

LEGAL NOTICE

**TOWN OF HEBRON
REQUEST FOR PROPOSALS
HEBRON CENTER PUBLIC WATER SUPPLY SUPPLEMENTAL WELLS**

RFP 2026-13

The Town of Hebron is soliciting Proposals from licensed Connecticut Water Supply Driller Contractors (W-1) to provide well drilling services.

RFP packages are available at the Town Manager's Office, 15 Gilead Street, Hebron, CT 06248, by calling 860-228-5971 x122, on the Town of Hebron website <https://hebronct.com/contact-us/bids/> or on the CT DAS website at www.biznet.ct.gov. An original and three (3) copies of the sealed Proposal must be received in the Town Manager's Office, in envelopes plainly marked "RFP Hebron Center Public Water Supply Supplemental Wells RFP # 2026-13" by 10:00 a.m. on Friday, June 12, 2026. The Town of Hebron reserves the right to accept or reject any and all Proposal, or any part thereof, if it is in the best interest of the Town.

Donna Lanza
Interim Town Manager

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The Town of Hebron, Connecticut is seeking additional sources of water to increase the capacity of the Hebron Center Public Water Supply. The Town of Hebron (OWNER) is working with Resilient Land & Water (CONSULTANT) to identify and permit well site locations on Town-owned property in the vicinity of the Hebron Center System.

The Town of Hebron intends to retain a driller (CONTRACTOR) who shall use a bedrock drilling rig to install two to three 6-inch diameter bedrock wells to a depth of up to 500 feet below grade for potential public water supply use. CONSULTANT will provide oversight of drilling and be the OWNER's representative in the field. The CONTRACTOR will be experienced in the local geology and associated best drilling practices as well as the laws governing the installation of bedrock public water supply wells in the State of Connecticut. The number of wells to ultimately be installed will be dependent on the project budget.

The site where work is to be performed is two undeveloped Town-owned parcels located at 175 Church Street in Hebron, Connecticut. Access to the property will be directed by the OWNER in the field. The site walk suggests that glacial till / boulders may be present on parts of the site. Well logs for nearby private wells suggest a depth to bedrock at the site between 40 and 80 feet. This is Level D PPE work - encountering contaminated soils is not anticipated.

The CONTRACTOR will perform the following activities:

- Perform work according to State of Connecticut regulations for public water supply wells, and any local regulations pertinent to the project.
- Maintain insurance and licensure throughout duration of contract. A Connecticut registration as a Water Supply Driller Contractor (W-1) is required.
- Notify the CONSULTANT 72 hours prior to any construction activity so that OWNER may be appropriately advised.
- With assistance of CONSULTANT, consult with OWNER regarding potential other underground utilities not known to 8-1-1.

- Attend a site walk with CONSULTANT and OWNER to observe field conditions and determine improvements necessary to support drilling rig access.
- Perform 8-1-1 “Call Before You Dig” utility markout at appropriate locations near potential drilling locations.
- Provide plan/list of additional necessary access and/or erosion control improvements to CONSULTANT for change order approval, if any. Following approval by OWNER, CONTRACTOR will perform the needed improvements.
- Provide backhoe to excavate test pit suitable for collection of drilling mud.
- Secure well drilling permit(s) from local health department to install bedrock well(s) and provide copy(ies) of such to CONSULTANT.
- Mobilize rig to site and have safety briefing with CONSULTANT.
- Drill overburden and install 6-inch (or slightly greater) diameter casing.
- Provide information on potential lithology and fracture depths to CONSULTANT.
- Perform 4-hour lift test to evaluate potential yield.
- Provide bolted well cap to allow access for future water level readings, yield testing, and sampling.
- Provide copy(ies) of Well Completion Report(s) to OWNER and CONSULTANT.

Please provide a cost estimate that includes the following information and return to Matthew R. Bordeaux, Director of Planning and Development, mbordeaux@hebronct.gov.

- Mobilization charge.
- Day rate (and estimate of number of days of drilling per well based on target depth above).
- Cost to install casing per linear foot.
- Cost to install bedrock well per linear foot.
- Other related itemized costs, such as drive shoe, grouting, and permitting.
- Cost for 4-hour lift test.
- Anticipated schedule.

Please be advised that should the well yield(s) be favorable, OWNER anticipates requesting follow up work from CONTRACTOR related to preparing the well(s) for a 72-hour yield test.

Questions regarding this RFP can be directed to Scott Bighinatti, Resilient Land & Water, SBighinatti@resilientlandandwater.com, with a copy to Matthew Bordeaux (email above).

QUALIFICATIONS AND PROPOSALS:

The Respondent shall provide one original and three (3) copies of their submission that includes information that demonstrates the contractor's experience, knowledge and qualifications. In addition, the Respondent must provide proposed all cost and charges as requested inclusive of all taxes, insurance, overhead, profit and all miscellaneous expenses. (Page 7 – Bid Form).

Submission Date for RFP: The submission date for all responses to the RFP shall be no later than 10 a.m. on Friday, June 12, 2026. All submissions must be in a sealed envelope plainly marked "RFP #2026-13 HEBRON CENTER PUBLIC WATER SUPPLY SUPPLEMENTAL WELLS" and addressed to:

***RFP 2026-13
HEBRON CENTER PUBLIC WATER SUPPLY SUPPLEMENTAL WELLS
Donna Lanza, Interim Town Manager
Town of Hebron
15 Gilead Street
Hebron, CT 06248***

Requests for Information/Requests for Clarifications: The submission deadline for all Requests for Information/Requests for Clarifications shall be no later than 10 a.m. on Friday, June 5, 2026. Questions regarding this RFP can be directed to Scott Bighinatti, Resilient Land & Water, SBighinatti@resilientlandandwater.com, with a copy to Matthew Bordeaux mbordeaux@hebronct.gov.

LATE PROPOSALS WILL NOT BE CONSIDERED

GENERAL INFORMATION

1. Rejection of Request for Proposal: The Town reserves the right to reject any and all Request for Proposal received as a result of this RFP, if it determines that it is in the best interest of the Town to do so.

2. Conflict of Interest

The Request for Proposal shall provide a statement that no conflict of interest exists in rendering service to and in representing the Town of Hebron.

Non-Collusion Affidavit and Code of Ethics - All Proposals shall include an executed copy of the Town's Non-Collusive Affidavit (Appendix I). All proposers shall abide by the requirements of the Town's Code of Ethics.

3. Insurance Requirements

The Town reserves the right to waive any portion or adjust downward the amount of insurance required depending on the exposures to the Town. At or before contract execution, the Contractor shall furnish a certificate of insurance to the Town Manager or his designee evidencing the coverages set forth below. All insurance coverage shall be written with an insurance company licensed to conduct business in the State of Connecticut. Insurance coverage shall remain in full force for the duration of the contract term including any and all extensions. Such certificate of insurance shall specify that the Town of Hebron will receive thirty (30) days written notice of any cancellation, non-renewal or reduction in coverage and limits originally provided.

Any aggregate limit shall apply per project. Contractor's insurance shall be primary over any other valid and collectible insurance and non-contributory, including with respect to any deductibles. Any deductibles are the sole responsibility of the Contractor.

All policies of insurance shall contain waivers of subrogation by endorsement or otherwise at least as broad as the waiver of subrogation to be provided by Contractor.

Insurance requirements are in addition to, not in lieu of the Contractor's other contractual obligations and Owner's rights are in no way dependent on or limited by the types and amounts of insurance carried.

All policies of insurance other than the professional liability and Workers' Compensation policies shall contain written endorsements making The Town of Hebron, The Hebron Board of Education, The Gilead Hill Elementary School Roofing and Code Violation Building Committee, their respective elected and appointed members, employees, officers, agents, servants and volunteers as named additional insureds.

- A. Commercial General Liability including Premises-Operations, Independent Contractors, Blanket Contractual, Products and Completed Operations, Broad Form Property Damage:

\$1,000,000 Bodily Injury per Occurrence

\$1,000,000 Property Damage per Occurrence

\$1,000,000 Combined Single Limit

Property damage Liability for the following hazards if applicable:

X (Explosion), C (Collapse), U (Underground damage).

- B. Comprehensive Automobile Liability covering owned, non-owned, hired or leased vehicles.

\$1,000,000 Bodily Injury per Occurrence

\$1,000,000 Property Damage per Occurrence

\$1,000,000 Combined Single Limit

- C. Owners Protective Liability: \$1,000,000 per occurrence.

- D. Excess/Umbrella: \$4,000,000 per occurrence. Coverage shall follow form and be at least as broad as the underlying coverage.

- E. Worker's Compensation: In strict accordance with Connecticut General Statutes and showing Connecticut as a covered state. Employers Liability: \$1,000,000 each accident, \$1,000,000 by disease/each employee, and \$1,000,000 bodily injury, disease aggregate.

- F. Professional liability, \$5,000,000 in insurance coverage on a claims made basis. (Architects, Engineers, Attorneys including Town Counsel, Accountants, Actuaries, Agents of Record). Additional coverage and limits may be required based upon the particular services contracted.

4. Local Bidder Preference. Bidders are advised that the Town of Hebron has a Local Bidder Preference Ordinance. (Appendix II)

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PROPOSAL FORM

- Mobilization charge \$ _____

- Day rate (and estimate of number of days of drilling per well based on target depth above) \$ _____
_____ Days

- Cost to install casing per linear foot \$ _____/linear foot

- Cost to install bedrock well per linear foot \$ _____/linear foot

- Cost for 4-hour lift test \$ _____

- Cost for 72-hour yield test \$ _____

- Other related itemized costs, such as drive shoe, grouting, and permitting:

\$ _____

\$ _____

\$ _____

END OF REQUEST FOR QUALIFICATIONS/REQUEST FOR PROPOSALS

Hebron Code of Ethics

Effective November 18, 2025

I. Persons Governed by this Code

This code shall apply to all Town officials, officers and employees, whether elected and/or appointed, including members of Town Agencies, full time or part time, paid or unpaid and shall hereinafter be referred to collectively as "persons governed by this code."

II. Purpose

Public office is a public trust. The trust of the public is essential for government to function effectively. Policy developed by government officials and employees affects every citizen of the town, and it must be based upon honest and fair deliberations and decisions. This process must be free from threats, favoritism, undue influence and all forms of impropriety so that the confidence of the public is not eroded. By enacting this Code, the Town seeks to avoid any loss of trust and to maintain and increase the confidence of our citizens in the integrity, fairness and transparency of their government. Persons governed by this code shall strive to conduct themselves in a professional, courteous, honest manner and otherwise according to the highest moral and personal standards of integrity, such that their behavior reflects favorably upon themselves and the Town of Hebron, including but not limited to conduct or communication in any public forum or media.

III. Definitions

As used in this Chapter, the following listed words and phrases shall have these specific meanings:

- A. **Conflict of Interest:** A conflict between one's obligation to the public good and one's self-interest.
- B. **Financial Interest:** Any monetary benefit accruing to persons governed by this code that is not equally available to the general public.
- C. **Gift:** Anything having value whether in the form of service, loan, tangible

property, promise or any other form. However, a gift shall not include political contributions made in accordance with campaign financing regulations; nor tokens of appreciation, recognition or other incidental gratuities not exceeding \$100 per year.

- D. *Immediate Family:*** Includes spouse/domestic partner, siblings, child(ren), parents, of persons governed by this code or the spouse/domestic partner and any individual residing in the same household.
- E. *Independent Contractor:*** Any general contractor, subcontractor, consultant, person, firm, corporation, vendor, or organization currently providing or formerly providing, goods or services to the Town of Hebron in exchange for compensation.
- F. *Personal Interest:*** Any non-monetary benefit, special consideration, treatment or advantage accruing to persons governed by this code which is not equally available to the general public.

IV. Conflicts of Interest

No person governed by this code shall use their position or office for their own financial gain or personal interests, or to benefit themselves, a business with which they are associated, an individual with which they are associated or a member of their immediate family.

No person governed by this code shall engage in or participate in any business or transaction, including outside employment with a private business, or have an interest, direct or indirect, that is incompatible with the proper discharge of their official responsibilities in the public interest or that would tend to impair their independent judgment or action in the performance of their official responsibilities.

No person governed by this code or a business with which they are associated or member of their immediate family shall enter into a contract with the Town unless it is awarded through a process of public notice and/or competitive bidding.

No person governed by this code or independent contractor shall knowingly counsel, authorize or otherwise sanction action that violates any provision of this code.

V. Disclosure and Recusal

A person governed by this code shall refrain from participating on behalf of the Town of Hebron in any matter pending before any agency of the town if they, a business with which they are associated, an individual with whom they are associated or a member of their immediate family has a financial or personal interest in that matter and such interest is not shared by a substantial segment of the town's population. If such participation is within the scope of said person's official responsibility, they shall be required to provide written disclosure, that sets forth the nature and extent of such interest to the Town Clerk, and this disclosure shall be included in the official record of all proceedings on this matter. Notwithstanding the prohibition outlined above, a person governed by this code may vote or otherwise participate in a matter that involves a determination of general policy if said person's interest in the matter is shared with a substantial segment of the population of the Town. No person governed by this code shall appear on behalf of private interests before any agency of the Town, nor shall they represent private interests in any action, proceeding or litigation against the town. Nothing contained in this code shall prohibit or restrict a person governed by this code from appearing before any agency of the Town on their own behalf, or from being a party in any action, proceeding or litigation brought by or against such person to which the Town is also a party. For a period of one (1) year after termination of service to the Town, no former employee or Town official who participated in the negotiation or award of a town contract valued in excess of \$25,000 shall accept employment with, appear on behalf of, or represent any private interest concerning matters related to this same contract.

VI. Gifts

No person governed by this code or member of such individual's immediate family or business with which they are associated shall solicit or accept any gift that could reasonably be expected to influence or create an appearance of influencing the actions or judgment of such person. If a prohibited gift is offered to a person governed by this code, they shall refuse it, return it, pay the donor the market value of the gift or donate it to a nonprofit organization provided they do not take the corresponding tax write-off. Alternatively, such prohibited gift may be considered a gift to the Town provided it remains in the Town's possession.

VII. Use of Town Assets

No person governed by this code or independent contractor shall request or permit the use of town funds or services, Town owned or leased vehicles, equipment, facilities, materials, or property for personal convenience or profit, except when such assets and services are available to the public generally or are provided as Town policy for the use of persons governed by this code in the conduct of official business.

VIII. Use of Confidential Information

No person governed by this code, former employee or independent contractor shall disclose confidential information concerning Town affairs, nor shall such persons governed by this code use this information for the personal or financial interests of themselves or others.

APPENDIX II

ORDINANCE PROVIDING FOR LOCAL PREFERENCE

CHAPTER 11, ARTICLE 1

§11-1 TOWN BASED BUSINESS

The term “town-based business” shall mean a business with a principal business located within the Town of Hebron. A business shall not be considered a town based business, unless evidence submitted with each bid submitted by said business to establish that said business has a bona fide principal place of business in Hebron. Such evidence may include evidence of ownership of or a long term lease of the real estate from which the principal place of business is operated, or payment of property taxes on the personal property of the business to be used in performance of the bid.

§11-2 LOWEST RESPONSIBLE BIDDERS

On any project the lowest responsible bidder shall be determined in the following order:

Provided that such town based resident bidder shall have met all other requirements set forth in this article, any town based resident bidder which has submitted a bid not more than five (5) percent higher than the lowest most responsible bid may be awarded the bid provided such town based bidder agrees to accept the award of the bid at the amount of the lowest most responsible bid.

If more than one town based resident bidder has submitted a bid not more than five (5) percent higher than the lowest responsible bid, the lowest responsible bidder shall be that one of the town based resident bidders which had submitted the lowest bid.

§11-3 IMPLEMENTATION OF LOCAL BIDDER PREFERENCE

Any local vendor meeting the requirements of a local vendor as defined in the above ordinance responding to the solicitation shall be required to submit a signed Local Bidder Affidavit form with their bid submittal. Failure to submit an affidavit form, approved by the Town of Hebron, may result in your disqualification as a local vendor and ineligibility for contract award.

§11-4 RESTRICTION OF USE OF LOCAL BIDDER PREFERENCE

This section shall not apply in those instances where the bid requested involves a cooperation purchasing arrangement between the town and other municipalities or the State of Connecticut.

APPENDIX III

AFFIDAVIT PURSUANT

TO THE ORDINANCE PROVIDING FOR LOCAL PREFERENCE

(It is not necessary to submit this form unless you are a Hebron Town-based Business)

The undersigned, being duly sworn, disposes and says as follows:

1. That he/she is over the age of eighteen (18) years of age;
2. That he/she believes in and understands the obligations of an oath;
3. That he/she is submitting a bid as a “town based business”, pursuant to those conditions delineated in the Town of Hebron’s Ordinance Providing for Local Preference.

Name of Local Bidder

(Please Print)

Date

Signature of Local Bidder