

**MISSION STATEMENT**

The Board of Selectmen, acting as stewards of the Town and agents of the people, will provide services that promote safety; an affordable healthy living environment; and through effective land use and town resources, an economic base that creates jobs and tax assistance to the community while preserving our rural historic character.

**TOWN OF HEBRON  
BOARD OF SELECTMEN  
REGULAR MEETING (VIRTUAL)**

Board of Selectmen Regular Meeting  
 Thursday, November 3, 2022 7:00 PM (EDT)

**Please join my meeting from your computer, tablet or smartphone.**

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**Thursday, November 3, 2022**

**7:00 p.m.**

**AGENDA**

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Time Guideline	
7:00 p.m.	1. <b>CALL TO ORDER</b>
7:00 p.m.	2. <b>PLEDGE OF ALLEGIANCE</b>
7:02 p.m.	3. <b>ADDITIONS AND CHANGES TO THE AGENDA</b>
7:05 p.m.	4. <b>PUBLIC COMMENT</b> This section of the agenda is reserved for persons in attendance who wish to briefly address the Board. The Board requests that comments be limited to three minutes or less. Persons wishing to comment should type "comment" and your name in the chat box and you will be recognized.
7:15 p.m.	5. <b>GOOD TO KNOW/SPECIAL RECOGNITION</b> Hebron Business Spotlight and Public Service Announcements Colin McNamara, Superintendent, Regional School District No. 8
7:20 p.m.	6. <b>APPOINTMENTS AND RESIGNATIONS</b>  a) 2022 Board/Commission Reappointments
7:25 p.m.	7. <b>TOWN MANAGER'S REPORT</b>  a) Recent Activities b) Correspondence c) Town Manager Updates

- 7:40 p.m. 8. OLD BUSINESS**
- a) American Rescue Plan State and Local Recovery Funds \*\*\*
  - b) Public Works Building Project Next Steps \*\*\*
  - c) Any Other Old Business

\*\*\* No need for discussion or action at this time

- 7:45 p.m. 9. NEW BUSINESS**
- a) Approve Willimantic Waste Contract Renewal
  - b) Draft Agenda for November 17, 2022 Meeting
  - c) Any Other New Business

- 8:55 p.m. 10. CONSENT AGENDA**
- Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chair to remove it for later discussion and a separate vote if necessary.

a) **APPROVAL OF MINUTES**

10.a.1 October 6, 2022 – Regular Meeting

b) **TAX REFUNDS**

- 8:00 p.m. 11. LIAISON REPORTS**
- a) AHM Youth Services
  - b) Hebron BOE – Gail Richmond
  - c) Board of Finance – Peter Kasper
  - d) Land Acquisition – Tiffany Thiele
  - e) RHAM BOE – Marc Rubera
  - f) Parks & Recreation Commission – Peter Kasper
  - g) Economic Development Commission – Tiffany Thiele
  - h) Hebron Historic Properties Commission – Dan Larson
  - i) Commission on Aging/Senior Center – Gail Richmond
  - j) Fire Department – Dan Larson
  - k) WPCA – Andrew Tierney/Kevin Kelly
  - l) Green Committee – Tiffany Thiele
  - m) Douglas Library Board of Trustees – Gail Richmond

**8:15 p.m. 12. PUBLIC COMMENT**

**8:20 p.m. 13. ANTICIPATED EXECUTIVE SESSION**

- a) Personnel Matter: Town Manager Annual Evaluation Define Goals

**8:50 p.m. 14. ACTION AS A RESULT OF EXECUTIVE SESSION**

**8:55 p.m. 15. ADJOURNMENT**

**MISSION STATEMENT**

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**RECEIVED**

**TOWN OF HEBRON  
BOARD OF SELECTMEN  
REGULAR MEETING (VIRTUAL)**

2022 OCT 27 P 12:49

HEBRON TOWN CLERK

Board of Selectmen Regular Meeting  
Thursday, November 3, 2022 7:00 PM (EDT)

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**Thursday, November 3, 2022**

**7:00 p.m.**

**AGENDA**

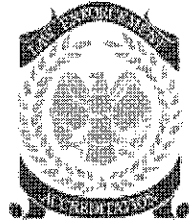
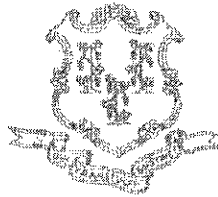
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- 7:15 p.m. 5. GOOD TO KNOW/SPECIAL RECOGNITION**  
Hebron Business Spotlight and Public Service Announcements  
Colin McNamara, Superintendent, Regional School District No. 8
- 7:20 p.m. 6. APPOINTMENTS AND RESIGNATIONS**
  - a) 2022 Board/Commission Reappointments
- 7:25 p.m. 7. TOWN MANAGER'S REPORT**
  - a) Recent Activities
  - b) Correspondence
  - c) Town Manager Updates

# **CORRESPONDENCE**



Lieutenant Adam Rosenberg #045  
Commanding Officer



Sergeant Kyle Cormier #156  
Acting Executive Officer

STATE OF CONNECTICUT  
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION  
CONNECTICUT STATE POLICE  
TROOP K - COLCHESTER

October 3, 2022

Mr. Tierney  
Town Manager  
15 Gilead Road  
Hebron, CT 06048

Dear Mr. Tierney

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Hebron.

During the month of **September 2022**, the Hebron Resident Trooper, Hebron Police Constables, as well as Troop K Troopers responded to **223** Calls for Service in the Town of Hebron. Of these Calls for Service the most notable are:

Accidents: 11  
Burglaries: 0  
Larcenies: 0  
Other Criminal: 3  
Other Non-Criminal: 3  
Medical Assists: 3  
Non-reportable Matters: 162  
Other Noteworthy Events (List):

In addition to the above investigations, Troopers conducted the following motor vehicle enforcement:

DUI: 0  
MV Stops: 40

Respectfully,

*LT Adam Rosenberg #045*

Lieutenant Adam Rosenberg #045  
Commanding Officer  
Connecticut State Police - Troop K

15a Old Hartford Road  
Colchester, CT 06415  
Phone: (860) 465-5400  
Fax: (860) 465-5450



# *Town of Hebron*

**TOWN OFFICE BUILDING  
15 GILEAD STREET  
HEBRON, CONNECTICUT 06248  
TELEPHONE: (860) 228-5971  
FAX: (860) 228-4859  
[www.hebronct.com](http://www.hebronct.com)**

ANDREW J. TIERNEY  
TOWN MANAGER

DANIEL LARSON  
CHAIRMAN  
GAIL B. RICHMOND  
VICE CHAIRMAN  
PETER D. KASPER  
SELECTMAN  
MARC P. RUBERA  
SELECTMAN  
TIFFANY V. THIELE  
SELECTMAN

October 4, 2022

Ms. Cheryl Wood  
20 Alexander Drive  
Colchester, CT 06415

Dear Cheryl:

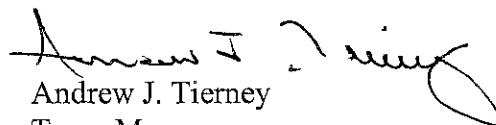
As the Town Manager of Hebron and on behalf of the Board of Selectmen and town residents, I want to personally congratulate and thank you for your 25 years of service at the Douglas Library.

Your continued dedication, support, diligence and hard work have not gone unnoticed. You are a valued employee who goes above and beyond, and it is much appreciated.

Every town should be so lucky to have an employee like you.

Again, congratulations on this milestone!!!

Sincerely,

  
Andrew J. Tierney  
Town Manager

AJT:dw

cc: Board of Selectmen

**TOWN OF HEBRON  
BOARD OF SELECTMEN  
REGULAR MEETING  
NOVEMBER 3, 2022**

**APPOINTMENTS AND RESIGNATIONS**

**a. 2022 Board/Commission Reappointments**

In accordance with Board policy the following lists appointed terms expiring in December 2022. Included is the attendance record and the Policy Regarding Reappointments. This item will be continued on the November 17 agenda for the actual reappointments based on responses received.

Conservation Commission

- Joanna Chester (10/12)

Commission on Aging

- Tonya Maurer (7/7)
- Cecile Piette (4/7)
- Carol Wheeler (1/1 not seated until May 2022)

Economic Development Commission

- Neil Amwake (7/8)
- Peter Casarella (8/8)

Housing Authority

- Anne-Lee Boynton (8/8)

Parks & Recreation Commission

- Eric Lemieux (11/12)

Public Building Committee

- Richard Steiner (21/21)
- David Foster (21/21)

Douglas Library Board of Trustees

- Peter Casarella (11/12)
- Susan Porter (6/12)
- Althea Carr (9/12)
- Gail Richmond (10/12)
- Mary Ann Foote (12/12)
- Colleen Brennan (7/12)

WPCA

- Chris Hemberger (10/12)
- Benjamin Gilmore (11/12)

## **POLICY REGARDING REAPPOINTMENTS**

On or about the first meeting of the Board of Selectmen in November, the Board shall receive a list of incumbents whose terms are expiring as of the end of November. A copy of this list shall also be sent to the respective Town Committee Chairmen. The purpose of this procedure is to provide the Selectmen and the Town Committees with the opportunity to consider in advance the reappointment of all board, committee and commission members expressing interest in continuing to serve.

During the last two weeks of October, the Town Manager's Office shall communicate with all board, committee and commission members to determine their interest in continuing to serve and shall prepare a list for reappointments unless otherwise directed by the Board, to be considered by the Selectmen's first meeting in December.



**TOWN OF HEBRON  
BOARD OF SELECTMEN  
REGULAR MEETING  
NOVEMBER 3, 2022**

**APPROVE WILLIMANTIC WASTE CONTRACT RENEWAL**

Attached is the Renewal to Bulky Waste, Municipal Solid Waste & Single Stream Processing Agreements between Willimantic Waste Paper Co., Inc. and the Town of Hebron extending the contract for an additional five year period, until November 14, 2027.

Proposed Motion:

Move that the Hebron Board of Selectmen approve the Renewal to Bulky Waste, Municipal Solid Waste & Single Stream Processing Agreements between Willimantic Waste Paper Co., Inc. and the Town of Hebron as presented and authorize Andrew J. Tierney, Town Manager, to sign the agreement.

**RENEWAL TO  
BULKY WASTE, MUNICIPAL SOLID WASTE & SINGLE STREAM PROCESSING  
AGREEMENTS**

This **RENEWAL TO AGREEMENTS** (this "Renewal") is made as of the last date of signature below by and between **WILLIMANTIC WASTE PAPER CO., INC.**, a Connecticut corporation with its principal place of business at Recycling Way, Willimantic, Connecticut ("WWP") and the **TOWN OF HEBRON**, 15 Gilead Street, Hebron, CT, 06248, a municipal corporation with its territorial limits within the State of Connecticut (the "Town").

**WHEREAS**, WWP and the Town are parties to three separate agreements, (each an "Agreement, or collectively the "Agreements"), a Bulky Waste Processing Agreement, dated as of December 8, 2011 (the "Bulky Waste Agreement"); A Municipal Solid Waste Processing Agreement, dated as of December 8, 2011 ( the "MSW Agreement"), A Single Stream Recycling Agreement, dated as of December 8, 2011 (the "Single Stream Agreement")

**WHEREAS**, in accordance with Section 3 of the Agreements, the Town wishes to renew the Agreements for an additional period of five years:

**WHEREAS**, capitalized terms used herein and not otherwise defined carry the same meaning as in the Agreements;

**NOW THEREFORE** the Town and WWP agree as follows:

**1. RENEWAL OF AGREEMENT**

The Agreement is hereby renewed for an additional period of FIVE YEARS through November 14, 2027, in accordance with the terms and conditions contained herein.

**2. SCHEDULE OF FEES AND CHARGES UPON RENEWAL**

Upon renewal, the current Exhibit A to the Agreement entitled "SCHEDULE OF FEES AND CHARGES" will be deleted in its entirety and the attached Exhibit A entitled "RENEWAL TERM SCHEDULE OF FEES AND CHARGES" will be inserted in its place.

**3. PAYMENT OR CREDIT FOR RECYCLABLE MATERIALS**

Upon Renewal, Payment or Credit will be based on fluctuating single stream price form attached to schedule A.

**4. ALL OTHER TERMS AND CONDITIONS TO REMAIN IN EFFECT**

All other terms and conditions of the Agreement not otherwise affected herein remain in full force and effect for the entire period of the renewal term.

**IN WITNESS WHEREOF**, the Town and WWP have caused this Agreement to be executed by their duly authorized officers as of the day and year written.

**TOWN OF HEBRON**

\_\_\_\_\_  
BY:

Duly authorized

Date: \_\_\_\_\_

**WILLIMANTIC WASTE PAPER CO., INC.**

\_\_\_\_\_  
BY: Dan Emerson, Region VP of Operations

Duly authorized

Date: \_\_\_\_\_

**EXHIBIT A**

**RENEWAL TERM  
SCHEDULE OF FEES AND CHARGES**

<p align="center"><b>Disposal Fees for Municipal Solid Waste</b></p>	<p>The Town shall pay WWP for the disposal of Municipal Solid Waste as follows:</p> <p>FY 2022-2023: \$ 105.00 per ton  FY 2023-2024: \$ 108.15 per ton  FY 2024-2025: \$ 111.39 per ton  FY 2025-2026: \$ 114.73 per ton  FY 2026-2027: \$ 118.17 per ton</p> <p>The Town shall pay WWP for the disposal of Municipal Bulky Waste as follows:</p> <p>FY 2022-2023: \$ 95.00 per ton  FY 2023-2024: \$ 97.85 per ton  FY 2024-2025: \$ 100.79 per ton  FY 2025-2026: \$ 103.81 per ton  FY 2026-2027: \$ 106.92 per ton</p> <p>WWP shall invoice the Town monthly for the above charges, and payment shall be due from the Town to WWP within 30 days of the invoice date. Overdue payments shall be subject to interest charges of 1.5% per month (18% per annum).</p> <p><b>CREDIT/CHARGE FOR RECYCLABLE MATERIALS</b>  The Town shall receive a credit/charge per ton of Recyclable Materials delivered to WWP based on Schedule A Pricing Terms attached. Such credit/charge shall be applied monthly against the Disposal Fees as calculated above.</p>
<p align="center"><b>Changes in Laws</b></p>	<p>In the event of a change in applicable taxes governing the acceptance and/or processing of Municipal Solid Waste and/or Recyclable Materials or a change in laws that causes an increase in WWP's cost to accept or process Municipal Solid Waste or Recyclable Materials, the charges listed above shall be adjusted accordingly.</p>

## PRICING TERMS

**Single Stream Pricing Formula:**

ACR - Threshold = Rebate (Charge) **September 2022 ACR = 49.08**

**Average Commodity Revenue (ACR)** - means the current market value for each recyclable commodity (including residue tons) multiplied by the product mix percentage for each recyclable commodity tons from that facility for the residential line of business over the same month, less any direct costs of Processor related to transportation, storage, or marketing of product. In addition, if there is a material change in the ACR during any thirty-day period, the Processor reserves the right to make an immediate adjustment to the ACR

**Rebate (Charge)** - means the percentage of value paid to the Generator when the ACR is greater than the Threshold. When the Rebate is negative, each dollar below the Threshold will be charged to the Generator.

Rebate Split = 50% to Generator when ACR is above Threshold

**Threshold = \$125** - means the base rate required to process Recyclable Materials (including increases in labor expenses and to cover capital investments). Threshold shall be updated periodically to account for these changes in costs.

Threshold may also be adjusted quarterly based on periodic contamination audits conducted by Casella. The below referenced pricing for contamination would apply:

Threshold will be increased annually beginning on the anniversary date of the Effective date, and each anniversary date thereafter, to an amount equal to the percentage increase of the BLS CPI-U trash and sewer (source – Survey of Current Business – Department of Labor) as compiled by the most recent twelve (12) month period for which such data is available as compared with the comparable figure for the prior twelve month period. Notwithstanding anything to the contrary, the increase shall not be less than three percent (3%) per year. Processor reserves the right to adjust the Threshold during the Term in the case of extraordinary fluctuation

**Example Pricing Scenarios:**

ACR above Threshold – Example	ACR below Threshold- September 2022
<b>ACR</b> = \$135 per ton <b>Threshold</b> = \$125 per ton	<b>ACR</b> = \$49.08 per ton <b>Threshold</b> = \$125 per ton
<b>Pricing Formula</b> \$135 - \$125 = \$10	<b>Pricing Formula</b> \$125- \$49.08 = \$75.92
<b>Rebate:</b> 50% <i>over</i> Threshold (to Generator) and dollar for dollar below the Threshold (to Processor)	<b>Rebate/Charge:</b> 50% <i>over</i> Threshold (to Generator) and dollar for dollar below the Threshold (to Processor)
<b>Net Payment</b> to Generator is <b>\$5.00/ton</b> (\$10.00 x 50%)	<b>Net Charge</b> to Generator is <b>\$75.92/ton</b> (\$75.92 x 100%)

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### TOWN OF HEBRON BOARD OF SELECTMEN REGULAR MEETING (VIRTUAL)

Board of Selectmen Regular Meeting

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Thursday, November 17, 2022

7:00 p.m.

### AGENDA

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- |           |    |   |
|-----------|----|---|
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| 7:02 p.m. | 3. | <b>ADDITIONS AND CHANGES TO THE AGENDA</b>  |
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| 7:20 p.m. | 6. | <b>APPOINTMENTS AND RESIGNATIONS</b><br>a) 2022 Board/Commission Reappointments<br>b) Green Committee Resignation<br>c) Planning and Zoning Commission Appointment  |
| 7:25 p.m. | 7. | <b>TOWN MANAGER'S REPORT</b><br>a) Recent Activities<br>b) Correspondence<br>c) Town Manager Updates  |

- 7:40 p.m. 8. OLD BUSINESS**
- a) American Rescue Plan State and Local Recovery Funds Approval
  - b) Public Works Building Project Next Steps
  - c) Any Other Old Business
- 7:50 p.m. 9. NEW BUSINESS**
- a) Douglas Library of Hebron Strategic Plan Presentation
  - b) Green Committee Sign Proposal
  - c) Parks & Recreation Park Policies Update  
Town Code Chapter 272 – Attachment 272a
  - d) Approve Parks & Recreation Department Mandated Reporter Policy
  - e) Approve 2023 Board of Selectmen Meeting Schedule
  - f) Draft Agenda for December 1, 2022 Meeting
  - g) Any Other New Business
- 8:30 p.m. 10. CONSENT AGENDA**
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- 8:50 p.m. 13. ADJOURNMENT**

**TOWN OF HEBRON  
BOARD OF SELECTMEN  
REGULAR MEETING  
NOVEMBER 3, 2022**

**CONSENT AGENDA**

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

**a) APPROVAL OF MINUTES**

10.a.1 October 6, 2022 – Regular Meeting

**b) TAX REFUNDS**

10.b.1 David & Terri Kilfoyle	\$ 122.68
10.b.2 Vault Trust	\$ 371.47
10.b.3 Vault Trust	\$ 685.67
10.b.4 Corelogic	\$2,507.19
10.b.5 January Violette	\$ 35.85
10.b.6 T and A Developments	\$3,140.55
10.b.7 Vault Trust	\$ 242.68
10.b.8 Vault Trust	\$1,195.80
10.b.9 June Burleigh	\$1,406.83



**TOWN OF HEBRON  
BOARD OF SELECTMEN  
REGULAR MEETING  
GoToMeeting**

Thursday, October 6, 2022

7:00 p.m.

**MINUTES**

**Board of Selectmen Present:** D.Larson, G.Richmond, P.Kasper, M.Rubera, T.Thiele

**Board of Selectmen Not Present:**

**Staff Present:** A.Tierney, D.Lanza, K.Kelly, D.Wolf

**Board of Finance Present:** M.Leichter

**Guests:** Lilli Rhodes, Community Voice Channel, Richard Steiner, Kathy Williams, Jack Cunningham, Terry McManus, Kaitlin Hershey, Brendan Smith

1. **CALL TO ORDER** – D.Larson called the Board of Selectmen to order at 7:00pm.
2. **PLEDGE OF ALLEGIANCE** - was recited.
3. **ADDITIONS/CHANGES TO THE AGENDA**  
None
4. **PUBLIC COMMENT**  
K.Tulimieri had forwarded a letter from Mr. Wyzika regarding the Kinney Rd. Public Works project. The letter was forwarded to the selectmen.
5. **GOOD TO KNOW**  
Nothing discussed
6. **APPOINTMENTS AND RESIGNATIONS**

**A. Hebron Board of Education Resignation**

D.Larson made the following motion:

Move that the Hebron Board of Selectmen accept the resignation of Diana Morales from the Hebron Board of Education with regret and thanks for her dedicated service. Further, that the Selectmen designate Friday, October 14, 2022, as the posting date for the vacancy notice. The 35th and final day by which nominations shall be received is Friday, November 18, 2022.

The motion passed with all in favor.

**B. Hebron Board of Education Resignation**

D.Larson made the following motion:

RECEIVED  
OCT 22 2022  
HEBRON TOWN CLERK  
*[Signature]*

Move that the Hebron Board of Selectmen accept the resignation of Amanda Veneziano from the Hebron Board of Education with regret and thanks for her dedicated service.

Further, that the Selectmen designate Friday, October 14, 2022, as the posting date for the vacancy notice. The 35th and final day by which nominations shall be received is Friday, November 18, 2022.

The motion passed with all in favor.

G.Richmond noted that A.Veziano has worked very hard to be on the board and she now has conflicts that do not allow her to properly serve. She has been a great addition to her town work and her assignment on the Board of Education.

### **C. Hebron Town Clerk Retirement/Resignation**

Carla Pomproicz, Town Clerk, has submitted her letter of retirement after 23 years of service. Her retirement date will be January 31, 2023.

D.Larson made the following motion:

Move that the Hebron Board of Selectmen accept the resignation of the Town Clerk, Carla Pomproicz, with regret and thanks for her many years of dedicated service to the Town of Hebron. The Selectmen designate Friday, October 14, 2022, as the posting date for the vacancy notice. The 35th and final day by which nominations shall be received is Friday, November 18, 2022.

Further, the Selectmen extend sincere appreciation for the work Ms. Pomproicz has done modernizing and organizing the Town Clerk's Office and wish her well in her future endeavors.

The motion passed with all in favor.

G.Richmond noted that as a genealogist, she has had plenty of dealings with Carla other than being on the Board of Selectmen. Carla goes out of a way to preserve all the old records vital to the town's history, and to people obtaining records for their families who have been in the area for many years, but she has obtained grants to get those records permanently preserved. Selectmen Kasper, Thiele, Rubera and Larson also expressed appreciation for Carla, noting that she has been a strong asset to the town, is always willing to help community members, she has an inspiring record of non-profit work (which will continue into her retirement, specifically working with a medical clinic in West Africa), and that her pleasantness and friendly demeanor will be missed.

A.Tierney gave an overview of the information about filling a vacancy for an elected office that is stated in the town charter.

## **7. TOWN MANAGER'S REPORT**

### **Town Manager Updates**

A.Tierney gave the Town Manager's report. They have been interviewing for the P&R Admin position, and are still continuing on search for the Social Worker for the Senior Center. Has been working on the planning for the Harvest Moon Festival, which this year will include a road closure, for safety's sake (closed from Church St. to 316. Wall St. Sidewalks update – has been reviewed by DOT, and comments are minor. Hoping to go out to bid in the next month or so. Have been working with the new superintendent at RHAM regarding the generator grant. There are currently delays on the generator and switchgear, which would not be available until 2024. A.Tierney attended the FD Award Dinner on Sat Oct 1<sup>st</sup> at the RHAMs Den – Dave Lynch and Tony Pitrone were honored for many years of service to the town. Attended the AHM fundraiser at Gina Marie's, which went great and was well attended. There was a meeting with MapleFest about moving the initiative forward, planning next steps. Location will be the same as last year. CIP Budgets have been sent to department heads; they will be compiling information and will submit to the town managers office in about a month. Town of Hebron received a STEAP Grant (STEAP AWARD: \$493,200.00 MUNICIPAL MATCH: \$100,000.00) for the Pendleton Drive pedestrian bridge. Kudos to Matt Bordeaux on getting this grant submitted and received.

### **CORRESPONDENCE:**

A petition has been received from residents of Kinney Rd. requesting to make Kinney Rd. a scenic road. The planning and zoning meeting scheduled for October 11<sup>th</sup> has been cancelled due to lack of quorum/chairperson unavailable. P&Z and the Town Planner will review the Plan of Conservation & Development regarding this request.

## **8. OLD BUSINESS**

### **A. PUBLIC WORKS BUILDING PROJECT NEXT STEPS**

A.Tierney read the following summary: In follow up of the September 19, 2022, Public Information Meeting on the Public Works Building Project, the Board of Selectmen should discuss possible next steps.

The Public Building Committee has submitted the attached and will be in attendance to discuss next steps with the Board.

Also attached is correspondence from the Public Works Union AFSCME Representative regarding concerns about current work conditions and facility problems as well as the Town's response to the issues raised.

A PowerPoint presentation was provided on the status of the project and to address the most recent reports and findings. The meeting was well attended, and much public comment was received.

A.Tierney provided the following updates following the meeting on September 19<sup>th</sup>. The town has compiled the questions and reviewed the video, and the town staff, town engineer and Public Building Committee will respond to all questions in writing and backup data. There was a letter from Bill Wyzika that

was read at the meeting – he is a retired hydrologist from DEEP. A.Tierney spoke with the new person in this position, Graham Stevens, Bureau Chief, who will provide a letter to Hebron stating his thoughts on the issue of salt facilities and any concerns. Larger concerns over the roadway applications than the building of a new storage facilities built under today's regulations and best maintenance practices.

D.Larson made the following resolution:

BE IT RESOLVED that the Hebron Board of Selectmen do hereby determine that based on extensive studies and research, the selected location for the proposed public works facility will be the Horton property on Kinney Road.

BE IT FURTHER RESOLVED that the Hebron Board of Selectmen authorize the Town Manager to move forward with planning by attaining a budget amount from the town engineer to prepare the final project design and budget estimates for the Selectmen to approve at a future meeting and preparation to bring the public works facility project to be located at the Horton Property on Kinney Road to referendum.

The resolution passed with all in favor.

There was discussion on the motion: D.Larson noted the time that has been put into this project, and the extensive search for a location that has occurred over the last 12 years. Another advantage of having this facility there (instead of what was originally planned through the charrettes), this plan is the best option to keep the rural character of Kinney Rd. maintained. P.Kasper noted that the town is very fortunate to have the quality of people that are on the Building Committee, and they have been put in a difficult position as the providers of the information and vilified for doing so. P.Kasper noted that he is in support of the actions and work of the Building Committee. He asked if all potential options have been re-reviewed. A.Tierney responded with reasons and rationale for this location a) not many available options in industrial or commercial zone, b) infrastructure needs for this type of facility are available at this location, c) eminent domain was ruled out. For many locations suggested by the public, there were development rights sold off and conservation easements through them. M.Leichter noted that properties in all zones were considered, and both M.Leichter and R.Steiner were in support of doing another review of available properties in case anything has opened up or become available since the previous review, and findings will be reported back. R.Steiner noted that the costs referenced in the motion is to establish a benchmark for project pricing – the costs would be used as a benchmark for any location (adjustment may be made for alternate site). P.Kasper asked about addressing OSHA concerns at the current building until a new facility is built. K.Kelly addressed this question: he gave an overview of the major issues, including no breakroom, no shower facilities, restroom facilities are undersized, no where for overnight/storm rest for employees, roof leaks, bird and rodent issues with equipment parked in current storage facility. D.Larson noted that some of the "disrepair" is due to changing requirements for buildings and equipment. A.Tierney reiterated that the town has outgrown the current site – an expansion is required, and there is not enough room on the

property to do so, or store all of the equipment necessary. M.Rubera expressed support for the public works department and a facility that will properly support the staff and equipment.

## **B. AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS**

A.Tierney read the following summary: The updated ARPA Project list was provided. The discussion at this meeting should focus on consideration offering a local small businesses program.

### **Support for Local Small Businesses**

**Amount TBD by BOS**

The Town of Hebron has received requests from a few small businesses expressing interest in an ARPA small business support option. Sample programs have been shared with the Selectmen to show what area towns have done. A designated maximum amount, criteria and an application process would need to be established if the Selectmen approve this concept. The Glastonbury program outline is attached.

A.Tierney noted that \$2,812,714 in ARPA funding has been received so far and some projects are already moving forward. There was discussion on this item. D.Larson expressed concerns about "opening the floodgates" through funding these types of requests. T.Thiele noted that information about how much need there is would be helpful to make a determination. M.Rubera noted the difficulties in making evaluations of need and implementing a program of this nature. G.Richmond noted a need for criteria specifying a) one time assistance, b) a limit on how much money they could receive, and c) a demonstration of the need. D.Larson noted that there are challenges that most businesses are currently facing, such as staffing and acquisition of materials/products. P.Kasper noted that while he (and the other BOS members) support small business, he also agreed with the challenges of administration of a program of this nature and that the funds from ARPA are not to support money lost during COVID.

## **9. NEW BUSINESS**

### **A. SOLAR PROPOSAL FOR TOWN BUILDINGS BY ENVIRONMENTAL SYSTEMS CORPORATION (ESC)**

A.Tierney read the following summary: Representatives from ESC will be in attendance to provide a presentation on the proposal for solar installations at the Hebron Town Office Building, Hebron Senior Center and at the Park Operations Building at Burnt Hill Park.

Jack Cunningham and Brandon Smith from ESC were in attendance and proposal presentation on solar options for Hebron. J.Cunningham gave an overview of some recent changes to the solar industry, including being able to host more panels on a building than its actual use needs. ESC is recommending a power purchase agreement for the Town of Hebron. This type of program is run through a quasi-government agency, Greenbank.

The system will produce an estimated 307,000KW, and actual consumption is projected at 272,000 which means the town would have 100% of electric covered. Excess can be applied to other town properties. There would be a fixed rate for 9.78%, for 20 years. Projected costs and savings were discussed. This project will remove 241 tons of CO from the atmosphere (equivalent of removing 42 cars from the road, or replacing 50 acres of forest). The bid process would start in February, at which time the company would come back with final numbers and proposal amounts.

D.Larson asked about the life of the panels, and how that relates to the remaining life of the roofs. The roofs will be reviewed as part of the due diligence process. D.Larson asked if ground mounted panels were considered. Some locations were considered. Ground mounted panels are usually more expensive, and things such as access to three-phase power, are part of the consideration. D.Larson asked about battery storage options – these options are available as an add on, and more options will become available in the future.

D.Larson made the following motion:

Move that the Hebron Board of Selectmen approve the solar installations as presented on the Town Office Building, Hebron Senior Center and Parks Operation Building at Burt Hill Park and authorize Andrew J. Tierney, seek appropriate approvals, permits and to sign any necessary contract documents with Environmental Systems Corporation (ESC) and other partners to complete the installations.

P.Kasper asked J.Cunningham give an overview the process. There is an auction process, however the rate will be set prior to entering into the auction. There was discussion about utilizing an LOI to move forward with the auction, and would allow more input from the BOS.

D.Larson revised the motion as follows:

Move that the Hebron Board of Selectmen approve a non-binding letter of intent for the solar installations as presented on the Town Office Building, Hebron Senior Center and Parks Operation Building at Burt Hill Park and authorize Andrew J. Tierney, seek appropriate approvals, permits and to sign any necessary contract documents with Environmental Systems Corporation (ESC) and other partners to complete the installations upon final approval of the Board of Selectmen.

The motion passed with all in favor.

## **B. REGIONAL SCHOOL DISTRICT 8 HEALTH AND MEDICAL INSURANCE CONSORTIUM AGREEMENT AND BY-LAWS PROPOSED AMENDMENT**

Item description summary from Agenda: The proposed amendment to the Regional School District 8 Health and Medical Insurance Consortium Agreement and By-Laws was provided. The agreement was last updated in 2017 and is subject to review/update every five years. The Consortium Board

of Directors had a Committee review the by-laws and have recommended the amendment as presented including a new section: Section 12 Budgeting and Reserves. The bylaws and agreement will need to be approved by each of the eight entities in the Consortium. The Consortium consists of: Towns of Andover, Hebron and Marlborough; RHAM, Andover, Hebron and Marlborough Boards of Education and AHM Youth and Family Services.

A.Tierney noted that the Region 8 self-insurance program has been going very well, and due to the structure of this consortium any changes must go back to the governing bodies of the entities involved.

D.Larson made the following motion:

Move that the Hebron Board of Selectmen on behalf of the Town of Hebron approve the Regional School District 8 Health and Medical Insurance Consortium Agreement and By-Laws amendment as presented.

The motion passed with all in favor.

There was some discussion about ways the meeting agendas may be revised to accommodate for guests and presenters (to speak earlier in the meeting).

## **10. CONSENT AGENDA**

### **A. APPROVAL OF MINUTES**

#### **10.a.1 September 1, 2022 - Regular Meeting**

##### **CORRECTIONS:**

- a. H.Petit and C.Reilly were incorrectly listed as BOF members – they were guests
- b. Noting individuals who have dual roles as employees, during ACO discussion.

D.Larson made a motion to approve the minutes of September 1, 2022 as amended. The motion passed with all in favor.

#### **10.a.2 September 15, 2022 – Regular Meeting**

##### **CORRECTIONS:**

Old Business – 7a – remove the word “strongly” for T.Thiele’s comment about implicit bias training.

D.Larson made a motion to approve the minutes of September 15, 2022 as amended. The motion passed with all in favor (one abstention, G.Richmond).

### **B. TAX REFUNDS**

10.b.1 Keith & Susan Berry	\$ 95.27
10.b.2 David S. Bennett	\$ 47.94
10.b.3 Louis & Susan Marinelli	\$ 64.52

10.b.4 Theodore H. Weimer 3rd	\$ 49.78
10.b.5 Corelogic	\$ 2,507.19
10.b.6 Darin D'Amaddio	\$ 70.37
10.b.7 Anna David	\$ 219.73
10.b.8 Jeffrey & January Violette	\$ 3,694.64

D.Larson made a motion to approve the tax refunds as presented. The motion passed with all in favor.

## 11. LIAISON REPORTS

**Commission on Aging – G.Richmond** – Sr. Center Director has been attending virtual meetings to gain information on programs that will benefit us. The State of CT Unit on Aging Disability has received \$10 million from ARPA specifically for senior center funding – more info to come. She has also attended meetings on heating and water assistance programs. She has also received updates on Medicare open enrollment.

**Douglas Library – G.Richmond** - Oct 13<sup>th</sup> at 6:00pm, a class on “Get to Know your Car” from a master technician, providing an overview of how cars function and more. Oct 22 will have the “Haunted Library” event. The movie of the week at 1:00pm on Friday is Where the Crawdads Sing  
**Hebron BOE – G.Richmond** - Rachel Smith won first prize in Global Invention Convention Competition. She also won a prize for Most Innovative.

**P&R – P.Kasper** - Trash receptacles around town, update on current programs – going well. Truck or Treat and Ghost Run are coming up. Basketball registration is open, and they are considering ARPA funding requests and discussions of CIP.

**Green Committee – T.Thiele** - Finishing up commitments for Lee Sawyer grant. Figuring out plans for swap shack in the winter. Also working on a plan for the Nickel per Nip bill.

**Open Space – T.Thiele** - plan to hold a special meeting within a month for the O'Connor property appraisals. Matt Bordeaux submitted STEAP Grant application.

**RHAM BOE – M.Rubera** - Starting to train over 160 faculty and staff on active shooter response – starting tomorrow, is a year-long program.

**WPCA – A.Tierney** – Moving along with sewer upgrades, which will require a temporary closing to a section of the Airline Trail. Project continues to move forward.

## 12. PUBLIC COMMENT

T.McManus – was not able to get a feel for costs associated with the solar project. He also asked about if some of the changes to the by-laws could result in future payments or financial commitments.

## 13. ADJOURNMENT

G.Richmond moved to adjourn the meeting at 9:15pm. The motion passed unanimously.

Respectfully Submitted,  
Kathryn Huntington