

MISSION STATEMENT

The Board of Selectmen, acting as stewards of the Town and agents of the people, will provide services that promote safety; an affordable healthy living environment; and through effective land use and town resources, an economic base that creates jobs and tax assistance to the community while preserving our rural historic character.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING (HYBRID)
TOWN OFFICE BUILDING – 15 GILEAD STREET**

RECEIVED

2024 DEC -2 P 3: 08
Bob Asst.
HEBRON TOWN CLERK

Board of Selectmen Regular Meeting
December 5, 2024, 7:00 PM (America/New York)
Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/685451133>
You can also dial in using your phone.
Access Code: 685-451-133
United States: [+1 \(312\) 757-3121](tel:+13127573121)
Get the app now and be ready when your first meeting starts:
<https://meet.goto.com/install>

Thursday, December 5, 2024

7:00 p.m.

AGENDA

Time Guideline	
7:00 p.m.	1. CALL TO ORDER
7:00 p.m.	2. PLEDGE OF ALLEGIANCE
7:02 p.m.	3. ADDITIONS AND CHANGES TO THE AGENDA
7:05 p.m.	4. PUBLIC COMMENT This section of the agenda is reserved for persons in attendance who wish to briefly address the Board of Selectmen. The Board requests that a person's comments be limited to a single period lasting three minutes or less. While the Board respects the right of the public to provide comment, this time is not intended for open discussion or a Board response. Residents who wish to request a dialogue should make arrangements to do so through the Town Manager's Office or the Board Chair. (Persons wishing to comment should type "comment" and your name in the chat box and you will be recognized.)
7:10 p.m.	5. GOOD TO KNOW/SPECIAL RECOGNITION a) CRCOG Presentation by Matt Hart
7:30 p.m.	6. TOWN MANAGER'S REPORT a) Recent Activities b) Correspondence c) Town Manager Updates

7:40 p.m. 7. OLD BUSINESS

- a) American Rescue Plan State and Local Recovery Funds Update
- b) Department of Public Works Action Committee Update
- c) Adopt Ordinance for Board of Assessment Appeals Alternates
- d) Any Other Old Business

8:10 p.m. 8. NEW BUSINESS

- a) Award Bid for Veteran's Memorial Park Skate Park
- b) Award Bid for Veteran's Memorial Park Field Lighting
- c) Approve Fire Department Grant Application
- d) Schedule Special BOS Meeting to Discuss ARPA
- e) Draft Agenda for December 19, 2024 Meeting
- f) Any Other New Business

8:30 p.m. 9. CONSENT AGENDA

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chair to remove it for later discussion and a separate vote if necessary.

a) **APPROVAL OF MINUTES**

10.a.1 November 21, 2024 – Regular Meeting

8:35 p.m. 10. LIAISON REPORTS

- a) AHM Youth Services – Peter Kasper
- b) Hebron BOE – Tiffany Thiele
- c) Board of Finance – Dan Larson
- d) Land Acquisition – Keith Petit
- e) RHAM BOE – Claudia Riley

8:45 p.m. 11. PUBLIC COMMENT

8:50 p.m. 12. ADJOURNMENT

CORRESPONDENCE



**STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES
& PUBLIC PROTECTION
DIVISION OF STATE POLICE**



Lieutenant Adam Litwin #064
Commanding Officer

Troop K – Colchester

M/Sgt Shawn Mansfield #078
Executive Officer

December 2, 2024

Andrew Tierney
Town Manager
15 Gilead Road
Hebron, CT 06048

Dear Andrew Tierney,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Hebron.

During the month of **November 2024**, the Hebron Resident Trooper, Hebron Constable Officers, as well as Troop K Troopers responded to **174** Calls for Service in the Town of Hebron. Of these Calls for Service, the most notable are:

Total Calls for Service	Total Calls This Year	
174	1,691	

	November 2024	YTD
Accidents	7	85
Criminal Investigations	6	86
Burglaries	0	0
Larcenies	0	8
Non Reportable Matters	116	1,140
Total Arrests	4	37

Motor Vehicle Enforcement*	November	YTD
Total Traffic Stops	39	346
Onsite DUI's	0	6
Arrests	0	6
Misdemeanor Summons	0	1
Infractions	3	26
Written Warnings	5	107
Verbal Warnings	30	208

Respectfully,

LT Timothy Henderson #066

Lieutenant Timothy Henderson #066
Commanding Officer
Connecticut State Police – Troop K

15a Old Hartford Road
Colchester, CT 06415
Phone: (860) 465-5400
Fax: (860) 465-5450

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 5, 2024**

AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS UPDATE

An updated ARPA status report is attached.

Recommended projects to close and return ARPA funds for reappropriation:

Pendleton Drive to Library Pedestrian Bridge	\$ 50,000 +/-
Upgrades Burnt Hill Park Baseball Field	\$ 59,360 +/-
Green Committee Funding Special Project	\$ 4,904
	\$114,264
Remaining ARPA Funds Held in Reserve	\$ 46,713
Total ARPA Funds Available	\$160,977

Bids were opened on November 27, 2024 for two projects: Skate Park and Field Lighting at Veteran's Memorial Park.

Projects to award bid and additional funding required:

Veteran's Memorial Park Skate Park

Budget \$331,000, Balance \$329,325, Bid \$380,000
 Remaining Engineering and Other \$?
 Additional Funding Needed \$50,675+

Veteran's Memorial Park Field Lighting

Budget \$250,000, Balance \$229,315, Bid \$297,903
 Remaining Engineering and Other \$?
 Funding from Baseball Organization \$40,000
 Additional Funding Needed \$28,588+

Other Adjustments:

The Town Manager is recommending that the request from the Hebron Historical Society that funding for cemeteries in the amount of \$24,800 be transferred to Old Town Hall repairs be authorized by the BOS.

Balance Remaining after above adjustments: \$81,714

Additional projects to fund:

- The Town Manager is recommending the BOS approve funding for the Hebron Elementary School Playscape Repair for \$26,000.
- Other projects to be considered for funding are on the ARPA status spreadsheet Page 3.

PLEASE NOTE: All numbers are being refined and an update will be provided at the meeting.

State and Local Recovery Funds
American Rescue Plan
ARPA PROJECT STATUS REPORT

TOTAL FUNDING RECEIVED

\$ 2,812,714

APPROVED PROJECTS

Date Approved	Priority	Project Description	Responsible Department	Original Approval	Revised Amount	Current Balance	Final Expense	Status/Disposition
UNDER CONTRACT								
7/21/2022		Security Measures - Town Buildings	TM	143,000	170,000	127,672		Alarm work in process/site visits conducted 5/1 & 13/2024/Order placed 8/2/2024/SC added 10/24/24
7/21/2022		Vandal-Proof Surveillance Cameras - Veteran's	TM/P&R	12,000		7,314		Working with vendor/Order placed 8/2/2024
9/1/2022		Cyber Threat Assessment and Security Measures	TM	25,000		6,990		Assessment & Tabletop complete/Hardware purchased/Order placed 8/2/2024
1/19/2023		Implicit Bias Training Town Employees/Elected Officials	TM	5,000	3,200	2,000		Training conducted Nov 6 & 8, 2023/contracted four (4) sessions for 2025
7/21/2022		Dog Park	P&R	50,000	58,000	21,472		Kinney Road property to PH 10/22/24/ Contract for fencing 11/5/24 (\$35,000 moved to Pickleball 10/10/24)
7/21/2022		Pendleton Drive to Library Pedestrian Bridge - Town Match Engineering	P&D	101,886	161,886	58,805		STEAP Grant, completing plans, Cons/PZC approved, bid awarded 8/1/24/ bridge installed 11/2024
7/21/2022		Peters House - ADA Parking/Ramp and Structural	P&D	100,000		68,063		Working w/ Preservation CT and SHPO/contract for paving and electrical signed 11/26/2024
3/21/2024		Horton House Maintenance	P&D	81,600		62,850		RFP to on-call architects/contract signed 5/28/24/assessment 6/12/24/draft report received/contract for sidewalk and front door signed 11/26/2024
9/1/2022		Active Shooter Training and Police Vehicle/Classroom Toolkits	PD	20,000	45,000	5,545		Increased 5/8/2023 STB and other materials on order for RHAM, HBOE and Town
1/19/2023		Police Accreditation	PD	28,000		4,367		PowerDMS 3 years/ Accreditation Officer
7/21/2022		CERT Vehicle Replacement (pre-owned) or Refurbish	EM	115,000		2,663		Vehicle Received 8/2024/Vehicle currently being equipped/vehicle in service 10/2024
7/21/2022		Gilead Hill School Playscape	HBOE	120,000		5,954		Installation complete 11/2024 - sidewalk access being constructed
7/21/2022		Pickle Ball Courts (3)	P&R	65,000	153,000	115,444		\$ adj 8/3/23, survey complete, PZC approved 5/28/24,started field demo, RFP issued 9/4/2024, Bid awarded 10/10/2024
SUB-TOTAL				1,072,686				
NOT YET CONTRACTED								
7/21/2022		Skate Park Veteran's	P&R	145,000	331,000	329,325		P & R Subcom working on this with designer/demolished/increase 6/6/24/RFP issued 11/6/2024
5/8/2023		P & R Field Lighting (Veteran's baseball field)	P&R	250,000		229,315		Regulation amendment approved 4/23/24, in process special permit app, then RFP, to PH 10/2/24
4/18/2024		P & R Field Upgrades Burnt Hill Park Baseball Field	P&R	62,406		59,360		RFP issued 10/22/2024/One bid received for 589,788
7/21/2022		Old Town Hall Building Maintenance/Repairs - Paint/Windows/Study \$6000	HHS	25,000	82,200	8,200		Adjusted 5/8/2023 - Contracted Work started 4/24/24/Foundation work contracted
1/19/2023		Hebron Historical Society Ancient Cemetery Repair/Maintenance (5) Cemeteries	HHS	100,000	50,000	24,800		Adjusted 5/8/2023/Contract signed for gravestone repairs 6/9/24 & 10/15/24 P & R and DPW to work with HHS on tree removal
7/21/2022		Green Committee Funding Special Projects	GC	25,940		5,904		Twin bins & Transfer Station signs purchased, bike racks installed at Raymond Brook Preserve and Grayville Park, TOB to be installed
SUB-TOTAL				801,546				
TOTAL APPROPRIATED				1,874,232				

State and Local Recovery Funds
American Rescue Plan
ARPA PROJECT STATUS REPORT

COMPLETED PROJECTS

Date Approved	Priority	Project Description	Responsible Department	Original Approval	Revised Amount	Current Balance	Final Expense	Status/Disposition
7/21/2022		Police Vehicle w/ MLPR	PD	97,125	77,206	0	58,805	Complete - Vehicle purchased, MLPR removed 5/21/2023
7/21/2022		Fire Department Marine	FD	23,000	0	0	22,970	Complete
7/21/2022		Fire Department Battery Operated Rescue Tools	FD	50,000	0	0	52,089	Complete
7/21/2022		HAMR Softball Field Veteran's	P&R	20,000	0	0	18,940	Complete
7/21/2022		Construction Fire Co #1 Ambulance Bay Expansion/Engineering/Design	FD/P&C	100,000	181,100	0	22,100	Project Closed - Round 2 Adj 2/2/23 & 8/3/23 Bids rejected, Project Removed from ARPA 12/7/23
7/21/2022		AHM HVAC System Upgrade	AHM	55,000	0	0	55,000	Complete
7/21/2022		EV Charging Stations (TOB, SC, BHP)	TM	39,000	39,000	0	39,000	Complete
9/1/2022		Hebron Interfaith Human Services (IHHS) Food Pantry Support	HIHS	20,000	20,000	0	20,000	Complete - Additional funding approved 5/2/2024
9/1/2022		Police Vehicle	PD	80,000	0	0	66,299	Complete
9/15/2022		WPCA Sewer System Improvements	WPCA	82,140	0	0	82,140	Complete
1/5/2023		ACO Vehicle (pre-owned)	ACO	10,000	0	0	6,268	Complete
2/16/2023		Fence Between Library and Legion	P&D	7,500	0	0	7,446	Complete
2/16/2023		CoDE Support for Juneteenth Event	TM	4,000	0	0	4,000	Complete
2/16/2023		Hebron Elementary School Gym Floor	HBDE	284,800	75,900	0	75,900	Complete - Adjusted 5/8/23 Repair not replace
5/8/2023		The Town Center Project (TTCP) Storage Shed	TTCP	30,000	0	0	24,000	Complete
5/8/2023		Fire Department Turnout Gear	FD	40,000	0	0	40,000	Complete
1/15/2023		Gull School Roof	P&D	20,000	0	0	19,825	Complete
7/21/2022		Playscape Veteran's	P&R	150,000	153,450	0	153,450	Complete
8/2/2022		Contribution Toward Emergency Generator for Stonecroft Housing	TM	70,000	84,000	0	84,000	Complete
4/4/2024		Fire Department Active Shooter Tactical Gear	FD	13,500	0	0	13,390	Complete
9/23/2024		Police Department Tasers (five year purchase agreement \$26,800)	PD	16,084	27,299	0	27,299	Complete
7/21/2022		Virtual Meeting Room Conference Equipment (Library & TOB)	TM	65,000	66,398	0	66,398	Complete
5/16/2024		DPW Radars	DPW	30,817	0	0	30,817	Complete
7/21/2022		Martin Road Reconstruction Engineering	DPW	25,000	0	0	25,000	Complete
							1,015,328	

ARPA FUNDING STATUS

COMPLETED PROJECTS	1,015,328
APPROPRIATED FUNDS	1,874,232
ACCRUED INTEREST through 10/2024	123,459
REMAINING ARPA FUNDS TO BE HELD IN RESERVE	45,715
	\$ 2,812,714

- AHM Andover Hebron Marlborough Youth Services
- ACO Animal Control Officer
- HBDE Hebron Board of Education
- DPW Department of Public Works
- EM Emergency Management
- FD Fire Department
- GC Green Committee
- HIHS Hebron Historical Society
- HIHS Hebron Interfaith Human Services
- P&R Parks and Recreation
- P&D Planning and Development
- PD Police Department
- P&C Public Building Committee
- TTCP The Town Center Project
- TM Town Manager's Office
- WPCA Water Pollution Control Authority

State and Local Recovery Funds
American Rescue Plan
ARPA PROJECT STATUS REPORT

12/2/2024 2:41 PM

Approved by Town Attorney Awaiting BOE Approval

Hebron Historical Society - Old Town Hall Restoration	51,550	
Peters House Renovation/Restoration	57,000	
3D Printers for Douglas Library	2,788	
Senior Center - Furniture and Appliances	23,000	
Fire Company # 1 HVAC Equipment	28,250	
Hebron Elementary School Playscape Repair/Replace	25,908	231,279
Hebron Interfaith Human Services Donation	TBD	
Additional Pickleball Courts at St. Peter's Field (3)	125,000	
Hybrid Meeting Room Project - SHARP Aques Board or Similar for TOB Meeting Room	5,000	

Eligible Projects Declined by BOE/Town Manager

	Support for Local Small Businesses	Removed from consideration 1/19/2023	
	Green Committee: Bike Racks - (Include in already approved HGC request)	3,000	Instructed Green Committee to use already approved funds
	EV Charging Stations - Locations TBD	TBD	
	Winter Heating Assistance	25,000	5/8/23 Funding was restored by State
	Beautify Veterans Memorial Route 85/66 - Trees/Bushes	600	5/8/23 Funded by HPPG Community Fund
7/21/2022	Trail Repairs	12,000	Removed 9/3/2023
	Fire Department UHF Radios (Fire Marshal)	5,023	Funded from Fire Department Budget
	Document Storage Review - Horton House	4,600	Funded from FY 23-24 Operating Budget
7/21/2022	Hebron Green Parking Lot Improvements	50,000	STEAP Grant Received
	Senior Center Generator Switch Gear/Connection	14,000	Will be in CIP Budget-Used generator oversized and not good fit for location closed 12/2024
	Land Acknowledgement Plaques (CoDE)	\$ TBD	removed from consideration 4/18/24
	Collins: GHS Water System	\$ TBD	Tentative Attorney Approval - removed from consideration 4/18/24
	Collins: Fund for Affordable Home Ownership	\$ TBD	Tentative Attorney Approval - removed from consideration 4/18/24
9/1/2022	Wall Street Sidewalk Project	146,000	Bid Awarded/Signed Contract/Construction in Spring/Summer 2024 - Funded w/ Grant and CIP
2/16/2023	Hebron Center Signage (wayfinding and community event) Design & Const.	45,000	LADA preparing design/working on DOT approval Inc 4/4/2024/ removed 6/6/2024
	P & R Trail Development	80,000	Removed from consideration 6/6/2024
	Grayville Road Bridge	150,500	Funded through a Supplemental Appropriation from UFB FY 24-25
	Hebron Community Theater	TBD	Not ARPA Eligible
	Obligate Funds by December 31, 2024		
	Spend Funds by December 31, 2026		

Donna Lanza

From: geoffkirk@comcast.net
Sent: Monday, November 11, 2024 9:36 AM
To: Andy Tierney; Donna Lanza
Cc: Susan Porter; jackandsandyh@gmail.com; M. A. Foote; Bob Gonci; maryellen gonci
Subject: Fwd: Re: FW: ARPA projects update for June 6th the board of selectman's meeting

Andy, good morning!

The HHS had a director meeting this past Thursday night. It was discussed and agreed that any unused APRA funds allocated for the cemetery repairs should be moved to our building restoration projects if possible. Our immediate needs are in this direction. We can work on obtaining additional funds for the cemeteries in the near future. If you can please bring this up for review and approval with the appropriate group, it would be greatly appreciated. Please let me know if you require any additional information.

Thank you in advance for your help in this matter.

Regards
Geoff

----- Original Message -----

From: geoffkirk@comcast.net
To: Andy Tierney <atierney@hebronct.com>
Cc: bob Gonci <bikeskibg@comcast.net>, Mary-Ellen Gonci <mergonci65@comcast.net>, susan porter <sporter457@gmail.com>, Jack Hooker <jackandsandyh@gmail.com>, "M. A. Foote" <footehillfarm@juno.com>
Date: 06/03/2024 3:45 PM EDT
Subject: Re: FW: ARPA projects update for June 6th the board of selectman's meeting

Andy, good afternoon!

As promised, I have an update for you in regard to projects and cost for the work being done for the Hebron Historical Society. I've also included pricing that I received today (formal quote to follow, verbal today) for additional work that can be done this Calander year if funds are available.

The Old Town Hall repair and restoration which includes windows and exterior painting is moving forward. Six windows have been removed and are being worked on off site. Exterior prep work for painting etc should start today or later this week. The copula repairs will be starting within the next couple weeks. The contract cost for this work is **\$63,000**.

The additional works is quoted as follows:

- The OTH prepping and plastering the interior ceiling and walls is **\$5,150**. The painting prepping and two coats is **\$21,250**. They have to use scaffolding in which the two contractors will share the cost. Total for the job is **\$26,400**.
- The Burrows Hill school plastering of the ceiling and walls is **\$3,400**. The painting will be **\$8,800**. This also includes all prep work. The total cost is **\$12,200**.

Total for both is **\$38,600**.

Getting all this work done this year will put us in a good place. My goal is to use the "Condition Assessment" as a working document moving forward for keeping up with the building maintenance and applying for grants.

Thanks again for all your help in this project.

Regards
Geoff

On 05/29/2024 12:17 PM EDT Andy Tierney <atierney@hebronct.com> wrote:

FYI

From: Andy Tierney
Sent: Wednesday, May 29, 2024 12:11 PM
To: Paul Forrest <pforrest@hebronct.com>; Peter Starkel <pstarkel@hebronfd.com>; Matthew Bordeaux <mbordeaux@hebronct.com>; Craig Bryant <cbryant@hebronct.com>; Paul Bancroft <pbancroft@hebronct.com>; Kaitlyn Shelar <kshelar@hebron.k12.ct.us>; Donna Lanza <dlanza@hebronct.com>; kaithershey@gmail.com; Peter Kasper <pkasper@hebronct.com>
Cc: Dori Wolf <Dwolf@hebronct.com>
Subject: ARPA projects update for June 6th the board of selectman's meeting

Hello everyone, this is just a friendly reminder about the ARPA update needed for the June 6th Board of Selectman meeting, please be prepared to have a full update on any projects you may have and get that information to us or plan on attending that meeting if asked. The deadline is fastly approaching and we want to make sure we don't lose any of the money for projects that we're not going to be committed to by the drop dead date.

Thank you.

Andrew J Tierney

Town Manager

Town of Hebron CT

P 860-228-5971 Ext 122

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Donna Lanza

From: geoffkirk@comcast.net
Sent: Wednesday, October 30, 2024 10:44 AM
To: MDMasonryCT@gmail.com
Cc: Susan Porter; jackandsandyh@gmail.com; Bob Gonci; Andy Tierney; Donna Lanza; M. A. Foote
Subject: Contract for Foundation Repair Old Town Hall, Hebron Connecticut 2024

Mike, good morning!

I'm happy to award you the contract for the repair of the foundation of the Old Town Hall in Hebron Connecticut, per your proposal dated Sept 26, 2024, and subsequence texts.

Work to include as follows:

- Repair 12 feet of stone wall in the basement.
- Support rafters with appropriate beam and 3 Lally columns.
- Pour 3 concrete footings.
- Provide work and material for one supporting beam and three Lally columns.

Time frame:

- Concrete footings, beam and Lally columns to be completed and installed in November 2024.
- Wall repair will be completed no later than December 31st, 2024.

Total cost of project: \$4,500. Total amount will be paid upon completion and final approval of work.

Mike, please contact me so that we can set up a day and time for final review of project and provide a key for access to the basement.

If you have any questions, I can be reached at 860-716-8772.

Regards
Geoff Kirkham

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Fwd: Contract for Foundation Repair Old Town Hall, Hebron Connecticut 2024

From Andy Tierney <atierney@hebronct.com>

Date Thu 10/31/2024 7:22 AM

To Donna Lanza <dlanza@hebronct.com>

Sent from my iPhone

Begin forwarded message:

From: geoffkirk@comcast.net

Date: October 30, 2024 at 10:43:54 AM EDT

To: MDMasonryCT@gmail.com

Cc: Susan Porter <sporter457@gmail.com>, jackandsandyh@gmail.com, Bob Gonci <bikeskibg@comcast.net>, Andy Tierney <atierney@hebronct.com>, Donna Lanza <dlanza@hebronct.com>, "M. A. Foote" <Footehillsfarm@juno.com>

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Geoff Kirkham

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Glastonbury Restoration, LLC
80 Newell Lane
Glastonbury, CT 06033
HIC # 0646034

Steven A. Bielitz, Member
(860) 212-3750 phone
(860) 659-2863 fax
stevebielitz@yahoo.com



Lead Certified Renovator
Architectural and Historical Preservation

September 4, 2024

Hebron Historical Society
Old Town Hall - 1838
Attn: Mr. Geoff Kirkham

ADDITIONAL REPAIRS TO OLD HEBRON TOWN HALL

Plaster Repair Hebron Old Town Hall

- Scrape all loose paint on plaster surfaces
 - Skim coat all those areas
 - Dispose of debris, all cleanup
- Remove loose plaster, replace lath where needed
 - Plaster those areas with 2 coats of Structo-lite plaster
- Structo-lite plaster
 - Finish to match existing plaster
- Repair wall cracks throughout large room
- Scrape and repair racks in front entrance
- Moveable staging on wheels for all ceiling work

\$ 4,800.
2,900.
5,200.
14,800.
15,750.
1,600.
6,500.

\$ 51,550.

total

Total amount for labor and material:

\$4,800.00

Painting 14,800.
\$19,600

Burrows Hill School House - Plaster

- Scrape loose material on ceilings and walls
 - Skim coat all areas where needed, to look like original plaster

Total amount for labor and material, all cleanup:

\$2,900.00

Painting 5,200.
\$ 8,100.

Burrows Hill School House – Painting Interior

- Scraping sanding and feathering of all surfaces inside, including windows, walls, ceilings, trim, doors, prime, two finish coats

Total amount for labor and material, all cleanup: **\$5,200.00**

Old Hebron Town Hall – Painting Interior

- Painting and preparation includes all windows trim (casings, sills, stools), baseboards and/or wainscot in total, doors and door trim, painting of all plaster walls, ceilings and any other plaster. All painting, preparation includes scraping, sanding, feathering, clean up of all debris. Moveable staging on wheels for ceiling work.

Prime plus two finish coats, covering and moving of furniture, wall hangings, moveable staging on wheels: **\$14,800.00**

Building and Installation of new outside stairwell.

Manufacture all parts: balusters, treads, risers, landing, period railing, newell posts, newell caps, fascia vertical siding.

As per drawing:

Remove existing stairs

New 2x8 framing

Custom cedar railings (period profile)

2x2 square balusters turned on 45 degrees for aesthetic installation

Cedar fascia boards

1x4 T&G fir decking

Fir treads

Vertical random width T&F cedar bead board for siding (1x8, 1x10)

Skirt boards are hand-planed

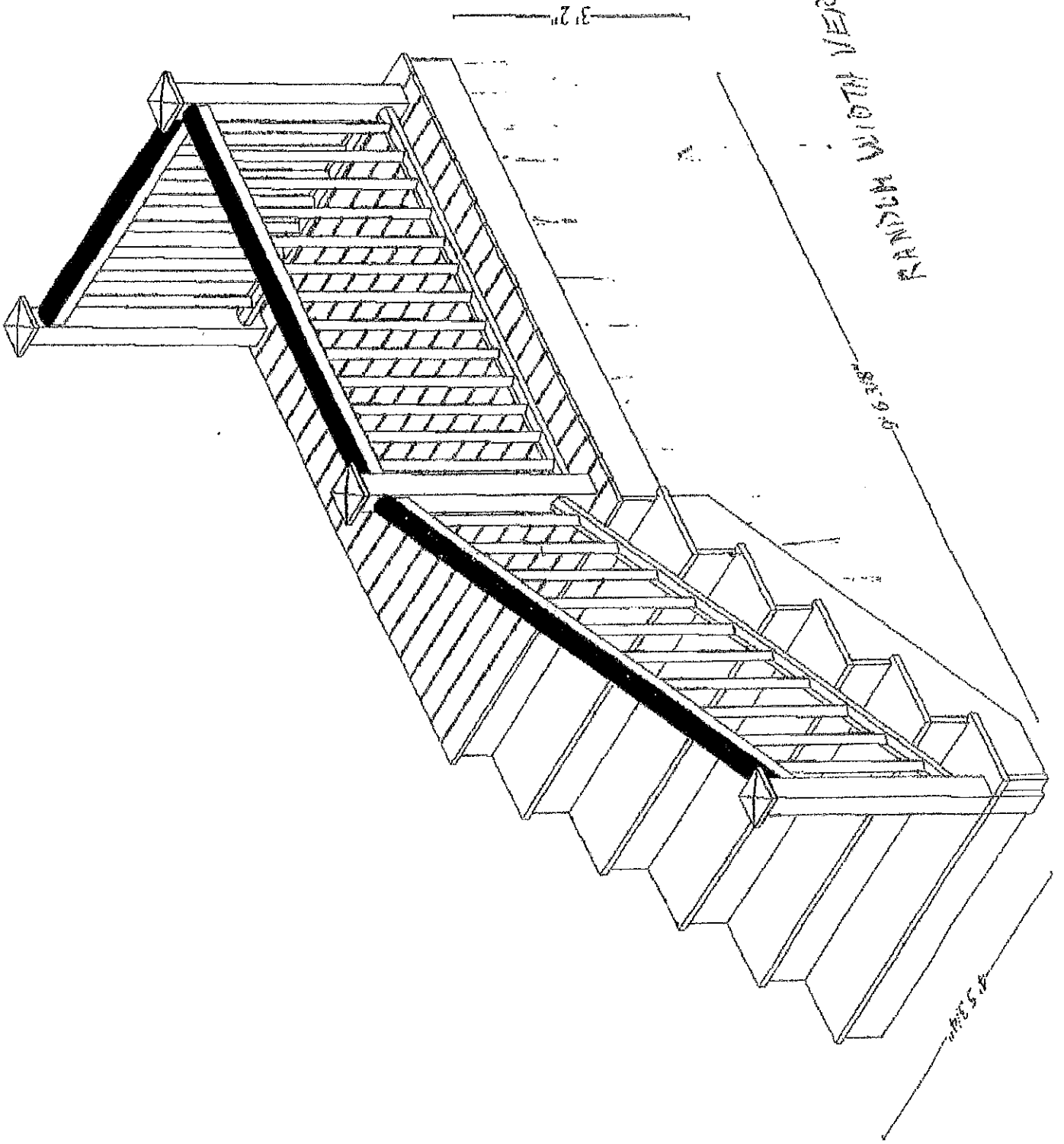
Total for labor and material, all cleanup **\$15,750.00**

Staircase – sanding and preparation, priming and two finish coats: **\$1,600.00**

Burrows Hill School House – Painting Exterior

- Preparation, priming, two finish coats on all surfaces, including exterior windows

Total amount for labor and material, all cleanup: **\$6,500.00**



31 7/8"

ENGINE
 170125EN
 WITH VERTICAL
 51 BINGE
 FROM ANGLE

51-5-38"

4-1/2" x 5-1/2"

Donna Lanza

From: Drusilla Carter
Sent: Tuesday, June 18, 2024 11:00 AM
To: Andy Tierney
Cc: Donna Lanza
Subject: ARPA funds request

Good morning Andy,

The library's 3D printers are heavily used by members of the public and for community projects such as the Historical Commission's history walk, but they are nearing the end of their useful lives. At this point, we would need to purchase replacement parts and invest significant staff time in order to keep them running. We would like to request ARPA funding to purchase two new Bambu Lab P1S 3D printers to replace the old printers, and for the filament to run them.

The cost of each 3D printer is \$949.00
The filament for a year would run approximately \$900
The total amount of ARPA funds that we are requesting is therefore \$2798

Since these printers are in daily use, I know that there is a high demand for them, and we would like to continue offering this service to the public. I am hoping that this amount of ARPA funding can be made available for this purpose, and ask that this request be forwarded to the selectmen.

Please let me know if there are any questions,



J. Drusilla Carter, Director
Douglas Library of Hebron
www.douglaslibrary.org
(860) 228-9312 x316

Donna Lanza

From: Kenneth R. Slater, Jr. <Slater@halloransage.com>
Sent: Friday, August 09, 2024 11:50 AM
To: Donna Lanza
Cc: Andy Tierney
Subject: RE: ARPA funds request

Donna,

It is my understanding that the Town has historically been a significant contributor to capital-related improvements and other support to the public library. If I am not mistaken in that understanding, the town's longstanding practice of treating the library as an important municipal resource would qualify the use of ARPA funds for the purchase of that equipment.

Regards,

Ken



Kenneth R. Slater, Jr., Esq.
Halloran & Sage LLP
One Goodwin Square, 225 Asylum Street
Hartford, CT 06103-4303

E slater@halloransage.com
D 860.297.4662
F 860.548.0006
www.halloransage.com

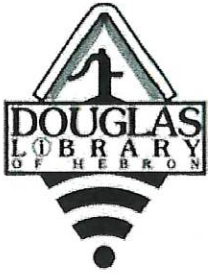
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From: Donna Lanza <dlanza@hebronct.com>
Sent: Friday, August 9, 2024 8:03 AM
To: Kenneth R. Slater, Jr. <Slater@halloransage.com>
Cc: Andy Tierney <atierney@hebronct.com>
Subject: RE: ARPA funds request

Please let me know if there are any questions,



J. Drusilla Carter, Director

Douglas Library of Hebron

www.douglaslibrary.org

(860) 228-9312 x316

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Thank you,

Donna

From: Andy Tierney <atierney@hebronct.com>
Sent: Thursday, April 18, 2024 6:52 AM
To: Donna Lanza <dlanza@hebronct.com>
Subject: Fwd: ARPA funds

Sent from my iPhone

Begin forwarded message:

From: Sharon Garrard <sgarrard@hebronct.com>
Date: April 18, 2024 at 4:04:40 AM EDT
To: Andy Tierney <atierney@hebronct.com>
Subject: RE: ARPA funds

Thanks

Here's a "quote" of what the senior center's request would be

Amazon Shopping Cart

Price



1. ZAPION Garden Patio Umbrella Outdoor Patio Parasol Sun Umbrella Umbrella Rectangular Stall Rainproof and Sunscreen Commercial Outdoor Stall Umbrella 460 270CmZAPION Garden Patio Umbrella Outdoor Patio Parasol Sun Umbrella Umbrella Rectangular Stall Rainproof and Sunscreen Commercial Outdoor Stall Umbrella 460 2...
\$2,610.48
2. [In Stock](#)
3. Shipped from: [lftstore](#)
4. FREE delivery **May 1 - 13**

Qty: [Share](#)



1. EAST OAK Signature 7 Pieces Outdoor Dining Set, Patio Furniture Set with Finest Teak Wood, Powder-Coated Aluminum Frame Table and Teslin Fabric Chairs, Patio Dining Set for Garden and Yard, Dark Grey EAST OAK Signature 7 Pieces Outdoor Dining Set, Patio Furniture Set with Finest Teak Wood, Powder-Coated Aluminum Frame Table and Teslin Fabric Chairs, Patio Dining S...
\$1,861.77

2. Save \$200.00
[Clip Coupon](#)

3. [Usually ships within 3 to 5 days](#)

4. FREE delivery as soon as **Tue, May 7, 8 AM - 8 PM**

5. **Size:** 7-Piece Dining Set

Qty: [Share](#)



1. 60 in. Round Commercial Stacking Folding Table and Cart Combo in Almond (15-Pack) 60 in. Round Commercial Stacking Folding Table and Cart Combo in Almond (15-Pack)

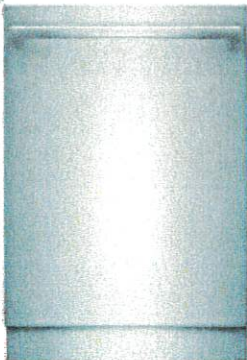
\$2,969.99

[Business Price](#)

2.

3. FREE delivery **Apr 30 - May 9**

Qty: [Share](#)

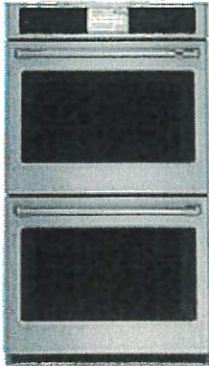


1. Bosch Benchmark Series 24" Bar Handle DishwasherBosch Benchmark Series 24" Bar Handle Dishwasher

\$2,229.00

2. In Stock
3. Shipped from: [A1Quill Appliance](#)
4. \$9.99 delivery Apr 29 - May 8

Qty: [Share](#)

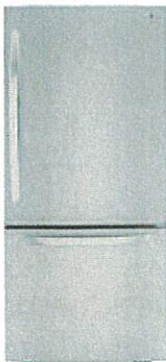


1. Café™ Professional Series 30" Smart Built-In Convection Double Wall OvenCafé™ Professional Series 30" Smart Built-In Convection Double Wall Oven

\$3,899.00

2. In Stock
3. Shipped from: [A1Quill Appliance](#)
4. \$9.99 delivery Apr 29 - May 8

Qty: [Share](#)



1. 26 cu. ft. Bottom Freezer Refrigerator26 cu. ft. Bottom Freezer Refrigerator

\$1,529.00

2. In Stock
3. Shipped from: [A1Quill Appliance](#)
4. FREE delivery Apr 22 - 23

Qty: [Share](#)

Subtotal (10 items): **\$24,043.74**

*Sharon M Garrard
Senior Services Director/Municipal Agent for the Elderly
Town of Hebron/Russell Mercier Senior Center
12 Stonecraft Drive
Hebron, CT 06248
Phone: 860-228-1700 x 203*

Fax: 860-228-4213

Email: sgarrard@hebronct.com

Be like a tree.

Stay grounded.

Connect with your roots.

Go out on a limb.

Bend before you break.

Turn over a new leaf.

Enjoy the view.

Keep growing.



From: Andy Tierney <atierney@hebronct.com>

Sent: Wednesday, April 17, 2024 2:04 PM

To: Sharon Garrard <sgarrard@hebronct.com>

Subject: RE: ARPA funds

I'm not sure we have unused ARPA funds we're evaluating the projects some are coming in a little bit more some may not make it to the deadline so we're trying to shore up what we're going to spend but I have your request

From: Sharon Garrard <sgarrard@hebronct.com>

Sent: Wednesday, April 17, 2024 1:59 PM

To: Andy Tierney <atierney@hebronct.com>

Subject: ARPA funds

Hi Andy,

I heard that the Town has unused ARPA money that you'd like to spend

I don't know if this would fall under ARPA, but the Senior Center is in need of

1. new tables/cart (12 school cafeteria quality)
2. new kitchen appliances – built in double wall ovens, refrigerator, dishwasher
3. new patio furniture

Sharon M Garrard

Senior Services Director/Municipal Agent for the Elderly

Town of Hebron/Russell Mercier Senior Center

12 Stonecraft Drive

Hebron, CT 06248

Phone: 860-228-1700 x 203

Fax: 860-228-4213

Email: sgarrard@hebronct.com

<image008.jpg>

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Donna Lanza

From: Kenneth R. Slater, Jr. <Slater@halloransage.com>
Sent: Wednesday, September 25, 2024 10:58 AM
To: Donna Lanza
Cc: Andy Tierney
Subject: RE: ARPA funds

Donna,

The purchases for the Senior Center are ARPA eligible.

Ken



Kenneth R. Slater, Jr., Esq.
Halloran & Sage LLP
One Goodwin Square, 225 Asylum Street
Hartford, CT 06103-4303

E slater@halloransage.com
D 860.297.4662
F 860.548.0006
www.halloransage.com

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From: Donna Lanza <dlanza@hebronct.com>
Sent: Wednesday, September 25, 2024 10:22 AM
To: Kenneth R. Slater, Jr. <Slater@halloransage.com>
Cc: Andy Tierney <atierney@hebronct.com>
Subject: FW: ARPA funds

Hi Ken

Please advise if the below would be ARPA eligible.

Also, following up on the request for 3D printers for the library and if that would be an eligible ARPA expense.

PROPOSAL

THERMODYNAMICS INC.
Air Conditioning - Refrigeration - Heating
Sales - Service - Installation
3 WELLS ROAD
BROAD BROOK, CONNECTICUT 06016

PH. (860) 292-8966 FAX (860) 292-8956

TO: Hebron Fire Company #1
44 Main Street
Hebron, CT 06248

PHONE	860-228-3022	DATE	11/6/24
JOB NAME / LOCATION			
- Install Ductless HP Systems in Offices			
JOB NUMBER		JOB PHONE	

We hereby submit specifications and estimates for:

> - Install Ductless HP Systems in Offices to Include:

Main Office & Meeting Room:

- Supply and install Gree 36,000 BTU multi-port condensing unit with (1) 12,000 BTU indoor wall mount evaporator in office and (2) 12,000 BTU indoor wall mount evaporators in meeting room with all associated wall brackets, communication wiring, line-sets, condensate tubing, electrical disconnects, electrical whips, and cover guard materials.

Chief's office:

- Supply and install Gree 9,000 BTU single zone condensing unit with (1) 9,000 BTU indoor wall mount evaporator in office with all associated wall brackets, communication wiring, line-sets, condensate tubing, electrical disconnects, electrical whips, and cover guard materials.

Trooper Office:

- Supply and install Gree 12,000 BTU single zone condensing unit with (1) 12,000 BTU indoor wall mount evaporator in office with all associated wall brackets, communication wiring, line-sets, condensate tubing, electrical disconnects, electrical whips, and cover guard materials

- Leak test all new systems to 250psi with dry nitrogen
- Evacuate all new systems to 400 microns
- Perform start-up, and charge systems to proper running levels with 410A refrigerant

NOTE: - All work to be done during normal business hours of 7:00am-4:00pm M-F

- All necessary permits to be pulled in the Town of Hebron

- Electrical power from distribution panel to new disconnects is to be done by others and NOT included in the price below

We Propose hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of:

dollars (\$ 28,250.00).

Payment to be made as follows:

**TOTAL AMOUNT DUE UPON COMPETITION PLUS APPLICABLE SALES TAX
PAYMENT DUE 30 DAYS AFTER JOB COMPLETION**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Signature _____

Signature _____

Donna Lanza

From: Kenneth R. Slater, Jr. <Slater@halloransage.com>
Sent: Tuesday, October 22, 2024 3:05 PM
To: Donna Lanza
Cc: Andy Tierney
Subject: RE: HES Playscape Update

Donna,

It is eligible.

Ken



Kenneth R. Slater, Jr., Esq.
Halloran & Sage LLP
One Goodwin Square, 225 Asylum Street
Hartford, CT 06103-4303

E slater@halloransage.com
D 860.297.4662
F 860.548.0006
www.halloransage.com

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From: Donna Lanza <dlanza@hebronct.com>
Sent: Tuesday, October 22, 2024 1:14 PM
To: Kenneth R. Slater, Jr. <Slater@halloransage.com>
Cc: Andy Tierney <atierney@hebronct.com>
Subject: FW: HES Playscape Update

Hi Ken

Would you please determine if this request for playscape repair/replacement for Hebron Elementary School is an ARPA eligible expense?
Please see attached and below

Thank you,

Donna Lanza

Director of Administrative Services
Town of Hebron
(860) 228-5971 x 130
dlanza@hebronct.com

From: Andy Tierney <atierney@hebronct.com>
Sent: Saturday, October 19, 2024 6:20 AM
To: Donna Lanza <dlanza@hebronct.com>
Subject: Fwd: HES Playscape Update

Sent from my iPhone

Begin forwarded message:

From: Thomas Baird <tbaird@hebron.k12.ct.us>
Date: October 18, 2024 at 2:45:52 PM EDT
To: Andy Tierney <atierney@hebronct.com>
Cc: Craig Bryant <cbryant@hebronct.com>, David McKenney <dmckenney@hebron.k12.ct.us>, Matthew Bordeaux <mbordeaux@hebronct.com>
Subject: HES Playscape Update

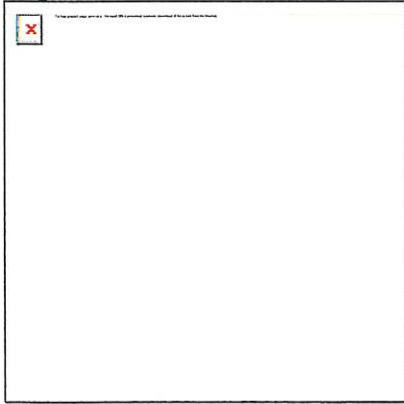
Hi Andy,

I wanted to give you a quick update on where we are with exploring options for the playscape. I am attaching two quotes. One is the replacement for the swingset that is out of commission. This is from Creative Recreation who is our new preferred vendor who also is on the state bid list. The second is a scaled back repair to the areas of greatest current concern for the existing playscape that would be done by the company that installed the original playscape. Together, they total around 25K. I am wondering if there are any ARPA funds remaining that can cover these two "right now" fixes. This will buy us some time to consider the more comprehensive repair (85K) or replacement options. The replacement is likely to be around 200K based on an initial quote we received from Creative Recreation. We are still working with them on the design to make it more handicap accessible. Both companies recommended a total replacement. Let me know your thoughts. I am including Criag and Matt here so they are in the loop.

Happy to chat about this and brainstorm the right next steps.

Tom

Thomas J. Baird, EdD
Superintendent of Schools



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QUOTATION #100824

To:

Town of Hebron
 148 East Street
 Hebron, CT 06248
 Attn: David McKenney

Date 10/8/2024
 Project Hebron ES - Swing
 Phone 860-530-1281 x 230
 Email dmckenney@hebron.k12.ct.us

We propose to furnish and install the following described materials:

Qty	Item #	DESCRIPTION	Price Total
1	Swing	Tots Choice 2 Bay Arched Swing	6,248.00
1	Discount	DAS State Contract Discount #23PSX0149	-1,250.00
1	Installation	Factory Authorized Installation	3,059.00
1	Disposal	Removal & Disposal of Existing Swing Set	1,600.00
1	Frt	Estimated Material Freight	1,200.00
1	Total	Project Total	\$10,857.00

PAYMENT TERMS: PURCHASE AND INSTALLATION OF EQUIPMENT*

Government Agencies:

- Net 30 from original invoice with approved credit

All others: (three installments)

- All payments will be made to Creative Recreation LLC.
- Payment of 1/3 down on total invoice enters the order (irrevocable letter of credit required for new customer, established customer must be in good standing).
- Payment of 1/3 original invoice due at time of receipt of goods
- **Balance due upon completion of installation with company check**
- Tax exempt certificate required with order, if applicable; otherwise taxes are the customer's responsibility.
- Creative Recreation reserves the right to require 50% down on custom orders
- Cancellations are ONLY accepted with the approval of Creative Recreation. All cancellations will carry a minimum of 25% restocking charge.

***UNLESS OTHERWISE NOTED**, quote **does not** include installation, supervision, prevailing wages, freight, freight surcharges, permits, state or local approvals, performance bond, engineering seals, testing, site preparation, removal of excess dirt, dumpster fee, borders, safety surfacing, *unloading*, *storage*, security, fencing, plumbing and landscaping. Payment due Creative Recreation for any additional items is customer's responsibility and must be included with final payment.

IF QUOTING INSTALLATION, PRICE ASSUMES:

- Normal soil conditions (must meet or exceed 2000PSF). Abnormal conditions include, but are not limited to stump dumps, ledge and underground springs.
- Easy ACCESS to site with trucks (Any re-seeding or repair required if trucks cross landscaping, sidewalks or grass areas are the responsibility of the customer unless otherwise noted.) Access to power and water.
- NO allowance for moving or repairing any underground utility lines such as electrical, telephone, gas, water or sprinkler lines that may be encountered during installation operations
- NO rock excavation. Any additional cost incurred as a result of hard rock conditions requiring extra equipment, or for utility removal or repair resulting in delay is the responsibility of the customer, unless these conditions are detailed on as built site drawings and initialed by all parties or are marked on the ground prior to quotation, fabrication and installation.

OWNER SITE PREPARATION AND MAINTENANCE ISSUES

Owner must provide safety fencing to be used by installer around the site. Desired small grade includes sod removal and flat/level surface with drainage. DO NOT INSTALL DRAIN ROCK OR SPREAD SAFETY SURFACE PRIOR TO INSTALLATION. Owner MUST call underground utilities prior to excavation and obtain all approvals/permits. Owner is responsible for keeping children off the playground for 72 hours to allow cement to set. It is the responsibility of the owner to maintain safety surfacing. It is suggested that the owner schedule regular safety and maintenance inspections of the equipment. Please note that this document is not intended to cover all owner responsibilities.

DELIVERY INFORMATION

Whenever possible, the customer will be given a 24 hour notice of delivery on a Miracle truck. Allow four to six weeks for delivery (or less) after receipt of order and deposit. Assistance is needed to unload (3 to 4 capable adults to assist the driver). Delivery point should be in close proximity to the construction site in a secured area. Equipment should be inventoried carefully after unloading. Any discrepancies should be noted on both copies of the freight bill and immediately brought to the attention of Creative Recreation. Visible damage to any piece of equipment should also be detailed on the freight bill. When inspecting, care should be given to minimize tearing of packaging. Packaging for any damaged product should NOT be discarded. If possible, damaged product should be returned in its original packaging. If concealed damage is found, contact Creative Recreation within one week of delivery to ensure that reporting procedures can be followed in a timely manner.

Quote good for 30 days, subject to review thereafter

<p>This quotation, after acceptance by the buyer and when thereafter approved in writing by an authorized official of the seller, will become a contract. Until so approved, it is not a contract and is not binding on the seller in any way. If buyer does not give acceptance within 30 days, this quotation is subject to possible price revision. Signature will not substitute for a Purchase Order if a Purchase Order is required by customer.</p>	<p>Creative Recreation LLC</p> <p><i>John W. Hollerbach</i></p>
<p>Accepted By: _____ Printed Name of Buyer</p>	<p>Approved by: _____ John W. Hollerbach Authorized Signature</p>
<p>_____ Authorized Signature</p>	<p>Title: President Date: 10/8/2024</p>
<p>Date: _____</p>	

Unless otherwise provided as a special term, all shipments are F.O.B. seller's plant, Monett, MO. Allow at least four weeks for delivery upon receipt of order and any applicable deposit.



P.O. Box 330235 - West Hartford, Connecticut 06133
Tel 860.953.5336 · Fax 860.953.5337 · www.creativerec.com



Quotation

M.E. O'Brien & Sons, Inc. is an Affirmative Action/Equal Opportunity Employer AA/EOE and Massachusetts SDO Certified WBE

Company Address

Date 10/18/2024

PO Box 718, Medway MA 02053-0718
 TEL 508-359-4200 / FAX 508-533-6342
 www.obrienandsons.com

Quotation Expires 11/17/2024

Customer Name Dr. Tom Baird / tbaird@hebron.k12.ct.us
 David McKenney / dmckenney@hebron.k12.ct.us
 Craig Bryant / cbryant@hebronct.com
 Gina Meli / gmeli@hebron.k12.ct.us

Salesperson Andrew Kimball
Admin Asst Breana Anderson

Version # 1

Job Name	Hebron Elementary School, 92 Church Street, Hebron CT 06248
-----------------	--

Salesperson	Email	Pay Terms	Estimated Lead Time
Andrew Kimball	andrew_kimball@obrienandsons.com	Net 30	8 - 20+ Weeks, ARO

Quantity	Unit	Vendor, Model Number & Description	Unit Price	Taxable?	Amount
		Landscape Structures, Inc.			
		Chimney:			
2	ea	#133393: CABLE ASY 30i PVC, Red			
4	ea	#131849: 5/16" x 1/2" B.H. Cap Screw with Pin, SST			
2	ea	#132626: 5/16" x 7/8" B.H. Cap Screw with Pin, SST Patch			
1	ea	#135859: INSTALL DOCUMENT			
		Spring Ring:			
4	ea	#121378: COLLAR 2-1/8X1-5/32ID PNT, Pine Green			
4	ea	#130922: BEAM SPRING RING, Brown			
4	ea	#193047: SPRING ASY PNT, Brown			
8	ea	#116875: Oil Impregnated Bearing, 1.145" ID			

Quantity	Unit	Vendor, Model Number & Description	Unit Price	Taxable?	Amount
1	ea	#184294: HDW PKG SPRING RING			
1	ea	#195617: INSTALL DOCUMENT			
		Climbing Wall:			
2	ea	#150532: CHN LADR 81-11/16 64/72DK			
8	ea	#100199: 3/8" x 2-1/4" B.H. Cap Screw with Pin, SST Patch			
8	ea	#100353: 3/8" Flange Nut with Pin, SST			
8	ea	#100196: 3/8" x 7/8" B.H. Cap Screw with Pin, SST Patch			
8	ea	#100327: 3/8" Standard Hex Nut, SST			
1	ea	#124124: Install Document			
1	lot	Equipment Subtotal	\$ 7,194.33	No	\$ 7,194.33
1	lot	MHEC MC16-B14 State Contract Discount	\$ (359.72)	No	\$ (359.72)
1	lot	Freight	\$ 1,543.89	No	\$ 1,543.89
		Sum of Landscape Structures, Inc. parts = \$8,378.50			
1	lot	Labor to remove the existing and install the new parts listed above	\$ 6,666.67	No	\$ 6,666.67

Subtotal	\$ 15,045.17
Tax Rate	
Sales Tax	\$ -
TOTAL	\$ 15,045.17

If you have any questions concerning this quotation, please contact your salesperson listed above.

2/14/2024

Please Read the Attached TERMS & CONDITIONS

*** Due to ongoing steel and other material surcharges as well as increased demand, quotations are only valid for 30 days ***

- **LEAD TIMES:** Estimated lead times vary after receipt of order and architectural approval if required. Lead times may fluctuate due to the availability of raw materials at the time of order.
- The Purchaser is responsible for quantity, color, and product confirmation. Prices are based on quantities listed. Any change to quantities will impact prices quoted. Standard manufacturer's design, colors, specifications, and construction apply unless otherwise noted.
- Prices do **NOT** include shipping charges, sales tax, resilient surfacing, assembly or installation unless otherwise noted on quotation.
- Delivered prices do **NOT** include off-loading, lift-gate or inside delivery. If requested, additional charges will be added. (Lift gate service is a truck that has a lift gate on the back to bring the skids to the ground. Once on the ground it is the receivers responsibility to move it from there.)
- M.E. O'Brien & Sons is NOT responsible for **plan take-offs**. All quantities, square footages, thicknesses, etc. are the responsibility of the purchaser. Confirm and double check quantities quoted. It is the responsibility of the purchaser to approve/purchase items "per plan".
- Quote is based on information at time of bid/request. Any changes, updates, addenda, etc. may require quote to be revised.
- It is expected that Approved Submittals should be returned to our office within 60 days of issue to ensure that prices for these products can be held. Approved Submittals that exceed 60 days before being returned may incur price increases.
- **If installation is included**, M.E. O'Brien & Sons is **NOT** responsible for buried underground hazards including, but not limited to: ledge, unsuitable bearing soils, unmarked utilities, boulders, construction debris and any other conditions beyond our control. Additional costs will apply.
- When O'Brien & Sons is supplying materials only, retainage does not apply.
- Enrollment in a software program tracker (such as Mwrap, CCIP or LCP) is **NOT** included. If these are required, please advise the cost and the price will be added to the contract.
- Excludes any and all GC requirements not specifically spelled out in this quote.
- **Returns** must be made within 30 calendar days of receipt of order. Customer is responsible for a re-stocking fee of 20-50% (varies by manufacturer), plus shipping charges (to and from) for all returned materials. Custom products or custom colored products are **NOT** returnable. Shade Systems and Ironsmith products are **NOT** returnable. Surfacing materials are **NOT** returnable.
- **Deliveries:** When delivered, inspect entire shipment carefully, make note on delivery receipt of ANY damage so a freight claim can be filed if damage is discovered after opening package(s).

All Fields Must Be Completed to Place Order

Job Name: Hebron Elementary School, 92 Church Street, Hebron CT 06248

Quotation Date: 10/18/2024 **Version #** 1

Bill to:		Ship to:	
Company	_____	Company	_____
Name	_____	Name	_____
Address	_____	Address	_____
City, State ZIP	_____	City, State ZIP	_____
Phone	_____	24-Hr Contact Name	_____
Email	_____	24-Hr Contact Tel #	_____
PO#	_____	24-Hr Contact Email	_____
Purchase Amount	\$ 15,045.17	Date Wanted	_____
		Delivery Days/Hours	_____
Job Address	_____		
City, State ZIP	_____		
Is job tax exempt (Y/N)?	_____	Tax Exempt #	_____
			(Tax exempt certificate required)

Customer Acceptance

The attached standard terms and conditions (the "Standard Terms and Conditions") form part of the Purchase Contract (the "Purchase Contract") between yourself (the "Customer"), and M.E. O'Brien & Sons, Inc. ("O'Brien & Sons"). The Customer's acceptance and understanding of these Standard Terms and Conditions and all other supporting documentation provided as part of this package is evidenced by signing of the Purchase Contract. **Order cannot be processed without a completed and signed copy of this Purchase Contract.**

Signature (customer or authorized representative)

Date

Print Name

THANK YOU FOR YOUR BUSINESS!

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 5, 2024**

DEPARTMENT OF PUBLIC WORKS ACTION COMMITTEE UPDATE

Chairman Kasper will provide an update at the meeting.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 5, 2024**

ADOPT ORDINANCE FOR BOARD OF ASSESSMENT APPEALS ALTERNATES

Earlier this evening a Public Hearing was held to hear comment on the proposed Ordinance Establishing the Appointment of Alternate Members to the Board of Assessment Appeals. It is now appropriate for the Board of Selectmen to act on adoption of the ordinance. The ordinance will become effective on Friday, January 3, 2025, unless the Selectmen designate a later date.

Proposed Resolution:

BE IT RESOLVED, by the Hebron Board of Selectmen that in accordance with Section 404 of the Hebron Town Charter the following ordinance be adopted:

Ordinance Establishing the Appointment of Alternate Members to the Board of Assessment Appeals

1. Membership generally

The Board of Assessment Appeals is constituted in accordance with section 203 of the Hebron Town Charter and consists of three members each elected to four-year terms.

2. Appointment of Alternate Members

The Board of Selectmen may appoint three (3) alternate members to the Board of Assessment Appeals in accordance with Conn. Gen. Stat. §9-199(b). Each alternate member shall be an elector of the municipality and shall be appointed to a four-year term. When seated, an alternate member shall have all the powers and duties of a member of the Board of Assessment Appeals.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 5, 2024**

AWARD BID FOR VETERAN'S MEMORIAL PARK SKATE PARK

Bids were recently received for the Veteran's Memorial Park Skate Park Project. One proposal was received from Rampage in the amount of \$380,000 (summary attached). This was issued as an RFQ/RFP and negotiations regarding the final cost are currently being conducted to see if the Town can provide in-kind services to reduce the contract amount with Rampage. The Town Manager and Parks and Recreation Director are recommending award to Rampage. Work is expected to begin in March 2025 and be completed by June 2025.

Proposed Motion:

Move that the Hebron Board of Selectmen award the bid for the Veteran's Memorial Park Skate Park to Rampage of Stratford, Connecticut, in an amount not to exceed \$380,000 and authorize Andrew J. Tierney, Town Manager, to sign any necessary contract documents.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 5, 2024**

AWARD BID FOR VETERAN'S MEMORIAL PARK FIELD LIGHTING

Bids were recently received for the Veteran's Memorial Park Field Lighting Project. Four proposals were received; please refer to attached bid summary. The Town Manager and Parks and Recreation Director are recommending award to low bidder Earthlight Solar and Energy Solutions. The Town Engineer is reviewing the proposal.

Proposed Motion:

Move that the Hebron Board of Selectmen award the bid for the Veteran's Memorial Park Field Lighting to Earthlight Solar and Energy Solutions of Ellington, Connecticut, in the amount of \$297,903.09 and authorize Andrew J. Tierney, Town Manager, to sign any necessary contract documents.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 5, 2024**

APPROVE GRANT APPLICATION FOR FIRE DEPARTMENT

Attached please find documentation for a \$2,000 Connecticut Water Grant that would be used to purchase two fire hydrant gate valves. There is no financial contribution/cost share on our part.

Proposed Motion:

Move that the Hebron Board of Selectmen approve the application to the Connecticut Water Firefighter Support Grant Program in the amount of \$2,000 for fire hydrant gate valves and authorize Andrew J. Tierney, Town Manager, to apply for accept and receive the grant.



Firefighter Support Grant Program

At Connecticut Water, we recognize the importance of having fire protection for the safety of residents and businesses in the communities we serve. We value the service firefighters and emergency responders provide to our communities every day to ensure our safety and protect our homes, businesses and communities. In recognition of their efforts and to support their vital work, Connecticut Water established our Firefighter Support Grant Program.

Through our Firefighter Support Grant Program, we will award up to \$20,000 in grants each year to fire and emergency organizations serving communities in the company's designated service areas.

The maximum grant amount per eligible organization is \$2,000.

The application form is below, and may also be downloaded via our website at:
ctwater.com/community/firefighter-support-grant-program

This program is funded as part of the company's Charitable Giving program, and is not recovered through customer rates.

Eligibility Criteria

Grants are awarded to uniformed fire departments, whether professional or volunteer. Individuals are not eligible to receive grants through the program. Grants may be used to offset some or all of the cost for the purchase of the following:

- Slow-close hydrant valves, backflow preventers, isolation valves
- Water handling equipment
- Firefighting tools; and
- Education, training and related materials used to support fire protection.

Preference will be given to first-time applicants, and funding requests for isolation valves, back flow preventers, or items that help protect the public water system.

To qualify, applicants must complete **an application form on ctwater.com.**

Applications must be submitted by March 1, 2025.

To be considered, applications must include the completed application form; documentation of the cost for the equipment, product, or service for which the grant would be used for; and a copy of the department's or parent organization's W9 Tax Identification Form.

Applications will be reviewed by Connecticut Water's Charitable Giving Committee, who oversees the grant program. All applicants will be notified by the committee of their application status regardless of whether or not it was chosen for funding.

FOR MORE INFO: Please send inquiries about the Firefighter Support Grant Program to Giving@ctwater.com

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 5, 2024**

**SCHEDULE SPECIAL BOARD OF SELECTMEN MEETING
TO DISCUSS ARPA**

The Selectmen may wish to schedule a Special Meeting to finalize the ARPA funding allocations. A suggested meeting date is Thursday, December 12, 2024.

Proposed Motion:

Move that the Hebron Board of Selectmen schedule a Special Meeting for Thursday, December 12, 2024, at 7:00 p.m.

MISSION STATEMENT

The Board of Selectmen, acting as stewards of the Town and agents of the people, will provide services that promote safety; an affordable healthy living environment; and through effective land use and town resources, an economic base that creates jobs and tax assistance to the community while preserving our rural historic character.

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING (HYBRID)
TOWN OFFICE BUILDING – 15 GILEAD STREET**

Board of Selectmen Regular Meeting
 December 19, 2024, 7:00 PM (America/New York)
Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/605312693>
You can also dial in using your phone.
 Access Code: 605-312-693
 United States: [+1 \(571\) 317-3122](tel:+15713173122)
Get the app now and be ready when your first meeting starts:
<https://meet.goto.com/install>

Thursday, December 19, 2024

7:00 p.m.

AGENDA

Time Guideline	
7:00 p.m.	1. CALL TO ORDER
7:00 p.m.	2. PLEDGE OF ALLEGIANCE
7:02 p.m.	3. ADDITIONS AND CHANGES TO THE AGENDA
7:05 p.m.	4. PUBLIC COMMENT This section of the agenda is reserved for persons in attendance who wish to briefly address the Board of Selectmen. The Board requests that a person's comments be limited to a single period lasting three minutes or less. While the Board respects the right of the public to provide comment, this time is not intended for open discussion or a Board response. Residents who wish to request a dialogue should make arrangements to do so through the Town Manager's Office or the Board Chair. (Persons wishing to comment should type "comment" and your name in the chat box and you will be recognized.)
7:10 p.m.	5. GOOD TO KNOW/SPECIAL RECOGNITION
7:30 p.m.	6. APPOINTMENTS AND RESIGNATIONS a) Planning and Zoning Commission Alternate Appointment

- 7:35 p.m. 7. TOWN MANAGER'S REPORT**
- a) Recent Activities
 - b) Correspondence
 - c) Town Manager Updates
- 7:45 p.m. 8. OLD BUSINESS**
- a) American Rescue Plan State and Local Recovery Funds Update
 - b) Department of Public Works Action Committee Update
 - c) Any Other Old Business
- 8:05 p.m. 9. NEW BUSINESS**
- a) Award Bid for Veteran's Memorial Park Skate Park
 - b) Award Bid for Veteran's Memorial Park Field Lighting
 - c) Schedule Special Town Meeting – GHS Roof and DPW Project
 - d) Set Special BOS Meeting to Discuss ARPA
 - e) Draft Agenda for January 2, 2025 Meeting
 - f) Any Other New Business
- 8:20 p.m. 10. CONSENT AGENDA**
- Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chair to remove it for later discussion and a separate vote if necessary.
- a) **APPROVAL OF MINUTES**
 - 10.a.1 December 5, 2024 – Regular Meeting
 - b) **TAX REFUNDS**
- 8:25 p.m. 11. LIAISON REPORTS**
- a) AHM Youth Services – Peter Kasper
 - b) Hebron BOE – Tiffany Thiele
 - c) Board of Finance – Dan Larson
 - d) Land Acquisition – Keith Petit
 - e) RHAM BOE – Claudia Riley
- 8:35 p.m. 12. PUBLIC COMMENT**
- 8:40 p.m. 13. ADJOURNMENT**

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
DECEMBER 5, 2024**

CONSENT AGENDA

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

a) APPROVAL OF MINUTES

9.a.1 November 21, 2024 – Regular Meeting

**TOWN OF HEBRON
BOARD OF SELECTMEN
Regular Meeting (Hybrid)
Town Office Building – 15 Gilead Street
Thursday, November 21, 2024 - 7:00 PM**

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EDX ASD
HEBRON TOWN CLERK

MINUTES

ATTENDENCE:

Board of Selectmen (Present): Peter Kasper (Chair), Daniel Larson (Vice-Chair), Tiffany Thiele, Keith Petit

Board of Selectmen (Absent): Claudia Riley

Staff: Andrew Tierney, Donna Lanza

Guests: Community Voice Channel, Kathy Williams, Holly Habicht, Peter Starkel, Rich Marzi, Thomas Case, Rita Rivera, Hebron Scouts

1. Call to Order

Chair P. Kasper called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

Scout Thomas Case led the Pledge of Allegiance.

3. Additions and Changes to Agenda

A. Tierney requested, and the BoS agreed, to move items 8B through 8D, and item 9C, to immediately follow Section 5.

4. Public Comment

None.

5. Good to Know/Special Recognition

Selectmen welcomed local Scouts who are pursuing Citizenship badges.

6. Old Business

A. DPWAC Update

B. Building Project Updates from Public Building Committee

R. Steiner reviewed in-process Public Building Committee and Department of Public Works Action Committee projects. Concerning the DPW project, an RFQ for engineering testing and design costs for the existing facility at Old Colchester Road (OCR) is under Town and legal review. Cost analyses of curbside pickup and transfer station operations for trash services is ongoing.

**TOWN OF HEBRON
BOARD OF SELECTMEN
Regular Meeting (Hybrid)
Town Office Building – 15 Gilead Street
Thursday, November 21, 2024 - 7:00 PM**

Reroofing projects at both schools were reviewed next, with R. Steiner detailing existing conditions and estimated cost projections of roughly \$2.4 million for Gilead Hill. He noted eligibility for state reimbursement of just over \$1 million, but the local share of \$1.248 million must be committed in advance. The PBC is requesting the item be moved to a Town Meeting. He also noted the importance of getting out to bid as soon as possible to repair Gilead Hill next summer. There was discussion on calculations determining the local share. A. Tierney noted the Town has set aside money in CIP over the past few years in anticipation of the project.

A third project to install an emergency generator at RHAM was discussed next. Installation is targeted for summer 2026 and would allow RHAM to function as a full-service emergency shelter. Lastly, the state has established a grant program for HVAC and indoor air quality assessments and upgrades at schools. Initial assessment review and budget development for that project is scheduled for next week.

C. Restate Resolution Regarding Hebron Elementary School Roof

Proposed resolution by K. Petit:

BE IT RESOLVED, that the Town of Hebron Board of Selectmen authorizes the Superintendent of the Hebron Board of Education to apply to the Commissioner of the Department of Administrative Services and to accept or reject a grant for the roofing projects at Hebron Elementary School;

BE IT FURTHER RESOLVED, that the Town of Hebron is hereby establishing the building committee with regard to the roofing project at Hebron Elementary School; the Committee to consist of the following individuals: David Foster, Mal Leichter, Richard Steiner, Wayne Warwick and two representatives of the Board of Education: Heather Petit and Joe Margaitis.

BE IT FURTHER RESOLVED, that the Town of Hebron hereby authorizes the preparation of schematic drawings and outline specifications for the roofing project at Hebron Elementary School.

Discussion:

It was noted this is a restatement of a previous resolution from September 16, 2021, which was inaccurately reflected in meeting minutes.

The resolution passed unanimously (4-0).

**TOWN OF HEBRON
BOARD OF SELECTMEN
Regular Meeting (Hybrid)
Town Office Building – 15 Gilead Street
Thursday, November 21, 2024 - 7:00 PM**

7. New Business

A. Discuss Potential Supplemental Appropriations and Scheduling a Special Town Meeting

There was discussion on supplemental appropriations and items for Town Meeting approval, as well as potential funding needs. Under consideration for approval at Town Meeting are DPW project design and engineering, Gilead Hill roof replacement, and possible additional funding to complete ARPA projects. A. Tierney stated funding of \$729,000 is necessary to move the roofing project forward in the targeted timeline. Bids are due next week for the Veteran's Park lighting and skate park projects and will give a clearer picture on remaining ARPA funds. Projected costs for DPW designs are not expected until the RFQ process is complete. Selectmen agreed to schedule a Special Town Meeting for December 19th, with the meeting call and list of items for approval to be finalized at the December 5th BoS meeting.

8. Appointments and Resignations

A. Charter Revision Commission Resignation

Motion by P. Kasper that the Hebron Board of Selectmen accept the resignation of Terry McManus from the Charter Revision Commission with regret and thanks for his service to the Town of Hebron. The motion passed unanimously (4-0).

B. 2024 Reappointments

Motion by T. Thiele that the Hebron Board of Selectmen reappoint the following individuals for a four-year term to run until December 2028:

Conservation Commission: Thomas Loto and Daniel Seremet
Douglas Library Board of Trustees: Patricia Ayars, Emily Cyr and Dale Bland
Economic Development Commission: Scot Kauffman
Housing Authority: Florence O'Sullivan and Deborah Hart
Housing Choices Advisory Committee: Pamela Atwood
Parks & Recreation Commission: Kenneth Jardin
WPCA: James Riley

The motion passed unanimously (4-0).

9. Town Manager's Report

**TOWN OF HEBRON
BOARD OF SELECTMEN
Regular Meeting (Hybrid)
Town Office Building – 15 Gilead Street
Thursday, November 21, 2024 - 7:00 PM**

Region 8 Health Consortium numbers are trending in the right direction, per A. Tierney. Work on ARPA projects continues. A ribbon-cutting ceremony for the newly completed Pendleton Drive pedestrian bridge is in the works. The yearly audit is ongoing, and budget preparation has begun. Disagreement between Eversource and DOT continues to delay Route 66/Rt 316 (Wall Street) intersection improvements.

10. Old Business

A. ARPA Funds Update

Per D. Lanza, roughly \$62,000 was budgeted for improvements to the ballfield at Burnt Hill Park. One bid of just under \$90,000 was received. The project will likely be declined. Bids for the skate park and lighting at Veteran's Park will be opened next Wednesday, the 27th.

B. Other Old Business

None.

11. New Business

A. Approve Application for FEMA Assistance to Firefighters Micro Grant

Chief P. Starkel noted both grants, and items requested, are the same as last year's.

Proposed resolution by D. Larson:

BE IT RESOLVED, that the Hebron Board of Selectmen approve a grant application to FEMA Assistance to Firefighters Micro Grant in the amount not to exceed \$75,000 for the acquisition of a new stretcher and stretcher power load, and authorize Andrew J. Tierney, Town Manager, to sign any documents necessary to apply for accept and receive such grant if awarded. The resolution passed unanimously (4-0).

B. Approve Application for FEMA Assistance to Firefighters Grant

Proposed resolution by K. Petit:

BE IT RESOLVED, that the Hebron Board of Selectmen approve a grant application to FEMA Assistance to Firefighters Grant in the amount of \$1,000,000 for the acquisition of a new rescue-pumper, and authorize Andrew J. Tierney, Town Manager, to sign any documents necessary to apply for accept and receive such grant if awarded. The resolution passed unanimously (4-0).

C. Draft Agenda for December 5, 2024 Meeting

**TOWN OF HEBRON
BOARD OF SELECTMEN
Regular Meeting (Hybrid)
Town Office Building – 15 Gilead Street
Thursday, November 21, 2024 - 7:00 PM**

T. Thiele requested consideration of a special meeting for ARPA be added under New Business.

D. Other New Business

None.

12. Consent Agenda

A. Approval of Minutes

1. November 7, 2024 – Regular Meeting

B. Tax Refunds

None.

Motion by T. Thiele that the Board of Selectmen approve the above Consent Agenda items and motions contained therein as if individually adopted. The motion passed unanimously (4-0).

13. Liaison Reports

A. AHM – No report.

B. Hebron BoE – No report.

C. BoF – D. Larson noted the BoF is meeting this evening as well.

D. OSLAC – No report. Next meeting is the first week in December.

E. RHAM BoE – No report.

14. Public Comment

A. Sarah (Troop 1028 SPO) – Stated the Troop will be holding a canned food drive at Ted's on December 4th from 6-8, to be donated to HIHS.

15. Adjournment

Motion by T. Thiele to adjourn the Board of Selectmen's meeting at 8:02 p.m.

Meeting adjourned.

Respectfully submitted,
Hannah Walcott (Board Clerk)