2021. At this election, Neil Amwake was re-elected as Chair, Peter Casarella was voted to remain as Vice-Chair.
- A new "Quality of Life" brochure was developed by the Economic Development Coordinator as directed by the EDC. This brochure is similar to other marketing materials that have been created by the EDC, and this one speaks to a number of quality-of-life aspects that Hebron offers such as open space, parks, trails, golf courses, the Douglas Library, and town-wide events such as the Hebron Harvest Fair and the Maple Fest.
- A series of electronic newsletters between the EDC and the Hebron business community were provided weekly by the Windham Chamber of Commerce advising of upcoming meetings or new business announcements.

The Economic Development Commission generally meets on the third Monday of each month at 7:00 PM in the Hebron Town Office Building and welcomes input and suggestions from Town residents.

## ANIMAL CONTROL OFFICER

Animal Control Officer Willie Bell provided coverage for the Town of Hebron. During the 12-month period covering July 1, 2021 to June 30, 2022, Animal Control calls are broken down as follows:

Dogs Impounded	4
Dogs Reclaimed by Owner	0
Dogs Adopted	0
Dog Bite/Attack	6
Dogs Euthanized	0
Dogs Quarantined	0
Infractions Issued	6
Misdemeanors	0
Total Complaints Investigated	216

Wildlife Calls                      200-400

A large percentage of impounded dogs are not licensed with the Town of Hebron, and therefore the owner could not be notified of their impounded dog, often resulting in the dog remaining in the pound for a number of days before the owner calls to report the dog missing. Regardless of its license status, if your dog is missing, please call the Animal Control Officer immediately. This will result in a quicker reunion with your dog as well as keeping the impoundment fees to a minimum.

A growing number of people allow their dogs to roam off-leash in public areas; Grayville Park, Hebron Veterans Memorial Park, Airline Trail, etc. Allowing your dog to “run free” will result in a roaming infraction, Connecticut General Statue 22-364A.

Owners of dogs that are not licensed and vaccinated could be issued an infraction or a misdemeanor for “Failure to Vaccinate”. The owner would be responsible for these fines, and still be required to have the pet vaccinated and licensed in a time frame set by the Animal Control Officer.

**CONNECTICUT STATE LAW REQUIRES ALL DOGS AND CATS OVER THREE  
MONTHS OF AGE TO BE VACCINATED AGAINST RABIES AND DOGS OVER  
SIX MONTHS OF AGE TO BE LICENSED.**

**Please be considerate of others by cleaning your dog waste.**



## HEBRON FIRE DEPARTMENT



The Hebron Fire Department was dispatched to 1064 calls for service during fiscal year 2021-2022, a slight drop (47 calls) from last year. I have attached a summary report detailing the number and type of emergency calls we responded to, as the 1064 calls are divided into eight distinct categories.

As public safety providers, we continue to face many obstacles and challenges, starting with what may be our greatest challenge, time. Each and every year, we are faced with greater demands on this precious commodity; increases in EMS calls for service on an already taxed system, more required Fire and EMS training to keep our skills sharp and to comply with an overwhelming number of regulations and standards, increased and more detailed Fire, EMS, and workplace reporting requirements, greater demands from our primary, secondary, and even tertiary occupations, and first and foremost, the time our families need and deserve.

I would like to take the opportunity to thank our dedicated team members who give so much of themselves to the Department and our Town, for without them, we are nothing. They continue to amaze and impress me with their desire and passion to selflessly serve. We are blessed and lucky to have them.

I would be remiss if we didn't acknowledge the unwavering support of the Board of Selectmen, Town Manager's Office, Board of Finance, Resident Trooper, Hebron Police, and Public Works. The collaboration and willingness to work together is both refreshing and amazing. Again, we are blessed to have such a talented team.

Last, and certainly not least, thank you, our citizens, for your support and placing your trust in us. We are here for you and are dedicated to improving every day so that we may continue to provide you with the highest level of service that you deserve.

Proud to be your Chief,  
Chief Peter J. Starkel  
Hebron Fire Department

Fire - Incident Types		Date: Friday, July 21, 2023
		Time: 6:16:43 AM
Alarm Date between	2021-07-01	and 2022-06-30

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	24
300 - EMS	819
400 - HAZMAT	31
500 - Service Call	44
600 - Series	57
700 - False Alarm	75
800 - Natural Disaster	5
900 - Special Incident	8
Other	1
	1064

## HEBRON OFFICE OF EMERGENCY MANAGEMENT

**MISSION STATEMENT:** *Our Mission is to provide a comprehensive and integrated emergency management system that coordinates community resources to protect lives, property, and the environment through mitigation, preparedness, response and recovery from all natural and man-made hazards that may impact our community.*

The Office of Emergency Management activated the CERT team for 18 incidents in the 2021-2022 fiscal year. These included 3 structure fires where the CERT responded with the Fire Department to provide support services for firefighter rehab on the scene: providing water, chairs, and basic well-being monitoring for firefighters who were working in extreme conditions. The Emergency Management Director continues to work closely with the Emergency Management Directors of Andover and Marlborough. Many of the CERT activations were for mutual aid requests from those towns. For instance, the Hebron CERT assisted at the Andover Memorial Day parade and the Marlborough Lions Lake Run. CERTs from those towns assisted at our events as well.

The Emergency Management Director also worked alongside the Fire Chief and Public Works Director during multiple large storms, assessing storm damage and coordinating reports of power line damage with Eversource.

The Director and CERT members continue to train monthly and prepare for future adverse events that might affect our community.

## FIRE MARSHAL

**MISSION STATEMENT:** *The Office of the Fire Marshal is committed to providing the best public service possible in order to improve public safety and protect the lives and property of every citizen and visitor to the Town of Hebron.*

This mission will be accomplished through providing professional life safety protection and help reduce the harm associated with fires, explosions and mechanical failures to the citizens and visitors of the Town of Hebron. This will be achieved through inspection, education and investigation as regulated by applicable Connecticut State Laws.

We will actively participate with our community, serve as role models, and strive to effectively and efficiently utilize all resources made available, to provide safety and excellent customer service to the citizens and visitors of the Town of Hebron.

By Connecticut State Statute the Fire Marshal is required to inspect all buildings and facilities of public service and occupancies regulated by the Connecticut General Statutes.

As important as Fire Safety inspections are the Connecticut State Statutes also require the Fire Marshal to:

- Investigate the origin, cause and circumstance of all fires within the Town.
- Carbon monoxide emergencies where occupants require medical care.
- Issue permits for the use, transportation and storage of explosives in compliance with State Explosives Regulations.
- Inspect all flammable and combustible installations.
- Conduct site inspections and be on site for all Fireworks and Special Effects displays for compliance with applicable State Legislation.
- Inspect all tents and portable structures for compliance with the Fire Safety Regulations.

This is just a partial list of other responsibilities the Fire Marshal must be involved in.

During fiscal year 21-22, the Fire Marshal's office completed the following:

- Annual property inspections and reinspections.
- Follow-up meetings with owners and occupants to develop a plan for compliance.
- Inspected propane tank installations.
- Plan review for new building construction, remodeling, and fire protection systems.
- Inspections at special events and tent installations.
- Maple Fest and the Hebron Lions Fair had continual inspections during their event.
- Inspections of Concerts at RHAM High School, Hebron Lions Fireworks and other events at the Town Schools and Recreation fields.
- Cause and origin investigations of all fire incidents.
- Addressed Smoke and Carbon Monoxide detection problems.
- Safety inspections of wood stove installations when required for homeowners' insurance.

Anyone requesting Fire Safety education, fire inspections, or fire code/safety information may contact the Fire Marshal's office at 860-228-3022 Ext 167.

## HEBRON RESIDENT STATE TROOPER

Police coverage for the Town of Hebron (Town Code 067) for fiscal year 2021-2022.

-One (1) Resident State Trooper

-Two (2) School Resource Officers- One (1) for Region 8 School System (RHAM Middle & High Schools) and One (1) for Hebron Public Schools.

-Two (2) Part-time Hebron Patrol Officers

When the Resident State Trooper is off-duty police coverage is provided by the State Police Barracks Troop K in Colchester. The Town of Hebron employs (2) two part-time Police Officers to supplement police coverage specifically for the town and its needs. These officers work in conjunction with the Resident State Trooper. The Hebron part-time Police Officers' primary responsibilities are to respond to calls for service, proactively conduct motor vehicle enforcement, conduct patrol checks within the Town of Hebron, back up and support investigations conducted by State Troopers and the Resident State Trooper.

The dedicated Resident State Trooper responsibilities include, but are not limited to, administrative duties, officer supervision, coordinate safety for town events, criminal and motor vehicle investigations, citizen assists, program development and implementation, public relations, traffic enforcement and patrol.


During the twelve-month period from July 1, 2021 through June 30, 2022 police investigations in the Town of Hebron include:

Total Calls for Service – 2,834

Homicides:	1		
Sex Offenses:	0	Medical Assists:	90
Robbery:	0	Drug Offenses:	2
Vandalism:	3		
Larceny:	19	<u>Motor Vehicle:</u>	
Disturbances:	27	Accidents:	94
Burglary:	1	Fatality:	0
Motor Vehicle Theft:	11	Serious Injury:	1
Assaults:	0	Motorist Assist:	112
DUI:	11	Infractions:	48
		Warnings:	195

## ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES

**AHM's Mission:** "To provide mental health and positive youth development services that assist children, young people, and their families in creating a supportive and caring environment, for them to reach their maximum potential as members of society."

				
2021-2022 Hebron Data Summary				
During the 2021-2022 fiscal year, the residents of Hebron utilized the services and programs of AHM Youth and Family Services as listed below:				
Family Resource Center				
Program	Youth Served	Adults Served	Youth All Towns	Adults All Towns
Play & Learn Groups	61	34	95	73
KinderRHAMa Preschool	8		23	
Summer Preschool Camp	17		36	
Developmental Screenings	17		26	
First Steps in Music	21	20	54	50
FRC Family Events	16	18	37	40
Mentoring Program	5	5	11	11
Mentoring Program Celebrations	3	7	9	15
Support, Resources to Child Care Providers		2		124
<b>Total:</b>	<b>148</b>	<b>86</b>	<b>291</b>	<b>313</b>
Gilead Hill and Hebron Elementary School Programs				
Program	Youth Served			
Individual In School Counseling / Case Management/Family Therapy	68			
Study Group-Love and Acceptance	10			
Classroom Lessons-Social skills	224			
<b>Total:</b>	<b>302</b>			
RHAM Middle School and RHAM High School				
Program	Youth Served	Adults Served	Youth All Towns	Adults All Towns
M.S.Clinical Counseling and Case Management	4		25	
H.S.Clinical Counseling and Case Management	33		62	
RHAM Staff QPR Trainings		43		215
QPR for RHAM EMT Students	7		14	
Power of Words	197		407	
H.S. Peer Helpers	12		24	
<b>Total:</b>	<b>253</b>	<b>43</b>	<b>532</b>	<b>215</b>

**ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES, CONTINUED**

<b>Individual and Family Therapy</b>				
<b>Program</b>	<b>Youth Served</b>	<b>Adults Served</b>	<b>Youth All Towns</b>	<b>Adults All Towns</b>
Individual and Family Therapy	33	5	58	16
<b>Total:</b>	<b>33</b>	<b>5</b>	<b>58</b>	<b>16</b>
<b>Community</b>				
<b>Program</b>	<b>Youth Served</b>	<b>Adults Served</b>	<b>Youth All Towns</b>	<b>Adults All Towns</b>
Project Graduation volunteers, chaperones		20		31
Tip a Musician Project Graduation Fundraisers	52	63	76	129
Project Graduation Participants	62		136	
Health Matters Program	18	35	37	77
Power of Words, Jr.	84		165	
Juvenile Review Board	6	25	13	84
Chores Employment Program	13	14	19	26
Theatre Programs-Winter, Spring	25		37	
Empowerment Camp			8	
Community Presentations on Vaping and Synthetic Marijuana		2		9
Nature and Adventure Days	654	930	890	1601
SOAR (Formerly RALLY) Youth Group Meetings	89	21	153	45
Here 4 You Mental Health Walk	12	16	65	76
Hebron Days	144	263	234	368
Coffee/Cocoa with a Cop	1	13	6	46
Prevention Week -Yoga Class	2		4	
Prevention Week Surveys	15		44	
Annual Concert-Runa		34		100
Take Back Events		104	148	224
<b>Total:</b>	<b>1177</b>	<b>1540</b>	<b>2035</b>	<b>2816</b>
<b>GRAND TOTAL</b>	<b>1913</b>	<b>1674</b>	<b>2916</b>	<b>3360</b>
<b>Hebron Residents Served*</b>		<b>3587</b>		
<p>This past year we were able to once again provide many services to area residents as COVID restrictions were lifted. We welcomed this opportunity to serve Hebron residents with a variety of services and programs. Hebron residents accessed services, programs, events and supports provided by AHM 3587 times in individual, small group and/or large group settings. Families often receive multiple services from our agency.</p>				

## HEBRON INTERFAITH HUMAN SERVICES

Hebron Interfaith Human Services (HIHS) is a 501-(c)(3) non-profit association of faith communities united to provide greater levels of community support and service than each could accomplish individually. These faith communities are: Christ Lutheran Church, Church of the Holy Family, Church of Hope, Gilead Congregational Church, St. Peter's Episcopal Church, United Brethren of Hebron Synagogue and The Worship Center.

Our mission: *"serve as a resource to the community in times of crisis and need, and assist people to regain their self-sufficiency."* Our mission statement is *"A Hand Up, not A Hand Out."*

HIHS employs one part-time Executive Director, Christa Goodwin-Babka, to plan, direct and manage the operations. The association is served by a Board of Directors. Numerous faithful volunteers assist with various daily and special-event tasks.

HIHS currently provides food to Hebron families on a regular basis. With the help of the faith communities, civic organizations, businesses, schools and individuals, special holiday meals are available for clients as well as gifts in December.

HIHS provides help in obtaining state and federal assistance such as Energy Assistance, Operation Fuel and SNAP. We also refer to AHM Youth Services, WIC and Connecticut Legal Aid. In emergency situations HIHS is supported primarily by our local houses of worship, businesses, charitable and civic organizations, local schools and individuals. Funds are also derived through grant writing.

Events in which HIHS participates for the purposes of fundraising and awareness are the Maple Festival, the Hebron Harvest Fair, the Walk Against Hunger, the Walk for Warmth and others.

For additional information or volunteer opportunities, please call our office at 860-228-1681.

## USDA WIC PROGRAM

The Special Supplemental Nutrition Program for Women, Infants and Children, better known as the WIC Program, provides supplemental foods, health care referrals, nutrition education, and breastfeeding promotion and support to low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk.

### Who is eligible?

- **Pregnant women** (through pregnancy and up to 6 weeks after birth or after pregnancy ends).
- **Breastfeeding women** (up to infant's 1<sup>st</sup> birthday).
- **Non-breastfeeding postpartum women** (up to 6 months after the birth of an infant or after pregnancy ends).
- **Infants** (up to 1<sup>st</sup> birthday). WIC serves 45 percent of all infants born in the United States.
- **Children** up to their 5<sup>th</sup> birthday (fathers, grandparents, foster parents or other guardians may apply for WIC for their children).

### What are the benefits?

- Individual time to speak with a nutritionist or trained professional about your diet or your child's diet.
- **Breastfeeding support and information.**
- Opportunity to meet and talk to other moms with young children.
- Referrals to health care and other social service programs.
- An eWIC card to buy healthy food for you or your children.

For more information about WIC, visit <https://portal.ct.gov/dph/WIC/WIC> or call 1-800-741-2142.



## DOUGLAS LIBRARY

**Statement of Purpose:** The Douglas Library serves as a learning and community center for all residents of Hebron. The Douglas Library supports and encourages life-long learning and fosters a literate, informed, and culturally aware community. Working together, we strive to provide equal access to information, ideas, and knowledge through books, programs and other resources. We believe in the freedom to read, to learn, to discover.

**Mission Statement:** The mission of the Douglas Library of Hebron is to support the informational, educational, cultural, and recreational needs of all members of the Hebron community by providing access to a professional staff, a state-of-the-art facility, quality resources, programs, and services and preserving records of the town's history that are entrusted to the library.

**Service Area and Facility:** The Douglas Library serves residents in Hebron and Amston. The number of registered users is 2,843. The library occupies 16,800 square footage of space - 2,400 of which is the original building. The building has three floors: The basement is primarily meeting-room space, including a large community room and small board room available for use by outside groups. The first floor houses adult, young adult and reference collections as well as eight public computer stations and a selection of maker space equipment (3D printer, 3D pen, book scanner, sewing machine). The second floor is dedicated to children's materials. It has its own program space for younger patrons. Additionally, there are three study rooms available on a first-come, first-served basis as well as plenty of carrels and tables for individual and group use.

**Collections:** The library provides a collection of 46,601 physical items and thousands more digital items for circulation by adults, young adults, and children. Our physical media collection includes print books; audiobooks; DVDs, blu-rays, and ultra HD blu-rays (4K discs); magazines, and CDs. Digital media includes e-books, e-magazines, audiobooks, music and video. A well-rounded collection of magazines and newspapers is also available in our reading room. We also have Wi-Fi hotspots, cake pans, story time kits, yard games, passes for free and discounted entries to local museums available for checkout. The library also houses a special collection of historical materials including genealogy and state, local and town reference works.

Interlibrary loan services are available to patrons for obtaining materials owned by cooperating libraries. We were able to obtain 2,287 items from partner libraries for Douglas Library patrons. Requests (holds) can be placed through the digital catalog or at any of our service desks.

**Total Circulation: July 1, 2021 through June 30, 2022 was 55,971**

Adult Print	16,666
Young Adult Print	1,414
Children's Print	17,563
Videos	6,107
Downloadable Audiobooks	5,736
Downloadable E-Books	5,219
Downloadable Video	684
Museum Passes/Misc	459
Audiobooks/Music	2,111

## DOUGLAS LIBRARY, CONTINUED

**Computers and Online Public Access Catalog (OPAC):** The library offers Internet access and MS Office software on a total of 12 computers in the adult, young adult and children's areas. Free Wi-Fi is available on all levels of the library. Library staff provides one-on-one assistance to patrons for the use of computers, MS Office software, smart phones, tablets, and other devices, in addition to providing help locating physical and digital materials on the Internet. The Douglas Library's webpage gives users remote access to the library's catalog (and to those of other Bibliomation member libraries across the state), our social media pages, information on upcoming programming, RequestIt CT, proprietary databases (including Ancestry Library Genealogy), and access to thousands of digital books, magazines, movies and audiobooks through the Overdrive, Hoopla Digital, Kanopy, and state library services.

**Programs, Meeting Spaces and Displays:** The library prides itself on bringing entertaining and educational programming for all ages to the town of Hebron. The children's department has regular story and craft hours for children ages birth through preschool which supports early literacy and early childhood education, as well as a summer reading program for children of all ages, and special events. The adult department offers programming including author book talks and signings, musical programs, current interest programs, Passport on wheels, chess nights, Friday movies and monthly book discussions (held next door at the American Legion). These programs are funded by The Friends of the Library. Information about upcoming events can be found at [douglaslibrary.org](http://douglaslibrary.org).

In addition to in-house programs, the library frequently hosts town meetings and events sponsored by outside organizations. The library's community room and the boardroom are available to be reserved by residents and non-profit groups when not in use by the library or other town department.

**Friends of the Douglas Library:** The Friends are composed of dedicated volunteer members who donate their time to sort donations and ensure the smooth operation and success of the main fund- raising events of the year - community book sales held in March, June, September and November at the library. Additionally, the Friends also manage a successful year-round bookshop on the main floor of the library. Holiday items, gift quality books, and themed titles are available in addition to a large variety of regular fiction books. Profits from all fundraisers directly support a variety of patron-based library services and materials. These include museum passes, many adult programs, the children's summer reading program, magazines, large print books and supporting the development of the Teen center. The Friends hold six organizational and planning meetings throughout the year, and are currently seeking new members. The Friends have developed a Facebook page and are pursuing other means of reaching the community in this endeavor.

### Library Hours & Contact

Regular hours:

Monday and Wednesday 12 (noon) to 8 pm

Tuesday and Thursday 10 am to 8 pm

Friday 12 (noon) to 6 pm

Saturday 10 am to 3 pm

Tel: (860) 228-9312

Fax: (860) 228-4372

Web: [www.douglaslibrary.org](http://www.douglaslibrary.org)

OPAC: <http://douglas.biblio.org/>

Visit us on Facebook!

A special thanks to the Board of Trustees, Douglas Library Association, Town officials, Friends of Douglas Library, library volunteers, and to the residents of Hebron for their continuing support.

## CHATHAM HEALTH DISTRICT

Our Mission: The Chatham Health District (CHD) will, through community partnerships, promote, protect, and improve the health of its residents, by monitoring health concerns, preventing illness, and encouraging healthy lifestyles.

Who we are: In short, we are the local public health department for Hebron. CHD is a non-profit governmental organization that serves not only the town of Hebron, but Colchester, East Hampton, East Haddam, Marlborough and Portland Connecticut, with a total population of just over 61,000. As a health district, established July 1<sup>st</sup>, 2002 under Connecticut General Statutes Section 19a-241, CHD is a special unit of government, allowing member municipalities to provide comprehensive public health services to residents in a more efficient manner by consolidating the services within one organization. We are governed by the Board of Health, comprised of representatives of the towns we serve, one for every 10,000 people in each town. The Board representative for Hebron is Andrew Tierney. The Director of Health and 12 staff of CHD work to promote health and wellness among the residents we serve. By enforcing the Connecticut Public Health Code, conducting health education programs, investigating disease outbreaks and protecting our environment, CHD is focused on promoting healthy communities. For information about our staff and budget, visit our website at: [www.chathamhealth.org](http://www.chathamhealth.org)

### Services Provided



Environmental Health: CHD is statutorily required to provide the full range of environmental health services, including septic system inspections and plan reviews, well permits, restaurant licensing and inspection, B100a reviews for building permits, daycare licensing inspection, campground inspections, public pool inspections, bathing water collection and testing, salon licensure and inspections, lead poisoning investigations, and housing code enforcement. In FY2022, CHD delivered approximately 260 such environmental health services, including inspecting all the food booths at the Hebron Harvest Fair, which resumed in September 2021 after a 1-year absence due to the pandemic. All these services are designed to help ensure that the food and water residents consume, and the homes and environment in which residents live are healthy and safe.

Community Health: CHD provides a number of community-based health promotion programs to residents of Hebron. In FY2022, CHD resumed in-person programming that had been suspended due to COVID-19, but residents continued to ask for virtual or hybrid education programs. We offered 4, 6-week diabetes and chronic disease self-management programs and administered flu and COVID-19 vaccinations all over the area, including at the Hebron Fair in September. CHD partners with the State Department of Public Health during Radon Awareness Month to educate residents about the risk of radon exposure. CHD provided free radon testing and abatement counseling to 14 Hebron residents interested in measuring the radon levels in their home. Residents or organizations who want to organize a targeted health education presentation should contact us with their specific request at [info@chathamhealth.org](mailto:info@chathamhealth.org). We are happy to work with the community to deliver health education programs that are most relevant or interesting to Hebron residents.

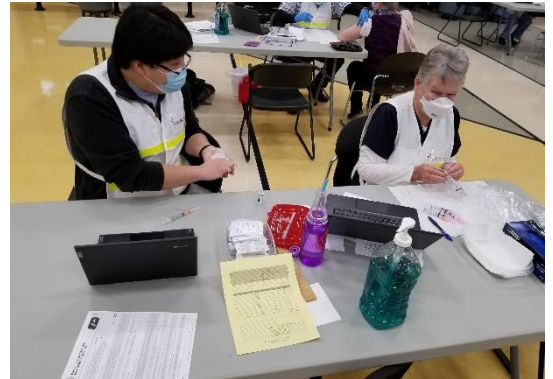
## CHATHAM HEALTH DISTRICT, CONTINUED



Communicable Diseases: Unfortunately, communicable diseases other than COVID-19 are still something we must be concerned about. CHD conducts routine surveillance and investigations of various diseases including foodborne diseases, vector-borne diseases, and vaccine-preventable diseases in the community. These investigations are designed to prevent or mitigate the effect that outbreaks have on Hebron residents. CHD offers a free tick testing service, which dozens of residents in Hebron take advantage of every year. If you pull a tick off yourself or a loved-one, bring it to our office

and we will send it to be tested for Lyme Disease and other tickborne diseases for you at no cost. When results come back in about a week, we offer interpretation of the results and counseling on next steps.

COVID-19: Chatham Health District led our community's response to COVID-19 in FY2022. With many social and economic activities resuming, our work focused principally on providing booster vaccines updated to protect against the Omicron variant, and educating residents on the importance of vaccination, quarantine and isolation, and mask-wearing. We served on the RHAM and Hebron Public School reopening committees, ensuring that when schools reopened to 100% in-person learning, that they did so in a responsible manner – balancing the importance of in-person learning with the community's desire to prevent the transmission of COVID-19 in schools.



## HEBRON PUBLIC SCHOOLS

**Mission Statement:** Hebron Public Schools inspires all children to be resilient, confident, respectful, and prepared to discover and follow their dreams.

**District Vision:** All students are champions for equity who demonstrate innovation, academic and artistic excellence, compassion, wellness, and leadership.

Over the years, Hebron Public Schools faced many challenges, including the COVID-19 pandemic. We have seen shifts in curriculum and programming that ran concurrently with changes in leadership. Yet, our two elementary schools continue to meet the needs of our entire student population, as well as, the expectations of the community we serve.

To further advance the district's mission and goals, the Hebron Public Schools designed a new District Advancement Plan during the 2020-2021 school year to serve as a guide in future decision-making to achieve the mission, vision, and goals we have developed for the district. Our goals focus on three main areas: Academic and Artistic Excellence, Wellness and Family Engagement, and District Operations. School Advancement Teams will champion this work using student and classroom level outcomes to guide continued implementation of the strategies. Our District Advancement Plan addresses the current issues and challenges that our district faces on a daily basis. It is through the day-to-day commitment and focused actions of our educators that we will achieve our mission. Each year the plan is updated and distributed to staff and families. The plan is available on the district website.

Gilead Hill School serves Pre-Kindergarten through Second Grade. Hebron Elementary School serves Third Grade through Sixth Grade. Hebron Public Schools began the 2020-2021 school year with a total of 635 students. Our enrollment grew throughout the next two years by 10% with an enrolment total of 703 students in June 2022. Our future enrollment is projected to remain steady. The percentage of Hebron children attending magnet schools continues to be nominal. At the conclusion of the 2021-2022 school year, there were 12 students attending magnet schools.

**Budget:** The operating budget for the Hebron Board of Education for the 2021-2022 school year is \$12,063,673.

**Personnel:** In terms of its certified and non-certified staffing, the Board of Education budget employed 134.3 staff members during the 2021-2022 school year. Of the 134.3 staff members, 76 were certified and 58.3 were non-certified. There are three collective bargaining groups working for the Hebron Board of Education, administrators, teachers, and non-certified associations. All three collective bargaining agreements stipulate the High Deductible Health Plan option as the sole option for employees of the Hebron Board of Education.

**Curriculum and Programming:** The Hebron Public Schools is an award-winning school district for children in Pre-Kindergarten through Sixth Grade. In 2010, Hebron Elementary School was awarded Blue Ribbon status by the United States Department of Education. In the spring of 2015, our Hebron Early Childhood Center was awarded National Association for the Education of Young Children (NAEYC) accreditation. The success and popularity of our preschool programming has resulted in us offering both a full-day and half-day option to the Hebron community.

## HEBRON PUBLIC SCHOOLS, CONTINUED

In Hebron Public Schools, we recognize that the skills and knowledge that are needed for today's workforce will be vastly different than the skills that will be needed by the time our students graduate from school. As they progress through their careers, it is likely that the advent of new technologies will further accelerate change. To prepare our students for this likelihood, we must spark their sense of wonder and teach them to become independent learners. To this end, our educators are continuously researching, reflecting on, and refining their teaching practice. As a district, we have emphasized the importance of providing our students opportunities for critical thinking, creativity, collaboration, and problem-solving and we are mindful of the developmental appropriateness of the activities our students are partaking in.

Throughout the year, students at Gilead Hill School and Hebron Elementary School are immersed in an enriching educational environment. Teachers in all grade levels implemented the Columbia Teachers' College Readers' and Writers' Workshop model. In Mathematics, our students receive instruction through the use of two math programs that are aligned with the Common Core Standards. Bridges in Mathematics is taught in Kindergarten through Fifth Grade, and Illustrative Mathematics is implemented in Sixth Grade. In terms of student assessments, our Hebron students continue to perform above state and national averages on our mandated assessments.

Hebron Public Schools implement a comprehensive STEAM (Science, Technology, Engineering, Arts, and Mathematics) program which includes classes in Science/STEAM, Library Media, and the Visual/Performing Arts. Spanish and Band begin in grade 3. In the 2020-2021 school year, we began implementation of our Social Emotional Learning curriculum Choose Love. This program teaches students skills such as self-regulation and empathy for others. Social Emotional Learning is part of our comprehensive Health and Wellness programming for students.

**School Facilities:** Due to the two schools being one of the largest assets of the Town of Hebron, the Hebron Board of Education and the Town are committed to ensuring these facilities are well-maintained for generations to come. In 2020 the water pipe replacement project was completed at Hebron Elementary School and both schools saw their parking lots repaved and repaired.

**Partnerships:** Hebron Board of Education continues to collaborate with a variety of agencies within the community. The Parent Teacher Association (PTA) provides mini-grants, several after-school clubs, student yearbooks, staff and teacher appreciation activities. AHM Youth and Family Services continue to provide fundamental programs and services to our Hebron students and families through Hebron Public Schools. AHM Youth and Family Services continue to provide support to the school district through their AHM Social Worker and its Family Resource Center at Gilead Hill School. One of its largest endeavors, the Family Resource Center, is designed to provide new parents with educational enriching opportunities for toddlers, as well as, supporting families in their transition to the Hebron Public Schools. In order to continue providing the high-quality services that AHM gives to the community, the technology staff at the Hebron Public Schools helps to support them while they upgraded their technology infrastructure.



## **HEBRON PUBLIC SCHOOLS, CONTINUED**

The Hebron Parks and Recreation continues to offer quality before and after school care to Hebron families through its PREP program and school vacation camps. Over the past several years, the school-based Park and Recreation programs have continued to grow in popularity. Students from both Gilead Hill School and Hebron Elementary School participate in these programs, and we are collaborating on ways to expand these programs to Hebron students in the future.

The Hebron Interfaith Human Services partnership continues to provide assistance to Hebron students and families through multiple undertakings over the course of each school year. One of their largest programs, the Backpack Program, provides students and families with healthy meal items once per week. Hebron Public Schools has a collaborative relationship with EastConn who provides our Board-Certified Behavioral Analyst (BCBA) supports and Food Services Director. Through these shared services, the Hebron Public Schools are able to implement appropriate behavioral interventions for students in need.

Hebron Public Schools worked with Regional School District #8 (RHAM), Marlborough Public Schools, and Andover Public Schools to go out to bid on the bus contract. This joint effort allowed Hebron Public Schools to have a lower anticipated bus contract cost over 5 years. Hebron Public Schools, RHAM, and the Town continue to work together when pre-purchasing diesel fuel. This has enabled the entities to lock in the lowest possible rate on an annual basis. Hebron Public Schools has also been an active participant in the Region 8 Insurance Consortium, a self-funded insurance group. This partnership with seven other town and educational entities has allowed all groups to see lower increases on insurance rates for the entities as well as its members.

## REGIONAL SCHOOL DISTRICT NO. 8 – RHAM BOARD OF EDUCATION

The Region 8 Strategic Plan continued to be the primary driver of budgeting, programming, and projects at RHAM for the 2021-22 school year. The five goals of the strategic plan address student performance, college and career readiness, district safety and accessibility, human capital development, budgeting and facility/technology needs. The 2021-22 budget of \$30,650,841 was aligned to these goals and was responsive to community needs and expectations. The budget represented a 1.67% increase compared to the previous year's budget. The district successfully added new courses including Piano I and II, Minorities in America, Genocide Studies, Sports in Society, HERstory Womens' Studies, and Latin American/African American Studies. The district also added a part-time school psychologist to help address the increased mental health needs of students as well as a part-time technology service technician to provide additional technology support for our students and staff.

Students continue to demonstrate high levels of college and career readiness as measured by the SAT School Day test. Members of the class of 2023 showed growth over time on PSAT assessments of 90 points above the state mean average in 2020-2021 to 113 points above the state mean average in 2021-2022.

The district continued to develop and expand upon the Manufacturing Pipeline Program, providing students with a unique school to career opportunity. This program is a collaborative effort with RHAM, Three Rivers Community College, and Electric Boat. Students from other local districts are enrolled in the program on a tuition basis. Students successfully graduating from the program leave high school with job opportunities from local manufacturers, as well as larger employers such as Pratt and Whitney and Electric Boat.

The district recognizes the importance of developing students outside of the classroom as well and has a plethora of extra-curricular opportunities for students to be engaged in learning outside of the classroom. There are several clubs and student activities that appeal to students with varied interests. Several of our extra-curricular clubs competed in local, state and national events, showcasing the various talents of our students in areas such as the Connecticut Writing Project, the Technology Student Association and the Scholastic Art and Writing Awards. Our fine and performing arts programs are widely recognized, and in April 2022, RHAM was once again honored with the Best Communities for Music Education designation from The National Association of Music Merchants (NAMM) Foundation for its outstanding commitment to music education. A large percentage of RHAM middle and high school students participate in at least one athletic team. This involvement of students in activities outside of the classroom is an important part of the district's goal of developing well rounded students.

RHAM is proud to partner with the various stakeholders in the communities of Andover, Marlborough, and Hebron, and appreciate the support provided by each of the three towns.





## ***Town of Hebron***

**TOWN OFFICE BUILDING  
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ANDREW J. TIERNEY  
TOWN MANAGER

ELAINE GRIFFIN  
FINANCE DIRECTOR

SUE HUSHIN  
FINANCIAL ADMINISTRATOR

TAMMY FILBIG  
ACCOUNT CLERK

March 10, 2023

To the Board of Finance, Town Manager and Honorable  
Members of the Hebron Board of Selectmen  
Town of Hebron, Connecticut

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of audited financials. This report is published to fulfill that requirement for the fiscal year ended June 30, 2022.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

CliftonLarsenAllen, LLP, Certified Public Accountants, have issued unmodified opinions on the Town of Hebron, Connecticut's financial statements for the year ended June 30, 2022. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A is intended to complement this letter of transmittal and should be read in conjunction with it.

### **Profile of Government**

Hebron covers an area of 36.9 miles and is 20 miles southeast of Hartford. Its location is within the suburban fringe of the Hartford metropolitan area. Hebron is bounded on the east by Columbia, the southeast by Lebanon, the south by Colchester, the west by Marlborough and Glastonbury, the north by Bolton, and the northeast by Andover. The Town is traversed by Connecticut Routes 66 and 85. Included in Hebron town limits are Amston (formerly Turnerville), once a thriving mill area, and Gilead, which grew up around the Congregational Church founded there in 1748.

Hebron is considered to be a semi-rural community. The Town's business community is located primarily along Route 66 near the intersection with Route 85. There is also a neighborhood business center located in the southern part of Town near Amston Lake.

The Town of Hebron adopted a charter in 1988, effective as of November 21, 1989. The Charter was amended on November 5, 1996, November 4, 2003, November 3, 2009, November 4, 2014 and again on November 5th, 2019. The Charter retains a Town meeting form of government, with an elected five-member Board of Selectmen serving overlapping four-year terms and a five-member Board of Finance also serving overlapping four-year terms. A Town Manager, appointed by the Board of Selectmen, acts as the chief executive and chief administrative officer of the Town, and is responsible to the Board of Selectmen for the administration of all departments and agencies with elected heads or members. The Town Manager has the authority to appoint various officers, including a Finance Director who, among other duties, acts as the Town Treasurer and the agent of all Town funds.

The Board of Education is the policy-making body for grades kindergarten through six. Grades seven through twelve are governed by Regional School District Number 8 composed of the Towns of Hebron, Andover and Marlborough. A member town may withdraw from the District, but such withdrawal does not affect the obligation of the member town to District bondholders.

The Town provides a full range of services including public safety, street maintenance, sanitation, health and human services, public parks and recreation, library, education, culture, public improvement, planning, zoning, sewer and general administrative services.

#### Regional School District Number 8

Regional School District No. 8 was organized in 1957 under provisions of the Connecticut General Statutes, Section 10-45, after approval by the member towns of Hebron, Andover and Marlborough. Regional Hebron Andover Marlborough (RHAM) Middle School in Hebron accommodates grades 7 and 8, and Regional Hebron Andover Marlborough (RHAM) High School in Hebron serves grades 9-12. Each member town maintains and funds its own school district, which provides elementary education grades K- 6.

#### Local Economy

The Town aggressively pursues economic and physical stabilization and revitalization. After many years of steady population growth, Hebron has recently seen a slight decrease of 1.9% with the 2019 census in comparison to the 2010 year (Source: Federal Census). Consequently, the Town is involved with several projects which will improve both the tax base and quality of life in Hebron and was recently ranked in the top Connecticut towns with a description classification of "quaint".

The net taxable grand list for October 1, 2020 was \$793,196,050, an increase of 1.42% from the October 1, 2019 grand list amount of \$787,123,490. With the economy appearing to be on the incline, crumbling foundations and the continued influx at the State level with grant funding seemed to be the primary culprits in the grand list slow recovery. However, building permits continue to remain steady in application requests. Hebron's unemployment rate rose slightly to 3.4% on June 30, 2020 and remains reflected at this rate for 2022. This is indicative of a continued fluctuating local re-employment process and economy. Hebron still ranked better than the Federal rate of 5.9% and the State rate of 8% at June 30, 2022.

### **Major Initiatives:**

The Economic Development Commission in association with Town staff has continued to promote local businesses and retain them for viability in the Town. There was a review and reworking of the local tax abatement policy to attract new businesses to the Town. These initiatives will aid in increasing the commercial tax base as well as helping keep current businesses strong with a continuous and expanding employment base being kept in Town.

In 2011 the Town initiated a Charrette Process with assistance from the University of Connecticut Architectural and Landscaping students to increase and improve the look of our Main Street business district. Several future infrastructure improvement objectives for this area along Route 66 were identified by bringing in all points of view from residents, Town representatives and experts, who were invited to three interactive charrette sessions. Objectives that were identified at that time continue to be implemented through continuing STEAP grant applications and awards for business owners and in conjunction with the Plan of Development for Hebron through the Planning and Zoning Commission, Economic Development Commission and the Historic Properties Committee as noted below:

- Preservation and enhancement of the historic district.
- Sidewalk installation has improved walkability of the downtown corridor and improved the overall aesthetic appeal of the downtown area with additional parking constructed behind the Town's Douglas Library.
- Construction of Colebrook Village, an Assisted Living Facility and the first in this area was completed during the 2018 fiscal year as well as completion of 8 miles of Connecticut Natural Gas pipeline, a project which took many managerial hours to implement.
- Receipt of several large STEAP and DOT Grants for reconstruction of the Marjorie Circle Bridge and RHAM Campus Improvements through the combined efforts of management and Elected Officials.
- Surplus of Unassigned Fund Balance was transferred to the Debt Management Fund for future growth and development.
- In fiscal year 2021-2022, the process for a major Sewer System Pump Station Upgrade continued, along with "catch up" on some town parking lots and road re-paving through an authorized \$10 Million Bonding Project.
- This fiscal year also began the authorization of American Rescue Plan projects.

### **Relevant Financial Policies:**

#### **Budgetary Control**

The Town maintains extensive budgetary controls including a very strong purchasing policy. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Board of Selectmen and Board of Finance. Activities of the general fund are included in the annual appropriated budget. Project-length budgets are prepared for the capital projects funds. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the appropriated amount) is the departmental level within each fund. The Town also maintains an encumbrance accounting system as one method of maintaining budgetary control. Unencumbered amounts lapse at year end. Encumbered amounts at year end are reported as reservations of fund balance.



As demonstrated by the statements and schedules included in the financial section of this report, the Town continues to meet its responsibility for sound financial management.

#### Other Policies

The Town Management and Boards of Selectmen and Finance are in the process of reviewing, revising and adopting several financial policies. Most recently reviewed and revised is the General Fund Balance Policy and a formal Debt Management Policy. Also in process are a separate Capital Equipment Replacement Policy, and other Operating Budget and Financial Policies continue to be reviewed and updated.

#### Long Term Financial Planning:

A significant measure of the Town's financial strength is the level of its fund balances (i.e., the accumulation of the revenues in excess of expenditures). The Town's General Fund Balance has demonstrated positive trends over the past several years and the current fiscal year. In years where there has been a substantial buildup in the General Fund Balance funds were transferred to a debt service fund in order to set aside funds for future years debt requirements. The Boards of Selectmen and Finance along with Town Management, takes the responsibility of being stewards of public funds very seriously and have implemented a policy effective in April 2014 to maintain a General Fund Balance between 10% and 15%.

Hebron has a Capital Improvement Program through which its goal is to maintain the Town's infrastructure, provide for capital equipment and vehicle replacement and to make improvements to and/or add community facilities to enhance the Town's overall image and services it provides to Town residents.

The Town's annual Capital Improvement Program (CIP) results in a five-year plan of acquisition, new construction, and repair and replacement of municipal facilities and equipment. The program consists of a planning and a budgetary process. Requests are prepared by Town Departments, Boards and Commissions and are submitted to the Citizen appointed Capital Improvement Committee. The Committee reviews the requests and prioritizes them by 1) Core Projects: Safety and health concerns, mandates, continuation of a current project; 2) Essential projects: conformance with plans and initiatives, grant matches, positive fiscal impact etc.; and 3) Discretionary projects: optional remodeling and construction. The Committee forwards their recommendation for the five-year plan and funding to the Town Manager and Board of Selectmen in a five-year planning document. The Board of Selectmen and then the Board of Finance complete their reviews and recommends the CIP budget as part of the overall budget process. The budget for the Capital Improvement Program is then voted on by the voters during the yearly budget referendum.

There also is a Long-Term Financial Report that is updated frequently to try to project future operating budget revenues and expenditures over several years which are utilized to plan appropriately for major events and funding requirements. The Town recognizes that because of population growth variation, residential and commercial development, changes in assessed values and increased cost of operations, a clearer vision is important to the proper allocation of financial resources based on both legal debt capacity and reasonable amount of future funds the Town can afford to fund capital projects.

### 2021/2022 Revenues

A continuing challenge when considering the Town's budget is the appropriate balance between operational requirements, level of service the community needs and expectations and ongoing taxes. Fiscal year 2021/2022 calculations remained conservative once again with the continuing influx at the State level and anticipated annual grant receipt such as the Educational Cost Sharing Grant which is the largest offsetting Grant revenue to the Municipal Tax Base. The Town evaluated the impact of the possible reduction in revenues at the State level and during the budget development for 2021/2022 utilized the most accurate numbers available.

### 2021/2022 Expenditures

The Town continued to face many of the same challenges in the development of expenditures for the 2021/2022 fiscal year. The combined overall Town, Debt, Capital, RHAM Assessment and Education budget increased by \$667,321 or 1.87% largely due to an increase in the Town's Capital Improvement Plan schedule and local Board of Education budget. Hebron continued to recognize a reduction in the RHAM student population and levy calculation. Some of the budgeting challenges continue to include:

First and foremost, managing negotiated increases in wages and health insurance costs for all staff. The RHAM Region 8 Health Consortium District for combined health insurance coverage, which the Town and Board of Education are a part of, continue to manage health insurance costs by implementing new initiatives that include plan design changes, health improvement initiatives and programs, pooled savings and formally implementing self-insurance. The pandemic of the COVID-19 virus also dramatically affected expenditures with additional unbudgeted cleaning and PPE supplies necessary for purchase to ensure staff safety.

Managing the needs for capital equipment and infrastructure improvements with limited resources. The Capital Improvement Policy (CIP) was reviewed by the policy makers during fiscal year 2012 with changes to the method and threshold of the CIP being made. The policy makers are working together to develop the best funding alternatives for future capital needs while maintaining a level mill rate without a large tax increase. The Town Management, Boards of Selectmen and Finance are proactive in addressing the budgetary needs and the various internal and external factors that affect the Town's budget and finances.

### Awards and Acknowledgments:

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Hebron for its comprehensive annual financial report for the fiscal year ended June 30, 2018. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such ACFR must satisfy both generally accepted accounting principles and applicable legal requirements. Certificate of Achievement is valid for a period of one year only. The Town of Hebron received the Certificate of Achievement for the fifteenth consecutive fiscal year and is a fact that we boast of continuously. We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to GFOA. The Town was unable to file for the 2019 Award due to COVID-19 operational restraints and the shut down of

Government and the Auditing firms' offices resulting in a late filing of the 2019 report. Additionally, due to a financial accounting software mid-year conversion, the 2020 audit also required a late filing as data from the pre-existing software "converted" incorrectly within the balance sheets resulting in manual corrections by staff during the audit process.

The preparation of this report could not have been accomplished without the efficient and dedicated services of all Town staff specifically within the Finance Department. I must also extend my sincerest appreciation to all members of the Town Departments who assisted with their daily cooperation in its compilation and preparation. While this ACFR is the result of the diligent efforts of Town staff and our auditing firm CliftonLarsonAllen, LLP, it would not be possible without the ongoing support of the Board of Selectmen, Board of Finance and the Town Manager.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Elaine M. Griffin". The signature is fluid and cursive, with the first name "Elaine" being the most prominent.

Elaine M. Griffin  
Finance Director





## INDEPENDENT AUDITORS' REPORT

Board of Finance  
Town of Hebron, Connecticut

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town of Hebron, Connecticut's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hebron, Connecticut, as of June 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Town of Hebron, Connecticut and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Emphasis of Matter*

As discussed in Note 13, to the financial statements, the Town restated beginning net position for governmental activities resulting from a correction of an accounting error that occurred in the prior period. Our opinion is not modified with respect to this matter.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Hebron, Connecticut's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Town of Hebron, Connecticut's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Town of Hebron, Connecticut's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management discussion and analysis, the budgetary comparison information and the pension and OPEB schedules be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hebron, Connecticut's basic financial statements. The report of tax collector and combining nonmajor funds financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the report of the tax collector and combining nonmajor funds financial statements is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Information***

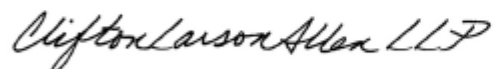
Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Board of Finance  
Town of Hebron, Connecticut

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 10, 2023, on our consideration of the Town of Hebron, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Hebron, Connecticut's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Hebron, Connecticut's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

**CliftonLarsonAllen LLP**

West Hartford, Connecticut  
March 10, 2023

**TOWN OF HEBRON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2022**

As management of the Town of Hebron, Connecticut (the "Town") we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2022. We encourage readers to consider the information presented here along with additional information we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

**Financial Highlights**

- On a government-wide basis, the assets and deferred outflows of the Town exceeded its liabilities and deferred inflows resulting in total net position at the close of the fiscal year of **\$61,961,000**.
- On a government-wide basis, during the year, the Town's net position increased by **\$376,188**. Governmental activities expenses were **\$40,974,156**, while revenues were **\$41,350,344**.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of **\$14,471,100**, a *decrease of \$2,530,498 from the prior fiscal year, primarily due to expense as related to the bonding dollars for the sewer pump station upgrade and paving project*. Of the total fund balance as of June 30, 2022, **\$7,983,044** represents the combined unassigned fund balance in the general fund. The special revenue funds, ARPA fund, capital projects funds and permanent fund do not possess any unassigned fund balances.
- At the end of the current fiscal year, the total fund balance for the general fund alone was **\$8,403,509**, a *decrease* from the prior fiscal year *due again to expenditures against bond proceeds*. Unassigned General Fund fund balance at year-end represents 20.7% of total general fund expenditures and transfers out.
- The Town's long-term debt *balance was at \$10,304,783 which is inclusive of bonds, direct borrowings, OPEB liabilities, contracts payable and compensated balances*.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other supplementary information as well as the basic financial statements.

**Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.



**TOWN OF HEBRON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
YEAR ENDED JUNE 30, 2022**

**Government-Wide Financial Statements (Continued)**

The statement of net position presents information on all of the Town's assets, liabilities, deferred outflows and deferred inflows with the difference reported as net position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not, the Town, as a whole is better or worse off as a result of this year's activities. Other non-financial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's infrastructure, to assess the overall health of the Town.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, uncollected taxes and earned but unused vacation leave are examples.

The governmental activities of the Town include education, general government services, public safety, public works, planning & development, human services and community services. Property taxes, charges for services and state and federal grants finance most of these activities. The Town currently has no business type activities.

The government-wide financial statements (statement of net position and statement of activities) can be found on pages 13-14 of this report.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

**TOWN OF HEBRON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
YEAR ENDED JUNE 30, 2022**

**Fund Financial Statements (Continued)**

The Town maintains 30 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, ARPA Fund and Capital Project Fund, which are considered major funds. Data from the other governmental funds are combined into a single, aggregated presentation as Other Governmental Funds.

The Town adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the authorized budget. The statement of revenues, expenditures, encumbrances and transfers out on a budgetary basis can be found in the Required Supplementary Information.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on pages 15-21 of this report.

**Proprietary funds.** The Town maintains no proprietary funds.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 16-48 of this report.

The notes to this report also contain certain information concerning the Town's progress in funding its liabilities to provide pension benefits, and other post-employment benefits to its employees.

**TOWN OF HEBRON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
YEAR ENDED JUNE 30, 2022**

**Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. On a government-wide basis, the Town's assets, deferred outflows exceeded its liabilities and deferred inflows by **\$61,961,000** on June 30, 2022.

	Governmental Activities	
	2022	2021
<b>Assets:</b>		
Current and Other Assets	\$ 19,565,050	\$ 21,786,437
Capital Assets, Net of Accumulated Depreciation	56,338,646	54,267,362
Total Assets	75,903,696	76,053,799
 Deferred Outflows of Resources	588,621	291,652
<b>Liabilities:</b>		
Other Liabilities	3,159,743	2,649,341
Long-Term Debt Outstanding	10,304,783	11,506,266
Total Liabilities	13,464,526	14,155,607
 Deferred Inflows of Resources	1,066,791	605,032
<b>Net Position:</b>		
Investment in Capital Assets	49,340,584	49,543,880
Restricted	232,683	194,694
Unrestricted	12,387,733	11,846,238
 Total Net Position	<u>\$ 61,961,000</u>	<u>\$ 61,584,812</u>

Total net position for Governmental Activities at fiscal year-end was **\$61,961,000**. Of the Town's total net position at June 30, 2022, *approximately \$12 million or 19.6%* is unrestricted. This compares with last year's total unrestricted net position of *\$61,584,812 or 19.2%* unrestricted.

The largest portion of the Town's net position, *80%*, reflects its investment in capital assets (e.g., land, buildings, machinery and equipment and infrastructure), net of depreciation and any outstanding debt related to these assets. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**TOWN OF HEBRON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
YEAR ENDED JUNE 30, 2022**

**Government-wide Financial Analysis (Continued)**

Unrestricted net position of \$12,387,733 may be used to meet the Town's ongoing obligations to citizens and creditors.

	Governmental Activities	
	2022	2021
Revenues:		
Program Revenues:		
Charges for Services	\$ 2,761,275	\$ 2,414,089
Operating Grants and Contributions	8,515,294	10,880,367
Capital Grants and Contributions	241,311	1,707,044
General Revenues:		
Property Taxes	29,541,910	29,146,330
Grants and Contributions Not Restricted to Specific Purposes	128,369	128,369
Unrestricted Investment Earnings	33,725	48,988
Miscellaneous	128,460	10,543
Total Revenues	<u>41,350,344</u>	<u>44,335,730</u>
Program Expenses:		
General Government	5,947,802	6,084,767
Public Safety	1,343,012	1,390,589
Public Works	1,422,858	1,214,859
Civic and Human Services	1,590,355	1,016,298
Planning and Land Use	152,731	158,069
Sewer Fees	1,216,732	549,056
Education	29,053,355	31,350,924
Interest on Long-Term Debt	247,311	341,571
Total Program Expenses	<u>40,974,156</u>	<u>42,106,133</u>
Change in Net Position	376,188	2,229,597
Net Position - Beginning of Year	62,917,424	60,658,350
Restatement	<u>(1,332,612)</u>	<u>29,477</u>
Net Position - Beginning of Year, as Restated	<u>61,584,812</u>	<u>60,687,827</u>
Net Position - End of Year	<u><u>\$ 61,961,000</u></u>	<u><u>\$ 62,917,424</u></u>



TOWN OF HEBRON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
YEAR ENDED JUNE 30, 2022

#### Governmental Activities

For Governmental Activities, **71.44%** of the revenues were derived from property taxes, followed by **20.59%** from other intergovernmental revenues.

Major revenue factors included:

- Property tax revenues recorded during fiscal year 2022 reflect a decrease in the mill rate of 4.63 mills primarily due to revaluation for the current levy. However, several delinquent tax revenues were collected in the amount of \$965,432.

*For Governmental Activities, 69.7% of the Town's expenses relate to education, 3.1% relates to public safety, 14.1% to general government, 2.9% to public works, 2.7% to civic and human services, 6.3% to interest on long-term debt, and those are the major percentages.*

Major expense factors include:

- *Education operating expenses decreased by 7.3%. While the Regional School District budgetary levy requirement was an increase, a debt decrease was recognized with this fiscal year operating budget. Additionally, the local BOE offsets (nets) its budgetary needs with State Grants resulting in a larger expense than is necessary from tax dollars.*

#### Financial Analysis of the Fund Financial Statements

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

#### General Fund Budgetary Highlights

*During the year, actual revenues and other financing sources on a budgetary basis were approximately \$37.4 million, which exceeded budgetary estimates by \$1,031,822 million. Actual tax revenues exceeded budget by \$965,432, representing a continued aggressive pursuit of delinquent taxes. Actual fees, permits and licenses were \$383,706 above budget due to increased requests for Ambulance Services being higher than were expected primarily due to the lingering COVID-19 pandemic and an influx of EMS calls at the Town's Assisted Living Facility.*

*Actual expenditures on a budgetary basis and other financing uses totaled \$37,387,034, an increase over the adopted budget due to supplemental appropriations to the Debt Management and BOE Nonlapsing Funds. The decrease was primarily due to changes in staffing and savings through attrition.*



**TOWN OF HEBRON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
YEAR ENDED JUNE 30, 2022**

**Capital Assets and Debt Administration**

*Capital assets. The Town's investment in capital assets for its governmental activities as of June 30, 2022, amount to \$56,338,646 net of accumulated depreciation as indicated below. This investment in capital assets includes land, building and system improvements, machinery and equipment, park facilities, and infrastructure.*

	Governmental Activities	
	2022	2021
Land	\$ 12,613,198	\$ 12,112,800
Construction in Progress	4,230,164	1,731,946
Buildings and Improvements	24,316,390	24,914,441
Furniture and Equipment	2,847,999	2,715,897
Infrastructure	12,330,895	12,792,278
Total	<u>\$ 56,338,646</u>	<u>\$ 54,267,362</u>

Major capital asset events during the current fiscal year included the following:

*Replacement of a dump truck, mini excavator, beginning process of the Town library roof replacement and continued restoration of the Historical Peter's House*

Several old assets were added or eliminated from the inventory after a complete inventory review was performed.

Additional information on capital assets can be found in Note 5 of this report.

**Long-Term Debt**

*At the end of this current fiscal year, the Town had total bonds, notes and capital leases outstanding of \$7.1 million. 100% of this debt is backed by the full faith and credit of the Town. The Town's total debt increased by \$6.3 million in October 2020 for a sewer system pump station and paving upgrades. Not included within the outstanding debt total of \$7.1 million is overlapping debt for Hebron's share of the Regional School District #8 (RHAM) Debt of \$1.4 million.*

*The last bond rating was for the General Obligation Bond Issue of October 2020 for the Sewer Pump Station and Paving Project, totaling \$6,312,000. The Bonds were rated AAA by Standard & Poor's and this was an upgrade requiring a material event notice to the repositories.*

*The overall statutory debt limit for the Town is equal to seven times prior year annual receipts from taxation or \$258,600,000.*

Additional information on long-term debt can be found in Note 7 of this report.

TOWN OF HEBRON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
YEAR ENDED JUNE 30, 2022

**Economic Factors and Next Year's Budgets and Rates**

*As of June 2022, the unemployment rate for the Hebron Labor Market Area was 3.4%. Connecticut's overall unemployment rate stands at 6%, compared with 8.1% for the same time last year.* The State of Connecticut's unfunded educational and municipal mandates and increased employee benefit costs create a challenge for Hebron. The Town, however, is poised to overcome such challenges with its commitments to economic development, cost reduction, debt reduction and a comprehensive planning master plan.

The economic indicators for the past few years, and several other factors were taken into account when adopting the General Fund budget *for 2022-2023*. Amounts available for appropriation in the General Fund budget are \$35.8 million, an increase of approximately 1.68% over the final 2021 budget of \$36.4 million. A majority of the increase is attributed to the increase of funding provided for Capital Projects and Debt Service payments due to newly acquired bonding for a Sewer Pump Station Upgrade and Paving Improvements.

In future plans, there will be continued focus on core services for the Town in order to ease the stress of limited resources of taxpayers and current economic conditions while pursuing Economic Development.

**Requests for Information**

The financial report is designed to provide a general overview of the Town's finances for all those with an interest in government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town of Hebron, Finance Director, 15 Gilead Street, Hebron, Connecticut 06248.

**TOWN OF HEBRON, CONNECTICUT  
STATEMENT OF NET POSITION  
JUNE 30, 2022**

**EXHIBIT I**

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 15,536,689
Investments	1,767,745
Receivables, Net	2,255,748
Supplies	4,868
Capital Assets:	
Assets Not Being Depreciated	16,843,362
Assets Being Depreciated, Net	<u>39,495,284</u>
Total Assets	75,903,696
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred Outflows Related to OPEB	<u>588,621</u>
Total Deferred Outflows of Resources	588,621
 <b>LIABILITIES</b>	
Accounts Payable	1,584,689
Accrued Interest Payable	55,993
Unearned Revenue	1,519,061
Noncurrent Liabilities:	
Due within One Year	1,058,425
Due in More than One Year	<u>9,246,358</u>
Total Liabilities	13,464,526
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred Inflows Related to OPEB	<u>1,066,791</u>
Total Deferred Inflows of Resources	<u>1,066,791</u>
 <b>NET POSITION</b>	
Net Investment in Capital Assets	49,340,584
Restricted for:	
Grants	71,215
Library	31,792
Marian Celio Angel	117,342
Cemetery	12,334
Unrestricted	<u>12,387,733</u>
 Total Net Position	<u><u>\$ 61,961,000</u></u>

**TOWN OF HEBRON, CONNECTICUT  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2022**

Functions/Programs	Expenses	Program Revenues			Net Revenue (Expense) and Changes in Net Position in Governmental Activities
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>GOVERNMENT ACTIVITIES</b>					
General Government	\$ 5,947,802	\$ 641,437	\$ 16,016	\$ -	\$ (5,290,349)
Public Safety	1,343,012	509,193	16,025	-	(817,794)
Public Works	1,422,858	2,793	17,216	241,311	(1,161,538)
Civic and Human Services	1,590,355	480,662	274,776	-	(834,917)
Planning and Land Use	152,731	-	-	-	(152,731)
Sewer	1,216,732	666,719	-	-	(550,013)
Education	29,053,355	460,471	8,191,261	-	(20,401,623)
Interest Expense	247,311	-	-	-	(247,311)
Total Governmental Activities	\$ 40,974,156	\$ 2,761,275	\$ 8,515,294	\$ 241,311	(29,456,276)
<b>GENERAL REVENUES</b>					
Property Taxes					29,541,910
Grants and Contributions Not Restricted to Specific Programs					128,369
Unrestricted Investment Earnings					33,725
Miscellaneous					128,460
Total General Revenues					29,832,464
<b>CHANGE IN NET POSITION</b>					376,188
Net Position - Beginning of Year, as restated					61,584,812
<b>NET POSITION - END OF YEAR</b>					<u>\$ 61,961,000</u>

**TOWN OF HEBRON, CONNECTICUT**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2022**

**ASSETS**

	General	Capital Projects Fund	Sewer Bond Fund	ARPA Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and Cash Equivalents	\$ 7,048,836	\$ 1,531,802	\$ 2,321,290	\$ 1,406,357	\$ 3,228,404	\$ 15,536,689
Investments	1,767,745	-	-	-	-	1,767,745
Receivables:						
Property Taxes	1,976,115	-	-	-	-	1,976,115
Other	12,927	-	-	-	266,706	279,633
Due from Other Funds	-	228,000	-	-	-	228,000
Supplies	-	-	-	-	4,868	4,868
<b>Total Assets</b>	<b>\$ 10,805,623</b>	<b>\$ 1,759,802</b>	<b>\$ 2,321,290</b>	<b>\$ 1,406,357</b>	<b>\$ 3,499,978</b>	<b>\$ 19,793,050</b>

TOWN OF HEBRON, CONNECTICUT  
BALANCE SHEET (CONTINUED)  
GOVERNMENTAL FUNDS  
JUNE 30, 2022

	General	Capital Projects Fund	Sewer Bond Fund	ARPA Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>						
<b>LIABILITIES</b>						
Accounts Payable	\$ 330,430	\$ 195,450	\$ 823,909	\$ -	\$ 234,900	\$ 1,584,689
Due to Other Funds	228,000	-	-	-	-	228,000
Unearned Revenue	-	-	-	1,406,357	112,704	1,519,061
Total Liabilities	558,430	195,450	823,909	1,406,357	347,604	3,331,750
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Unavailable Revenue - Property Taxes	1,843,684	-	-	-	-	1,843,684
Unavailable Revenue - Sewer Use Receivable	-	-	-	-	7,828	7,828
Unavailable Revenue - Special Assessments	-	-	-	-	112,952	112,952
Unavailable Revenue - Grants	-	-	-	-	25,736	25,736
Total Deferred Inflows of Resources	1,843,684	-	-	-	146,516	1,990,200
<b>FUND BALANCES</b>						
Nonspendable	-	-	-	-	4,868	4,868
Restricted	-	-	-	-	232,683	232,683
Committed	-	1,564,352	1,497,381	-	2,768,307	5,830,040
Assigned	420,465	-	-	-	-	420,465
Unassigned	7,983,044	-	-	-	-	7,983,044
Total Fund Balances	8,403,509	1,564,352	1,497,381	-	3,005,858	14,471,100
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 10,805,623	\$ 1,759,802	\$ 2,321,290	\$ 1,406,357	\$ 3,499,978	\$ 19,793,050

TOWN OF HEBRON, CONNECTICUT  
BALANCE SHEET (CONTINUED)  
GOVERNMENTAL FUNDS  
JUNE 30, 2022

RECONCILIATION TO THE STATEMENT OF NET POSITION

Fund Balances - Total Governmental Funds (Exhibit III) \$ 14,471,100

Amounts reported for governmental activities in the statement of net position (Exhibit I) are different from the governmental fund balance sheet because of the following:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Governmental Capital Assets	111,984,208
Less: Accumulated Depreciation	(55,645,562)
Net Capital Assets	56,338,646

Other long-term assets and deferred outflows are not available to pay for current-period expenditures and, therefore, are not recorded in the funds:

Property Tax Receivable Greater than 60 Days	1,401,453
Interest Receivable on Property Taxes	442,231
Sewer Use Receivable	7,828
Sewer Assessments Receivable	112,952
Grants	25,736
Deferred Outflows Related to OPEB	588,621

Long-term liabilities and deferred inflows, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Bonds Payable	(7,147,000)
Bond Premiums	(262,150)
Direct Borrowings	(890,843)
Interest Payable on Bonds	(55,993)
Total OPEB Liability	(1,074,831)
Compensated Absences	(713,159)
Contract Payable	(216,800)
Deferred Inflows Related to OPEB	(1,066,791)

Net Position of Governmental Activities (Exhibit I)	<u>\$ 61,961,000</u>
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**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**YEAR ENDED JUNE 30, 2022**

<b>REVENUES</b>		<b>General</b>	<b>Capital Projects Fund</b>	<b>Sewer Bond Fund</b>	<b>ARPA Fund</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
Property Taxes		\$ 29,716,843	\$ -	\$ -	\$ -	\$ -	\$ 29,716,843
Intergovernmental		8,118,142	-	-	-	1,252,247	9,370,389
Charges for Services		1,040,517	-	-	-	1,762,932	2,803,449
Income from Investments		27,095	438	-	-	6,191	33,724
Other		91,835	36,628	-	-	14,613	143,076
<b>Total Revenues</b>		<b>38,994,432</b>	<b>37,066</b>	<b>-</b>	<b>-</b>	<b>3,035,983</b>	<b>42,067,481</b>
<b>EXPENDITURES</b>							
Current:							
General Government		3,449,232	-	-	-	26,824	3,476,056
Public Safety		980,019	-	-	-	102,923	1,082,942
Public Works		1,012,499	-	-	-	15,000	1,027,499
Civic and Human Services		795,188	-	-	-	462,235	1,257,423
Planning and Land Use		152,731	-	-	-	-	152,731
Sewer Fees		14,280	-	-	-	1,202,452	1,216,732
Insurance and Benefits		1,704,828	-	-	-	-	1,704,828
Education		27,703,943	-	-	-	1,303,753	29,007,696
Debt Service:							
Principal		787,684	-	-	-	-	787,684
Interest		305,426	-	-	-	-	305,426
Capital Outlay		15,168	832,168	3,229,978	-	501,648	4,578,962
<b>Total Expenditures</b>		<b>36,920,998</b>	<b>832,168</b>	<b>3,229,978</b>	<b>-</b>	<b>3,614,835</b>	<b>44,597,979</b>



**TOWN OF HEBRON, CONNECTICUT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (CONTINUED)**  
**GOVERNMENTAL FUNDS**  
**YEAR ENDED JUNE 30, 2022**

	General	Capital Projects Fund	Sewer Bond Fund	ARPA Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	\$ 2,073,434	\$ (795,102)	\$ (3,229,978)	\$ -	\$ (578,852)	\$ (2,530,498)
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers In	144,143	1,148,899	-	-	1,125,000	2,418,042
Transfers Out	(2,273,899)	(99,143)	-	-	(45,000)	(2,418,042)
Total Other Financing Sources (Uses)	(2,129,756)	1,049,756	-	-	1,080,000	-
<b>NET CHANGE IN FUND BALANCES</b>	(56,322)	254,654	(3,229,978)	-	501,148	(2,530,498)
Fund Balances - Beginning of Year	8,459,831	1,309,698	4,727,359	-	2,504,710	17,001,598
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ 8,403,509</b>	<b>\$ 1,564,352</b>	<b>\$ 1,497,381</b>	<b>\$ -</b>	<b>\$ 3,005,858</b>	<b>\$ 14,471,100</b>

**TOWN OF HEBRON, CONNECTICUT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
(CONTINUED)  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2022**

**RECONCILIATION TO THE STATEMENT OF ACTIVITIES**

Net Change in Fund Balances - Total Governmental Funds (Exhibit IV) \$ (2,530,498)

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:

Governmental funds report capital outlays as expenditures. in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital Outlay	4,242,750
Depreciation Expense	(2,171,466)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:

Property Tax Receivable - Accrual Basis Change	(168,119)
Property Tax Interest Revenue - Accrual Basis Change	(6,814)
Sewer Use and Assessment Receivable - Accrual Basis Change	(42,175)
Deferred Outflows Related to OPEB	296,969

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. the details of these differences in the treatment of long-term debt and related items are as follows:

Bonds Principal Payments	742,000
Direct Borrowings Payments	49,502

Some expenses reported in the statement of activities do not require the use of current resources and, therefore, are not reported as expenditures in the governmental funds:

Compensated Absences	\$ 55,342
Contracts Payable	108,400
Accrued Interest Payable	15,817
Amortization of Bond Premium	38,480
Total OPEB Liability	207,759
Deferred Inflows Related to OPEB	<u>(461,759)</u>

Change in Net Position of Governmental Activities (Exhibit II)	<u>\$ 376,188</u>
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## RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION

550 Old Colchester Road

860-228-2871

- HOURS:** Tuesday, Thursday and Saturday 7:30 a.m.-4:00 p.m. (winter)  
Sunday 7:30 a.m.-2:00 p.m. (winter)  
Tuesday & Thursday 8:00 a.m.-6:00 p.m. (During Daylight Saving Time)  
Saturday 8:00 a.m.-4:00 p.m. (During Daylight Savings Time)  
Sunday 8:00 a.m.-2:00 p.m. (During Daylight Savings Time)  
Closed Official Town Holidays
- PERMIT:** Town of Hebron permit sticker must be affixed to all vehicles.  
Sticker may be obtained at the Town Office Building, with  
proof of residency and vehicle information.
- RULES:** Follow All Signs - CHILDREN STAY IN VEHICLES \*\*5 MPH maximum speed\*\*  
All vehicles using lower section must stop at building  
before proceeding to deposit materials.  
No stumps, rocks or dead animals  
No scavenging

Please note that the landfill has been closed and bulky waste is now transported off site. **The following bulky waste fee schedule was revised by the Board of Selectmen on January 6, 2022.**

<b>Demolition Material and General Debris</b>	\$40 per cubic yard
Minimal Charge	\$5.00
Car trunk load is considered 1/4 load	
<b>Large Appliances (without Freon)</b>	No Charge
<b>Appliances Requiring Removal of Refrigerant</b>	No Charge
<b>Ballast, Bulbs &amp; Lamps*</b>	No Charge
<b>Furniture</b>	\$5.00 per item
Couch	\$10
Sleeper Sofa	\$30
Mattress, Box Spring	No charge, unless soiled
<b>Scrap Metal</b>	No charge
<b>Tires: (without rims)</b>	
Up to 16.5" Diameter	\$2.50
17" and over	\$2.50
20" and over	\$2.50
Off road tires or tires on rims	see attendant for price listing attached
Truck Tires	\$12.00
<b>Brush and Leaves</b>	\$5 per cubic yard; minimum \$1 per bag
<b>Electronics</b>	No Charge

\*\*All prices subject to change upon approval of the Board of Selectmen\*\*

## RECYCLING CENTER AND WASTE DISPOSAL TRANSFER STATION, CONTINUED

### Mandatory Recyclable Items:

Glass Food and Beverage Containers any color (caps removed)  
 Metal Food and Beverage Containers, Juice Cartons, Milk Cartons, Aluminum Foil  
 Newspapers, Magazines, Junk Mail, Boxboard, Paper Egg Cartons - Bundled  
 Corrugated Cardboard - flattened  
 Used Motor Oil  
 Lead-Acid Batteries - auto, boat, tractors, etc.  
 Nickel-Cadmium (Rechargeable) Batteries  
 White Office Paper - computer paper, stationery, etc.  
 Leaves  
 Scrap Metal - appliances, bicycles, etc.  
 Plastic Containers - #1 through #7 and screw-top jars  
 Bulky waste, clean brush, furniture and wood scraps  
 Electronic Waste – Computers, Monitors, Cell Phones, Other Electronic Devices  
 Mattresses – Must be unsoiled and dry

**WASTE MATERIALS MUST BE FROM PROPERTY IN HEBRON**

## Household Hazardous Waste

COLLECTION SCHEDULE  
 in Manchester at 321 Olcott Street | 8:00 a.m. - 1:00 p.m.

**DIRECTIONS:** Exit 1 from 384, follow Spencer Street for 1 mile, left onto Olcott Street  
 and look for signs, HHW Facility on your left

**FOR RESIDENTS OF** Glastonbury, Hebron, Manchester, Marlborough, Somers, South Windsor, Stafford & Vernon

Bring a **Driver's License, Tax Bill** or **Car Registration** to prove residency. For more information on HHW collections, please contact CREOC at **(860) 647-5278**.

<p><b>2023 Dates:</b></p> <p>Saturday, <b>March 18</b></p> <p>Saturday, <b>April 15</b></p> <p>Saturday, <b>May 20</b></p> <p>Saturday, <b>June 17</b></p> <p>Wed., <b>July 19</b> (evening event)  <b>3-7pm</b></p> <p>Saturday, <b>August 19</b></p> <p>Saturday, <b>September 16</b></p> <p>Saturday, <b>October 21</b></p> <p>Saturday, <b>November 18</b></p>	<p><b>Safely dispose of</b> paints &amp; stains, acids, insecticides, herbicides, fertilizers, chemicals, household cleaning products, and other hazardous materials which may have accumulated at your home.</p> <p><b>Reminders:</b> The following items will NOT be accepted: used oil &amp; anti-freeze.</p> <p>Dried out paint cans can be disposed in the regular trash.</p> <p><b>The use of trailers and work vans are NOT allowed.</b></p>
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**FALL OUTREACH September 30th** - Somers High School, Vision Boulevard

2023

ONLINE APPOINTMENTS ARE MANDATORY

If a collection date is filled up, please make an appointment for a different date.

**Scan to Make Appointments:**



<https://mdjdmz.townofmanchester.org/WasteAppointments/>

**PaintCare Connecticut Info:**  
<http://bit.ly/PaintCareCT>

## TOWN MAP

## FACTS ABOUT HEBRON

Hebron was incorporated in 1708.

Hebron is in the County of Tolland, Connecticut. Census Tract number 5261.

The town covers an area of 37.5 square miles. Population 9,098 per 2020 Census.

To qualify for admission as an elector, you must attain the age of 18, be a U.S. citizen, be a Hebron resident, and not be convicted of a felony. Contact the Registrars of Voters for Mail-In Voter Registration.

Voting District# 1 - Hebron Elementary School

Hebron's Representatives:

U.S. Senators:

Richard Blumenthal  
Christopher Murphy

State Senator:

Cathy Osten  
19<sup>th</sup> Senatorial District  
860-240-0579

Representative to Congress:

Joe Courtney  
Second Congressional District  
860-886-0139

State Representative:

Steve Weir  
55<sup>th</sup> Assembly District  
860-240-8700

## HOLIDAY CLOSINGS - 2023

New Year's Day – January 2

Martin Luther King, Jr. Day - January 16

President's Day - February 20

Good Friday – April 7

Memorial Day – May 29

Independence Day – July 4

Labor Day – September 4

Columbus Day - October 9

Veterans Day – November 10

Thanksgiving Day – November 23

Day After Thanksgiving – November 24

Christmas Holiday – December 25 & 26

## **EMERGENCY INFORMATION**

### **Emergency Medical Service and Fire Department**

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#### **HEBRON VOLUNTEER FIRE DEPARTMENT**

**DIAL 911**

**Say "Send HEBRON FIRE DEPARTMENT  
to the home of .....  
on ..... House #, Street  
for a (grass, brush, chimney, or house) fire."**

**TAKE YOUR TIME**

**Be sure the Fire Department understands  
the nature and location of the Fire.**

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#### **EMERGENCY AMBULANCE SERVICE**

**DIAL 911**

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#### **RESIDENT STATE TROOPER**

**DIAL 860-228-3710**

**If no answer dial**

**860-465-5400**

**IF EMERGENCY - DIAL 911**

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#### **POISON CONTROL**

**1-800-222-1222**